

Committee of the Whole
Wednesday, November 3, 2021 6:30 PM
DMS Cafetorium, 73 Chatfield Street
Derby, CT 06418
Join Zoom Meeting
<https://us02web.zoom.us/j/81128957262>

Meeting ID: 811 2895 7262
One tap mobile
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(Washington DC)
+13126266799,,81128957262# US (Chicago)

Dial by your location
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+1 646 558 8656 US (New York)
+1 253 215 8782 US (Tacoma)
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Meeting ID: 811 2895 7262
Find your local number:
<https://us02web.zoom.us/u/koBq0EpvT>

1. Call to Order

Speaker(s): Mr. Gildea

1.A. Opening Ceremonies

Speaker(s): Mr. Gildea

1.B. Roll Call

Speaker(s): Mr. Gildea

1.C. Additions/Deletions to the agenda

Speaker(s): Mr. Gildea

2. Public Participation

Speaker(s): Mr. Gildea

3. Birthdays!!

Stacey McCoart

Jennifer Olson

Sarah Bernstein

Speaker(s): Mr. Gildea

4. Executive Session to discuss the appointment list of new hires, resignations, a student matter and contract for payroll services, and the Superintendent of Schools is invited to attend.

Speaker(s): Mr. Gildea

5. Appointment of New Hires

Speaker(s): Mr. Gildea

6. Resignations

Speaker(s): Mrs. O'Hara

6.A. Resignation - Italian Teacher, DHS

Speaker(s): Mrs. O'Hara

6.B. Resignation - Paraeducator, Irving School

Speaker(s): Mrs. O'Hara

6.C. Resignation - Pt. Custodian, Irving School

Speaker(s): Mr. Gildea

7. Student Matter

Speaker(s): Mr. Gildea

8. Contract for Short Term Payroll Services

Speaker(s): Mr. Gildea

9. Student Representative on the Board of Education

Speaker(s): Miss Albana Pergjoka

10. Administrator's Reports

10.A. Derby Middle School

Speaker(s): Mrs. Caggiano

10.B. Derby High School

Speaker(s): Mrs. Olson

10.C. Athletic Report October 5, 2021

Speaker(s): Mr. Cosgriff

10.D. Raise Academy

Speaker(s): Ms. Cappiello

10.E. Special Education Supervisors Report

Speaker(s): Mrs. McCoart, Mr. Nichols

10.F. Little Raiders University

Speaker(s): Mrs. Conway

10.G. Bradley School

Speaker(s): Mr. Ciccarini

10.H. Irving School

Speaker(s): Mrs. Misset

11. Reconciliation Services

Speaker(s): Dr. Conway

12. Adjourn

Speaker(s): Mr. Gildea

Elisabetta Haversat
271 Flag Stick Ct.
Oxford, CT 06478
(203) 415-2216
ehaversat@gmail.com

October 12, 2021

Dr. Matthew Conway
Superintendent
Derby Public Schools
35 Fifth Street
Derby, CT 06418

Dear Dr. Conway,

I am writing to inform you that I am resigning from my position as Italian Teacher at Derby High School. My reason for resigning is due to a grave family matter that requires me to move back to Italy for the foreseeable future.

My resignation will be effective 30 days from today's date.

I am grateful for the opportunity that I was given, and from my brief tenure I can describe Derby High School as a special place. This is not a decision that I am taking lightly.

I can be reached at my personal phone number or email address should you have any further questions.

Sincerely yours,

Elisabetta Haversat

cc: Mrs. Jennifer Olson - Principal at DHS

October 18, 2021

Aimee Misset
Principal
Irving School
9 Garden Pl.
Derby, CT 06418

Dear Mrs. Missett,

Please accept this letter as formal notification that I will be resigning from my position as Paraprofessional with Irving School two weeks from today's date. My final day of work will be October 29, 2021.

Thank you for the opportunity to be a part of your Irving School team and all that I have learned in this short time.

I would like to remain in touch and possibly return to Irving School once I am done with my classes and student teaching in May 2022, if you will have me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rita Giordano', with a long, sweeping horizontal line extending to the right.

Rita Giordano

To Whom This May Concern,

This letter is to inform you that I will be resigning from the custodian position as of Friday November 5th, 2021. The reason for my resignation is that I have accepted a full time position elsewhere. I want to thank you for giving me the opportunity to work at Derby Public Schools.

If you have any questions, feel free to contact me directly at (203) 584-0663.

Best Regards,
Matthew Oczkowski



DERBY PUBLIC SCHOOLS

35 Fifth Street
Derby, Connecticut 06418

(203) 736-5027 • fax (203) 736-5031 • www.derbyps.org

Employment Agreement Temporary Payroll

Joseph Kuntz
19 Byron Avenue
Ansonia, CT 06401

Dear Joseph,

This is to inform you that beginning November 4, 2021 through approximately March 23, 2022, your hourly rate will be \$65.00 to prepare bi-weekly payroll. The hours will be 8:00-4:00 based on an average of 3-3 ½ days per pay period. This will include training with the Assistant Business Manager.

Please sign and date below and return to Human Resources. Thank you.

Date _____

Joseph Kuntz



DERBY MIDDLE SCHOOL

November 2021



ACADEMICS

Curriculum Updates

Use Ctrl/Alt/Enter to return

Attended Talk Tuesday's with CSDE regarding Chronic Absenteeism
 Distributed Quarter 1 Progress Reports to all students and families
 Held Bi-Weekly Commissioner's Network Visits both in-person and virtual
 Attended Dreambox Professional Development to support Math Intervention
 Attended Commissioner's Network Round Table Annual Meeting to kick off Year 2.
 Held Weekly Coaching meetings to review Curriculum and data
 Attended Alliance Beginning of the Year Monitoring Meeting
 Attended UCONN SEB Leader Academy
 Participated in Coaching sessions with CT Center for Change - Isobel Stevenson
 Attended weekly administrative Teaching and Learning meetings
 Attended Aperture Kick- Off meeting

Assessment Scores

	ELA	Fall '21		Winter '22		Spring '22	
	Assessment Name(s)	On and Above %	National Normed %	Growth Target	Actual % Meeting	Growth Target	Actual % Meeting
DMS							
6	i-Ready	26%	28%	5		9	
7	i-Ready	33%	31%	3		6	
8	i-Ready	27%	23%	2		4	
	MATH	Fall '21		Winter '22		Spring '22	
	Assessment Name(s)	Percent On and Above	Actual % Meeting	Growth Target	Actual % Meeting	Growth Target	Actual % Meeting
DMS							
6	i-Ready	16%	23%	6.5		13	
7	i-Ready	16%	20%	6		12	
8	i-Ready	17%	20%	4.5		9	

Attendance

Students	93%	Click here for YTD
Staff	95%	

HUMAN CAPITAL

New Hires

Position	Candidate	Vacancies	Replacing
#REF!	#REF!	#REF!	#REF!

