HOUSING AUTHORITY CITY OF DERBY

30 Elizabeth St. 2nd fl. P.O. Box 843 Derby, CT 06418

(203)735-6652 Telephone (203)734-0204 Fax

Board of Commissioners

Monique Bowen

Linda Fusco, Chairperson Adam Pacheco, Vice Chairman Robert Lisi, Treasurer

Meeting Notice

A meeting of the Derby Housing Authority is scheduled for Thursday, November 4, 2021 @ 6:30 p.m. The meeting will be held remotely.

Join Zoom Meeting from your Computer -

https://us02web.zoom.us/j/87641941924?pwd=enR6azNzVFNTNVJ1VzdtcnQ3dEZEdz09

Meeting ID: 876 4194 1924 - Passcode: 652672

One tap mobile from your Smartphone - +19292056099,,87641941924#,,,,*652672#

Dial by your telephone - +1 929 205 6099

Meeting ID: 876 4194 1924 - Passcode: 652672

The agenda for this meeting is as follows:

- 1. CALL TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. ROLL CALL
- 4. APPROVAL OF THE MINUTES October 7, 2021
- 5. ADDITIONS, DELETIONS, CORRECTIONS
- 6. PUBLIC PORTION
- 7. OLD BUSINESS
 - a. Monthly Update from Ken Schulz: Imagineers
 - b. Monthly Report from Joan Kayser, DHA Resident Services Coordinator
 - c. Update on New Subsidized Coordinator
- 8. **NEW BUSINESS**
- 9. SUBSIDIZED HOUSING COORDINATOR'S REPORT
 - a. Financial Report
 - b. Elderly Resident Complexes
 - c. Miscellaneous Business /Section 8

10. ADJOURNMENT

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Meeting ID: 876 4194 1924

Passcode: 652672

Derby Housing Authority Meeting Minutes October 7, 2021

The Derby Housing Authority meeting was called to order at 6:32 p.m. by Chairwoman Fusco and was followed by the Pledge of Allegiance.

Roll Call:

Present: Linda Fusco, Chairperson, Adam Pacheco, Vice-Chairperson, Monique Bowen

Absent: Robert Lisi, Treasurer

Approval of Minutes - Meeting Minutes of the September 9, 2021 and September 21, 2021

A motion to approve the minutes of the September 9, 2021 meeting and the September 21, 2021 special meeting as written was made by Ms. Bowen and seconded by Mr. Pacheco. Motion carried.

Additions, Deletions, Corrections:

Mr. Pacheco made a motion to accept the agenda as posted. Ms. Bowen seconded the motion. Motion carried.

Public Portion:

No one from the public spoke.

7. Old Business

a. Monthly Report from Imagineers- Ken Schultz (attached)

Derby Housing Authority (DHA) - Imagineers Update on HCV Program October 2021

- The mailing to all Housing Choicer Voucher program participants to solicit interest to enroll
 in the FSS program was sent out on 9/8/21 and we have begun to get interest inquires; we are
 also having the FSS coordinator attend the Derby HCV orientations to give an overview of
 its FSS program.
- On September 3, 2021 the HUD OIG SEMAP survey was completed and submitted prior to their deadline date of 9/8/21.
- On 9/13/21 we submitted the requested Project Based Voucher property inventory update to HUD up head of their deadline date of 10/22/21. We were successful in filling out many of the data fields they needed.
- Stygar Terrace's screen the residents going into the 2 vacancies and on 9/29/21 the
 inspections were conducted; we are awaiting the results of the inspections to then complete
 the lease paperwork effective for October 1. On 9/29/21 we were notified that one tenant
 has passed away; the process of screening for this vacancy will begin shortly.
- We have begun to solicit the utility consumption bills from the program participants in order to do the analysis for next year's utility allowance schedule.
- We will be contacting Linda/Ellen in the coming week to get a date for the public hearing date in preparation for the newspaper notification for Derby's Annual Plan HUD mandate
- · Notification of the FSS renewal grant application is still pending.

I can be reached directly at 860-768-3345, if anyone has any questions or concerns. Thank you. Ken Schultz

b. Monthly Report from Joan Kayser, DHA Resident Services Coordinator (attached)

Derby Housing Authority

RSC Report for September 2021

September newsletter was distributed to each apartment on Sept 1.

I have contacted NVHD for the Flu shot. Info about a Flu clinic was distributed along with the newsletter but as a separate item with a return response needed. The Flu clinic is scheduled for Oct. 27th and we have 21 folks registered so far, and it will be in the October newsletter as well.

Applications have been continuing to be completed for the Rental Rebate program for 2020, so far 60+ applications have been completed by me, several residents did their own. I am still chasing several residents to get the necessary info by Thursday so I can get it to Town Hall for the deadline.

We had a blood pressure clinic on Sept 9 at Stygar and Guardiano. We are cancelling the one scheduled for Sept 30th due to the nurse, Cary Carpino, RN, death of her son and his ashes are being spread on Thursday.

Several phone calls with attorney about issue with a resident. Also, several incidents that the DPD was called but little action was taken, and little is resolved.

Broken glass was noticed in the CR at Stygar and Frank came and checked, and Derby Glass is going to replace 4 broken windows, two in the RSC office, one badly damaged in the CR and one in the Storage area. A request to repair damaged tiles on the floor of Stygar LR has been filed.

Walnut Hill Community Church continues to give out free food once a month, they give a wonderful assortment of fresh fruit and vegetables, bread items, refrigerator and freeze items and canned goods.

We are in contact with Griffin Hospital for the booster shot for the residents. Just waiting to hear on availability of the vaccine and the staff. Our residents all got Moderna so it is a wait and see about timing and if their will be a booster for Moderna.

Farm Market coupons continue to be distributed to those that qualify and USDA sent nice recipe books for each resident that have been distributed to each property.

Arrangements have been made with Remy from St. Vincent DePaul for 12 bags of food to be distributed to our lowest income, non-drivers on Thursday, Sept. 30th~

Blood Pressure clinics have been scheduled for October and I will be attending two Zoom mandatory trainings for CHOICES mostly related to Medicare Open Enrollment which opens Oct. 15 and run thru Dec. 7!

