

6.2.1

MAY 2025 REFUNDS TO BE APPROVED							
NAME	REQUESTOR	ADDRESS	DESCRIPTION	BILL NUMBER	TYPE	REASON	AMOUNT
ABDELSAYED MAGDI	TAXPAYER	64 TRANQUILITY WAY, MILFORD, CT 06461	118 NEW HAVEN AVE	2022-07-889	SU	OVERPAYMENT	(\$110.28)
ACAR LEASING LTX	LEASING COMPANY	4001 EMBARCADERO DR, ARLINGTON, TX 76014-4106	VARIOUS	2022-03-19531/2023-03-50112	MV	OVERPAYMENT	(\$1,390.58)
AHRENS MILES & KIMBERLY	TAXPAYER	208 SHAGBARK DR, DERBY, CT 06418	208 ORANGWOOD EAST	2022-01-1615	RE	OVERPAYMENT	(\$2,264.28)
AKTER EMRE L	TAXPAYER	18 LOMBARDI DR, DERBY, CT 06418-2414	368131&822868	2022-03-17872/15199	MV	OVERPAYMENT	(\$52.92)
ALBERTS EUNICE SEELEY	TAXPAYER	1061 S LITTLE CREEK RD, TRLR 223, DOVER, DE 19901	J19406	2021-03-17443	MV	OVERPAYMENT	(\$14.09)
ALBINO ANTHONY	TAXPAYER	204 NEW HAVEN AVE, UNIT 3A, DERBY, CT 06418-2139	008119	2022-03-11202	MV	OVERPAYMENT	(\$65.80)
ALEXIS ALEXANDRA D	TAXPAYER	225 SHERIDAN ST, BRIDGEPORT, CT 06610-2703	572077	2021-04-10038	MVS	OVERPAYMENT	(\$119.11)
ALFANO ANTHONY P 3RD	TAXPAYER	22 COMMODORE CMNS, DERBY, CT 06418-2149	287538	2022-03-12856	MV	OVERPAYMENT	(\$268.12)
ANDERSON LAURIE J	TAXPAYER	54 ACADEMY HILL RD, DERBY, CT 06418	131874	2022-03-11049	MV	OVERPAYMENT	(\$5.10)
APEX INTERNATIONAL EDUCATION PARTNERS	TAXPAYER	101 MARSHALL LN, DERBY, CT 06418-2347	910927	2022-03-16985	MV	OVERPAYMENT	(\$61.04)
ATHANASIOU JENNIFER	TAXPAYER	167 ACADEMY.AVE, WATERBURY, CT 06705-1763	720872	2021-03-14743/2022-03-12602	MV	OVERPAYMENT	(\$227.38)

6.2.1

6.2.1

BABIAN CHERYL M	TAXPAYER	74 W 4TH ST APT 14A, DERBY, CT 06418-1744	796097	2022-03-11085	MV	OVERPAYMENT	(\$6.80)
BACHMAIR JOHANNA KATHERINE	TAXPAYER	61 DEER RUN RD, WOODBIDGE, CT 06525	290519	2022-03-11940	MV	OVERPAYMENT	(\$190.54)
BALIDEMAJ BLERIM	TAXPAYER	215 DAVID HUMPHREYS RD, DERBY, CT 06418	215 DAVID HUMPHREYS RD	2027-17-3633	CF	OVERPAYMENT	(\$6.48)
BARSKA BAGUMILA & MONIKA M	TAXPAYER	9 LAUREL AVE, DERBY, CT 06418	9 LAUREL AVE	2022-17-3312	CF	OVERPAYMENT	(\$128.50)
BAUGH REBECCA A	TAXPAYER	273 DERBY AVE UNIT 302, DERBY, CT 06418	302 BIRMINGHAM CONDO	2022-07-276	SU	OVERPAYMENT	(\$147.74)
BENEDEK LASZLO	TAXPAYER	30 ATWATER AVE, DERBY, CT 06418	30 ATWATER AVE	2023-01-367	RE	OVERPAYMENT	(\$5,429.59)
BENDER THERESA M	TAXPAYER	300 BOOTH ST, STRATFORD, CT 06614	258979	2022-01-11857	MV	OVERPAYMENT	(\$9.64)
BENNER JOSHUA & KARI	TAXPAYER	110 BRADLEY TERR, DERBY, CT 06418	110 BRADLEY TERR	2022-01-1877	RE	OVERPAYMENT	(\$1,826.05)
BINKOWSKI LINDA	TAXPAYER	28 JOHN ST, DERBY, CT 06418	28 JOHN ST	2024-07-252	SU	OVERPAYMENT	(\$8.60)
BLAKE VIOLET IRENE	TAXPAYER	7205 MARLA DR, INDIANAPOLIS, IN 46256- 2040	234478	2021-03-10965	MV	OVERPAYMENT	(\$23.37)
BRETT CARLENE	TAXPAYER	7 YOCHERS LANE, DERBY, CT 06418	7 YOCHERS LN	2023-07-5101	SU	OVERPAYMENT	(\$6.07)
BROOKS SEBERT A	TAXPAYER	255 DAVID HUMPHREY RD, DERBY, CT 06418-2244	038723	2023-03-51125	MV	OVERPAYMENT	(\$50.27)
BROWN TONY R & MARY L	TAXPAYER	44 HILLCREST AVE, DERBY, CT 06418-2213	523724	2022-03-13219	MV	OVERPAYMENT	(\$12.09)
BUNNELL ADRIENNE	TAXPAYER	12 PFEFFER LANE, TORRINGTON, CT 06790	747186	2021-03-16406	MV	OVERPAYMENT	(\$72.35)

6.2.1

6.2.1

BUONICONTRA LUCILLE & JAY	TAXPAYER	109 DAVID HUMPHREYS RD, DERBY, CT 06418	109 DAVID HUMPHREYS RD	2024-07-3039	SU	OVERPAYMENT	(\$10.47)
BUSTAMANTE-IBARRA OSCAR ENRIQUE	TAXPAYER	20 9TH ST BSMT, DERBY, CT 06418	706875	2021-03-16916	MV	OVERPAYMENT	(\$46.49)
CAIRONE REGINA	TAXPAYER	16 GILBERT ST, DERBY, CT 06418	16 GILBERT ST	2022-01-486	RE	OVERPAYMENT	(\$81.18)
CELINI DAVID L	TAXPAYER	495 JEROME AVE, BURLINGTON, CT 06013	216848	2023-03-51620	MV	OVERPAYMENT	(\$107.61)
CENA TOM	TAXPAYER	77 GROVE AVE, DERBY, CT 06418	77 GROVE AVE	2022-07-3290	SU	OVERPAYMENT	(\$6.99)
CHOUHRY MUNAWAR A	TAXPAYER	24 COMMODORE HULL DR, DERBY, CT 06418-2255	500218	2022-03-14239	MV	OVERPAYMENT	(\$75.96)
CIRILLO BRIAN A	TAXPAYER	20 S DIVISION ST, DERBY, CT 06418	13 DIVISION ST	2022-01-1154	RE	OVERPAYMENT	(\$6.00)
COPPOLA ADAM D	TAXPAYER	30 CHATFIELD ST, DERBY, CT 06418-1111	241837	2023-03-51931	MV	OVERPAYMENT	(\$99.33)
CORTEZ KARINA	TAXPAYER	167 - 171 CAROLINE ST	167 CAROLINE ST	2021/2022-07&17-490	SU&CF	OVERPAYMENT	(\$31.02)
CUTLER TARRYN L	TAX PAYER	22 NELSON BROOK RD, MONROE, CT 06468	118 ORANGEWOOD EAST	2021-07-1326	SU	OVERPAYMENT	(\$14.59)
DAY RUPERT P	TAXPAYER	49 SPRING ST, DERBY, CT 06418	49 SPRING ST	2023-07&17-496	SU&CF	OVERPAYMENT	(\$20.20)
DECLLEMENT LORI	TAXPAYER	10 WC BROOKSIDE COMMONS, DERBY, CT 06418	10 WC BROOKSIDE COMMONS	2023-07-5327	SU	OVERPAYMENT	(\$158.81)
DEFALA ANTHONY J & SUSAN	TAXPAYER	22 PAUGASSETT ROAD, DERBY, CT 06418	22 PAUGASSETT ROAD	2021-17-3522	CF	OVERPAYMENT	(\$257.00)
DELVEGCHIO RAYMOND JR	TAXPAYER	28 BANK ST, DERBY, CT 06418	28 BANK ST	2023-01-1038	RE	OVERPAYMENT	(\$100.00)

6.2.1

6.2.1

DEMARCO MARY J	TAXPAYER	187 MINERVA ST, APT 101, DERBY, CT 06418	225496	2023-03-52330	MV	OVERPAYMENT	(\$308.09)
DILISIO KEVIN PAUL	TAXPAYER	102 GLOUCESTER CT, NEWINGTON, CT 06111- 5705	129486	2021-04-10497	MVS	OVERPAYMENT	(\$34.80)
DIPOALO ANTHONY & JO- ANN	TAXPAYER	150 DIRIENZO HTS, DERBY, CT 06418	150 DIRIENZO HTS	2022-07-971	SU	OVERPAYMENT	(\$5.00)
DONOFRIO MARIA C	TAXPAYER	2 FAR VIEW COMMONS, SOUTHBURY, CT 06488	160617	2023-03-52618	MV	OVERPAYMENT	(\$34.24)
ENTERPRISE FM TRUST	LEASING COMPANY	2281 BALL DR, SAINT LOUIS, MO 63146-8603	162539	2023-03-52825	MV	OVERPAYMENT	(\$493.23)
ESTWAN THEODORE J JR	TAXPAYER	43 FRANKLIN AVE, DERBY, CT 06418	020647	2023-03-52890	MV	OVERPAYMENT	(\$32.09)
FERRER-DARDER FRANCIS	TAXPAYER	91 ATWATER AVE, UNIT 32, DERBY, CT 06418	886172	2022-03-11731	MV	OVERPAYMENT	(\$137.47)
FINNUCAN DONNA M & FRANCIS T JR	TAXPAYER	45 BELLEVIEW DR, DERBY, CT 06418-2304	103192	2022-03-12314	MV	OVERPAYMENT	(\$16.23)
FITZPATRICK DENNIS J & JENNIFER J	TAXPAYER	78 KINGS CT, DERBY, CT 06418	78 KINGS CT	2024-17-1469	CF	OVERPAYMENT	(\$293.73)
FOGARTY JOHN R	TAXPAYER	39 SUNSET DR, DERBY, CT 06418	39 SUNSET DR	2022-01-1223	RE	OVERPAYMENT	(\$25.54)
GABINELLI SHIRLEY K	TAXPAYER	3 SHERWOOD AVE, DERBY, CT 06418-2430	608227	2022-03-13926	MV	OVERPAYMENT	(\$97.38)
GALARZA JAVIER	TAXPAYER	11 MAPLE AVE, FL 1, DERBY, CT 06418-1301	695110	2021-03-14444	MV	OVERPAYMENT	(\$58.75)
GOLSKI PATRICIAANN	TAXPAYER	5 VALLEY VIEW AVE, DERBY, CT 06418-1457	683029	2022-03-15506	MV	OVERPAYMENT	(\$56.17)
GREGORY SANDRA M	TAXPAYER	7 S DIVISION ST, APT C, DERBY, CT 06418-1452	094440	2023-03-53709	MV	OVERPAYMENT	(\$16.23)
GRIFFIN FACULTY PHYSICIANS UROLOGY DR JOSEPH CAMILLERI & DR GRACE	TAXPAYER	300 SEYMOUR AVE, #202, DERBY, CT 06418	300 SEYMOUR AVE	2023-02-40223	PP	OVERPAYMENT	(\$9,933.34)

6.2.1

6.2.1

HARRISS JENNIFER	TAXPAYER	44 LAUREL AVE, DERBY, CT 06418	44 LAUREL AVE	2021-01-2133	RE	OVERPAYMENT	(\$203.78)
HUDSON JOHNNIE	TAXPAYER	80 STELMACK DR, DERBY, CT 06418	80 STELMACK DR	2023-01-1824	RE	OVERPAYMENT	(\$98.83)
HUNTER JUSTIN & AMBER	TAXPAYER	5 MAPLE AVE, DERBY, CT 06418	5 MAPLE AVE	2022-07-3097	SU	OVERPAYMENT	(\$227.98)
HYUNDAI LEASE TITLING TRUST	LEASING COMPANY	3161 MICHELSON DR, STE 1900, IRVINE, CA 92612-4418	VARIOUS	2021-03-16378 & 2023-03-54220	MV	OVERPAYMENT	(\$802.90)
IANELLA ARIANNA MARIE	TAXPAYER	15 SODOM LN, DERBY, CT 06418-2605	014687	2021-03-14878	MV	OVERPAYMENT	(\$198.76)
J HAT PROPERTIES LLC	TAXPAYER	7 MEADOW WOODS RD, SEYMOUR, CT 06483	1 LAFAYETTE ST	2024-17-3601	CF	OVERPAYMENT	(\$169.65)
JACKSON EDWARD C	TAXPAYER	127 HIGH ST, DERBY, CT 06418	127 HIGH STREET	2024-07&17-2695	SU&CF	OVERPAYMENT	(\$289.29)
JACKSON MEGHAN & MARK E	TAXPAYER	16 COPPOLA TER, DERBY, CT 06418-1104	169776	2022-04-80724	MVS	OVERPAYMENT	(\$9.00)
JARRELL MELISSA M	TAXPAYER	c/o MAY RICE LIFE USE, 23 COPPLOA TERRACE, DERBY, CT 06418	23 COPPOLA TERRACE	2021-17-1923	CF	OVERPAYMENT	(\$128.50)
JOHNSON LAURA R	TAXPAYER	265 BLAKE ST, APT 12, NEW HAVEN, CT 06515-1337	VARIOUS	2021-03-17188, 19020, 19099	MV	OVERPAYMENT	(\$77.81)
JP MORGAN CHASE BANK NA	LEASING COMPANY	PO BOX 901098, FORT WORTH, TX 76101-2098	100850	2023-03-54504	MV	OVERPAYMENT	(\$537.53)
KEOMYXAY VANPHENG & RATTANAVONG PHOUSA	TAXPAYER	2 KRAKOW ST, DERBY, CT 06418	2 KRAKOW ST	2021-07-2589	SU	OVERPAYMENT	(\$9.54)
KURTYKA GEORGE F	TAXPAYER	46 MOHAWK AVE, DERBY, CT 06418	A97090	2023-03-54883	MV	OVERPAYMENT	(\$90.57)
LASKOWSKI MELISSA NEWELL	TAXPAYER	232 STONY BRANCH RD, NEW BERN, NC 28562	VARIOUS	2021-03-VARIOUS	MV	OVERPAYMENT	(\$1,502.63)