OPERATIONS

Safety Concerns:	Continued discussion around Walkie-Talkies
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Needs: None at this time

CULTURE/CLIMATE

Enrollment/Discipline	
Enrollment:	304
Discipline:	
ISS:	3



Derby High SCHOOL

November 2021



ACADEMICS

Curriculum Updates

Use Ctrl/Alt/Enter to return

PSAT Benchmark testing conducted in Grades 9-11 (results to be released on December 6/7 to students and schools)

Held Virtual College Fair w/40 universities, colleges and technical schools represented

Planned Student workshop series with John Saccu and community partners

Launched 26 student clubs, activities and honor societies for students to participate in during Thursday Advisory time (ensures access/quity given no late transportation).

Worked with faculty to develop a school-wide action plan to address student tardiness to class; communicated plan to students and families & implemented

Attended Talk Tuesday's with CSDE regarding Chronic Absenteeism; planned attendance PPTs for students chronically absent; conducted home visits

Held Freshman Mtgs w/tiered messaging & support based on academics, behavior & attendance. (Tier I, II, III & rising sophomores); Distributed Q1 Progress Repts

Spirit Week & Awareness Days for bullying (orange out), domestic violence (purple out) and cancer (pink out); Held Pep Rally & Volley in the Valley

Had 60+ students participate in the Junior Achievement/The Workplace Manufacturing Career Awareness event

Held Student Council election & Nominated 3 students for the US Presidential Scholars program

Assessment Scores

	ELA	Fall '21	Winter '22	Spring '22
District				
Derby HS				
Grade 9	PSAT		410	
Grade 10	PSAT		430	
Grade 11	SAT		460	
Grade 12	SAT		480	
	MATH	Fall '21	Winter '22	Spring '22
District				
Derby HS	PSAT		450	
Grade 9	PSAT		480	
Grade 10	SAT		510	
Grade 11	SAT		530	
Grade 12				

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Attendance

87%

[Click here for YTD](#)

Staff

96.9%

HUMAN CAPITAL

Position

Position
Position

Candidate	Candidate
-----------	-----------

Vacancies

Replacing

Faculty Vacancie
Social Worker
In-School Suspension Monitor
Head Softball Coach J. DiMartino

OPERATIONS

Safety Concerns:

Needs:

CULTURE/CLIMATE

Enrollment/Discipline

Enrollment: 396/5

Discipline:

Conferences: 110

ISS: 31

OSS: 23



Athletics Report

Derby Board of Education

Wednesday, November 3, 2021

6:30 pm

Derby Middle School Cafetorium

DHS Fall Sports Update

- **Girls Cross Country:**
 - NVL Champions
 - 5th Class S Championships
 - ALL NVL Team: Cassidy Ngaopraseutsack '22, Cassie Silkoff '25, Arya Patel '23
 - All Copper Division Team: Cayla Cayer- McCarthy '23, Kayla Adams '25
- **Boys Cross Country**
 - 5th NVL's
 - 7th Class S Championships
 - All Copper Division Team: Chris Castellini '24
- **Girls Soccer**
 - (1 -15) record; broke 2 year losing streak.
 - Scored 8 goals, only 1 over the last 2 seasons
 - All Copper Division Team: Albana Pergjoka '22
- **Boys Soccer**
 - (4-12) record; broke 5 year losing streak
 - Went (4-5) over last 9 games
 - NVL Sportsmanship Award
 - All Copper Division Team: Bekim Balidimage '23 , Kujtim Gjonbalaj '22

DHS Fall Sports Update cont.

- **Football & Cheerleading:**
 - **Senior Night, Thursday November 11th, 6pm v Ansonia**
 - **Robert Romano Jr. – new president of Albarella Club**
 - **Modified season due to health and safety of players**
- **Fall Team Pasta Dinners for ALL sports teams successful!**

DMS Fall Sports Update

- **Girls Cross & Boys Cross Country:**
 - 7 meets concluding with MS State Championships 11/6.
 - 12 girls, 9 boys
- **Girls Soccer**
 - 2 games (1 home, 1 away); night games
 - 25 girls participated
 - Double header with Seymour MS 11/1 was highlight
- **Boys Soccer**
 - 2 games (2 home); night games
 - 15 boys participated
 - Double header with Seymour MS 11/1 was highlight

DHS Winter Sports Update

- **Winter Sports registration is open online via the FinalForms platform.**
- **DHS Sports:**
 - Boys Basketball, Girls Basketball, Cheerleading, Boys & Girls Indoor Track, Wrestling.
- **Start dates:**
 - Nov. 29th: Girls Basketball, Wrestling
 - Dec. 2nd: Boys Basketball, Cheerleading, Boys & Girls Indoor Track
- **CIAC Covid updates are out; awaiting some details & updates since state AD call 10/29.**

DMS Winter Sports Update

- **Winter Sports registration is open online via the FinalForms platform.**
- **DMS Sports:**
- **Boys Basketball, Girls Basketball, Running Club**
- **Start dates: TBD**