Joan M. Kayser, M.A.; RSC

9/28/2021

c. Update on New Subsidized Coordinator

Chairperson Fusco explained that Shaina accepted the DHA's offer with an evaluation in six months and she would have a performance appraisal and she would receive subsequent raises based on that and at the discretion of the sitting board at that time. She added there is a signed contract, Shaina's start date has changed to November 1st in order to give her employer adequate notice and secure daycare. Chairperson Fusco said Ellen is very busy with only working two days a week and nothing has slowed down and Diana is also doing her best to help out where she can.

8, NEW BUSINESS:

None

9. SUBSIDIZED HOUSING COORDINATOR'S REPORT: (attached)

- a. Financial Report.
- b. Elderly Resident Complexes.
- c. Miscellaneous Business/Section 8.

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SUBSIDIZED HOUSING AUTHORITY REPORT MONTH OF SEPTEMBER, 2021

STATE ELDERLY SITES

STYGAR TERRACE #22 Vacant #13 Vacant (Lease up 10/1/2021) # 28 Vacant

Resident Concerns:

#18 Vacant #20 Vacant #22 Vacant #40 Vacant #40 Vacant #52 Vacant #70 Vacant

Resident Concerns:

LAKEVIEW APARTMET #11 Vacant

Resident Concerns

MISCELLANEOUS

1. Paid vouchers and bills are available for review.

Ms. Bowen made a motion to accept the Subsidized Housing Coordinator's report as written. Mr. Pacheco seconded the motion. Motion carried.

Adjournment

Chairperson Fusco thanked Monique Bowen for serving as a commissioner for the Derby Housing Authority, tonight was Ms. Bowen's last meeting. Chairperson Fusco adjourned the meeting at 6:41 PM.

Respectfully submitted, Meg Martins

Meg Martins Recording Secretary

RSC REPORT - OCTOBER 2021

Newsletters were distributed to all apartments.

CHOICES Training and updates for Medicare Open Enrollment on Oct 5, 9am – 3pm and Oct 14 10-12. Good info for new Medicare Advantage plans, was able to meet with an Aetna rep and get their handouts and new \$0 premium plans, had Connecticare, UHC and Care Partners mail out info for resident. Still waiting to hear about the new Benchmark Plans for Medicare Part D for 2022.

Finalized all Rental Rebate applications with Assessor's Office. Submitted 62 completed applications and helped several residents that were able to obtain info themselves and just needed the application form, etc.

Had two Blood Pressure clinics, Oct 14 and Oct 28. On the 28th Griffin's Lifeline rep came to speak with the residents about the Lifeline program.

Coordinated with Naugatuck Valley Health Department for the Flu Clinic which was held at the three sites on Oct 27th, over 40 residents were vaccinated, and it was a great help for those that don't drive.

Have set up a training/information session on Nov 4 with Camille is TEAM's Energy Assistance Department to review changes to the program and possibly enable Stygar residents to get some help with their electric bill.

Met with resident and Attorney Joe to resolve some resident issues, think things may be resolved.

We are on Griffin's list for Covid Vaccine booster shots when available. Have made several appts for residents at ShopRite in Derby and Griffin's Progress Dr.

Two residents taken by ambulance to Griffin, one by VA and one by Storm. Follow up one is home other still in rehab.

Helped resident get application for Smithfield Gardens, she is on the waitlist and will hopefully be moving there as soon as an opening occurs.

Did initial assessments for 4 new residents.

Joan M. Kayser, October 28, 2021

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SUBSIDIZED HOUSING AUTHORITY REPORT MONTH OF OCTOBER, 2021

STATE ELDERLY SITES

STYGAR TERRACE

#22 Vacant (lease up 11/1/2021) # 28 Vacant

Resident Concerns:

CICIA MANOR

#18 Vacant

#20 Vacant

#22 Vacant

#52 Vacant

#70 Vacant

Resident Concerns:

LAKEVIEW APARTMET

#11 Vacant (possible transfer)

Resident Concerns

MISCELLANEOUS

1. Paid vouchers and bills are available for review.

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10/07/2021	Num 6025	CHK		Acct. 8773402130361	09/21	Acct. 87734021303617	\$202.92		\$202.92
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wards Answeri	WATER TANKS OF THE		230 Hartford	Turnpike Vernon Circle V	ernon R	ockville CT 06066	No		
rvice, Inc					福州 1			A SEPTEMBER 1	aggaria.
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Total
10/07/2021	6060	CHK	2110007271 01	Answering service usage period 9/1/2021	10/21	Answering service usage period 9/1/2021-	\$78.47	-	\$78.47
Totals For V	endor: Ed	wards Answer	ing Service, In	С		TO SECULO SE	and a second control of the second control o	o A (1) 南京 -	\$78.47
er Ready Pres	Community (Section)			e. Ansonia CT 06401		Angel College States	No.	14	Al Al
Pay Date	Pay Num	Рау Турө	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Tota
10/07/2021	6026	CHK	46273	Envelopes	09/21	Envelopes	\$54.00		\$54.00
		er Ready Pres	s				- Carrier - Carrier		\$54.00
/ersource	がたな発展			4 Boston MA 02205-600)4		No .		
Pay Date	Pay Num	Рау Туре	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Tota
10/07/2021	6027	CHK		Acct. 57828025064 -	09/21	Acct. 57828025064 - OI	\$34.00	no.	\$34.00
Totals For V		ersource							\$34.0
versource			PO Box 5600)4 Boston MA 02205-60	04		No	ing the second	
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	LLL CONTRACTOR OF THE CONTRACT	Description	Amount	Void	Doc Tota
10/07/2021	6028	CHK		Acct. 57888560075 -	09/21	Acct. 57888560075 - St	\$867.72		\$867.7
Totals For V		/ersource					u — u saut = . • u t a - object C	The second section of the	\$867.7
xxon Mobile			Exxon Mobil	e Processing Center P.O	. Box 78	001 Phoenix AZ 85062-	No.		
10.52			8001					Tribertation	Doc Tota
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description		Description .	Amount	Void	
10/07/2021	6029	CHK	7187600000 07581109	Gas card	10/21	Gas card	\$110.00		\$110.0
Totals For \	/endor: E	xxon Mobile		er er maken i der die beroekste hat die die Stelleren	923 TO NOVE 479	жинала поступиванский структический се	ersender i Nicharele	1. 1875E/1695	\$110.0
lik's Enterprise	s, LLC.	81-0967049	5 Old Count	ry Road Oxford CT 0647	'8		Yes	工工程等。	D T-4
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description		Description	Amount	Void	Doc Tot
10/07/2021	6030	CHK	5240	Guard monthly lawn c	10/21	Guard monthly lawn car	\$1,000.00		
			5239	CC monthly lawn care			\$1,000.00		
			5241	Stygar monthly contra	10/21	Stygar monthly contract	\$1,000.00		
			5235	Guard Clean up from t	f 10/21	Guard Clean up from fal	\$1,000.00		
			5233	CC trimmed trees alor	n 10/21	CC trimmed trees along	\$1,000.00		
			5234	Stygar trimmed along	10/21	Stygar trimmed along e	\$1,000.00	_	\$6,000.
Totals For	Vendor: F	lik's Enterpris	es, LLC			A CONTRACTOR OF THE PARTY OF TH	, suprementation of AAL State in	- 59 J#860 v Fr - 1	\$6,000.
RONTIER			P O Box 74	0407 Cincinnati OH 452	74-0407		, - No	在電影的發展	
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	d Description	Amount	Void	Doc To
10/07/2021	6031	CHK		Acct. 203-734-5364-0	09/21	Acct. 203-734-5364-020	\$117.23	-	\$117.
Totals For	Vendor: F	RONTIER			a nego de liviero	endering gegengt og av todelde en i de skillender.	o di daggagga of colonia indi	k j	\$117.
FRONTIER - S	の現場をおれば、行		PO Box 45	274 Cincinnati OH 45274			No		an is security o
Pay Date	Pay Num	Рау Туре	Inv Num	Invoice Description	Perio	d Description	Amount	Void	Doc To
	6032	CHK		Acct. 203-736-8946-0	09/21	Acct. 203-736-8946-022	\$121.64		\$121.
10/07/2021									\$121.
	Vendor: F	FRONTIER - St	ygar						*

