

# HOUSING AUTHORITY CITY OF DERBY

30 Elizabeth St. 2<sup>nd</sup> fl.  
P.O. Box 843  
Derby, CT 06418

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## Board of Commissioners

Linda Fusco, Chairperson  
Adam Pacheco, Vice Chairman  
Robert Lisi, Treasurer  
Monique Bowen

### Special Meeting Notice

A special meeting of the Derby Housing Authority is scheduled for Thursday August 16, 2021 @ 5:30 p.m.  
The meeting will be held remotely.

#### **Join Zoom Meeting from your Computer -**

<https://us02web.zoom.us/j/87641941924?pwd=enR6azNzVFNTNVJ1VzdtcnQ3dEZEdz09>

Meeting ID: 876 4194 1924 - Passcode: 652672

**One tap mobile from your Smartphone - +19292056099,87641941924#,,,,\*652672#**

**Dial by your telephone - +1 929 205 6099**

Meeting ID: 876 4194 1924 - Passcode: 652672

**The agenda for this meeting is as follows:**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. OLD BUSINESS**

- a. Continued Discussion and Possible Action on Employee Raise for Maintenance /Other Options as Proposed by Fee Accountant (**Possible Executive Session**)
- b. Continued Discussion and Action on the Locks being changed at Stygar Terrace

**5. NEW BUSINESS**

- a. Acceptance of Subsidized Housing Coordinator Retirement Letter
- b. Discussion and Approval of Subsidized Housing Coordinator Vacation Time to be Paid (**Possible Executive Session**)

**5. ADJOURNMENT**

August 9, 2021

Derby Housing Authority  
30 Elizabeth St. 2<sup>nd</sup> fl.  
Derby, CT 06418

Dear Board of Commissioners,

This letter is my official notification to you and to the Derby Housing Authority that my last day of work will be September 10, 2021.

I am excited about my impending retirement but wanted to take this opportunity to thank you for all of the opportunities that I have experienced working for the Derby Housing Authority. I have genuinely enjoyed my employment as Subsidized Housing Coordinator and will miss my coworkers when my retirement day arrives.

If you need any additional information, please feel free to contact me directly at 203-305-8312. I look forward to working with you to finalize the details of my retirement.

Sincerely,



Ellen Oczkowski