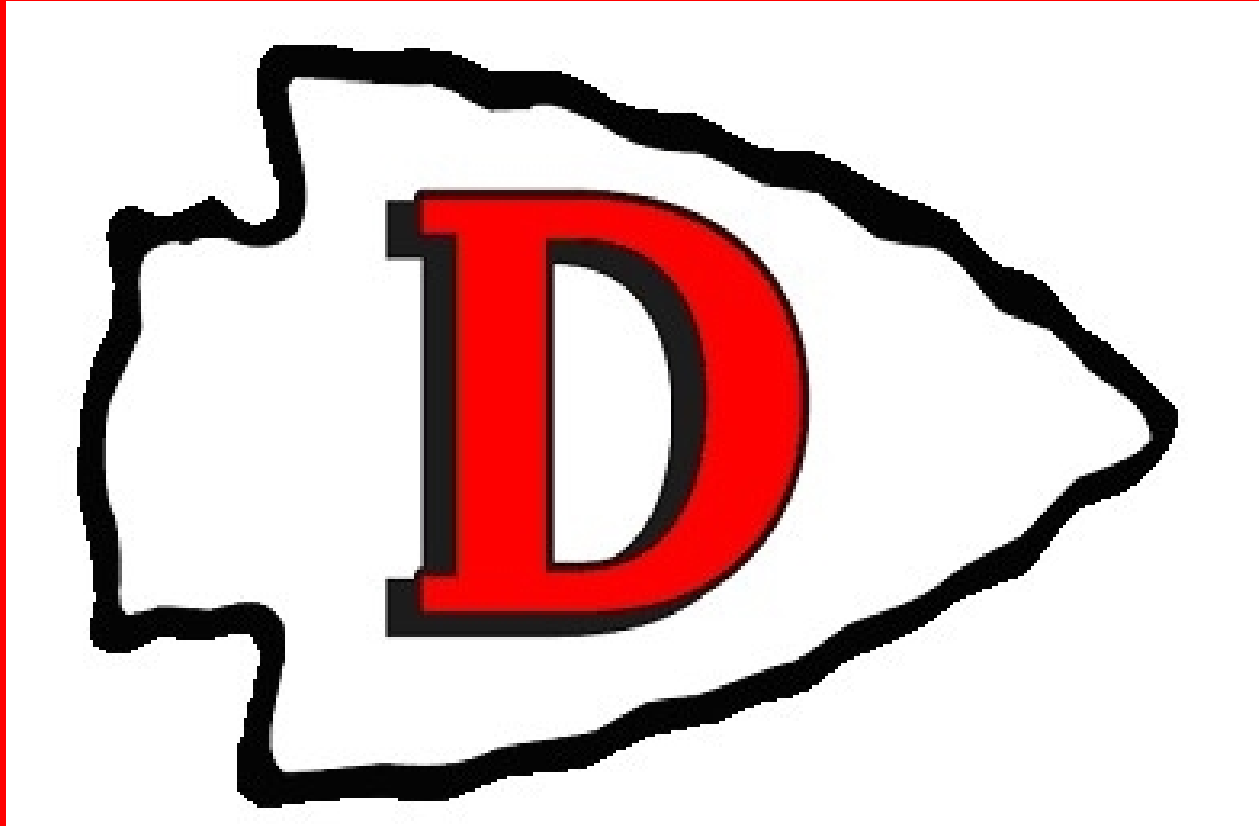
Unified Sports at DHS & DMS

- Meeting with CIAC for program overview.
- Secured 3 year grant for each school: 2021 = \$3k, 2022 = \$2k, 2023 = \$1k
- Registration is open online via the FinalForms
- Sports by season:
 - Fall: Soccer, Flag Football
 - Winter: Basketball, Volleyball
 - Spring: Track & Field, Kickball
- Nov. 10th Youth Leadership Unified Summit (Zoom)

OTHER

- **Fall CAAD (CT Association of Athletic Directors) Professional Development Day, 11/5.**
- **Student-Athlete Leadership Team (formerly Class Act Council): first meeting 11/4. Consists of selected seniors, juniors & sophomores working on:**
 - Captains Council
 - Class Act School Program
 - Community Outreach Programming
 - Leadership Development
 - Voice for student-athletes

Thank you for your support!



GO RED RAIDERS!



RAISE

Academy



Talent

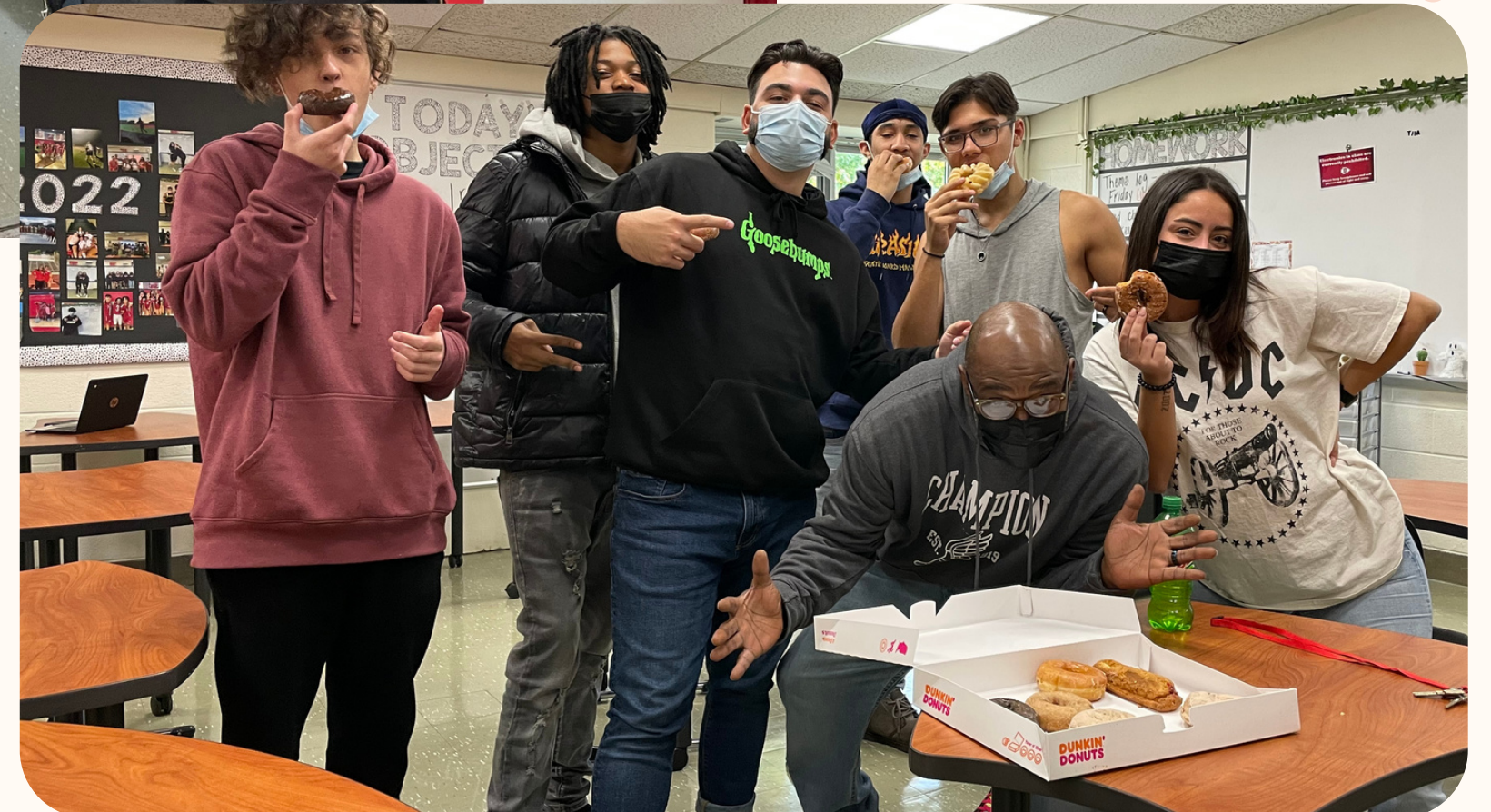
Currently looking for a new BCBA

Mrs. Senes will be with us until Dec 15th

Climate and Culture

Last month as a team we focused on redesigning the RAISE Classrooms, this month there was a bigger focus on celebrating our students.