Filter Criteria Includes: 1) Type: Payment History, 2) Date Range From: 10/1/2021 Thru: 10/31/2021, 3) Program: Revolving Fund

-liter Criteria includes Check Name	s. i) Type.	SSN / TIN	Check Addre	From: 10/1/2021 Thru: 10/31/ SS	2021, 6)		Print 1099		P 112
	en en la compa				17/4 17/4		No :-		
G E Appliances		81-1692501	15-15-16-16-16-16-16-16-16-16-16-16-16-16-16-	271 Atlanta GA 30384-22	Marie Committee of the	Description	Amount	Void	Doc Total
Pay Date	Pay Num	Рау Турө	Inv Num	Invoice Description	renou	Description	, ,,,,,		
10/07/2021	6033	CHK	82321	2 stoves and 2 refrigra	10/21	2 stoves and 2 refrigrat	\$944.00		\$944.00
Totals For Ve	ndor: G E	Appliances		outen of another control of the set-was for state of	twisting or	a a Mhagaidhe dha tha ann an deann 1944 Albh Airte	a. i. Anga sa sa sa Isan di Kibili.	ettille en et et et	\$944.00
Home Depot Gred Services	it		Dept. 32-250	4992060 Po Box 78047 F			No		ATTAKELE
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Total
10/07/2021	6034	CHK		Acct.60353225049920	09/21	Acct.603532250499206	\$1,373.99		\$1,373.99
Totals For Ve	ndor: Ho	me Depot Cre	dit Services		: 05 to 11 47 Table 18 Table 1	e. et et anne en	savel on heritardstrikti	· 10 Wherest Stells	\$1,373.99
lmagineers LLG 🛽		06-1386713	635 Farming	ton Ave Hartford CT 061	05-2999	Name of the last o	Yes .	1 (1 (3 4 1 4 1 4 1 4 1 4 1 4 1 4 1 4 1 4 1 4	
Pay Date	Pay Num	Рау Туре	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Total
10/07/2021	6035	CHK	10012021	Admin fees earned 23	10/21	Admin fees earned 233	\$17,512.77	******	\$17,512.77
Totals For Ve	ndor: lm	agineers LLC		•		The second secon	en og en en en et være en krætere en	and the season	\$17,512.77
Imagineers LLC	7.7	06-1386713	635 Farming	ton Ave Hartford CT 061	05-2999		Yes		
Pay Date	Pay Num	Рау Туре	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Total
10/07/2021	6036	CHK	10012021	\$27,335.37 / 12 Mo =\$	10/21	\$27,335.37 / 12 Mo =\$2	\$2,277.00		\$2,277.00
Totals For Ve	ndor: Im	agineers LLC						in the country of the co	\$2,277.00
Jacozzi Plumbing		The second secon	24 Sweetbri	er Lane Monroe CT 0646	8		-No *	224 - 2000 244 - 2000 244 - 2000 244 - 2000	
LLC Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Total
10/07/2021	6037	CHK	100983	101 A CC A/C unit not	09/21	101 A CC A/C unit not	\$297.50		
10/01/12021	000.	2,	100989	5 Guardiano repair lav	09/21	5 Guardiano repair lavat	\$143.50		
			100990	15 Guardiano clog in c	09/21	15 Guardiano clog in co	\$893.33		
			100991	23 Guardiano repaired		23 Guardiano repaired	\$992.50		
			100992	28 guardian removed	09/21	28 guardian removed e	\$295.00		
			100993	30 guardian water lea	09/21	30 guardian water leaki	\$468.00		
			100997	11 Stygar snaked drai		11 Stygar snaked drain	\$328.00		
			100999	24 Stygar Water leaki	09/21	24 Stygar Water leaking	\$436,00		
			101000	Boiler room building #		Boiler room building #1	\$2,624.03		
			101001	Stygar boiler rooms 1-		Stygar boiler rooms 1-5	\$1,760.00		
			101006	14 Guardiano Emerge		14 Guardiano Emergen	\$453.00		\$8,690.86
Tatala Ear V	andarı k	acozzi Plumbii		=					\$8,690.86
Janet S Wortman				Harwinton CT 06791			Yes -		
Pay Date	Pay Num	Рау Туре	Inv Num	Invoice Description	Period	l Description	Amount	Void	Doc Tota
10/07/2021	6038	CHK		Accounting services for	09/21	Accounting services for	\$573.75		
10/01/2021	5000	Ψ		Accounting services for		Accounting services for	\$877.50		\$1,451.2
10/07/2021	6061	СНК	1042021 HCV	Accounting services for HCV Program	10/21	Accounting services for HCV Program	\$675.00		
			1042021 Elderly	Accounting services for State Elderly Prog	10/21 r		\$742.50		\$1,417.5
9-4-1- Paul	landarı l	anet S Wortm				• -			\$2,868.7
CONTRACTOR OF STREET STREET	PROPERTY OF THE PROPERTY OF			Street Shelton CT 06484			No		
Jeff's Appliance Pay Date	Pay	Pay Type	Inv Num	Invoice Description	Perio	d Description	Amount	Void	Doc Tota
4010710004	Num	CHK	237344	#11 Checked refriger	a 09/21	#11 Checked refrigerato	\$129.00		\$129.0
10/07/2021	6039	OUV	201047	,, i chooked temger		•		***	\$129.0

