

**TOWNSHIP OF VERONA  
COUNTY OF ESSEX, STATE OF NEW JERSEY**

**RESOLUTION No. 2025-174**

A motion was made by Deputy Mayor McEvoy; seconded by Councilwoman McGrath that the following resolution be adopted:

**AUTHORIZING A CONTRACT WITH PROPERTY PILOT, LLC  
DBA GOVPILOT**

**WHEREAS**, the Municipal Clerk's office requires software for efficient processing of various statutory obligations and administrative responsibilities; and,

**WHEREAS**, Property Pilot, LLC DBA GovPilot provides modules to help manage cost not-to-exceed \$20,000.00 for the 2025 budget year; and

**WHEREAS**, modules provided by GovPilot shall be charged to budget line 5-01-20-120-288; and

**WHEREAS**, GovPilot has completed and submitted a Business Entity Disclosure Certification which certifies that GovPilot has not made any reportable contributions to a political or candidate committee in the Township of Verona in the previous one year, and that the contract will prohibit the GovPilot from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Verona that a contract be awarded to Property Pilot, LLC DBA GovPilot, 204 East Main Street, Manasquan, New Jersey 08736, subject to the following:

1. The Council hereby authorizes the Municipal Clerk, to execute any and all documents and take any and all actions necessary to complete and realize the intent and purpose of this resolution.
2. The Township is in receipt of the Stockholder Disclosure form, Contribution Disclosure form, Certificate of Employee Information Report, Business Registration Certificate, and Certificate of Insurance.

**ROLL CALL:**

**AYES:** McGrath, Roman, McEvoy, Tamburro

**NAYS:**

**ABSENT:** Holland

**THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON JULY 21, 2025.**



**JENNIFER KIERNAN, RMC, CMC  
MUNICIPAL CLERK**



TOWNSHIP OF VERONA, COUNTY OF ESSEX, NEW JERSEY  
VENDOR INFORMATION SHEET

COMPANY NAME: GovPilot LLC  
ADDRESS: 204 E. Main Street  
Manasquan, NJ 08736  
PHONE NUMBER: 888-711-3399  
FAX NUMBER: \_\_\_\_\_  
FEDERAL I.D. NUMBER: 45-2858499  
NAME OF PERSON PREPARING BID: Jill Miller  
PHONE NUMBER: 888-711-3399 EXT. \_\_\_\_\_

CONTACT PERSON FOR CORRESPONDENCE REGARDING THE PROPOSAL

NAME: Jill Miller  
ADDRESS: 204 E. Main Street  
Manasquan, NJ 08736  
PHONE: 888-711-3399 FAX NUMBER: \_\_\_\_\_  
E-MAIL ADDRESS: jill@govpilot.com

PROJECT COORDINATOR

COMPANY NAME: GovPilot  
ADDRESS: 204 E. Main Street, Manasquan, NJ 08736  
PHONE NUMBER: 888-711-3399  
CELL PHONE NUMBER: 732-703-0724  
FAX NUMBER: \_\_\_\_\_  
PERSON TO CONTACT: Jill Miller  
EMAIL ADDRESS: jill@govpilot.com

**TOWNSHIP OF VERONA, COUNTY OF ESSEX, NEW JERSEY**  
**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
 FOR NON-FAIR AND OPEN CONTRACTS  
*N.J.S.A. 19:44A-20.8*

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby  
 certify that GovPilot LLC (company name)

has not made and will not make any reportable contributions pursuant to *N.J.S.A. 19:44A-20.26*  
 that would bar the award of this contract in the one year period preceding *Jan 1, 2025* to any of  
 the following named any candidate committee of a candidate for, or holder of, an elective office  
 for the following public entities pursuant to *N.J.S.A. 19:44A-20.26*.