- Raider of the Week: Rashad Thompson
- Birthday Celebrations



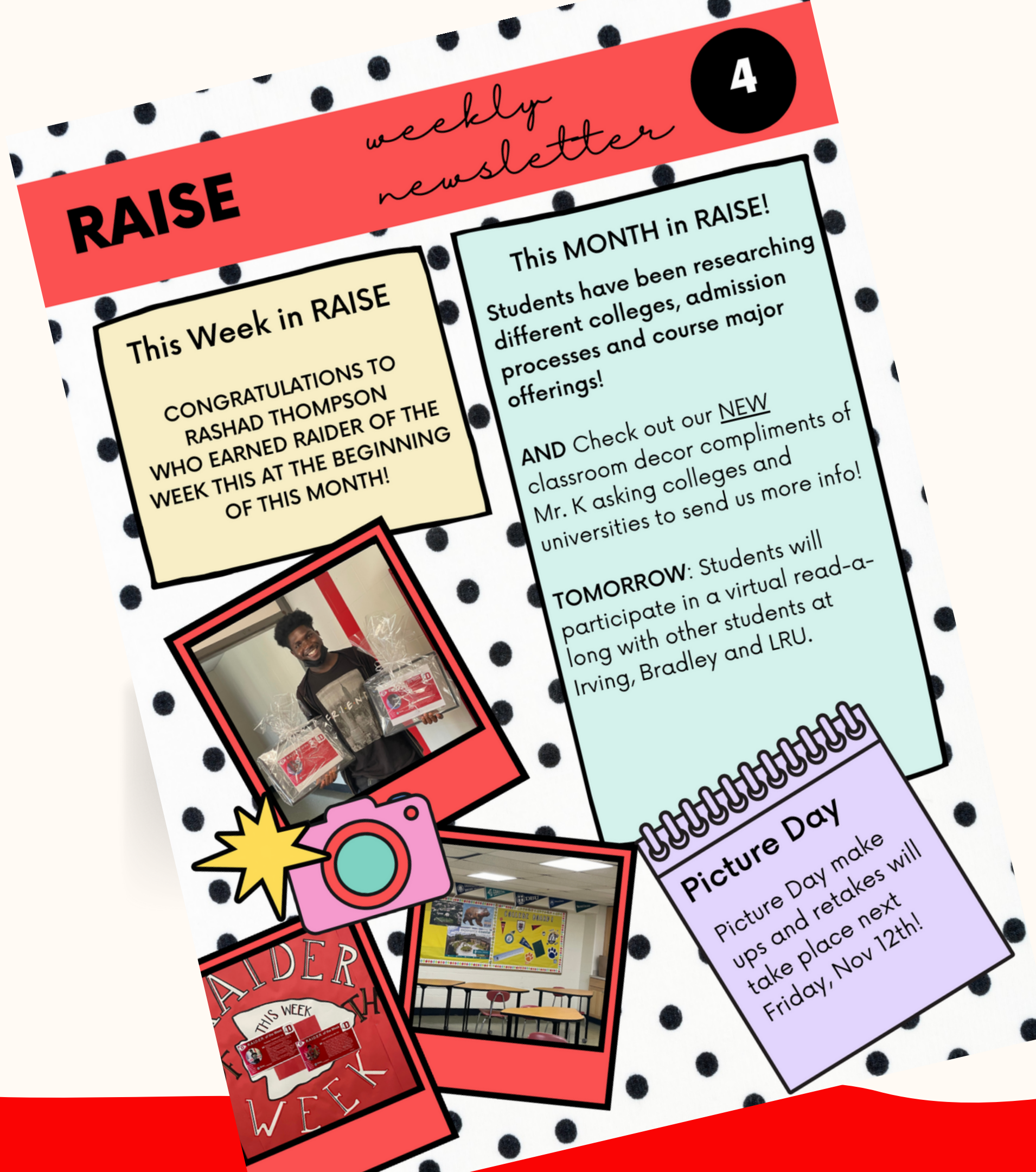
Our Operations

Integrating MAPS into the program

- Making Action Plans
- Takes a look at the wants and needs, before during and after the transition high school to adult life

RAISE Handbook

- Continuing to amend handbook from 2019
- All program documents and curriculum in one place