6.2.1

6.2.1

LAWRENCE LESLIE J	TAXPAYER	61 E ST, DERBY, CT 06418-1643	847501	2023-03-55036	MV	OVERPAYMENT	(\$32.37)
LETI ALFRED	TAXPAYER	572 HOWE AVE, FL26, SHELTON, CT 06484-3158	VARIOUS	2021-03-VARIOUS	MV	OVERPAYMENT	(\$209.89)
LORNE GERNEIL GARAFOLA THOMAS	TAXPAYER	c/o ESPINOSA JEIVER FLORES MATEO &, 3182 TOHO CT, KISSIMMEE, FL 34744	45 EIGHT ST	2023-17-5623	CF	OVERPAYMENT	(\$7.26)
LOUIS GIORDANO REAL ESTATE LLC	TAXPAYER	26 HEDGEFIELD CT, ORANGE, CT 06477	4 SMITH STREET	2024-17-1348	CF	OVERPAYMENT	(\$54.93)
LOZINAK ELAINE S	TAXPAYER	116 IDA AVE, DERBY, CT 06418	116 IDA AVENUE	2021-07-3215	SU	OVERPAYMENT	(\$11.00)
LUBRICO CARL J JR	TAXPAYER	18 BENANTO DR, DERBY, CT 06418	18 BANANTO DR	2023-07-5110	SU	OVERPAYMENT	(\$5.36)
LUCEY TODD & LAURA	TAXPAYER	273 DERBY AVE, UNIT 506, DERBY, CT 06418	506 BIRMINGHAM CONDO	2021-07-299	SU	OVERPAYMENT	(\$41.24)
MACCLOY ELLEN M	TAXPAYER	582 PADDOCK AVE, MERIDEN, CT 06450	050670	2021-03-19203	MV	OVERPAYMENT	(\$19.40)
MALERBA CARLO N & LINDA J	TAXPAYER	130 DIRIENZO HGTS, DERBY, CT 06418	130 DIRIENZO HEIGHTS	2023-07&17-2014	SU&CF	OVERPAYMENT	(\$18.99)
MAMMANO JOSEPH	TAXPAYER	5 LOMBARDI DR, DERBY, CT 06418-2413	VARIOUS	2023-03-55461&2412	MV	OVERPAYMENT	(\$299.12)
MATOSIAN RICHARD M & LAUREN C	TAXPAYER	10 HILLCREST AVE, DERBY, CT 06418	10 HILLCREST AVE	2024-07-3511	SU	OVERPAYMENT	(\$8.99)
MCCAUSLAND KAREN M	TAXPAYER	192 SHAGBARK DR, DERBY, CT 06418	192 ORANGWOOD EAST	2023-01-2542	RE	OVERPAYMENT	(\$2,635.44)
MCCORMACK LORIE E	TAXPAYER	281 OLIVIA ST, DERBY, CT 06418-1529	717745	2023-03-55769	MV	OVERPAYMENT	(\$197.20)
MEHMOOD VINCENZA	TAXPAYER	3 LANZIERI CT, DERBY, CT 06418-2200	B58028	2022-03-12192	MV	OVERPAYMENT	(\$92.84)

6.2.1

6.2.1

MERVIA & JOY LLC	TAXPAYER	1115 EAST 231 ST, 2ND FL, BRONX, NY 10466	92 SMITH STREET	2024-07-3564	SU	OVERPAYMENT	(\$5.98)
MIRANDA JULIAN J	TAXPAYER	360 HAWTHORNE AVE, DERBY, CT 06418-1047	285706	2023-04-81064	MVS	OVERPAYMENT	(\$16.23)
MITCHELL MARY S & SEKELSKY MOLLY E	TAXPAYER	142 BRADLEY TERR, DERBY, CT 06418	142 BRADLEY TERR	2023-07-2274	SU	OVERPAYMENT	(\$6.01)
MOLONSON GERALDINE	TAXPAYER	317 SILVER HILL RD, UNIT 2A, DERBY, CT 06418	2A SILVER HILL CONDO	2022-07-2289	MV	OVERPAYMENT	(\$119.28)
MONTANEZ-MATEO JOSE E	TAXPAYER	233 DERBY AVE, UNIT 304, DERBY, CT 06418-2066	433295	2023-03-56100	MV	OVERPAYMENT	(\$122.21)
MURCKO GARY S & ESPOSITO JOY L	TAXPAYER	57 HAROLD AVE, DERBY, CT 06418	57 HAROLD AVE	2023-07-3047	SU	OVERPAYMENT	(\$9.89)
MYDOSH EILEEN TEMKIN	TAXPAYER	3 GENERAL WOOSTER RD, DERBY, CT 06418-2253	117158&039947	2022-03- 12749&14803	MV	OVERPAYMENT	(\$324.76)
MYDOSH JAMES EDWARD	TAXPAYER	3 GENERAL WOOSTER RD, DERBY, CT 06418-2253	061775	2022-03-10860	MV	OVERPAYMENT	(\$244.43)
NAROWSK ANNA J LIVING TRUSTG	TAXPAYER	834 BALDWIN RD, ORANGE, CT 06477	47 SEYMOUR AVE	2022-07-2382	SU	OVERPAYMENT	(\$19.76)
NL31GILBERTST LLC	TAXPAYER	3182 TOHO CT, KISSIMMEE, FL 34744	29 GILBERT ST	2021-07-931	SU	OVERPAYMENT	(\$378.81)
NOEL DANYA	TAXPAYER	78 PLEASANT VIEW RD, DERBY, CT 06418	78 PLEASANT VIEW RD	2022-07-205	SU	OVERPAYMENT	(\$18.00)
NOLAN CLIFFORD WILLIAM	TAXPAYER	55 SUNSET DR, DERBY, CT 06418-2218	429518	2022-03-12897	MV	OVERPAYMENT	(\$61.84)
OCAMPO FRANK	TAXPAYER	272 OLIVIA ST, DERBY, CT 06418	272 OLIVIA ST	2023-07&17-1690	SU&CF	OVERPAYMENT	(\$20.92)
ORTIZ FRANCES	TAXPAYER	50 E ST, DERBY, CT 06418- 1641	421325	2023-03-56699	MV	OVERPAYMENT	(\$60.93)

6.2.1

6.2.1

PEEL NOEL & FREDDA	TAXPAYER	PO BOX 111, SEYMOUR, CT 06483	GREAT HILL RD	2022-01-1404	RE	OVERPAYMENT	(\$104.03)
PEPE FRANCIS A JR	TAXPAYER	69 HARRISON AVE, DERBY, CT 06418-2401	363119	2023-03-56970	MV	OVERPAYMENT	(\$55.18)
PEREZCESAR A & NANCY	TAXPAYER	66 E ST, DERBY, CT 06418	66 E STREET	2022-17-5531	CF	OVERPAYMENT	(\$36.93)
PERKINS MELISSA C	TAXPAYER	20 COLONY ST, DERBY, CT 06418	20 COLONY ST	2021-01-530	RE	OVERPAYMENT	(\$281.21)
PFEIFFER KENNETH ALFRED JR	TAXPAYER	55 IANNOTTI LN, DERBY, CT 06418-2215	160319	2022-03-18665	MS	OVERPAYMENT	(\$27.42)
PISCIONERI DAVID G & DEBORAH A IRREVOCABLE TRUST	TAXPAYER	17 NORTH AVE, DERBY, CT 06418	17 NORTH AVE	2023&2024-07- 1843	SU & MV	OVERPAYMENT	(\$135.09)
PISCIONERI DEBORAH A & DAVID G	TAXPAYER	17 NORTH AVE, DERBY, CT 06418	081918	2023-03-57153	MV	OVERPAYMENT	(\$7.35)
PISCIONERI JASON D	TAXPAYER	17 NORTH AVE, DERBY, CT 06418	B79081	2022-03-16628	MV	OVERPAYMENT	(\$8.00)
PRIBESH MELODY A & BENSEY DONALD ADAIN III	TAXPAYER	121 SUNSET DR, DERBY, CT 06418	121 SUNSET DR	2023-07&17-12	SU&CF	OVERPAYMENT	(\$621.92)
PZMANIA 148 LLC	TAXPAYER	1008 RAINBOW TRAIL, ORANGE, CT 06477	148 ELIZABETH ST	2021-17-3648	CF	OVERPAYMENT	(\$11.56)
QUINTERO ISMAEL & APRIL	TAXPAYER	13 EMMETT AVE, DERBY, CT 06418	13 EMMETT AVE	2021-07-1571	SU	OVERPAYMENT	(\$9.00)
RAZORJONOVA GALINA	TAXPAYER	196 SHAGBARK DR, DERBY, CT 06418-2625	413383	2021-03-12272	MV	OVERPAYMENT	(\$9.00)
REARDON JAMES R	TAXPAYER	126 HAWKINS ST, DERBY, CT 06418-1510	423019	2023-03-57393	MV	OVERPAYMENT	(\$47.39)
REBELO BRIAN ANDREW & KYLE	TAXPAYER	272 SHAGBARK DR, DERBY, CT 06418	272 ORANGWOOD EAST	2021&23-07-2757	SU	OVERPAYMENT	(\$13.87)

6.2.1

6.2.1

RED RAIDER DERBY LLC (STARBUCKS)	TAXPAYER	c/o ENGIE IMPACT, c/o DEVELOPERS CONSOLIDATED RE, 10 VISTA COURT, PLEASANTVILLE, NY 10570	60 PERSHING DRIVE	2023-07-500159	SU	OVERPAYMENT	(\$795.88)
RIVERSIDE OF DERBY	TAXPAYER	CAR SALES, 265 ROOSEVELT AVE, DERBY, CT 06418	265 ROOSEVELT AVE	2021-02-80014	PP	OVERPAYMENT	(\$55.16)
ROSEBORO SHAWN	TAXPAYER	224 EMMETT AVE, DERBY, CT 06418	224 EMMETT AVE	2021-01-2854	RE	OVERPAYMENT	(\$3,179.67)
RUSSELL TIFFAY M	TAXPAYER	10 MASON ST, DERBY, CT 06418-1421	008082	2022-03-12456	MV	OVERPAYMENT	(\$116.02)
SANCHEZ ANGEL R	TAXPAYER	50 COMMODORE CMNS, DERBY, CT 06418-2152	125483	2022-03-18987	MV	OVERPAYMENT	(\$277.21)
SANCHEZ RAUL L & DARCI A	TAXPAYER	1 GENERAL WOOSTER RD, DERBY, CT 06418	1 GENERAL WOOSTER RD	2024-07-5591	SU	OVERPAYMENT	(\$12.30)
SAREEN SALIL & LESLEY	TAXPAYER	4 GENERAL WOOSTER RD, DERBY, CT 06418	4 GENERAL WOOSTER RD	2024-07-5586	SU	OVERPAYMENT	(\$8.56)
SECOND CONGREGATIONAL CHURCH	TAXPAYER	PO BOX 395, DERBY, CT 06418	136 ELIZABETH STREET	2022-07-4787	SU	OVERPAYMENT	(\$284.00)
SHELTON CANAL CO	TAXPAYER	c/o MCCALLUM ENTERPRISES, 2874 MAIN ST, STRATFORD, CT 06614	ROOSEVELT DR	2021-01-3071	RE	OVERPAYMENT	(\$4,047.98)
SIMINGTON DIANA C	TAXPAYER	273 DERBY AVE, UNIT 802, DERBY, CT 06418	802 BIRMINGHAM CONDO	2023-17-5092	CF	OVERPAYMENT	(\$5.87)
SMITH MARY J	TAXPAYER	50 OLIVIA ST; APT 501, DERBY, CT 06418-1742	355036	2022-03-10072	MV	OVERPAYMENT	(\$32.46)
SOJ VENTURE PROPERTIES LLC	TAXPAYER	PO BOX 763, NEW HAVEN, CT 06505	89 MINERVA ST	2023-07-325	SU	OVERPAYMENT	(\$1,542.00)