<b>State of New Jersey:</b>	<b>Essex County (continued):</b>
<i>State Senator Kristin M. Corrado – District 40</i>	<i>County Surrogate Alturrick Kenney</i>
<i>Assemblyman Christopher P. DePhillips – District 40</i>	<i>County Sheriff Amir D. Jones</i>
<i>Assemblyman Al Barlas – District 40</i>	<i>County Register of Deeds Juan M. Rivera, Jr.</i>
<b>Essex County:</b>	<b>Verona Township Council:</b>
<i>County Democratic Committee</i>	<i>Mayor Dr. Christopher Tamburro</i>
<i>County Republican Committee</i>	<i>Deputy Mayor Jack McEvoy</i>
<i>Commissioner Patricia Sebold</i>	<i>Councilman Alex Roman</i>
<i>Commissioner Wayne L. Richardson</i>	<i>Councilwoman Christine McGrath</i>
<i>Commissioner Romaine Sermons</i>	<i>Councilwoman Cynthia Holland</i>
<i>Commissioner Brendan W. Gill</i>	
<i>Commissioner Leonard Luciano</i>	<b>Verona Township Board of Education:</b>
<i>County Executive Joseph DiVincenzo</i>	<i>Pamela Priscoe</i>
<i>County Clerk Christopher Durkin</i>	<i>Denise Verzella</i>
	<i>Diana Ferrera</i>
<b>Any other municipality within Essex County</b>	<i>Christopher Wacha</i>
	<i>Michael Boone</i>

**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation  
 and certification, I and/or the business entity, will be liable for any penalty permitted under  
 law.

Name of Business Entity: GovPilot LLC

Signature of Affiant: Jill Miller  
Printed Name of Affiant: Jill Miller

Title: Head of HR and Finance  
Date: 07/07/2025

Subscribed and sworn before me this  
7<sup>th</sup> day of July, 2025.

(Notary Stamp/Seal)

[Signature]  
Notary Public

Commission Expires: \_\_\_\_\_

**COURTNEY CAMPORINE**  
**NOTARY PUBLIC**  
**STATE OF NEW JERSEY**  
MY COMMISSION EXPIRES JANUARY 30, 2028

**TOWNSHIP OF VERONA, COUNTY OF ESSEX, NEW JERSEY**  
**C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM**  
 FOR NON-FAIR AND OPEN CONTRACTS  
 N.J.S.A. 19:44A-20.26

*This form or its permitted facsimile must be submitted to the local unit  
 No later than 10 days prior to the award of the contract.*

**Part I - Vendor Information**

Vendor Name:	GovPilot LLC		
Address:	204 E. Main Street		
City:	Manasquan	State: NJ	Zip: 08736

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

 Signature	<b>Jill Miller</b> Printed Name	Head of HR and Finance Title
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**Part II - Contribution Disclosure**

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$200 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
N/A			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

☐ Check here if the information is continued on subsequent page(s)

**STATEMENT OF OWNERSHIP  
OWNERSHIP DISCLOSURE CERTIFICATION FORM (CONTINUED)**

*Required pursuant to N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)*

**PART III**

**Any Direct or Indirect Parent Entity Which is Publicly Traded:**

"To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest."

- ☒ Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10 percent or greater beneficial interest.

**OR**

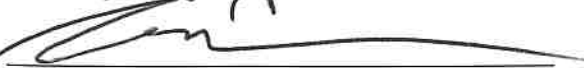
- ☐ Submit here the links to the Websites (URLs) containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent.

N/A

**AND**

- ☐ Submit here the relevant page numbers of the filings containing the information on each person holding a 10 percent or greater beneficial interest.

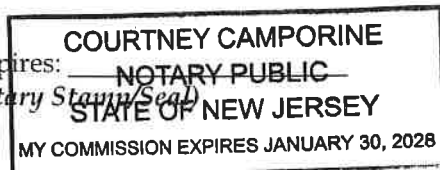
Subscribed and sworn before me this  
7<sup>th</sup> day of July, 2025.

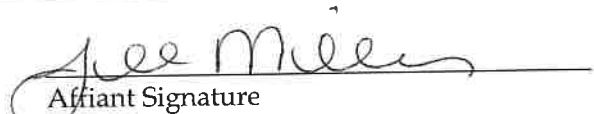


Notary Public

Commission Expires:

(Notary Stamp/Seal)



  
Affiant Signature

Jill Miller, Head of HR and  
Affiant Name and Title

Finance

(Corporate Seal, if appropriate)

**END OF STATEMENT OF OWNERSHIP**