Academics

English

Science

Math

History

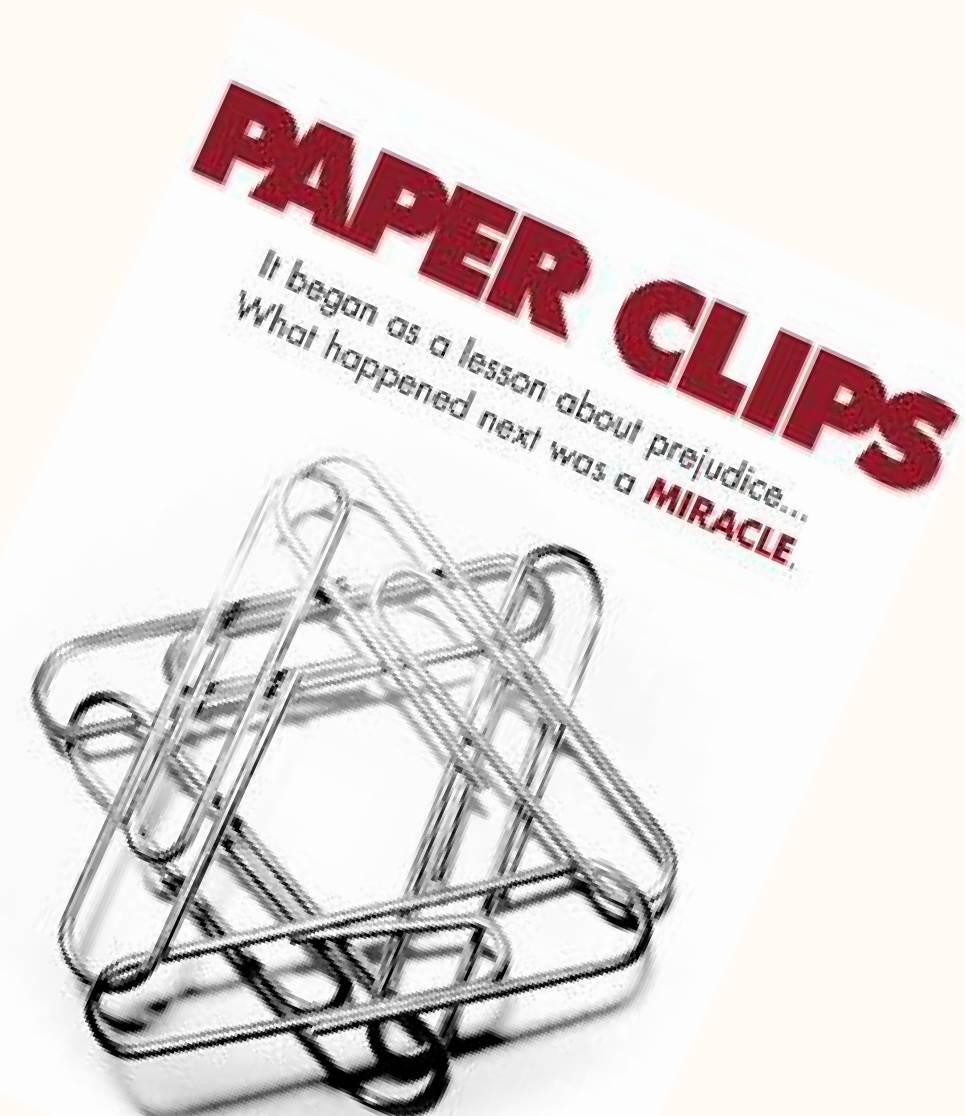
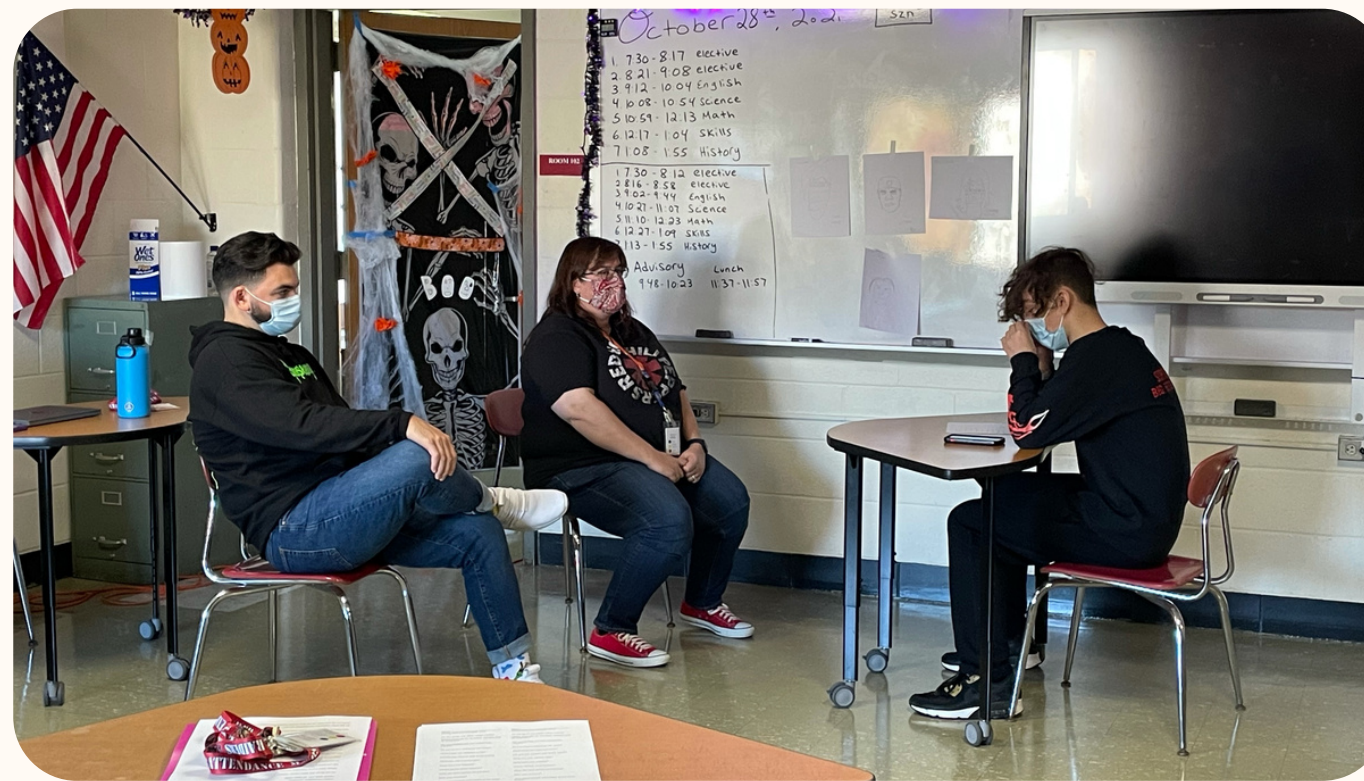
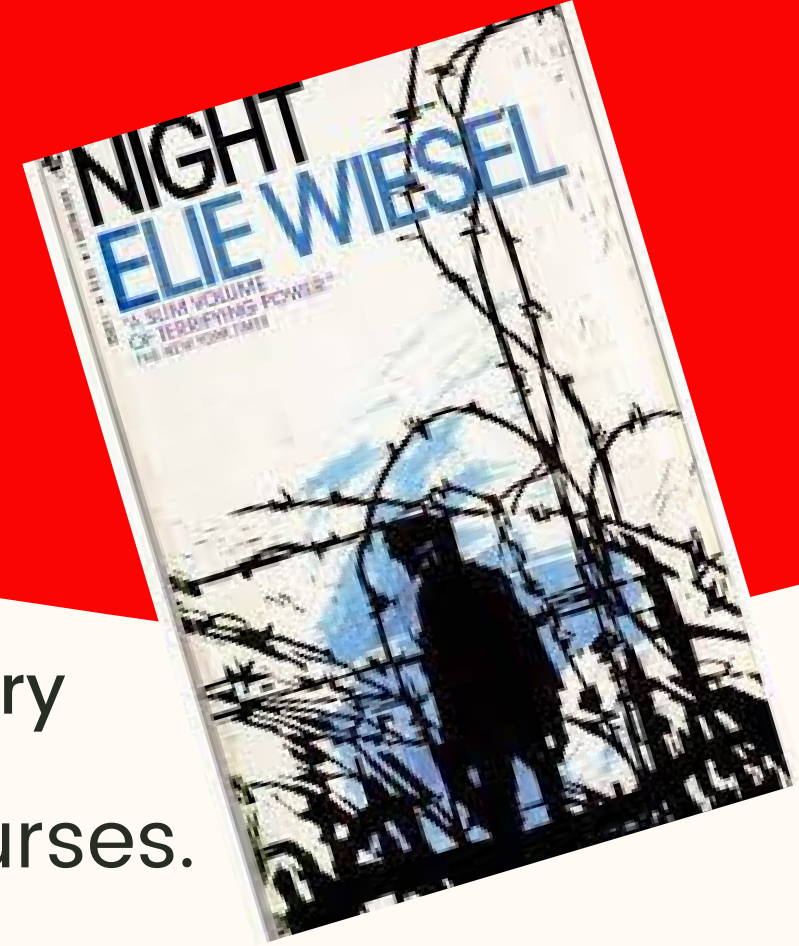
Students are enrolled in 3-4 of the RAISE Core Academic courses.