6.2.1

6.2.1

SROA 86 PERSHING CT LLC	TAXPAYER	c/o SROA, PO BOX 5651, BISMARCK, ND 58586- 5651	86 PERSHING DR	2024-07-2956	SU	OVERPAYMENT	(\$132.94)
STANTON HOLDING LLC	TAXPAYER	129 WHITNEY AVE, NEW HAVEN, CT 06510	13 WINTER ST	2023-07&17-991	SU&CF	OVERPAYMENT	(\$37.63)
STEC DAVID L	TAXPAYER	177 HAWTHORNE AVE, DERBY, CT 06418-1118	035749	2023-03-58496	MV	OVERPAYMENT	(\$143.93)
STRACQUANDANIO KAREN R	TAXPAYER	76 COMMODORE COMMONS, DERBY, CT 06418	76 COMMODORE COMMONS	2021-17-5503	CF	OVERPAYMENT	(\$60.81)
SULEJMANI DRITON	TAXPAYER	17 HAWTHORNE AVE, DERBY, CT 06418	17 HAWTHORNE AVE	2023-01-3825	RE	OVERPAYMENT	(\$28.54)
SUVOSKI STEVEN E & DIANNE M	TAXPAYER	49 INDIAN AVE, DERBY, CT 06418	49 INDIAN AVE	2024-07-3267	SU	OVERPAYMENT	(\$12.88)
SWENDSEN WILLIAM J	TAXPAYER	110 DAVID HUMPHREYS, DERBY, CT 06418	110 DAVID HUMPHREYS ROAD	2023-17-2263	CF	OVERPAYMENT	(\$128.50)
TECUN ZACHARY & MIHO	TAXPAYER	71 HAWTHORNE AVE, DERBY, CT 06418	71 HAWTHORNE AVE	2024-07&17-3666	SU&CF	OVERPAYMENT	(\$289.83)
TOWLE WILLIAM R	TAXPAYER	28 KRAKOW ST, DERBY, CT 06418-2604	538874	2023-03-58880	MV	OVERPAYMENT	(\$194.77)
TRIGONIS STEPHEN V	TAXPAYER	357 MAIN ST N, SOUTHBURY, CT 06488	228 NEW HAVEN AVENUE	2021-07-3358	SU	OVERPAYMENT	(\$18.36)
VACCARO CANDIDA	TAXPAYER	14 SMITH ST, DERBY, CT 06418	14 SMITH ST	2024-17-3449	CF	OVERPAYMENT	(\$18.00)
VILLANO GAETANO W & LINDA L	TAXPAYER	67 FRANKLIN AVE, DERBY, CT 06418	67 FRANKLIN AVE	2022-01-5540	RE	OVERPAYMENT	(\$36.00)
VITORINO JOSE & MARIO	TAXPAYER	50 THOMPSON ST, SHELTON, CT 06484	159 CAROLINE ST	2022-17-16	SU	OVERPAYMENT	(\$23.00)

6.2.1

6.2.1

WARM KENNETH	TAXPAYER	315 SILVERHILL RD, UNIT 9A, DERBY, CT 06418	9A SILVER HILL CONDO	2022-07-1206	SU	OVERPAYMENT	(\$119.28)
WARNER BARRY W JR	TAXPAYER	176 DERBY AVE, 1FL, DERBY, CT 06418	146898	2023-03-59422	MV	OVERPAYMENT	(\$36.23)
WEINKLE SPENCER	TAXPAYER	16 STONEWALL CIRCLE, WEST HARRISON, NY 10604	9 1/2 CHERRY STREET	2024-07-2029	SU	OVERPAYMENT	(\$250.66)
WILSON BRUCE E	TAXPAYER	194 SENTINEL HILL RD, DERBY, CT 06418-2442	611215	2022-03-10112	MV	OVERPAYMENT	(\$19.43)
							(\$47,720.43)

6.2.1



7.1.1

**City of Derby**  
**Board of Aldermen/Alderwomen**

Resolution

May 1, 2025

“Martin Luther King, Jr. and Derby African Americans Mural”

Be it hereby resolved by the Board of Aldermen/Alderwomen that, the following is hereby approved and authorized:

1. The Valley MLK Committee is authorized to paint a mural, at its own expense on City of Derby property located on one section of the Derby Riverwalk Greenway wall near the Derby Shelton Bridge.
2. The section of the wall designated is the first full section of concrete wall, after the metal fence ends, in between the first two sets of shifting joints, approximately 20 feet wide and almost ten feet high.
3. The mural design shall be the same design as submitted to Board of Aldermen/Alderwomen on April 27, 2025 as is attached to this resolution and made part of the record of this meeting.
4. The mural design shall include the images of Martin Luther King, Jr., Ebenezer Bassett, and Mary Portis.
5. The mural, once completed, shall become property of the Cit of Derby.

#

Received  
APR 27 2025  
Derby, CT Town Clerk's Office

Item  
7.1.1

Received  
APR 27 2025  
Derby, CT Town Clerk's Office



7.1.1

**Item 7.1.2**

**F. PEPE CONSTRUCTION LLC**

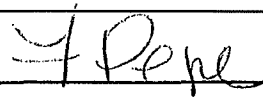
36 Commerce Street  
Derby, CT 06418

Date  
11/19/2024

City of Derby Public Works  
Coon Hollow Rd  
Derby, Ct 08618

**PROPOSAL**

Description of work to be done		
Proposal for concrete floor of the salt shed.  1. Excavate to remove existing material to compact existing sub grade. 2. Truck in install 1 1/4 process gravel for base. 3. Grade floor & compact area. 4. Furnish and install #5 rebarb reenforced steel 12in. on center. 5. Furnish & install 6inches of concrete 40ft.x60ft. 4,500 PSI. 6. Front structure of pad to have 12in. haunch.		
Total Labor, Material & Machine Time		43,850.00
<b>Total</b>		<b>\$43,850.00</b>

  
\_\_\_\_\_  
Frank Pepe  
F Pepe Construction, LLC

\_\_\_\_\_  
City of Derby

# Item 7.1.2



## Villeda Lawn Masonry & Home Improvement LLC

31 Nobile St #5  
STAMFORD, CT 06905  
yaquelinvilleda3@gmail.com

### Estimate

ADDRESS  
Mike Piscioneri  
Department of Public Works

ESTIMATE 1028  
DATE 11/22/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Excavation	Furnish and install 1foot thick layer of compacted processed gravel. Roughly around 89 cubic yards. this includes delivery, labor.	1	12,600.00	12,600.00T
	Masonry	Installation of double matt of #5 reinforcing steel at 12"OC each way and a 6" thick concrete pad inside of structure footprint. Approximately 2,400sf. Install thickened haunch at front of opening of structure 40' wide. Concrete pad to be 4,500PSI with broom finish. this includes labor and materials.		32,250.00	32,250.00T
	Excavation	A daily rate of \$2,500 is applied for excavating. this includes the operator and the hammer.	1	0.00	0.00T
	Misc and accessories	\$100 per hour hauling fee will be applied if material needs to be taken offsite. plus dumping fees depending on weight.	1	0.00	0.00T
	Misc and accessories	Admin fees, permitting fees,	1	1,200.00	1,200.00T

Note: excavation, hauling of materials outside of work area is an add on therefore it has not been calculated. This fee fluctuates per job.

SUBTOTAL	46,050.00
TAX	2,924.18
<b>TOTAL</b>	<b>\$48,974.18</b>

Accepted By

Accepted Date

# UNITED CIVIL

November 8, 2024

**City of Derby**  
5 Coon Hollow Road  
Derby, CT 06418

**Attention:** Michael Piscioneri  
**Email:** mpiscioner@derbyct.gov

**Phone:** 203-736-1468

**Reference:** City of Derby Salt Storage Structure

Dear Mr. Piscioneri,

United Civil, Inc. (UC) is pleased to propose the following scope of work for the City of Derby Salt Storage Structure.

**Bid Documents:**

- ❖ Verbal discussion with Town Public Works Director and site visit.

**Proposal Scope:**

1. Layout, install erosion control and prep work area.
2. Sawcut and remove asphalt around perimeter of block wall foundation installation footprint. Excavate to create level subgrade and install compacted processed aggregate base material.
3. Furnish and install large block wall foundation. Wall to be approximately 6'-0" above existing grade with first course of block partially recessed below grade.
4. Furnish and install Corrugated metal arched roof structure in lieu of base bid vinyl roof system. Structure to be approximately 40'-0" wide x 60'-0" long and top of arch to be 19'-1" above block wall foundation totalling approximately 25'-1" above finished grade. Structure to be manufactured by SteelMaster and include the following:
  - a. Arches: Grade 50 heavy duty 20 gauge Heavy gauge silver steel arches, AZM 180/AZ 60 Galvalume Plus coating, double bolt 9" lap seams
  - b. Front End Wall- Open
  - c. Rear End Wall: Solid 22 gauge panels
  - d. Industrial Base Connector: 14-gauge Base connector plate
  - e. Premium Grade Hardware: 5/16" Grade 2 / NZF 3000 hr salt rated preassembled fasteners with polyethylene washers to secure the building components through predrilled holes.
  - f. Complete Sets of Engineer Stamped Shop Drawings.

240 Newbury Street  
Danvers, MA 01923

**TEL:** 978-304-1597  
**FAX:** 978-304-1637  
**WEB:** united-civil.com



# Item 7.1.2



## UNITED CIVIL PROPOSAL

### Clarifications:

1. Design and engineering not included. UC will provided drawings and information from the structure manufacturer. United Civil has not included licensed survey, layout, environmental, civil or structural engineering.
2. Earthwork other than preparation for block foundation is not included
3. Alterations to drainage system is not included.
4. Resurfacing of interior floor not included.
5. Building electrical not included
6. Testing of soil and soil disposal fees are not included.
7. Building permit not included.
8. Bond not included

<b>UNITED CIVIL BASE BID</b> .....	<b>\$269,772.00</b>
------------------------------------	---------------------

### Additive Alternate #1 – Concrete Floor

1. Furnish and install cast in place concrete floor inside footprint of salt storage structure (approximately 2400 SF. Scope to include the following:
  - a. Excavate and remove existing material to subgrade and compact existing subgrade.
  - b. Furnish and Install 1' thick layer of compacted processed gravel subbase material
  - c. Furnish and Install a double mat of # 5 reinforcing steel at 12" OC each way.
  - d. Furnish and install 6" thick concrete pad inside structure footprint totaling approximately 2400 SF. Install thickened haunch at front opening of structure 40' wide. Pad to be 4500 PSI concrete and have a broom finish.

<b>TOTAL ADDITIVE ALTERNATE #1</b> .....	<b>\$55,368.00</b>
--	--------------------

### Clarifications:

1. Design and engineering not included. UC will provided drawings and information from the structure manufacturer. United Civil has not included licensed survey, layout, environmental, civil or structural engineering.
2. Earthwork other than preparation for block foundation is not included.
3. Alterations to drainage system is not included.
4. Resurfacing of interior floor not included.
5. Building electrical not included
6. Testing of soil and soil disposal fees are not included.
7. Building permit not included.
8. Bond not included

7.1.3

**Marc Garofalo**

---

**From:** Brian Hall  
**Sent:** Thursday, April 17, 2025 8:58 AM  
**To:** Marc Garofalo  
**Cc:** 'Sampson Charles'; Ed Abel  
**Subject:** Agenda Item for next weeks subcommittee meeting - WPCA Garage Door  
**Attachments:** City of Derby Water Pollution Authority.pdf; Garage Door Change Order Request 4-10-25.pdf

Hi Marc,

Charlie is looking to add the following agenda item to next week's subcommittee meeting:

- The WPCA is looking for the subcommittee to recommend to the full board that a bid waiver be given so the WPCA can buy their garage door from directly from Overhead Door and install it themselves for \$18,898 instead of paying D'Amato Construction \$25,081 to buy the same garage door and have them install it as part of a change order on the rotary press replacement project.

Charlie will present and I will be there to help support him if questions arise. Please let us know if you have any questions or need anything else from us.

Thanks,  
Brian

7.1.3

CHANGE ORDER  
Water Pollution Control Authority WWTP Sludge Handling Upgrades  
1 Caroline Street, Derby CT 06418

Sheet 1 of 3

Date April 10, 2025

Project No. W&S ENG24-0267

Contract No. \_\_\_\_\_

Change Order No. 003

Owner's Name: City of Derby, WPCA, Connecticut

Owner's Address: 1 Elizabeth Street, Derby CT 06418

Contractor's Name: D'Amato Construction Company, Inc.

Contractor's Address: 10 Main Street, Bristol CT 06010

Item 1:

Description of Change: Modification to sludge piping in solids dewatering area.

Reason for Change: Per request of Owner

Backup Information: see attached

Cost: \$ 2,751.45, subcontractor cost plus 5%

Item 2

Description of Change: Addition of rolling door

Reason for Change: Per request of Owner

Backup Information: see attached

Cost: \$ \$25,081.00

7.1.3

**The Torrington Overhead Door Co. Inc.**

P.O. Box 1194  
 133 Kinney Street  
 Torrington, CT. 06790-1194  
 Telephone: (860) 489-4090  
 Fax: (860) 489-9465 License #544664

The Genuine. The Original.