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 Page 3 of 6
 10/28/2021 1:57:54 PM

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 Printed by: Ellen Oczkowski

	and the last of th	THE REPORT OF THE PARTY OF THE				Program: Revolving Fund	Print 1099		
ieck Name		SSN/TIN	Check Address						
argaret Manson N	Martins ·	+045-52 -9 384	843 Indian Hill	Rd Orange CT 06477		The factor of the second	∍¥es		
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Total
10/07/2021	6040	CHK	:	Secretarial services fo		Secretarial services for	\$100.00		0175.00
				Secretarial services fo	09/21	Secretarial services for	\$75.00		\$175.00
Totals For Ver	dor: Ma	rgaret Manson	Martins	The second of th	anno totavatra	erro e communicación de la communicación de la COSA	seet ougsandight of 19,5 did		\$175.00
erf - Employee 🖟	建心		State Of Ct-Co	mptroller-Merf 165 Cap			No -		Dec Tota
Pay Date	Pay Num	Pay Type	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			Description	Amount	Void	Doc Tota
10/07/2021	6041	CHK		Employee contribution		Employee contribution	\$150.07		
				Employee contribution		Employee contribution	\$149.45		ቀ ላ ጋ ላ ጋ
				Employee contribution	09/21	Employee contribution	\$124.70	Accessory	\$424.2 \$424.2
Totals For Ve	ndor: Me	rf - Employee	-weeks and the company of the compan	. Nasterior seat in South County (The Object World William)	haeddach en	errender og en		. (##\$#c	م.424 ,
lerf - Employer		Taria 1997	State Of €t-Co	omptroller-Merf 165 Cap			No Amount	Void	Doc Tot
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description		Description	Amount	Vola	\$1,859.6
10/07/2021	6042	CHK		Employer contribution	10/21	Employer contribution f	\$1,859.69		\$1,859.6
Totals For Ve	ndor: Me	erf - Employer	and the second s	negrija or singel ageste vietnich kunt in si nteresterne	er gangarasi.		ON NEWSCOTT OF THE		νι,υυσι ι ***********************************
itney Bowes	1 (01,422) 1 (1) (1) (1)		P Q Box 3718	96 Pittsburgh PA 1525	27.00		No.	Void	Doc Tot
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description		Description	Amount	Voju	\$84.
10/07/2021	6043	CHK	1019003696	Rental of postage mac	09/21	Rental of postage mach	\$84.99		\$84.
Totals For Ve	ndor: Pi	tney Bowes			Mario (AGO)	599401421610281季霞浩57555\$\$\$\$\$\$\$\$	Secretary Company	Trestation II	904. Talang T
ullman & Comte	, LLC	06-0662400	850 Main St.	P.O. Box 7006 Bridgepo			Yes	Void	Doc To
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description		Description	Amount	Vola	\$825
10/07/2021	6044	CHK	382429	Housing issue 8/11,12		Housing issue 8/11,12	\$825.00		\$357.
10/07/2021	6062	CHK	381128	Labor and employmen	10/21	Labor and employment	\$357.50	MENTO	\$1,182.
Totals For Ve	ndor: P	ullman & Com		TT44.6では、100mmでは、100mmである。		以前 其上的形成的方式(19 ¹⁸)。191 1年			Ψ1,102.
Purchase Power			Po Box 3718	74 Pittsburgh PA 15250	Catholic Grade and a		No	Void	Doc To
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description		Description	Amount \$1,020.99	Void	\$1,020
10/07/2021	6045	CHK		Acct. 8000090900693	09/21	Acct. 80000909006933	\$1,020.99	_	\$1,020
Totals For V Regional Water <i>f</i>	or in the section of the co	urchase Powe		orive New Haven CT 06	511		No		V.,020
194						/ Description	Amount	Void	Doc To
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description		Description	\$474.92	7070	\$474
10/07/2021	6046	CHK		Acct. 211142435 - Gu	09/21	Acct. 211142435 - Guar	φ474.52	_	\$474
Totals For V	endor: R	tegional Water	Authority - 191		ensant		No	Maria Salahar	
Regional Water	Authority		, 90 Sargent I	orive New Haven CT 00	ent of co		Amount	Void	Doc T
Pay Date	Pay Num	Pay Type	' Inv Num	Invoice Description		d Description		Voia	200 1
10/07/2021	6047	CHK		Acct. 2111142211-St		Acct. 211142211-Stygar	\$1,470.83 \$1,370.35		
			2111163233						\$3,648
			2111142369		p 10/21	Guard water service per	ψου 100	-	\$3,64
Totals For \	/endor: l	Regional Wate	r Authority - Ele	derly		talin etaleh 200 kan 1947 kan 185	Yes		
Reliable Techno	logies, L	LC 33-100577		Ansonia CT, 06401	鐵片写道 Dorie	d Description	Amount	Void	Doc 7
Pay Date	Pay Num	Рау Туре	Inv Num	Invoice Description					
10/07/2021	6048	CHK	21-2622	Monthly contracted s			\$46.50		\$53
			21-2620	Monthly hosted exch	a 10/2	1 Monthly hosted exchan	φ 4 0,00	•	\$53
_	Jandar.	Reliable Techr	nologies, LLC						
Totals For '	venuoi.	110110010 1	-					-	/28/2021 1:57:

and the second second second second	A STATE OF THE PARTY OF THE PAR	AND DESCRIPTION OF THE PROPERTY OF THE PROPERT		rom: 10/1/2021 Thru: 10/31/: -	2021, 3) P	rogram: Revolving Fund	Print 1099		
reck Name		ssn/Tin	Check Addres				and the second second second second		
LEWY SALESCEPTATIONS AND MAINTENANT OF A	Contraction of Note Contract		SANTON CONTRACTOR OF STREET	577 Philadelphia PA, 191		Description	No Amount	Void	Doc Total
	Pay Num	Pay Type	Inv Num	,					¢02.45
		CHK		Copies for period of 9/	10/21	Copies for period of 9/1/	\$82.45		\$82.45 \$82.45
Totals For Ver	statistics and work of	h USA, Inc			a-reni		No	and the second	402.43
icoh USA, Inc R	ental :		DESCRIPTION OF PROPERTY OF A PARTY	64 Philadelphia PA 1910	N A D A P A P A P A P A P A P A P A P A P	Decembrica	Amount	Void	Doc Total
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description		Description		Vola	\$111.14
10/07/2021	6049	CHK	105441088	Rental of copier billing	10/21	Rental of copier billing p	\$111.14	Bookston	\$111.14
Totals For Ve	 The regularies of ACTIVE 	record of the contract of the	Rental				No		
helton Alarm Sys	d. Benefit Timeser &	SELECTION OF SELEC	CONTRACTOR OF STREET	Ansonia CT 06401	Poriod	Description	Amount	Void	Doc Total
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Penou	Description	, mount		
10/07/2021	6050	CHK	50250	#26 Guard repaired fir	10/21	#26 Guard repaired fire	\$110.00	-	\$110.00
Totals For Ve	ndor: She	iton Alarm Sy	stem, Inc.			tren espatoste - 1.058886886868600000000000000000000000000		C1: 270(#28)8261	\$110.00
taples Credit Pla	n L		Dept. 51 782	0101268 PO Box 78004	Phoenix	AZ 85062-8004	- Να -		
Pay Date	Pay Num	Рау Туре	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Total
10/07/2021	6051	CHK		Acct. 6035517820101	09/21	Acct. 60355178201012	\$150.42		\$150.42
Totals For Ve	ndor: Sta	ples Credit Pl	an		access the children child	and the second of the second o	oversta in appretent to take a New York	uc bawasya w	\$150.42
eam Inc		06-0835182		St Derby CT 06418			No .	Maria Salah	A COMPANY
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Tota
10/07/2021	6052	CHK		October 2021 rent	10/21	October 2021 rent	\$787.10		4050.00
				October 2021 utilities	10/21	October 2021 utilities	\$164.92	and the	\$952.02
Totals For Ve	endor: Tea	am Inc	nement i Kila kinggitti () sa	and the second s	enerenari		No		\$952.02
The United Illumin	nating	2 est 1	P O Box 185	0 New Haven CT 06508	-1850		LINO		
Company Pay Date	Pay	Pay Type	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Tota
1 = 10 = 10 = 0 d	Num	CUIZ		Acct. 0100001034-63	09/21	Acct. 0100001034-6343	\$13.94		
10/07/2021	6053	CHK		Acct. 010-0001705-46		Acct. 010-0001705-467	\$15.05		
				Acct. 010-0001705-46		Acct. 010-0001705-469	\$12.90		
				Acct. 010-0001031-45		Acct. 010-0001031-457	\$40.88		
				Acct. 010-0001034-45		Acct. 010-0001034-452	\$24.44		
				Acct. 010-0001034-63	09/21	Acct. 010-0001034-634	\$25.41		\$132.6
Totals For V	endor: Th	e United Illum	ninating Comp	any	Sevenne to Selvin 18	ange-magger a ning mga tan 25 milionalish (12 milion).	in autosia adioki da ak	S TAN - CANTA-	\$132.6
The United Illumi Company	nating 🦂		Po Box 185	0 New Haven GT 06508	-1850		No.		
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Tota
10/07/2021	6054	CHK		Inv. 9100067918 - Eld	10/21	Inv. 9100067918 - Elder	\$1,511.20		\$1,511.2
			ninating Comp	any		A STATE OF THE STA	na na nakawana na manazari kacamatan ka	erangen er er i i index i	\$1,511.2
The United Illum	and the second second	APPA III		64 New Haven CT 0650	6-0901		No		
Company					Dorlor	Description	Amount	Void	Doc Tot
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description					\$126. [^]
10/07/2021	6055	CHK		Acct. 010-0000911-9	7 09/21	Acct. 010-0000911-975	\$126.14	-	\$126.
	ATTORNATION OF THE PARTY OF	ne United Illur	ninating Com	oany voo ossal ossal and oosa	22 2706		No		
TK Elevator Cor Pay Date	poration Pay	, Pay Type	P O Box 37 Inv Num	96 Carol Stream IL 601 Invoice Description		d Description	Amount	Void	Doc To
ray Date	r ay Num	, 4, ,,,,,		•		- 2 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	\$1,108.59		\$1,108.
ŕ									ψητουιν
10/07/2021	6056	CHK		62 Guardiano service da	at 10/21	Guardiano service date	φ1,100.59	-	\$1,108.
		CHK K Elevator Co		52 Guardiano service da	it 10/21	Guardiano service date	φ1,100.55	-	\$1,108.5 28/2021 1:57:54 I