English – Holocaust Focus (MP2)

Science – Forensics (S1)

Math– Algebra I

History– Holocaust Studies (S1)



Special Education Report



November 3, 2021

Special Education Supervisors

Elementary Programing: Stacey McCoart

Secondary Programing: James Nichols

Our Shared Focus and Priorities:

- **Supporting and growing teacher practice**
 - **Collaboration with and support of families**
 - **Continuing educational opportunities**
 - **Develop and grow Special Education programs within the district**
-

Current Happenings

- Holding regular meetings with program staff, departments, and colleagues
 - PMT training completion ('refresher' and full certifications (both fall 2021))
 - IDEA ARP Submitted
 - Best Buddies initiated for DMS & DHS
 - Unified Sports initiated for DMS & DHS
 - Completed Introductory course for the Wilson Reading Program for K-5
 - Reviewing Learning Center Criteria and protocols with respective teams
 - Paraprofessional Professional Development 11.2.21
 - Review and revision of RAISE Academy Student Handbook and finalization of entry criteria
 - Training for eligible staff to complete Registered Behavior Technician (RBT) training
-

Elementary Special Education

School	8.21	9.21	10.21	11.2 1	12.2 1	1.22	2.22	3.22	4.22	5.22
Irving	69	74								
Bradley	37	38								
LRU	15	16								

Elementary Section 504

School	9.21	10.21	11.21	12.21	1.22	2.22	3.22	4.22	5.22
Irving	16	16							
Bradley	15	15							
Little Raiders University	0	0							

Elementary Special Education & 504

School	9.21	10.21	11.21	12.21	1.22	2.22	3.22	4.22	5.22
Irving	85	90							
Bradley	52	54							
LRU	0	0							

Secondary Special Education

School	8.21	9.21	10.21	11.21	12.21	1.22	2.22	3.22	4.22	5.22	6.22
DMS	63	63	65								
DHS	91	91	93								

Secondary Section 504

School	8.21	9.21	10.21	11.21	12.21	1.22	2.22	3.22	4.22	5.22	6.22
DMS	29	29	29								
DHS	38	40	40								

Secondary Special Education & 504

School	8.21	9.21	10.21	11.21	12.21	1.22	2.22	3.22	4.22	5.22	6.22
DMS	92	94	94								
DHS	129	133	133								

Special Education Students Not Enrolled in DPS

School	8.2	9.2	10.2	11.2	12.2	1.22	2.22	3.22	4.22	5.22	6.22
OOD (IEP Placed)	21	21	21								
OOD (Unilateral)	14	14	14								

District Totals

	Elementary	Secondary
Special Education	112	156
Section 504	31	69
Subtotal	143	225
OOD (Private & RESC) Total	31	
Unilaterally Placed Magnet	14	
District Total	413	

Learning Center Entrance Criteria (Elementary)

A student can be referred to the Learning Centers if they meet the following criteria:

- They are a Derby Public School Student Grades K-5 (current or incoming if the referral is being made at the end of a school year for the next school year)
- The student is in need of significant academic, behavioral, social, or emotional support in order to be successful in the school
- *Academic-*
 - More than two grade levels below and no significant growth/responding to resources
 - Over two data sources to indicate progress
- *Behavioral/Emotional-*
 - PPT monitors progress in the students LRE
 - Minimum of 3 CST behavior intervention meetings have occurred
 - Strategy meeting occurred for Special Education Students
 - FBA data collected with district templates starting in Tier II
 - FBA completed
- *Social/Communication-*
 - Communication screen results
 - Refer to Worksheet for Determination of Special Education Services Under the Classification of Autism as a guide:
https://portal.ct.gov/-/media/SDE/Special-Education/Worksheet_Determination_Eligibility_for_Special_Education_Services_Classification_of_Autism.pdf?la=en
- Upon completion of a complete referral, the referring team (CST, PPT, 504), learning center staff, principal(s), and special education supervisor(s) agree upon the appropriateness of the setting for the student
- [Referral Form](#)

Comprehensive Learning Center (CLC) Entrance Criteria (Secondary)

ADL Program, Foundational Academics, and Comprehensive Learning Center Eligibility Checklist

Student Name: _____ DOB: _____ Current Grade: _____

Name of Staff Completing Form: _____ Date of PPT: _____

Instructions: Complete the data table below at PPT when considering participation in any of the following is to be considered: Mathematics, English, and/or Language Arts foundational academic course(s) (6-8); Comprehensive Learning Center (6-8); Activities of Daily Living Program (ADL) (9-12+):

	Measure	Minimum Criteria	Scores / Data (all that apply)	Minimum Criteria Met
1	Academic Performance	<i>2 years below grade-based norms OR age-based norms</i>		Yes / No
2	Districtwide Assessments	<i>2 years below grade-based norms OR age-based norms</i>		Yes / No
3	SBAC/PSAT	<i>Level One or Two in any of the following: Mathematics; ELA</i>		Yes / No
4	Academic Achievement Evaluation(s)	<i>1.5 Standard Deviations (SD) Below Mean</i>		Yes / No <input type="checkbox"/>
*Complete lines 5-8 only when considering student for Comprehensive Learning Center/ADL Program:				
5	Cognition	<i>1.5 Standard Deviations (SD) Below Mean</i>		Yes / No
6	Adaptive Skills	<i>1.5 Standard Deviations (SD) Below Mean</i>		Yes / No
7	Social Communication / Pragmatic Language	<i>1.5 Standard Deviations (SD) Below Mean</i>		Yes / No

Eligibility Requirements for Program Recommendation:

To meet eligibility* requirements for any foundational academic course (Math, Reading, LA), **THREE of FOUR** minimum criteria from rows 1 - 4 **MUST** be met in the respective subject area(s) being considered.