Proposal #: 1-24110

PROPOSAL SUBMITTED TO: City of Derby				Date 3/24/2025	Attention Edward R. Abel					
STREET Caroline Dr.				Job Name Water Pollution Control Authority						
City Derby		State Conn.	ZipCode 06418	Job Location Derby, Conn.						
Phone Number 203-736-1475		Fax Number		Job Phone 203-736-1475						
ITEM #	QTY	SERIES	DOOR WIDTH	DOOR HEIGHT	OPENING WIDTH	OPENING HEIGHT	OPERATION	MOUNTING	JAMB TYPE	
A	1	625	11'-10"	13'-6"	11'-10"	13'-6"	Chain Hoist	Exterior	Steel	

**FURNISH AND INSTALL:**

The above sized 625 series rolling door(s) as manufactured by the Overhead Door Corporation. Door standard features to include the following: Curtain to consist of double interlocking slats with foamed-in-place insulation. Curtain will be provided with malleable iron endlocks on alternate slats. Windlocks will be used as required to meet design wind load, minimum 20 psf. Guides will be three structural steel angles with weatherstripping on exterior side. Brackets will be hot rolled steel plate to support the barrel, counterbalance and hood. Hood will include baffle. Counterbalance will be helical torsion springs housed in a steel pipe with a deflection limited to .03" per foot of span (width) and adjustable by means of an external tension wheel. All non-galvanized, exposed, ferrous surfaces will receive one coat of rust inhibitive primer. Curtain to have baked enamel prime finish. Note: Hot dipped galvanized steel angle guides, bellmouths, bottom bars, head plates, operator mounting plates, rolled guides, tension wheels, release mechanisms (for fire doors) and wall mounting tubes can NOT be painted, NOR powder coat finished.. The galvanizing process will not allow the additional applied finish to adhere properly to the metal.

**PROPOSAL TO INCLUDE THE FOLLOWING:**

- Steel Extension Panel at Bottom of door to achieve 14'-0" High Opening and fill void to grade level.
- Bottom bar to consist of two (2) structural steel angles.
- Bottom bar to have bulb type weatherseal.
- Endlocks to be alternating malleable iron castings.
- Finish to be baked on primer. Brown in Color.
- Guides to be weatherstripped on both exterior and interior sides.
- Locking to be by chain keeper suitable for padlock by others.
- Heavy duty bearing assemblies.

PRICE INCLUDES FREIGHT AND INSTALLATION.

JOB TAX EXEMPT.

DELIVERY TIME THREE (3) TO FOUR (4) WEEKS.

We hereby propose to complete in accordance with above specification, for the sum of:

**Eighteen Thousand Eight Hundred Ninety Eight Dollars and No Cents**

**\$ 18,898.00**

Signature

Michael J. Kearns

Direct Dial: (860) 489-4090

7.1.3

Price Proposal for City of Derby by The Torrington Overhead Door Co. Inc.

Proposal Number 1 - 24110

Job Name: Water Pollution Control Authority

**TERMS AND CONDITIONS**

Payment to be made as follows:

Prices subject to change if not accepted in 30 days.

BY OTHERS: Jambs, spring pads, all wiring to motors and control stations, unless otherwise stated above, are not included. Purchaser agrees that doors shall remain in Seller's possession until paid in full. In the event Purchaser breaches or defaults under the terms and provisions of this Agreement, the Purchaser shall be responsible for the costs of collection, including reasonable attorneys' fees. The Seller shall be entitled to full and final payment on the Purchase Order. There shall be a 1 1/2% service charge per month for all payments due and owing after 30 days. (Agreements are contingent upon strikes, accidents, or delays beyond our control.) You have the right to cancel within three (3) days from date of contract.

ACCEPTANCE: Terms, Price, and specifications on all pages of this proposal are hereby accepted and the work authorized.

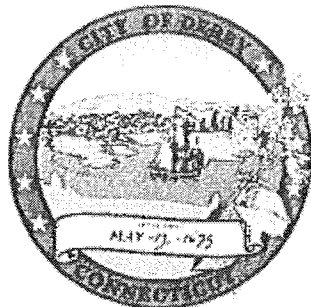
Purchaser: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date of Acceptance

7.2.1



CITY OF DERBY REQUEST FOR PROPOSALS

# Dispatchable Battery Facility at Derby Landfill Parcel

DUE DATE: FRIDAY, MAY 30, 2025 – 10:00 AM

DERBY CITY HALL

1 Elizabeth Street, Derby, CT 06418

SUBMITTED BY:

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

7.2.1

**LEGAL NOTICE**

**CITY OF DERBY REQUEST FOR PROPOSALS**

**Dispatchable Battery Facility at Derby Landfill Parcel**

REQUEST FOR PROPOSALS ON THE LEASE OF MUNICIPAL OWNED LAND FOR THE INSTALLATION OF A DISPATCHABLE BATTERY FACILITY AT THE DERBY LANDFILL PARCEL No 25-5-1, ASSESSORS MAP: 2-5. In accordance with Section 21 of the Derby City Charter, the City of Derby, acting by and through the Board of Aldermen / Alderwomen, is seeking proposals from qualified bidders to DESIGN AND INSTALL AND OPERATE A DISPATCHABLE BATTERY FACILITY on the Derby landfill, Parcel No. 25-5-1, Assessors Map 2-5, and to lease a portion of said parcel for a twenty (20) year term for the purpose of installing and operating a Dispatchable Battery Facility.

Secure proposals shall be made electronically only via the City of Derby's secure web portal at <https://link.zixcentral.com/u/80281fc3/1vHWbQa77hGnPFCuIYY8jw?u=https%3A%2F%2Fwww.derbyct.gov%2Fbids>.

The Request for Proposal package may be downloaded from the City's web portal at <https://link.zixcentral.com/u/80281fc3/1vHWbQa77hGnPFCuIYY8jw?u=https%3A%2F%2Fwww.derbyct.gov%2Fbids>. Any firm desiring to furnish a proposal for such services shall submit a sealed proposal according to the instructions and format as set forth in the RFP package. The City of Derby reserves the right to accept or reject any and all bids and to waive any informality or defect therein if it shall deem it in the best interest of the City of Derby to do so.

**The City of Derby is an Affirmative Action/Equal Opportunity Employer**

City of Derby

CITY OF DERBY

REQUEST FOR PROPOSAL

Dispatchable Battery Facility at Derby Landfill Parcel

CONTENTS OF PACKAGE:

The RFP Package contains the following:

- Legal Notice/Request for Proposals
- Instructions to Proposers
- General Specifications
- Proposal Form – Dispatchable Battery Facility at Derby Landfill Parcel - **Appendix A**
- Location of Derby Landfill – **Appendix B**
- Insurance Requirements – **Appendix C**
- Initial Disclosure Form – **Appendix D**
- Legal Status Disclosure Form – **Appendix E**
- Non-Collusion Affidavit - **Appendix F**

INSTRUCTION TO PROPOSERS

GENERAL INFORMATION

The City of Derby (“Derby”) is issuing this Request for Proposals (“RFP”) from qualified bidders to lease a portion the Derby landfill, Parcel No. 25-5-1 (the “Site”) for a twenty (20) year term for the purpose of operating a Dispatchable Battery Facility (“DBF”) and to design, install and operate the DBF on the Site.

This RFP seeks battery installation from a qualified bidder who has experience with owning, operating and constructing DBFs. A preference will be given to a business that has obtained prior approval from the Department of Energy & Environmental Protection to own, construct and operate a DBF on a landfill. The rent paid to the City for the Site shall be not less than \$25,000.00 per annum.

The qualified bidder must hold and maintain appropriate certification deemed necessary by local, State and Federal agencies. Operation of the facility must be provided by the Proposer in a cost-effective, efficient, regulatory-compliant, and reliable manner under the terms of the agreement(s) between the City and the Proposer.

PROPOSAL FORM:

All Proposals shall be submitted on the form provided (**Appendix A**) and shall address all requirements of the RFP.

All submissions must be received no later than 10:00 a.m. on **Friday, May 30, 2025**. Proposals received after that date and time will not be accepted. Telegraphic or faxed Proposals will not be considered.

**INTERPRETATION OF RFP PACKAGE**

No oral interpretations will be made to any Proposer as to the meaning of the Specifications and RFP Documents. Every request for such interpretation shall be made in writing, by the Proposer to Town Clerk, Marc Garofalo, [mgarofalo@derbyct.gov](mailto:mgarofalo@derbyct.gov). No inquiry received after 11:00 a.m. on Wednesday, May 28, 2025 will be given consideration. Every interpretation made to a Proposer will be in the form of an addendum to the specifications. Said addendum will be sent promptly via email to all persons who have requested the Proposal Package.

**EXAMINATION OF SPECIFICATIONS**

Each Proposer shall thoroughly examine and be familiar with the RFP Package and Specifications. The failure or omission of any Proposer to examine any form, instrument, addendum, or other document, shall in no way relieve said Proposer from any obligations with respect to their Proposal. No Proposer shall rely upon any oral representation of any person, city official or employee concerning job requirements, nor will such reliance excuse performance in accordance with the contract nor be the basis for any claimed extra costs.

**SELECTION PROCESS**

The City may accept those proposal(s), which will, in its opinion, most completely meet the requirements of the RFP. The City solely determines which proposer best meets the specifications and is in the best interest of the City of Derby. The City may disqualify the Proposer, and may reject any proposal, that fails to provide complete and accurate information in response to the requirements of this RFP.

Proposals will be evaluated based on what is deemed to be in the best interest of the City, including such factors as the bidder's experience and expertise in the construction and operation of DBFs; past experience with the Proposer; recommendations of entities for which the Proposer has previously provided services; and the total estimated income to the City. Income shall not be the sole factor in evaluating bids. The City of Derby reserves the right to request additional and/or clarifying information from Proposers. The anticipated award of the RFP and execution of the agreement between the selected Proposer and Derby will occur prior to **June 30, 2025**.

**INDEMNIFICATION/HOLD HARMLESS**

- a) Selected Proposer will be required to furnish a corporate surety bond as security for the completion of the DBF. In lieu of a surety bond, a certified letter of credit issued by a Connecticut based bank in an amount equal to the required performance surety bond may be substituted.
- b) The premium for the bond(s) described above shall be paid by the Proposer.
- c) A certificate from the surety showing that the bond premiums are paid in full shall accompany the bond.
- d) The surety on the bond shall be a duly authorized corporate surety company authorized to do business in the State of Connecticut.
- e) Attorneys-in-fact who sign performance surety must file with each surety a certified and effectively dated copy of their power of attorney.

**INDEPENDENT CONTRACTOR**

The selected Proposer is an independent contractor and is not an employee or partner of, or in any other service relationship, with Derby. The Proposer is not authorized to speak for, represent, or obligate Derby in any manner without prior expressed written authorization from Derby.

**AWARD OF CONTRACT**

Derby expects to award the RFP to the responsible and qualified Proposer complying with the conditions of the RFP package, provided that its Proposal is reasonable and that it is in the best interest of Derby to accept it. It is anticipated that the award of the RFP will be made on or before **June 30, 2025**. Derby reserves the right to reject any and all proposals, to waive any informalities, omissions, excess verbiage or technical defects in the proposal and the City need not necessarily award the RFP based on highest income, if it is in the opinion of the City that such award is in best interest of Derby to accept another proposal.

The Proposer which is selected will be required to execute a lease for the Site with Derby following Notice of Award.

Proposer acknowledges that the terms and conditions of the lease require separate approval of the Derby Board of Alderman and the required approval is within the discretion of the Derby Board of Alderman or such other governmental authority before which such approval is sought, which is not bound by Derby's covenants herein.

**INTERVIEWS**

The Mayor reserves the right to conduct interviews with as many of the Proposers as he finds appropriate, which interviews may include other representatives of the Derby. The Mayor is not required to conduct an interview of any or every Proposer.

CITY OF DERBY

DBF at Derby Landfill Parcel

GENERAL SPECIFICATIONS

SCOPE OF SERVICES

Derby is soliciting proposals from qualified Proposers to design, fabricate, deliver, install, operate and maintain a high quality dispatchable battery system for the Site owned by the City of Derby and to be leased to the Proposer. See Appendix B for the site location. The scope of work shall also include securing all necessary permits and approvals, all labor, taxes, services, permit fees and equipment necessary to produce fully operational DBF. The proposals should include a system summary detailing the DBF location.

a. Design, Engineering & Permitting

Supply design documents that provide the following minimum information:

- Timeline/Project Schedule
- System description
- Electrical grid interconnection requirements
- Controls, monitors, and instrumentation.
- Security for the system
- Logistics and staging plan

Identify an appropriate location for the DBF.

Awarded firm will secure, at their own expense, all required rights, permits, approvals, and interconnection agreements from governing agencies and the utility company.

b. Installation/Construction

Supply all equipment, materials, and labor necessary to install the DBF and integrate the system with other power sources. Provide a plan describing the delivery, storage, and security for all materials and equipment while on Site.

c. Electrical Interconnections

Supply and install all equipment required to interconnect the DBF. The firm will fulfill all applications, studies, and testing procedures to complete the interconnection process. All costs associated with utility interconnection shall be borne by the firm.

d. Operation and Maintenance Manuals and As-Built Drawings

Provide as-built drawings as pdf documents.

e. Monitoring

Monitoring of system performance.

f. Operation and Maintenance

Proposer shall be solely responsible to operate and maintain the DBF.

g. Licensing/Certification

The Proposer must be properly licensed in the State of Connecticut. A copy of the license shall be included in the proposal together with evidence of the expiration date.

h. Incurring Cost

The City is not liable for any cost incurred for the preparation of proposals by firms submitting proposals for the work requested in this RFP.

i. Examination of Site

Each respondent is considered to have examined the work site to fully acquaint itself with the exact existing conditions relating to the work and to fully understand the work involved and the difficulties and restrictions regarding the proposed work. The submission of a bid will be considered as conclusive evidence that the respondent has made such examination.