Theok Name	30. 1) 1) 5	SSN/TIN	Check Addres				Print 1099		
Ultimate Cleaning		06-1507077	P.O. Box 712	Orange CT 06477			Yes		
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Total
10/07/2021	6057	СНК	4192	Weekly cleaning of all	09/21	Weekly cleaning of all 3	\$360.00		
			4191 70 CCP	#70 CC painting	09/21	#70 CC painting	\$400.00		
			4191 18 CCP	#18 CC painting	09/21	#18 CC painting	\$400.00		
			4191 20CCP	#20CC painting	09/21	#20CC painting	\$400.00		
			4191 11CCP	#11 CC painting	09/21	#11 CC painting	\$400.00		
			4191 70CCCL	#70 CC cleaning	09/21	#70 CC cleaning	\$110.00		
			4191 18CCCL	#18 CC cleaning	09/21	#18 CC cleaning	\$110.00		
			4191 20CCCL	#20CC cleaning	09/21	#20CC cleaning	\$110.00		
			4191 11CCCL	#11 CC cleaning	09/21	#11 CC cleaning	\$110.00	(Alexandria)	\$2,400.00
Totals For V	endor: Ui	timate Cleanin	g				and the second s	10.000000000000000000000000000000000000	\$2,400.00
Verizon Wireless			P.O. Box 150	62 Albany NY 12212-5	062		No Ho		
Pay Date	Pay Num	Pay Type	Inv Num	Invoice Description	Period	Description	Amount	Void	Doc Tota
10/07/2021	6058	CHK	9889025145	Cell phones	10/21	Cell phones	\$157.38	*****	\$157.38
Totals For V	endor: V	erizon Wireles	5						\$157.3
Grand Totals:				Total Payments:			45		\$77,211.94

Derby Housing Authority

Work Order Complete/Incomplete Report
Program: State Elderly, Project: All, Created From: 10/1/2021, Created Through: 10/28/2021, Status: All, Status Included: Emergency Urgent

Totals:	3.29	51 168.00		12	63	Totals:
Efrain Naza	3.29	168.00	51	12	63	Routine
Assigned Er	wg. ⊡ays	Tot. Days / A	lomp!	plete C	Count Incom	riority
			ority	y Pri	Work Order By Priority	

- 2	3.23	168.00	51	12	ಟ	3.29 Totals:	3.29	3
2	،							
Ιώ	3.29	168.00	51	12	63	Efrain Nazario	3.29	8
a	Avg. ⊔ay	Tot: Days	Complete	Incomplete	Count	Assigned Employee	Avg. Days	5
<u></u>			ployee	Work Order By Employee	Work O			

	8640		8639		8637	8636		9	88.32		W/@ # Project: 0 8633
Comment	Routine	Comment	Routine	Comments	Routine	Routine Comments		Comments	Routine	Comments	W/O # Prority Project: Cicia Manor 8633 Routine
Comments: 1. Bathroom heater (baseboard?) is rusted out. 2. Kitchen cabinet door fell off.	85 W. Fourth Street	Comments: 1. Shower head has rust around it. 2. The exhaust fan needs to have filter cleaned or replaced. Has a lot of grease.	40 W. Fourth Street	Comments: Retrieve trash and recycle bins.		utine Comments: Bring trash and recycle bins to curb		Comments: The mechanism in the toilet is all rotted.	96 W. Fourth Street	Comments: There is no power in unit. (On call request)	Unit Address 85 W. Fourth Street
F	10/04/2021 09:39 AM	or replaced. Has a lot of g	10/04/2021 08:54 AM		10/01/2021 12:14 PM	10/01/2021 12:13 FM			10/01/2021 11:08 AM		Oreated Date 10/01/2021 02:35 AM
	10/20/2021 11:00 AM	rease.	10/05/2021 02:00 PM		10/04/2021 02:00 PM	10/03/2021 00:00 F W	70.50.70.00.00 DM		10/07/2021 12:00 PM		Completed Date 10/01/2021 01:00 PM
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000	р Э Э Э	8657	8656	8655 5	8654	8652	2	50	9	
	Routine	Routine Commer	Routine Commen	Routine Comment	Routine Comment	Routine Comment	Routine Comments	Routine Comments	Routine Comments:	Routine Comments:
	36 Fifth Street	utine 92 W. Fourth Street Comments: Lost his community room key. Needs a new one	utine 85 W. Fourth Street 10/12/2021 09:29 AM 10/14/2021 01:00 F Comments: One of the drip pans on stove needs to be replaced. Cabinet door over stove needs to be fixed.	utine 89 W. Fourth Street Comments: Can't get the glass panel back in the storm door. Would like it put back in.	utine 94 W. Fourth Street Comments: Back burner is not working. (on call request)	utine Comments: Retrieve trash and recycle bins.	utine Comments: Bring trash and recycle bins to curb.	utine 94 W. Fourth Street Comments: The spring on her screen door came off.	10/06/2021 08:47 AM threet Comments: One of the clothes lines is gone. There used to be 4 lines and now there is	utine 101 West Fourth St. Unit: B 10/0 Comments: There is ice forming in freezer near the rubber strips.
	10/12/2021 10:37 AM	10/12/2021 09:32 AM one.	10/12/2021 09:29 AM blaced. Cabinet door over s	10/12/2021 08:53 AM or. Would like it put back in	10/11/2021 11:39 AM	10/08/2021 11:25 AM	10/08/2021 11:22 AM	10/07/2021 12:04 PM	10/06/2021 08:47 AM be 4 lines and now there is	10/04/2021 09:46 AM trips.
	10/13/2021 01:30 PM	10/20/2021 09:00 AM	10/14/2021 01:00 PM tove needs to be fixed.	10/18/2021 10:00 AM	10/13/2021 09:00 AM	10/11/2021 03:00 PM	10/10/2021 02:00 PM	10/13/2021 09:30 AM	10/12/2021 03:00 PM \$ 3.	10/04/2021 01:00 PM
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10/28/2021 9:10:07 AM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

8677	8676	8675	8672	8670	8668	8 66 6	8665 5	8663
Routine	Routine Commo	Routine	Routine Comme	Routine Comme	Routine Commer	Routine Commen	Routine Commen	Routine Comment
Main Office	utine Comments: Retrieve trash and recycle bins.	utine Comments: Bring trash and recycle bins to curb.	utine 70 Fifth Sreet Comments: Needs apartment turnaround.	utine 20 Anson Street Comments: Needs apartment turnaround.	utine 18 Anson Street Comments: Needs apartment turnaround.	utine 52 Fifth Street Comments: Needs apartment turnaround.	utine 4 Anson Street 10/13/2021 10:09 AM 10/20/2021 03:30 PM \$0.00	utine 24 Anson Street Comments: 1. She has no hot water. 2. Toilet seat is broken.
10/15/2021 03:27 PM	10/15/2021 03:24 PM	10/15/2021 03:23 PM	10/13/2021 02:00 PM	10/13/2021 01:55 PM	10/13/2021 01:51 PM	10/13/2021 12:12 PM	10/13/2021 10:09 AM n stove. Also check drip pa	10/12/2021 01:21 PM
10/20/2021 01:36 PM	10/18/2021 02:00 PM	10/17/2021 02:00 PM					10/20/2021 03:30 PM ans. She said they are corroded	10/13/2021 01:00 PM
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 and in bad sh	\$0.00
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\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 0.00	\$0.00	\$0.00	\$0.00