To meet eligibility* requirements for comprehensive learning centers (6-8) or ADL program (9-12+), **THREE of FOUR** minimum criteria from rows 1 - 4 **MUST** be met AND TWO of THREE minimum criteria from rows 5-7 **MUST** also be met.

*Regardless of eligibility criteria, the PPT must ensure that removal from any area of the general education setting is done upon determination that education within the general education setting with supplementary aids and supports would not provide the child with access to their Least Restrictive Environment (LRE). Further, the PPT must have data to support attempts to provide support within the general education setting which indicate additional removal from the LRE is appropriate given the child's needs.

Program Recommendation (circle all that apply): Math LC English LC LA LC Comp LC ADL

Learning Center Enrollment

	8.21	9.21	10.21	11.21	12.21	1.22	2.22	3.22	4.22	5.22	6.22
BLC	5	5									
ASD Program (Co-Teach)	13	13									
K-3 ALC	8	8									
4-5 ALC	11	11									
Bradley ALC	8	7									
6-8 CLC	10	10	10								
6-8 BLC	4	5	3								
9-12 Life Skills (ADL)	14	14	14								

Professional Development

July/Aug/Sept	OCT/NOV/DEC	JAN/FEB	MARCH	APRIL	MAY/JUNE
<p>7/21 Administrators PMT Refresher</p> <p>9/2- PMT refresher</p> <p>Fall 2021 - RBT Training & Certification</p>	<p>PMT initial classes</p> <p>10/19-10/21- Wilson Reading Intervention (SERC)</p> <p>10/29- Multi-Tiered Systems of Support for Behavior (SERC)</p> <p>10/29- Paraeducator online training modules: Relationship based Access to Learning and Self-Regulation for students with disabilities. (SERC)</p> <p>Fall 2021 - RBT Training & Certification</p>				

Contracted Staff

Company	Service	Roles
Constellations	1 BCBA 3 RBTs	ABA Services
Kidsense	SLP -Irving; 10 Hours weekly -LRU; 8 hours weekly	Provide Speech and Language Therapy
ACES Extended Therapy Services	2 OT (Irving, DMS, DHS) 1 Physical Therapist	Proved Occupational and Therapy Services
Autism Health and Fitness Center	2x weekly for 1 hours	Adaptive PE

Early Childhood Program



October, 2021



Pre-K Students



School	Full day	Bus students
3 and 4 year old class	49	4
Remote learning: Special Ed. Services only		0



Academics



Unit Topics: Autumn

Big Idea: Students will be able to identify the seasonal changes that occur in the fall. Students will be able to identify fall colors.

ELDS Strands: Early learning experiences will support children to develop....)

Cognition A: effective approaches to learning

S&E H: self-awareness, self-concept and competence

Physical A&B: acquire adaptive skills

Language & Literacy E: gain knowledge of print and its uses & children to use language

Creative Arts B: explore and respond to creative works

Math C: understand attributes and relative properties of objects

Science A: understand features of the earth

Social Studies A: understand change over time

Weekly SEL: Using The Second Step Program

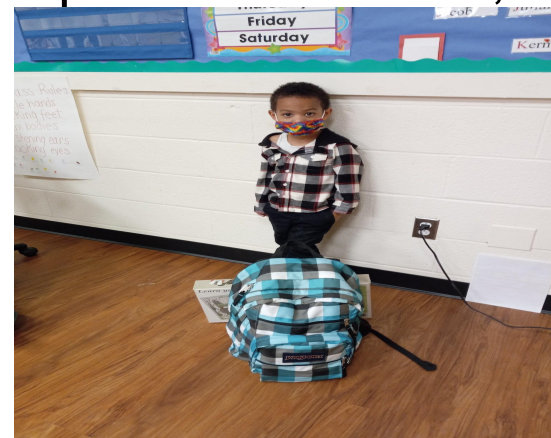




Human Capital



Every year we partner with Derby Neck Library to get the students library cards. This year they offered an incentive - If you sign up for a library card during the month of Sept. your name will be put in a drawing. Our little scholar Kaden won a backpack full of books, toys, games and candy.





Operations



Little Raiders University has new blinds and they look great.





Culture / Climate



Family and Community:

- Monthly newsletter on classroom dojo
- Encourage families to volunteer through zoom
- Send classroom stories and pictures of the day via classroom dojo
- Informative links sent to parents via classroom dojo.
- Derby Public Library activities via zoom
- All Little Raiders Staff are PMT, CPR & First Aid trained
-



Thank you for your time!!!





BRADLEY SCHOOL

November 2021



ACADEMICS

Curriculum Updates Use Ctrl/Alt/Enter to return

10/06 - Teachers participated in an Illustrative Math Workshop
 10/08 - School recognized all students who participated in the summer math and reading challenges
 10/12 - Initial math coaches meeting with Dr. Rafferty
 10/13 - Reviewed DPS teacher evaluation plan with all certified staff
 10/14 - Participated in the Valley Early Childhood Regional Council (VECRC) meeting
 10/14 - Reviewed BoY i-Ready data with the math coach
 10/15 - Reviewed BoY Dibels and i-Ready reading data with literacy coach and lead interventionist
 10/18 - Math coach hosted grade level data team meetings to review BoY benchmark assessment data and develop the intervention plan
 10/19 - K-2 team participated in Literacy How (offsite) workshop
 10/22 - hosted check-in meetings with new staff
 10/26 - 3-5 team participated in Literacy How (offsite) workshop

Assessment Scores

ELA		Fall '21	Winter '22		Spring '22	
Assessment Name(s)	On and Above %	National Normed %	Growth Target	Actual % Meeting	Growth Target	Actual % Meeting
Bradley						
K i-Ready	NA	NA	22		44	
1 i-Ready	16.0%	14.0%	23.5		47	
2 i-Ready	50.0%	22.0%	14.5		29	
3 i-Ready	23.0%	40.0%	11		22	
4 i-Ready	25.0%	28.0%	8.5		17	
5 i-Ready	34.0%	29.0%	6.5		13	
MATH		Fall '21	Winter '22		Spring '22	
Assessment Name(s)	Percent On and Above	Actual % Meeting	Growth Target	Actual % Meeting	Growth Target	Actual % Meeting
Bradley						
K i-Ready	NA	NA	12		24	
1 i-Ready	5.0%	8.0%	13		26	
2 i-Ready	15.0%	11.0%	11		22	
3 i-Ready	0.0%	8.0%	12.5		25	