**SELECTION PROCESS**

We will use the following criteria to rate the proposals received:

**1) Financial Qualifications**

A statement of Financial Qualifications is required, fully describing the financing plan. It should include biographies of the team member(s) involved, and information detailing your track record for no less than your past 5 projects.

Derby is looking for a strong track record for financing similar projects, where parties have financing available or a solid record of obtaining financing.

**2) Past Project Development**

A project development track record is required including past records of projected and actual schedules, system sizes, locations, and relevant contact information of the clients that can be used for references. A comprehensive listing of all awarded projects in the

past two years should be included with sufficient information that will allow the committee to understand the developers's nature, disposition, size, and status.

**3) Nominated Site Plans and Site Development**

As part of your response, we request detailed plans of the DBF that could be installed at the Site. The developer is responsible for ALL maintenance of the DBF.

The developer must include a plan/diagram that shows the locations where it is proposed such DBF will be installed and the layout of the DBF. Renderings may help the selection committee in its work evaluating your plans.

The names and contact information of all personnel responsible for project development and deployment must be included. Resumes for key personnel must be included.

**4) Pricing and Contract**

As part of your response to this RFP, we request that you complete pricing information, i.e., rent, etc., for the lease of the Site.

Contract terms are an important but not an exclusive part of the selection criteria.

Names and contact information of individuals responsible for negotiation and contract provision sign-off must be included. Respondents must expressly acknowledge that the time frames for contract negotiation and system deployment as outlined above is acceptable.

**5) Other Options or Recommendations**

Derby is looking specifically to the developers for other recommendations and add-ons that will enhance the DBF.

**6) Presentation**

Bidders that can present the information requested above, in the format requested, without requiring the evaluation team to wade through pages of sales material, will be ranked ahead of bidders that cannot. If there is additional information that you would like to include, please include any such additional information in this section.

The City may accept those proposal(s), which will, in its opinion, most completely meet the requirements of the RFP. The City solely determines which Proposer best meets the specifications and is in the best interest of Derby.

**MISCELLANEOUS**

**Compliance with Laws** - The Proposer shall propose to conduct operations in compliance with all applicable laws.

**Nondiscrimination** - The Proposer agrees and warrants that in the performance of the contract such Proposer will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contract that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut.

**Indemnity** - The Proposer will indemnify and save harmless the City, its officers, agents, servants and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorney's fees to the extent resulting from a willful or negligent act or omission of the Proposer, its officers, agents, servants and employees in the performance of work described in this RFP.

**Insurance** - The Proposer shall always during the contract, maintain in full force and effect all insurance requirements as outlined in **Appendix C**. All insurance shall be by insurers and for policy limits acceptable to the City. Proposer agrees to furnish the City certificates of insurance or other evidence satisfactory to the City to the effect that such insurance has been procured and is in force, containing the following provision:

"This is to certify that the policies of insurance described herein have been issued to the insured for whom this certificate is executed and are in force at this time. In the event of cancellation or material change in the policy affecting the certificate holder, thirty (30) days prior written notice will be given the certificate holder and the City of Derby. The City of Derby is listed as an additional insured under the terms of this contract.

**Transferability** - Other than by operation of law, no assignment of the award or any right occurring under this RFP shall be made in whole or in part by the Proposer without the express written consent of the City, which consent shall not be unreasonably withheld; in the event of an assignment, the assignee shall assume the inability of the Proposer.

**Right of Rejection**

The Request for Proposal/bid does not necessarily contemplate an award based solely on income or price. Derby may reject or accept any and all bids in whole or in part or may waive any informality in bids received if, in its sole discretion, it is in the best interest of Derby to do so. Derby reserves the right to amend or terminate the RFP at its sole discretion, before and after receiving proposals.

7.2.1

**APPENDIX A  
CITY OF DERBY  
CONTRACTOR'S PROPOSAL FORM  
FOR  
Dispatchable Battery Facility at Derby Landfill Parcel**

To: Town Clerk, City of Derby

Proposal of: \_\_\_\_\_

The undersigned having carefully read and considered the Request for Proposal, Instructions for Proposals, General Specifications and all other bid documents to lease a portion the Derby landfill, Parcel No. 25-5-1 (the "Site") for a twenty (20) year term for the purpose of operating a Dispatchable Battery Facility ("DBF") and to design and install the DBF on the Site. The undersigned does hereby submit the following Proposal:

In submitting this Proposal, it is understood that the right is reserved by the City of Derby to reject any or all Proposals, to waive any informalities, omissions, excess verbiage or technical defects in the Proposal, and the City need not necessarily award the contract to the firm who submitted the lowest costs for services if, in the opinion of the City, it would be in the best interest of the City of Derby to accept another Proposal.

Firm Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

7.2.1

**APPENDIX B  
LOCATION OF DERBY LANDFILL**

**APPENDIX C  
INSURANCE REQUIRMENTS**

The Proposer shall, at its own expense and cost, obtain and keep in force during the entire duration of the contract the following insurance coverages covering the contractor and all of its agents, employees, consultants and other providers of all or part of the Services and shall name City of Derby as Additional Insureds on a primary and non-contributory basis to its Commercial General Liability insurance. All insurance shall be written with insurance carriers approved by the City of Derby and licensed to do business in the State of Connecticut. Such insurance coverages will be purchased from a company or companies with an A.M./Best rating of A-(VII) or better. Minimum limits and requirements are stated below:

- 1. Worker's Compensation Insurance:
  - a. Statutory Coverage;
  - b. Employer's Liability;
  - c. \$500,000 each accident/\$500,000 disease-policy limit/\$100,000 disease each employee.
- 2. Commercial General Liability:
  - a. Including Premises & Operations, Products and Completed Operations, Personal and Advertising Injury, Contractual Liability and Independent Operations;
  - b. Limits of Liability for Bodily Injury and Building Damage;
  - c. Each Occurrence \$1,000,000;
  - d. Aggregate \$2,000,000;
  - e. A Waiver of Subrogation shall be provided;
  - f. Coverage will continue three years after the completion of the Project.
- 3. Automobile Insurance:
  - a. Including all owned, hired, borrowed and non-owned vehicles;
  - b. Limit of Liability for Bodily Injury and Building Damage:
  - c. Per Accident \$1,000,000.
- 4. Umbrella Liability Insurance:

a. Umbrella or excess liability policy in excess (without restriction or limitation) of those limits and coverages for commercial general liability and automobile insurance described above. Such policy shall contain limits of liability in the amount of \$5,000,000 each occurrence and \$5,000,000 in the aggregate.

**APPENDIX D  
Initial Disclosure Form**

1. Exceptions to the RFP

\_\_\_\_\_ This proposal does not take exception to any requirement of the RFP.

2. State Debarment List

Is the Proposer on the State of Connecticut's Debarment List?

\_\_\_\_\_ Yes  
\_\_\_\_\_ No

3. Occupational Safety and Health Law Violations

Has the Proposer or any firm, corporation, partnership or association in which it has an interest (1) been cited for three (3) or more willful or serious violations of any occupational safety and health act or of any standard, order or regulation promulgated pursuant to such act, during the three-year period preceding the proposal (provided such violations were cited in accordance with the provisions of any state occupational safety and health act or the Occupational Safety and Health Act of 1970, and not abated within the time fixed by the citation and such citation has not been set aside following appeal to the appropriate agency or court having jurisdiction) or (2) received one or more criminal convictions related to the injury or death of any employee in the three-year period preceding the proposal?

\_\_\_\_\_ Yes (Note: if "yes," attach a sheet fully describing each such matter.)  
\_\_\_\_\_ No

4. Arbitration/Litigation

Has either the Proposer or any of its principals (regardless of place of employment) been involved for the most recent ten (10) years in any resolved or pending arbitration or litigation?

\_\_\_\_\_ Yes (Note: if "yes," attach a sheet fully describing each such matter.)  
\_\_\_\_\_ No

5. Criminal Proceedings

Has the Proposer or any of its principals (regardless of place of employment) ever been the subject of any criminal proceedings?

\_\_\_\_\_ Yes (Note: if "yes," attach a sheet fully describing each such matter.)  
\_\_\_\_\_ No

6. Ethics and Offenses in Public Project or Contracts

Has either the Proposer or any of its principals (regardless of place of employment) ever been found to have violated any state or local ethics law, regulation, ordinance, code, policy or standard, or to have committed any other offense arising out of the submission of proposals or bids or the performance of work on public works Project or contracts?

\_\_\_\_\_ Yes (Note: if "yes," attach a sheet fully describing each such matter.)  
\_\_\_\_\_ No

NOTE: In order to be considered a valid proposal this document must be signed by an

7.2.1

*authorized officer or owner of the business entity that is submitting the proposal. Such signature constitutes the proposer's representations that it has read, understood and fully accepted each and every provision of each document comprising the RFP unless an exception is described above.*

BY \_\_\_\_\_ TITLE: \_\_\_\_\_  
(PRINT NAME)

\_\_\_\_\_  
(SIGNATURE) DATE: \_\_\_\_\_

**APPENDIX E  
Legal Status Disclosure Form**

Complete the applicable section below, attaching a separate sheet if you need additional space, and sign this form.

IF A SOLELY OWNED BUSINESS:

Proposer's Full Legal Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner's Full Legal Name: \_\_\_\_\_

Number of years engaged in business under sole proprietor or trade name: \_\_\_\_\_

Does the Proposer have a "permanent place of business" in Connecticut?

\_\_\_\_\_ Yes\* \_\_\_\_\_ No

*\*If yes, please state the full street address (not a post office box) of that "permanent place of business."*

IF A CORPORATION:

Proposer's Full Legal Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner's Full Legal Name: \_\_\_\_\_

Number of years engaged in business: \_\_\_\_\_

Names of Current Officers

_____	_____	_____
President/CEO	Secretary	Chief Financial Officer

Does the Proposer have a "permanent place of business" in Connecticut?

\_\_\_\_\_ Yes\* \_\_\_\_\_ No

*\*If yes, please state the full street address (not a post office box) of that "permanent place of business."*

IF A LIMITED LIABILITY COMPANY:

Proposer's Full Legal Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner's Full Legal Name: \_\_\_\_\_

Number of years engaged in business: \_\_\_\_\_

Names of Current Manager(s) and Member(s)

_____	_____
Name & Title (if any)	Residential Address (street only)

_____	_____
Name & Title (if any)	Residential Address (street only)

_____	_____
Name & Title (if any)	Residential Address (street only)

Does the Proposer have a "permanent place of business" in Connecticut?

\_\_\_\_\_ Yes\* \_\_\_\_\_ No

*\*If yes, please state the full street address (not a post office box) of that "permanent place of business."*

IF A PARTNERSHIP:

Proposer's Full Legal Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner's Full Legal Name: \_\_\_\_\_

Number of years engaged in business: \_\_\_\_\_

Names of Current Partners

_____	_____
Name & Title (if any)	Residential Address (street only)

_____	_____
Name & Title (if any)	Residential Address (street only)

_____	_____
Name & Title (if any)	Residential Address (street only)

Does the Proposer have a "permanent place of business" in Connecticut?

\_\_\_\_\_ Yes\* \_\_\_\_\_ No

*\*If yes, please state the full street address (not a post office box) of that "permanent place of business."*

\*\*\*\*\*

\_\_\_\_\_  
Proposer's Full Legal Name

\_\_\_\_\_  
Name and Title of Proposer's Authorized Representative (print)

\_\_\_\_\_  
Proposer's Representative, Duly Authorized (signature)

\_\_\_\_\_  
Date

**APPENDIX F  
Non-Collusion Affidavit**

The undersigned Proposer, having fully informed himself/herself/itself regarding the accuracy of the statements made herein certifies that:

1. The proposal is genuine; it is not a collusive or sham proposal;
2. The Proposer developed the proposal independently and submitted it without collusion with, and without any agreement, understanding, communication or planned common course of action with, any other person or entity designed to limit independent competition;
3. The Proposer, its employees and agents have not communicated the contents of the proposal to any person not an employee or agent of the Proposer and will not communicate the proposal to any such person prior to the official opening of the proposal; and
4. Unless otherwise disclosed, no elected or appointed official of DERBY is directly or indirectly interested in the Proposer's proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any of the profits thereof except as described in the RFP documents.

The undersigned Proposer further certifies that this affidavit is executed for the purpose of inducing the City of Derby to consider its proposal and make an award in accordance therewith.