Page 3 of 8

8692	8691	8690	86 86 9	8685	8684	8682	8680
Routine Comme	Routine Commer	Routine Commen	Routine Commen	Routine Comment	Routine Comment	Routine Comments	Routine Comments
101 West Fourth St. Unit: A nts: Kitchen sink is clogged.	nts: Retrieve trash and recycle bins.	ts: Bring trash and recycle bins to curb.	12 Anson Street ts: Needs to have the temperature of stove/oven	44 W. Fourth Street s: Bathroom sink is clogged.	36 Fifth Street s: Outside porch lights are still not working.	50 Fifth Street s: Would like the filters cleaned in her ac/heat unit	utine 62 Fifth Street Comments: Needs to have drip pans replaced on stove.
10/22/2021 10:59 AM	10/22/2021 09:20 AM	10/22/2021 09:19 AM	10/21/2021 11:09 AM checked. Tried baking cak	10/19/2021 11:41 AM	10/19/2021 10:40 AM	10/18/2021 01:16 PM t.	10/18/2021 09:30 AM
10/22/2021 12:00 PM	10/25/2021 02:00 PM	10/24/2021 02:00 PM	e and oven cooked it too quick	10/20/2021 01:00 PM	10/19/2021 03:00 PM		10/21/2021 02:53 PM
\$0.00	\$0.00	\$0.00	\$0.00 ly and burned i	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Routine 101 West Fourth St. Unit: A 10/22/2021 10:59 AM 10/22/2021 12:00 PM \$0.00 \$0.00 \$0.00 Comments: Kitchen sink is clogged.	Routine Comments: Retrieve trash and recycle bins. Routine 10/22/2021 09:20 AM 10/25/2021 02:00 PM \$0.00 \$0.00 \$0.00 Routine 101 West Fourth St. Unit: A Comments: Kitchen sink is clogged.	Routine Comments: Bring trash and recycle bins to curb. Routine Comments: Retrieve trash and recycle bins. Routine Comments: Retrieve trash and recycle bins. Comments: Ritchen sink is dogged. 10/22/2021 10:59 AM 10/22/2021 12:00 PM \$0.00 \$0.0	Routine 12 Anson Street 10/21/2021 11:09 AM \$0.00 \$0.0	Routine 44 W. Fourth Street Comments: Bathroom sink is clogged. Routine 12 Anson Street Comments: Needs to have the temperature of stoveloven checked. Tried baking cake and oven cooked it too quickly and burned it. Comments: Bring trash and recycle bins to curb. Routine Comments: Bring trash and recycle bins to curb. Routine Comments: Retrieve trash and recycle bins. 10/22/2021 09:20 AM 10/25/2021 02:00 PM \$0.00	Routine 36 Fifth Street 10/19/2021 10:40 AM 10/19/2021 03:00 PM \$0.00 \$0.0	Routine 50 Fifth Street

;	8660	8658	8648	8645	8644	8642	8638	Cicia Proje 8635	8696
	0 Routine	Ro	<i>R</i> 0	ਨ ਨੂ	R	Ro	Routine Comme	Cicia Manor Project: Stygar Terrace 8635 Routine Comments:	Routine Commen
	Community Room	utine 17 Stygar Terrace Comments: Would like A/C unit removed from window.	10/06/2021 03:17 PM 10/ Comments: Took out a/c and the top window came down and he can't get it to stay back up.	utine 36 Stygar Terrace Comments: Outside light is out. (left side)	utine 33 Stygar Terrace Comments: The front porch light is out.	utine 7 Stygar Terrace Comments: Tenant locked herself out of unit.	10/02/2021 09 13 Stygar Terrace Comments: Bedroom door is not shutting or locking at all. (On call request)	Incomplete: 8 Terrace 7 Stygar Terrace Comments: There is black water in toilet.	utine 101 West Fourth St. Unit: A Comments: Stove is not working.
	10/12/2021 10:53 AM	10/12/2021 10:35 AM	10/06/2021 03:17 PM n and he can't get it to stay	10/05/2021 01:33 PM	10/04/2021 03:41 PM	10/04/2021 10:23 AM	10/02/2021 09:11 AM (On call request)	Complete: 27 10/01/2021 12:12 PM	10/27/2021 10:41 AM
	10/13/2021 11:00 AM	10/13/2021 11:00 AM	10/06/2021 03:30 PM back up.	10/05/2021 02:00 PM	10/04/2021 03:50 PM	10/05/2021 11:00 AM	10/02/2021 10:00 AM	10/04/2021 10:00 AM	
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Comments: Community room is out of paper towels.