Enrollment/Discipline

Enrollment: 247

Discipline:

Conferences: 5

ISS: 0

OSS: 0



Irving SCHOOL

November 2021



ACADEMICS

Curriculum Updates

Use Ctrl/Alt/Enter to return

Regular leadership team meetings (District admin team, Instructional Coaches & Dr. Rafferty, PPS/Student Support Team)

Ongoing Child Study Team meetings to support students struggling academically or socially/behaviorally

School Committee Meetings (PBIS, RULER, Safety/Wellness, Culture of Learning/HQI, Parent Engagement & ExcEL/Inclusion & Diversity)

Held Scholastic Book Fair and Read for the Record Celebration on 10/28

Safe Kids Walk to School & Halloween Safety held 10/28

Germbusters lessons provided in person by Cathie Kellett on 10/21 for all classes K-3

NVHD Flu Shot Clinic held outside Irving School on 10/19 - open to staff, students and community

Assessment Scores

	ELA	Fall '21	National	Winter '22	Actual %	Spring '22	Actual %
	Assessment Name(s)	On and Above %	Normed %	Growth Target	Meeting	Growth Target	Meeting
Irving							
K	i-Ready	NA	NA	22		44	
1	i-Ready	10%	14%	23.5		47	
2	i-Ready	17%	22%	14.5		29	
3	i-Ready	29%	40%	11		22	
4	i-Ready	12%	28%	8.5		17	
5	i-Ready	16%	29%	6.5		13	
	MATH	Fall '21	Actual %	Winter '22	Actual %	Spring '22	Actual %
	Assessment Name(s)	Percent On and Above	Meeting	Growth Target	Meeting	Growth Target	Meeting
Irving							
K	i-Ready	NA	NA	12		24	
1	i-Ready	6%	8%	13		26	
2	i-Ready	4%	11%	11		22	
3	i-Ready	2%	8%	12.5		25	

4	i-Ready	12%	16%	11.5		23	
5	i-Ready	6%	22%	9		18	

Attendance

Students	95%	Click here for YTD
Staff	91.0%	

HUMAN CAPITAL

New Hires

Position	Candidate	Vacancies	Replacing
		Position	Replacing
		Building Substitute Teacher	Kelly Services unable to fill
		Speech & Language Pathologist	Linda Kessler
		P/T STEM Instructional Clerk - Technology	
		Paraeducator - LC	Nicole Stochmal
		Paraprofessional	

OPERATIONS

Safety Concerns:

Needs:

CULTURE/CLIMATE

Enrollment/Discipline

Enrollment: 302

Discipline:

Conferences: 

ISS: 3

OSS: 1

Derby Public Schools
Proposal for Account Reconciliation Services
(Revised Quote)

October 2021





Superintendent/Business Manager:

It is the pleasure of Twin Lakes Consulting to submit a bid for Business Management Services. Twin Lakes Consulting is an established business in the State of Connecticut and is fully licensed and insured. The owner, David Fiorillo, holds a Professional Business Manager License Certification (attached) and has been working in school administration since 2007. In addition, Mr. Fiorillo sits on the Board of Directors of the Connecticut Association of School Business Offices (CT-ASBO) and is a member of the National Association of Independent Schools, the Massachusetts Association of School Business Offices (MA-ASBO), and the Association of School Business Officials International (ASBO). In 2019, Mr. Fiorillo was recognized by his peers, receiving the Rising Star Award by CT-ASBO.

Twin Lakes Consulting supports both public and independent schools in Connecticut. We focus on school business manager services and information technology leadership. Our clients include Litchfield Public Schools, Regional School District #6, The Marvelwood School, Kildonan Services; Seymour Schools, Regional School District #7, Manchester Public Schools, New Milford Public Schools, Groton Public Schools, and the Plymouth Public Schools. We currently have 17+ employees, including six senior school business officials and three senior information technology directors.

Twin Lakes Consulting can bring the expertise and relationships to fully meet the needs of the Seymore Public Schools and support the Superintendent's and Board of Education's vision for the future.

Respectfully Submitted,

David Fiorillo, SFO



Scope of Services:

Reconciliation Services between the Derby Public Schools BOE and the Town of Derby:

Included is a month end summary to of the BOE expenses delivered to the Town and variances identified and addressed, ensuring monthly compliance and reconciliation with respect to the school educational grants and general fund expenditures.

Proposed Contract Terms and Pricing: (10% Discount)

1. The agreement will run from **October 22, 2021** through **December 21, 2021**
2. For current year monthly reconciliation reports running **July 2021 through October 2021** (4 months) **\$3,375**
3. Prior year reconciliation services **July 1, 2020** through **June 30, 2021** can be completed for a **flat rate of \$9,975** if requested and/or needed.
4. Future services will be billed at a rate of **\$112.50/hour for BOE & Town reconciliation services**. Each month of expenditures is expected to take between 6-8 hours (\$675-\$900 per month). Our firm would be happy to assist with training business office staff to continue this process independently going forward if desired.
5. This agreement can be terminated in writing at any time by either party.

IN WITNESS WHEREOF, the Parties have executed and delivered this Agreement effective as of the date of the last signature affixed hereto.

David Fiorillo

Twin Lakes Consulting LLC

Superintendent/Business Manager

Derby Public Schools

Date

Date



Connecticut State Department of Education

Bureau of Educator Standards and Certification
PO Box 150471, Hartford, CT 06115-0471

CT Educator Certification System



Educator ID Card

EIN: 4237733500

DAVID R. FIORILLO

USER NAME: fiorillod2

You may access your certification records on-line at:

www.ct.gov/sde/cert

EIN wallet card for your convenience

DAVID R. FIORILLO
85 TWIN LAKES ROAD
SALISBURY, CT 06068

THE FACE OF THIS CERTIFICATE HAS A TEXTURED BLUE (NOT WHITE) BACKGROUND

STATE OF CONNECTICUT



State Board of Education

Dr. Miguel A. Cardona
Commissioner of Education

Christopher M. Todd
Bureau Chief, Talent Office

DAVID R. FIORILLO

Educator ID Number: 4237733500

PROFESSIONAL EDUCATOR

Certificate Number: C082019000042

July 12, 2019 TO July 11, 2024

Endorsement Code	Endorsement Description
085	School Business Administrator
	(End of List)

Endorsement Date
7/12/2019

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Twin Lakes Consulting LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☒ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

85 Twin Lakes Rd

6 City, state, and ZIP code

Salisbury, CT 06068

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - _____

or

Employer identification number

8 4 - 4 2 0 1 5 9 6

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Date ►

1/1/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)

- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.