\_\_\_\_\_  
Legal Name of Proposer (signature)

\_\_\_\_\_  
Proposer's Representative, Duly Authorized

\_\_\_\_\_  
Name of Authorized Representative

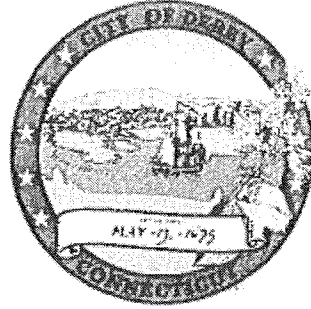
\_\_\_\_\_  
Title of Authorized Representative

\_\_\_\_\_  
Date

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public  
My Commission Expires:

7.2.1



CITY OF DERBY REQUEST FOR PROPOSALS

# Solar Energy Generating Facility at Derby Landfill Parcel (Power Purchase Agreement)

DUE DATE: MONDAY, MAY 30, 2025 – 10:00 AM  
DERBY CITY HALL  
1 Elizabeth Street, Derby, CT 06418

SUBMITTED BY:

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

**LEGAL NOTICE****CITY OF DERBY REQUEST FOR PROPOSALS****Solar Energy Generating Facility at Derby Landfill Parcel****(Power Purchase Agreement)**

REQUEST FOR PROPOSALS ON THE LEASE OF MUNICIPAL OWNED LAND FOR THE INSTALLATION OF A SOLAR ENERGY GENERATING FACILITY 1.5-4.0 MW AT THE DERBY LANDFILL PARCEL No 25-5-1, ASSESSORS MAP: 2-5. In accordance with Section 21 of the Derby City Charter, the City of Derby, acting by and through the Board of Aldermen / Alderwomen, is seeking proposals from qualified bidders to DESIGN AND INSTALL AND OPERATE on the Derby landfill, Parcel No. 25-5-1, Assessors Map 2-5, and to lease a portion of said parcel for a twenty (20) year term for the purpose of installing and operating a Solar Energy Generating Facility with related Power Purchase Agreement.

Secure proposals shall be made electronically only via the City of Derby's secure web portal at <https://link.zixcentral.com/u/80281fc3/1vHWbQa77hGnPFCuIYY8jw?u=https%3A%2F%2Fwww.derbyct.gov%2Fbids>.

The Request for Proposal package may be downloaded from the City's web portal at <https://link.zixcentral.com/u/80281fc3/1vHWbQa77hGnPFCuIYY8jw?u=https%3A%2F%2Fwww.derbyct.gov%2Fbids>. Any firm desiring to furnish a proposal for such services shall submit a sealed proposal according to the instructions and format as set forth in the RFP package. The City of Derby reserves the right to accept or reject any and all bids and to waive any informality or defect therein if it shall deem it in the best interest of the City of Derby to do so.

**The City of Derby is an Affirmative Action/Equal Opportunity Employer**

City of Derby

**CITY OF DERBY****REQUEST FOR PROPOSAL****Solar Energy Generating Facility at Derby Landfill Parcel****(Power Purchase Agreement)****CONTENTS OF PACKAGE:**

The RFP Package contains the following:

- Legal Notice/Request for Proposals
- Instructions to Proposers
- General Specifications
- Proposal Form – Solar Energy Generating Facility at Derby Landfill Parcel and Power Purchase Agreement - **Appendix A**
- Location of Derby Landfill – **Appendix B**
- Insurance Requirements – **Appendix C**
- Initial Disclosure Form – **Appendix D**
- Legal Status Disclosure Form – **Appendix E**
- Non-Collusion Affidavit - **Appendix F**

**INSTRUCTION TO PROPOSERS****GENERAL INFORMATION**

The City of Derby (“Derby”) is issuing this Request for Proposals (“RFP”) from qualified bidders to lease a portion the Derby landfill, Parcel No. 25-5-1 (the “Site”) for a twenty (20) year term for the purpose of operating a Solar Energy Generating Facility (“SEGF”) and to design and install the SEGF on the Site. In conjunction therewith, Derby wishes to obtain electricity derived from the SEGF’s photovoltaic (PV) energy sources and to price the purchase of solar-generated electricity under a long-term Power Purchase Agreement (“PPA”).

Derby’s goals with this RFP are: to save money, to give long-term transparency for a portion of Derby’s energy costs, to comply with the Derby Town Plan of Conservation & Development, to take incremental steps towards Derby’s goal of a net-zero community by reducing Derby’s carbon emissions levels via harvesting and utilizing renewable forms of energy.

This RFP seeks solar installation from a qualified bidder who has experience with owning, operating and constructing SEGFs. A preference will be given to a business that has obtained prior approval from the Department of Energy & Environmental Protection to own, construct and operate a solar facility on a landfill. The rent paid to the City for the Site shall be not less than \$50,000.00 per annum.

The qualified bidder must hold and maintain appropriate certification deemed necessary by local, State and Federal agencies. Operation of the facility must be provided by the Proposer in a cost-effective, efficient, regulatory-compliant, and reliable manner under the terms of the agreement(s) between the City and the Proposer.

#### **PROPOSAL FORM:**

All Proposals shall be submitted on the form provided (**Appendix A**) and shall address all requirements of the RFP.

All submissions must be received no later than 10:00 a.m. on **Friday, May 30, 2025**. Proposals received after that date and time will not be accepted. Telegraphic or faxed Proposals will not be considered.

#### **INTERPRETATION OF RFP PACKAGE**

No oral interpretations will be made to any Proposer as to the meaning of the Specifications and RFP Documents. Every request for such interpretation shall be made in writing, by the Proposer to Town Clerk, Marc Garofalo, [mgarofalo@derbyct.gov](mailto:mgarofalo@derbyct.gov). No inquiry received after 11:00 a.m. on Wednesday, May 28, 2025 will be given consideration. Every interpretation made to a Proposer will be in the form of an addendum to the specifications. Said addendum will be sent promptly via email to all persons who have requested the Proposal Package.

#### **EXAMINATION OF SPECIFICATIONS**

Each Proposer shall thoroughly examine and be familiar with the RFP Package and Specifications. The failure or omission of any Proposer to examine any form, instrument, addendum, or other document, shall in no way relieve said Proposer from any obligations with respect to their Proposal. No Proposer shall rely upon any oral representation of any person, city official or employee concerning job requirements, nor will such reliance excuse performance in accordance with the contract nor be the basis for any claimed extra costs.

#### **SELECTION PROCESS**

The City may accept those proposal(s), which will, in its opinion, most completely meet the requirements of the RFP. The City solely determines which proposer best meets the specifications and is in the best interest of the City of Derby. The City may disqualify the Proposer, and may reject any proposal, that fails to provide complete and accurate information in response to the requirements of this RFP.

Proposals will be evaluated based on what is deemed to be in the best interest of the City,

including such factors as the bidder's experience and expertise in the construction and operation of SEGFs; past experience with the Proposer; recommendations of entities for which the Proposer has previously provided services; and the total estimated cost to the City. The cost shall not be the sole factor in evaluating bids. The City of Derby reserves the right to request additional and/or clarifying information from Proposers. The anticipated award of the RFP and execution of the agreement between the selected Proposer and Derby will occur prior to **June 30, 2025**.

#### **INDEMNIFICATION/HOLD HARMLESS**

- a) Selected Proposer will be required to furnish a corporate surety bond as security for the completion of the SEGF. In lieu of a surety bond, a certified letter of credit issued by a Connecticut based bank in an amount equal to the required performance surety bond may be substituted.
- b) The premium for the bond(s) described above shall be paid by the Proposer.
- c) A certificate from the surety showing that the bond premiums are paid in full shall accompany the bond.
- d) The surety on the bond shall be a duly authorized corporate surety company authorized to do business in the State of Connecticut.
- e) Attorneys-in-fact who sign performance surety must file with each surety a certified and effectively dated copy of their power of attorney.

#### **INDEPENDENT CONTRACTOR**

The selected Proposer is an independent contractor and is not an employee or partner of, or in any other service relationship, with Derby. The Proposer is not authorized to speak for, represent, or obligate Derby in any manner without prior expressed written authorization from Derby.

#### **AWARD OF CONTRACT**

Derby expects to award the RFP to the responsible and qualified Proposer complying with the conditions of the RFP package, provided that its Proposal is reasonable and that it is in the best interest of Derby to accept it. It is anticipated that the award of the RFP will be made on or before **June 30, 2025**. Derby reserves the right to reject any and all proposals, to waive any informalities, omissions, excess verbiage or technical defects in the proposal and the City need not necessarily award the RFP based on lowest costs, if it is in the opinion of the City that such award is in best interest of Derby to accept another proposal.

The Proposer which is selected will be required to execute a lease for the Site and a Power Purchase Agreement ("PPA") with Derby following Notice of Award.

Proposer acknowledges that the terms and conditions of the lease and Power Purchase Agreement require separate approval of the Derby Board of Alderman and the required approval is within the discretion of the Derby Board of Alderman or such other governmental authority before which such approval is sought, which is not bound by Derby's covenants herein.

### **INTERVIEWS**

The Mayor reserves the right to conduct interviews with as many of the Proposers as he finds appropriate, which interviews may include other representatives of the Derby. The Mayor is not required to conduct an interview of any or every Proposer.

**CITY OF DERBY****SEGF at Derby Landfill Parcel  
(Power Purchase Agreement)****GENERAL SPECIFICATIONS****SCOPE OF SERVICES**

Derby is soliciting proposals from qualified Proposers to design, fabricate, deliver, install, operate and maintain solar photovoltaic electric generating systems under PPAs for the Site owned by the city of Derby. See **Appendix B** for the site location. The scope of work shall also include securing all necessary permits and approvals, all labor, taxes, services, permit fees and equipment necessary to produce fully operational SEGF. The proposals should include a system summary detailing each solar array location and applicable equipment/size, and a sample cash flow analysis detailing expected savings (both kWh and dollar) and potential buyout details along with projected long-term savings.

**a. Design, Engineering & Permitting**

Supply design documents that provide the following minimum information:

- Timeline/Project Schedule
- System description
- Equipment details, descriptions (e.g. Inverters, PV Modules & Racks), (specifications/data sheets)
- PV module layout plan
- Inverter and other equipment installation location plan
- All engineering associated with structural and mounting
- Performance of equipment components, and subsystems
- Integration of solar photovoltaic systems with existing power source(s)
- Electrical grid interconnection requirements
- Controls, monitors, and instrumentation.
- Remote System performance monitoring
- Security for the system
- Logistics and staging plan

Identify an appropriate location for the solar photovoltaic inverter equipment and its related components and control systems and emergency disconnect that will meet the following criteria:

- Ease of maintenance and monitoring
- Low operating losses
- Secured location
- Compatibility with existing facilities
- Architecturally and aesthetically compatible

Awarded firm will secure, at their own expense, all required rights, permits, approvals, and interconnection agreements from governing agencies and the utility company.

b. Installation/Construction

Supply all equipment, materials, and labor necessary to install the SEGF and integrate the system with other power sources. Provide a plan describing the delivery, storage, and security for all materials and equipment while on site.

c. Electrical Interconnections

Supply and install all equipment required to interconnect the SEGF. The firm will fulfill all applications, studies, and testing procedures to complete the interconnection process. All costs associated with utility interconnection shall be borne by the firm.

d. Operation and Maintenance Manuals and As-Built Drawings

Provide as-built drawings as pdf documents.

e. Monitoring

Monitoring of system performance. Provide the equipment and services to allow the City to monitor, analyze, and display historical and live solar generation data. The regularly collected data should reflect, but not be limited to, the following:

- System performance
- System availability
- Average and accumulated output

The monitoring shall be designed for turnkey, remote operation. Data shall be transmitted via Internet.

f. Warranties and Guarantees

Identify the warranties to be transferred to the City, if the City purchases the photovoltaic system.

g. Operation and Maintenance

Proposer shall be solely responsible to operate and maintain the SEGF.

h. Licensing/Certification

The Proposer must be properly licensed in the State of Connecticut. A copy of the license shall be included in the proposal together with evidence of the expiration date.

i. Incurring Cost

The City is not liable for any cost incurred for the preparation of proposals by firms submitting proposals for the work requested in this RFP.

k. Examination of Site

Each respondent is considered to have examined the work site to fully acquaint itself with the exact existing conditions relating to the work and to fully understand the work involved and the difficulties and restrictions regarding the proposed work. The submission of a bid will be considered as conclusive evidence that the respondent has made such examination.

**SELECTION PROCESS**

We will use the following criteria to rate the proposals received:

**1) Financial Qualifications**

A statement of Financial Qualifications is required, fully describing the financing plan. It should include biographies of the team member(s) involved, and information detailing your track record for no less than your past 5 projects.

Derby is looking for a strong track record for financing similar projects, where parties have financing available or a solid record of obtaining financing.

**2) Past Project Development**

A project development track record is required including past records of projected and actual schedules, system sizes, locations, and relevant contact information of the clients that can be used for references. A comprehensive listing of all awarded projects in the past two years should be included with sufficient information that will allow the committee to understand the developers's nature, disposition, size, and status.

**3) Nominated Site Plans and Site Development**

As part of your response, we request detailed plans of the solar array(s) that could be installed at the Site. The developer is responsible for ALL maintenance of the solar system and supporting structures as part of the PPA.

The developer must include a plan/diagram that shows the locations where it is proposed such solar arrays will be installed and the layout of the arrays. Renderings may help the selection committee in its work evaluating your plans and respondents are encouraged, but not required, to include these.

Site plans must include annual production estimates and relevant guarantees for each year in the PPA term.

The names and contact information of all personnel responsible for project development and deployment must be included. Resumes for key personnel must be included.