	Project: Lakeview Apartments 8643 Routine 14 Guar	Stygar Terrace	8694 Ro	8693 Ro	8686 Ro	8683 Rou	8674 Rou	8669 Routine Com		8664 Routine
	Routine	.	Routine Comment	Routine Comment	Routine Comments	Routine Comments	Routine Comments	tine Comments:		ments:
	nents 14 Guardiano Place		10/26/2021 09:48 AM 10/26/2021 10:00 AN Community Room Comments: Joan called to inform the office that there is a lot of water coming in from the community room ceil	10/25/2021 10:36 Comments: The hallway night light is out again. Only worked for a couple days.	utine 11 Stygar Terrace Comments: Sink is clogged again. (third time)	utine 1 Stygar Terrace Comments: Bathtub is clogged.	10/14/2021 03:00 PM 10/15/2021 01:00 Comments: The kitchen closet door needs to be adjusted. Is rubbing on floor and it's hard for him to open.	utine 28 Stygar Terrace Comments: Needs apartment turnaround.	 I he fed light above the path both took now. Refrigerator and freezer door won't open all the way. When she tries to open it all the way, it damages the paint on wall. Would like to know what the sprinkler looking thing on the ceiling that is over the stove in the kitchen is for. 	utine 13 Stygar Terrace 10/12/2021 0/10/12/2021 0/10/12/2021 10/12
	10/04/2021 02:29 PM	Complete: 14	10/26/2021 09:48 AM lot of water coming in from	10/25/2021 10:36 AM ed for a couple days.	10/19/2021 02:15 PM	10/19/2021 10:18 AM	10/14/2021 03:00 PM s rubbing on floor and it's h	10/13/2021 01:53 PM	thing on the ceiling that is	10/12/2021 02:21 PM bulb replaced.
	10/21/2021 11:00 AM		10/26/2021 10:00 AM the community room ceiling.	10/25/2021 11:00 AM	10/19/2021 03:00 PM	10/19/2021 01:30 PM	10/15/2021 01:00 PM nard for him to open.		pen it all the way, it damages the over the stove in the kitchen is t	10/14/2021 01:00 PM
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	he paint on w for.	\$0.00
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10/28/2021 9:10:07	\$0.00	\$0.00	\$0.00	\$0.00	\$0,00	\$0.00	\$0.00	\$0.00		\$0.00

	8647
Commer	Routine
Comments: A/C-Heat pump is still rattling/vibrating on wall. Tenant can't sleep because of the noise.	15 Guardiano Place
g on wall. Tenant can't sleep becaus	10/06/2021 02:31 PM
e of the noise.	10/17/2021 11:00 AM
	\$0.00
	\$0.00
	\$0.00
	\$0.00

8649	
Routine Guardiano Place Comments: The lights are flickering in the elevator at. They look like they are going to go out. (Called in by	Comments: A/C-Heat pump is still rattling/vibrating on wall. Tenant can't sleep because of the noise.
\$0.00 Lucuk)	
\$0.00	
\$0.00	
\$0.00	
	Routine Guardiano Place 10/07/2021 10:03 AM \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Comments: The lights are flickering in the elevator at. They look like they are going to go out. (Called in by E. Lucuk)

	8661	
Comme	Routine	Commer
Comments: Kitchen faucet is leaking at times.	24 Guardiano Place	Comments: 1. Kitchen sink faucet is leaking from the base. 2. There are spiders coming out from the exhaust fan.
	10/12/2021 10:59 AM	æ. naust fan.
	10/13/2021 02:00 PM	
	\$0.00	
	\$0.00	
	\$0.00	
	\$0.00	

	2998		
Commer	אסטנוות אסטנוות		
Comments: Toilet paper holder is broken in one of the bathrooms in the community room. Also refills needed on	Continuanty recent	Community Room	
of the bathrooms in the community roo		10/12/2021 11:07 AM	
om. Also retills needed on all		10/13/2021 12:00 PM	
paper produce	305055550000000000000000000000000000000	\$0.00	
	n all paper products in the community room.	\$0.00	
inty room.	nity room	\$0.00	
		\$0.00	

	8667
Commer	Routine
Comments: 1. She can't open the closet door across from bathroom. 2. Window in kitchen will not close.	19 Guardiano Place
from bathroom.	10/13/2021 01:33 PM
	10/21/2021 03:30 PM
	\$0.00
	\$0.00
	\$0.00
	\$0.00

8679	8673			
Routine	Routine Commen			
10/17/2021 01:54 PM Comments: Would like assistance removing couch from their porch. (On call request)	outine 11 Guardiano Place Comments: Needs apartment turnaround.			
10/17/2021 01:54 PM m their porch. (On call request)	10/13/2021 02:02 PM			
10/17/2021 02:00 PM	10/25/2021 12:00 PM			
\$0.00	\$0.00			
\$0.00	\$0.00			
\$0.00	\$0.00			
\$0.00	\$0.00			

ဝ	<u>۲</u>		8697		8688	8687		8681
Grand Totals:	akeview /		97		88	87		7
als:	Lakeview Apartments	Comn	Routine	Comm	Routine	Routine	Comm	Routine
	u,	nents: 1. F 2. T 3. T 4. I 6. I	6 C	าents: Wo	21 (24 (ents: Nee	ents: 1. TI 2. O 3. T	150
Incomplete: 12	Incomplete: 3	Comments: 1. Fan in the kitchen is still not fixed. 2. The bottom border near floor needs to be glued. 3. There are holes that need to be repaired both on the screen door and on the stove (bottom). 4. Needs two drip pans for stove. (1) large and (1) small. 5. Needs new blind for the bathroom and bedroom. She said they were both broken when she modern in subject to be checked. Her food keeps burning when she uses the oven. 7. The oven temperature needs to be checked. Her food keeps burning when she uses the oven.	6 Guardiano Place	Comments: Would like the filters in his ac/heat unit cleaned.	21 Guardiano Place	utine 24 Guardiano Place 10/20/2021 10:11 AM 10/21/2021 01:30 Comments: Needs the heat checked. She turned it on and doesn't appear to be working. Also would like to	Comments: 1. Track is off window in living room. Cant' open window. 2. One of the kitchen drawer panels came off. 3. There is paint chipping all over the bathroom. Would like to know if it can be repainted or touched up.	15 Guardiano Place
Complete: 51	Complete: 10	e glued. both on the screen door and or and (1) small. edroom. She said they were botoor. ked. Her food keeps burning wh	10/27/2021 01:53 PM	ned.	10/20/2021 01:54 PM	10/20/2021 10:11 AM nd doesn't appear to be working	pen window. ff. om. Would like to know if it can	10/18/2021 12:29 PM
		the stove (bottom). h broken when she moved in. en she uses the oven.			10/21/2021 01:00 PM	10/21/2021 01:30 PM \$0.00 . Also would like to have the filters cleaned	be repainted or touched up.	
\$0.00	\$0.00		\$0.00		\$0.00	\$0.00 ers cleaned.		\$0.00
\$0.00	\$0.00		\$0.00		\$0.00	\$0.00		\$0.00
\$0.00	\$0.00		\$0.00		\$0.00	\$ 0.00		\$0.00
\$0.00	\$0.00		\$0.00		\$0.00	\$0.00		\$0.00