#### 4) **Pricing and Contract**

As part of your response to this RFP, we request that you complete pricing information for the Site and include PPA pricing.

In line with Derby's goals, PPAs must demonstrate a cost savings on energy purchased and have no upfront cost. Respondents are strongly encouraged to demonstrate savings as they relate to both usage and if applicable delivery.

In addition to PPA terms, respondents must identify the cost of construction for the project.

Respondents agree to a minimum price lock of 90 (ninety) days as a consideration of responding to this RFP.

A sample PPA contract must be included in the proposal as a starting point for negotiations. Contract terms are an important but not an exclusive part of the selection criteria. The contract must include a non-appropriation clause that will permit Derby to comply with Connecticut General Statutes Section 7-348.

Names and contact information of individuals responsible for negotiation and contract provision sign-off must be included. Respondents must expressly acknowledge that the time frames for contract negotiation and system deployment as outlined above is acceptable.

#### 5) **Other Options or Recommendations**

Derby is looking specifically to the developers for other recommendations and add-ons that will enhance the SEGF.

#### 6) **Presentation**

Bidders that can present the information requested above, in the format requested, without requiring the evaluation team to wade through pages of sales material, will be ranked ahead of bidders that cannot. If there is additional information that you would like to include, please include any such additional information in this section.

The City may accept those proposal(s), which will, in its opinion, most completely meet the requirements of the RFP. The City solely determines which Proposer best meets the specifications and is in the best interest of Derby.

## MISCELLANEOUS

**Compliance with Laws** - The Proposer shall propose to conduct operations in compliance with all applicable laws.

**Nondiscrimination** - The Proposer agrees and warrants that in the performance of the contract such Proposer will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such contract that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut.

**Indemnity** - The Proposer will indemnify and save harmless the City, its officers, agents, servants and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorney's fees to the extent resulting from a willful or negligent act or omission of the Proposer, its officers, agents, servants and employees in the performance of work described in this RFP.

**Insurance** - The Proposer shall always during the contract, maintain in full force and effect all insurance requirements as outlined in **Appendix C**. All insurance shall be by insurers and for policy limits acceptable to the City. Proposer agrees to furnish the City certificates of insurance or other evidence satisfactory to the City to the effect that such insurance has been procured and is in force, containing the following provision:

"This is to certify that the policies of insurance described herein have been issued to the insured for whom this certificate is executed and are in force at this time. In the event of cancellation or material change in the policy affecting the certificate holder, thirty (30) days prior written notice will be given the certificate holder and the City of Derby. The City of Derby is listed as an additional insured under the terms of this contract.

**Transferability** - Other than by operation of law, no assignment of the award or any right occurring under this RFP shall be made in whole or in part by the Proposer without the express written consent of the City, which consent shall not be unreasonably withheld; in the event of an assignment, the assignee shall assume the inability of the Proposer.

### **Right of Rejection**

The Request for Proposal/bid does not necessarily contemplate an award based solely on price. Derby may reject or accept any and all bids in whole or in part or may waive any informality in bids received if, in its sole discretion, it is in the best interest of Derby to do so. Derby reserves the right to amend or terminate the RFP at its sole discretion, before and after receiving proposals.

**APPENDIX A  
CITY OF DERBY  
CONTRACTOR'S PROPOSAL FORM  
FOR  
Solar Energy Generating Facility at Derby Landfill Parcel  
(Power Purchase Agreement)**

To: Town Clerk, City of Derby

Proposal of: \_\_\_\_\_

The undersigned having carefully read and considered the Request for Proposal, Instructions for Proposals, General Specifications and all other bid documents to lease a portion the Derby landfill, Parcel No. 25-5-1 (the "Site") for a twenty (20) year term for the purpose of operating a Solar Energy Generating Facility ("SEGF") and to design and install the SEGF on the Site. In conjunction therewith, Derby wishes to obtain electricity derived from the SEGF's photovoltaic (PV) energy sources and to price the purchase of solar-generated electricity under a long-term Power Purchase Agreement ("PPA"), does hereby submit the following Proposal:

In submitting this Proposal, it is understood that the right is reserved by the City of Derby to reject any or all Proposals, to waive any informalities, omissions, excess verbiage or technical defects in the Proposal, and the City need not necessarily award the contract to the firm who submitted the lowest costs for services if, in the opinion of the City, it would be in the best interest of the City of Derby to accept another Proposal.

Firm Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**APPENDIX B  
LOCATION OF DERBY LANDFILL**

**APPENDIX C  
INSURANCE REQUIRMENTS**

The Proposer shall, at its own expense and cost, obtain and keep in force during the entire duration of the contract the following insurance coverages covering the contractor and all of its agents, employees, consultants and other providers of all or part of the Services and shall name City of Derby as Additional Insureds on a primary and non-contributory basis to its Commercial General Liability insurance. All insurance shall be written with insurance carriers approved by the City of Derby and licensed to do business in the State of Connecticut. Such insurance coverages will be purchased from a company or companies with an A.M./Best rating of A-(VII) or better. Minimum limits and requirements are stated below:

1. Worker's Compensation Insurance:
  - a. Statutory Coverage;
  - b. Employer's Liability;
  - c. \$500,000 each accident/\$500,000 disease-policy limit/\$100,000 disease each employee.
2. Commercial General Liability:
  - a. Including Premises & Operations, Products and Completed Operations, Personal and Advertising Injury, Contractual Liability and Independent Operations;
  - b. Limits of Liability for Bodily Injury and Building Damage;
  - c. Each Occurrence \$1,000,000;
  - d. Aggregate \$2,000,000;
  - e. A Waiver of Subrogation shall be provided;
  - f. Coverage will continue three years after the completion of the Project.
3. Automobile Insurance:
  - a. Including all owned, hired, borrowed and non-owned vehicles;
  - b. Limit of Liability for Bodily Injury and Building Damage:
  - c. Per Accident \$1,000,000.
4. Umbrella Liability Insurance:
  - a. Umbrella or excess liability policy in excess (without restriction or limitation) of those limits and coverages for commercial general liability and automobile insurance described above. Such policy shall contain limits of liability in the amount of \$5,000,000 each occurrence and \$5,000,000 in the aggregate.

**APPENDIX D  
Initial Disclosure Form**

1. Exceptions to the RFP

\_\_\_\_\_ This proposal does not take exception to any requirement of the RFP.

2. State Debarment List

Is the Proposer on the State of Connecticut's Debarment List?

\_\_\_\_\_ Yes  
\_\_\_\_\_ No

3. Occupational Safety and Health Law Violations

Has the Proposer or any firm, corporation, partnership or association in which it has an interest (1) been cited for three (3) or more willful or serious violations of any occupational safety and health act or of any standard, order or regulation promulgated pursuant to such act, during the three-year period preceding the proposal (provided such violations were cited in accordance with the provisions of any state occupational safety and health act or the Occupational Safety and Health Act of 1970, and not abated within the time fixed by the citation and such citation has not been set aside following appeal to the appropriate agency or court having jurisdiction) or (2) received one or more criminal convictions related to the injury or death of any employee in the three-year period preceding the proposal?

\_\_\_\_\_ Yes (Note: if "yes," attach a sheet fully describing each such matter.)  
\_\_\_\_\_ No

4. Arbitration/Litigation

Has either the Proposer or any of its principals (regardless of place of employment) been involved for the most recent ten (10) years in any resolved or pending arbitration or litigation?

\_\_\_\_\_ Yes (Note: if "yes," attach a sheet fully describing each such matter.)  
\_\_\_\_\_ No

5. Criminal Proceedings

Has the Proposer or any of its principals (regardless of place of employment) ever been the subject of any criminal proceedings?

\_\_\_\_\_ Yes (Note: if "yes," attach a sheet fully describing each such matter.)  
\_\_\_\_\_ No

6. Ethics and Offenses in Public Project or Contracts

Has either the Proposer or any of its principals (regardless of place of employment) ever been found to have violated any state or local ethics law, regulation, ordinance, code, policy or standard, or to have committed any other offense arising out of the submission of proposals or bids or the performance of work on public works Project or contracts?

\_\_\_\_\_ Yes (Note: if "yes," attach a sheet fully describing each such matter.)  
\_\_\_\_\_ No

NOTE: In order to be considered a valid proposal this document must be signed by an

*authorized officer or owner of the business entity that is submitting the proposal. Such signature constitutes the proposer's representations that it has read, understood and fully accepted each and every provision of each document comprising the RFP unless an exception is described above.*

BY \_\_\_\_\_ TITLE: \_\_\_\_\_  
(PRINT NAME)

\_\_\_\_\_  
(SIGNATURE) DATE: \_\_\_\_\_

**APPENDIX E  
Legal Status Disclosure Form**

Complete the applicable section below, attaching a separate sheet if you need additional space, and sign this form.

IF A SOLELY OWNED BUSINESS:

Proposer's Full Legal Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner's Full Legal Name: \_\_\_\_\_

Number of years engaged in business under sole proprietor or trade name: \_\_\_\_\_

Does the Proposer have a "permanent place of business" in Connecticut?

\_\_\_\_\_ Yes\* \_\_\_\_\_ No

*\*If yes, please state the full street address (not a post office box) of that "permanent place of business."*

IF A CORPORATION:

Proposer's Full Legal Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner's Full Legal Name: \_\_\_\_\_

Number of years engaged in business: \_\_\_\_\_

Names of Current Officers

_____	_____	_____
President/CEO	Secretary	Chief Financial Officer

Does the Proposer have a "permanent place of business" in Connecticut?

\_\_\_\_\_ Yes\* \_\_\_\_\_ No

*\*If yes, please state the full street address (not a post office box) of that "permanent place of business."*

IF A LIMITED LIABILITY COMPANY:

Proposer's Full Legal Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner's Full Legal Name: \_\_\_\_\_

Number of years engaged in business: \_\_\_\_\_

Names of Current Manager(s) and Member(s)

_____	_____
Name & Title (if any)	Residential Address (street only)

_____	_____
Name & Title (if any)	Residential Address (street only)

_____	_____
Name & Title (if any)	Residential Address (street only)

Does the Proposer have a "permanent place of business" in Connecticut?

\_\_\_\_\_ Yes\* \_\_\_\_\_ No

*\*If yes, please state the full street address (not a post office box) of that "permanent place of business."*

IF A PARTNERSHIP:

Proposer's Full Legal Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner's Full Legal Name: \_\_\_\_\_

Number of years engaged in business: \_\_\_\_\_

Names of Current Partners

_____	_____
Name & Title (if any)	Residential Address (street only)

_____	_____
Name & Title (if any)	Residential Address (street only)

_____	_____
Name & Title (if any)	Residential Address (street only)

Does the Proposer have a "permanent place of business" in Connecticut?

\_\_\_\_\_ Yes\* \_\_\_\_\_ No

*\*If yes, please state the full street address (not a post office box) of that "permanent place of business."*

\*\*\*\*\*

\_\_\_\_\_  
Proposer's Full Legal Name

\_\_\_\_\_  
Name and Title of Proposer's Authorized Representative (print)

\_\_\_\_\_  
Proposer's Representative, Duly Authorized (signature)

\_\_\_\_\_  
Date

**APPENDIX F  
Non-Collusion Affidavit**

The undersigned Proposer, having fully informed himself/herself/itself regarding the accuracy of the statements made herein certifies that:

1. The proposal is genuine; it is not a collusive or sham proposal;
2. The Proposer developed the proposal independently and submitted it without collusion with, and without any agreement, understanding, communication or planned common course of action with, any other person or entity designed to limit independent competition;
3. The Proposer, its employees and agents have not communicated the contents of the proposal to any person not an employee or agent of the Proposer and will not communicate the proposal to any such person prior to the official opening of the proposal; and
4. Unless otherwise disclosed, no elected or appointed official of DERBY is directly or indirectly interested in the Proposer's proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any of the profits thereof except as described in the RFP documents.

The undersigned Proposer further certifies that this affidavit is executed for the purpose of inducing the City of Derby to consider its proposal and make an award in accordance therewith.

\_\_\_\_\_  
Legal Name of Proposer (signature)

\_\_\_\_\_  
Proposer's Representative, Duly Authorized

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Title of Authorized Representative

\_\_\_\_\_  
Date

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public  
My Commission Expires:

7.3.1

**City of Derby**  
**Board of Aldermen/Alderwomen**

Resolution

May 4, 2025

“Finance Office Staff Reorganization - 2025”

Be it hereby resolved by the Board of Aldermen/Alderwomen that, effective upon passage of this resolution, the following is hereby approved and authorized:

1. The union position of full-time Deputy Finance Director is eliminated.
2. The new union position of full-time Accounting Coordinator in the Finance Department is hereby created with an annual salary of \$63,718 with other term, conditions and benefits detailed in the City Hall Union Collective Bargaining Agreement.
3. The job description for the full-time Accounting Coordinator stamped May 8, 2025 and attached to this resolution shall be the approved job description for said position and shall be made part of the record of this meeting.

#



7.3.1

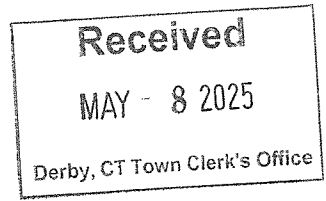
**CITY OF DERBY  
FINANCE DEPARTMENT  
ACCOUNTING COORDINATOR  
JOB DESCRIPTION**

**GENERAL DESCRIPTION:**

This is a responsible accounting position involving duties designed to maintain the general accounting system to support the Finance department in the City of Derby. Work involves set-up and maintenance of accounting records, preparation of financial and statistical reports, applying the principles of accounting and statistical analysis. Duties require continuous judgment in development of and carrying out procedures for recording and monitoring financial and statistical information and financial records.

**SUPERVISION RECEIVED:**

Works under the general supervision of the Finance Director.



**EXAMPLES OF DUTIES:**

Performs a variety of professional duties which may include:

- Preparation and creation of monthly, quarterly and annual financial reports including bank reconciliations.
- Direct the posting of entries to accounts payable and other ledgers.
- Examine entries for accuracy and compliance as related to standard procedures.
- Review of statements and reports providing reconciliation of accounts on an ongoing basis.
- Oversight of department budgets for ongoing balance and reporting purposes.
- Assists with the planning, organizing, and evaluating the Town's liability insurance, health insurance, personnel, cash management and accounting functions.
- Prepares financial reports for use for debt bonding, auditing, survey and internal financial purposes of the City.
- Records fund receipts and deposits.
- Maintains income receipts for a number of general and special fund accounts.
- Performs a variety of accounting functions including set up of journal and ledger sheets, check entry, posting in appropriate ledgers and computing cash balances and cash reconciliations.
- Assists the Finance Director with the design, schedules and preparation of the annual budget.
- Controls and monitors departmental expenditures according to budgetary constraints.
- Performs a variety of administrative tasks, departmental coordination, decision implementation and intergovernmental coordination.

**KNOWLEDGE, SKILLS AND ABILITIES:**

Must have the following:

- Must have the ability to make accurate mathematical computations.
- Considerable knowledge of accounting principles and practices.
- General knowledge of governmental accounting forms, methods and procedures.
- Thorough knowledge of accounting and governmental accounting preferred.

7.3.1

**CITY OF DERBY  
FINANCE DEPARTMENT  
ACCOUNTING COORDINATOR  
JOB DESCRIPTION**

**Received**  
MAY - 8 2025  
Derby, CT Town Clerk's Office

- 
- Knowledge of practices and principles of generally accepted government accounting principles.
  - Knowledge of state and federal laws and regulations related to municipal finance operations.
  - Knowledge of municipal budget procedures.
  - Strong knowledge of appropriate computer systems and financial systems related to department functions.
  - Strong knowledge of the use of office automation applications and equipment, business arithmetic, American business English and spelling.
  - Working knowledge of database management systems for data entry procedures.
  - Ability to oversee and maintain detailed and accurate records using data processing.
  - Ability to read and understand financial and budget documents.
  - Ability to deal effectively with the departments, vendors, contractors, people needing assistance and staff in a friendly and professional manner.
  - Ability to express oneself clearly and precisely.
  - Ability to follow written and oral instruction and complete projects with minimum supervision.
  - Ability to recognize, analyze, research and resolve problems.

**QUALIFICATIONS:**

Must have graduated from a recognized college or university with major concentration in accounting or business administration or equivalent, with one year of full time or part time accounting experience in municipal, corporate or public accounting.

*This position description should not be construed as a complete listing of all duties and is not a contract of employment. The City of Derby is an equal opportunity employer. EOE/MF*

Date: April 15, 2025

To: Derby Board of Alders Sub-Committee

Re: Finance Department Position

From: Katherine Christopher, Human Resources Director  
Brian Hall, Finance Director

1. Request permission to ~~forgo hiring for the position of Deputy Finance Director~~ <sup>eliminate</sup>. The City has recruited for the Deputy Finance Director F/T position utilizing several avenues including Connecticut Conference of Municipalities, GFOA (Government Finance Officers Association) Indeed and on the City's webpage. The overall response has been underwhelming with unqualified applicants or applicants seeking wages beyond the budget. The rate for this position was \$81,150.
2. Request approval from Board for new Finance Position of Accounting Coordinator. Requesting approval for the position of the Finance Department as Accounting Coordinator F/T. This position would be responsible for general ledger, bank statement reconciliations, financial reports, preparation of financial reports, journal entry, check entry, cash balances and reconciliations. Assists the Director with budget development and reconciliation. The proposed rate for this position is \$63,718.

Potential savings of \$17,432 annually.



8.1

<b>Bid Title</b>	Sale of Senior Center 2012 Ford E450 Bus Van
<b>Bid ID</b>	943
<b>Submitter Name</b>	<Terrence Crum> charleswaltersecho@gmail.com (https://prod1.evo.cloud/derbyct/dashboard/?url=/derbyct/dashboard/administrator/staff/user/detail/169291/)
<b>Submitter Email Address</b>	charleswaltersecho@gmail.com (mailto:charleswaltersecho@gmail.com)
<b>Company Name</b>	Terrence crum
<b>Company Street Address</b>	139 1/2 park ave.
<b>Company City</b>	Derby
<b>Company State</b>	Ct
<b>Company ZIP Code</b>	06418
<b>Company Phone Number</b>	5132506681
<b>Company Fax Number</b>	
<b>Comments</b>	Senior center bus bid My bid: \$6200
<b>Date Submitted</b>	Apr 22, 2025 at 03:36:55 AM
<b>Submission Documents</b>	No Bid Submission Uploads

**Received**  
APR 22 2025  
Derby, CT Town Clerk's Office

8.1

<b>Bid Title</b>	Sale of Senior Center 2012 Ford E450 Bus Van
<b>Bid ID</b>	917
<b>Submitter Name</b>	<Dariusz Jaworski > darekjaworski@aol.com ( <a href="https://prod1.evo.cloud/derbyct/dashboard/?uri=/derbyct/dashboard/administrator/staff/user/detail/168986/">https://prod1.evo.cloud/derbyct/dashboard/?uri=/derbyct/dashboard/administrator/staff/user/detail/168986/</a> )
<b>Submitter Email Address</b>	darekjaworski@aol.com (mailto:darekjaworski@aol.com)
<b>Company Name</b>	Jaworski construction and remodeling llc
<b>Company Street Address</b>	15 Paugasset road
<b>Company City</b>	Derby
<b>Company State</b>	Ct
<b>Company ZIP Code</b>	06418
<b>Company Phone Number</b>	2039067464
<b>Company Fax Number</b>	
<b>Comments</b>	\$6001.00
<b>Date Submitted</b>	Mar 24, 2025 at 04:56:00 PM
<b>Submission Documents</b>	No Bid Submission Uploads

**Received**  
APR 22 2025  
Derby, CT Town Clerk's Office

8.1

**Bid Title** Sale of Senior Center 2012 Ford E450 Bus Van

---

**Bid ID** 920

---

**Submitter Name** <Tony Palmer> tonyriverside@comcast.net (<https://prod1.evo.cloud/derbyct/dashboard/?uri=/derbyct/dashboard/administrator/staff/user/detail/168995/>)

---

**Submitter Email Address** tonyriverside@comcast.net (mailto:tonyriverside@comcast.net)

---

**Company Name** Riverside Motors

---

**Company Street Address** 265 Roosevelt Drive

---

**Company City** Derby

---

**Company State** CT

---

**Company ZIP Code** 06418

---

**Company Phone Number** 2037320377

---

**Company Fax Number**

---

**Comments**

---

**Date Submitted** Mar 25, 2025 at 10:03:28 AM

---

**Submission Documents** Riverside Motor Cars Bid for Senior Center Van.pdf  
([https://prod1.evo.cloud/derbyct/dashboard/bid/bid\\_submission/bid\\_submission\\_upload/download/2372/](https://prod1.evo.cloud/derbyct/dashboard/bid/bid_submission/bid_submission_upload/download/2372/))

See  
Page 2

**Received**  
APR 22 2025  
Derby, CT Town Clerk's Office

8.1

Riverside Motors of Derby

765 Roosevelt Drive

Derby, CT 06818

203-732-9377

Attention:

CITY OF DERBY

From

Tony Palmer

Message

2012 Ford Econoline Super Duty

VIN# 1FDXE4FS4CDA13564

Riverside of Derby would like to make a  
offer of \$4100 for the above mentioned  
vehicle.

Any questions please email or call.

Tony Palmer - owner

203-470-7100 cell

203-732-0377

Received

APR 22 2025

Derby, CT Town Clerk's Office

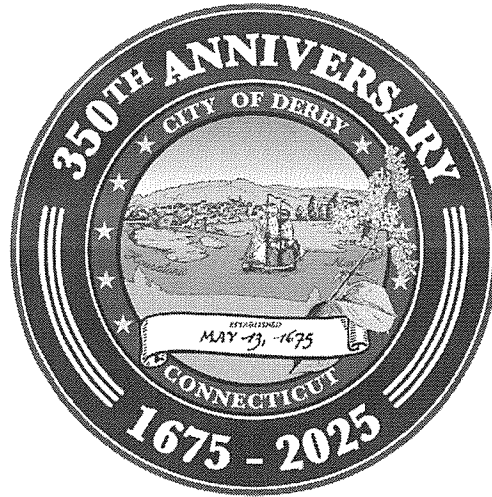
tony.riverside@comcast.net

Password -





8.3



May 7, 2025

Dear Honorable Members of the Board of Aldermen/Alderwomen,

On behalf of the 350<sup>th</sup> Anniversary Committee, I write to respectfully ask for permission to use up to fifty Caroline Street Belgian Blocks (Cobblestones) for the use and sale of 350<sup>th</sup> Anniversary Memorabilia.

We would like to use the smallest or broken ones to be repurposed as with the affixing of a 350<sup>th</sup> Anniversary Pewter coin and a small plaque describing the block. We intend to offer them for sale to raise funds for the yearlong 350<sup>th</sup> Anniversary events.

We appreciate your consideration of our request to put these smaller pieces to productive future historical memory.

Thank you for your consideration.

Sincerely,

Marc J. Garofalo, MPA, MMC, MCTC

Town Clerk

Chair, Derby 350<sup>th</sup> Anniversary Celebration



8.4

DiMartino

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT STATE OF CONNECTICUT  
(AN EQUAL OPPORTUNITY EMPLOYER)

**CERTIFIED RESOLUTION OF THE GOVERNING BODY**

I, Joseph DiMartino, Mayor, certify that below is a true and correct copy of a resolution duly adopted by The City of Derby CT at a meeting of its Board of Aldermen & Alderwomen duly convened on May 8<sup>th</sup> 2025 and which has not been rescinded or modified in any way whatsoever and is at present in full force and effect.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature and Title of Official)

SEAL

**WHEREAS**, pursuant to \_\_\_\_\_ ,  
(State Statutory Reference)

the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects; and **WHEREAS**, it is desirable and in the public interest that the City of Derby make an application to the State for \$250,000 in order to undertake the Fountain Lake Industrial Park Planning project and to execute an Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE

Board of Aldermen & Alderwomen  
(Governing Body)

1. That it is cognizant of the conditions and prerequisites for the state financial assistance imposed by  
\_\_\_\_\_  
(State Statutory Reference)

2. That the filing of an application for State financial assistance by Mayor Josphe Di Martino in an amount not to exceed \$250,000 is hereby approved and that

\_\_\_\_\_  
(Title and Name of Authorized Official)

8.4

is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of

---

(Name of Applicant)

Revised 07/29/09

9.1

Current FY Recommended Update

**24-25 Funds Summary**

24-25 LoCIP Funds Available	\$ 146,709
24-25 Capital Budget	\$ 163,235
<b>Total 24-25 Funds Available</b>	<b><u>\$ 309,944</u></b>

**Current Approved 24-25 LoCIP & Capital Eligible Expenses Recommendation**

	<u>Amount</u>	<u>LoCip Eligible</u>
City Hall Security System	\$ 25,380	Y
Additional Security Cameras at the BOE	\$ 14,000	Y
Fire House - 74 Cottage St.	\$ 130,000	Y
Repair Basketball Court	\$ 8,000	Y
Resurfacing of Baseball Infields - Clay	\$ 7,000	Y
Annual request to preserve, maintain & access the permanent records of the City of Derby	\$ 20,000	N
Police Interceptor	\$ 59,921	N
Video equipment upgrades for City Hall Chambers	\$ 7,146	Y
PD Computer/Server Upgrades	\$ 38,497	Y
<b>Total Revised 24-25 LoCIP &amp; Capital Expenses Recommendation</b>	<b><u>\$ 309,944</u></b>	

**Recommended 24-25 LoCIP & Capital Eligible Expenses**

	<u>Amount</u>	<u>LoCip Eligible</u>
City Hall Security System	\$ 25,380	Y
Additional Security Cameras at the BOE	\$ 14,000	Y
Fire House - 74 Cottage St.	\$ 130,000	Y
Repair Basketball Court	\$ 8,000	Y
Resurfacing of Baseball Infields - Clay	\$ 7,000	Y
Annual request to preserve, maintain & access the permanent records of the City of Derby	\$ 20,000	N
Police Interceptor	\$ 59,921	N
Video equipment upgrades for City Hall Chambers	\$ 7,146	Y
Sweeper*	\$ 70,000	N
<b>Total Revised 24-25 LoCIP &amp; Capital Expenses Recommendation**</b>	<b><u>\$ 341,447</u></b>	

\*\$10k a year has historically been budgeted for Sweeper rental in Public Works Dept. and will be used for transfer

\*\*Additional \$21,503 if approved would come from working balance

