



**City of Derby**

**BOARD OF APPORTIONMENT AND TAXATION**

**TAX BOARD MINUTES**

**TUESDAY APRIL 22, 2025**

**6:00 PM**

**ZOOM MEETING**

**Jennifer Desroches  
Colleen Germain-Ezzo  
Michael Gray  
Kristen Mancini-Wright  
Tina Parelli-Silkoff**

**Bhamini Patel  
Jose Rivera  
Vacancy  
Ashley Simon  
Laura Wabno**

**1 & 2. Call to order & Pledge of Allegiance**

**The meeting was called to order by Chairperson Germain-Ezzo at 6:06 P.M. followed by the Pledge of Allegiance.**

**Roll Call:**

**Present:** Ms. Desroches, Ms. Germain-Ezzo, Chairperson, Ms. Mancini-Wright, Ms. Parelli-Silkoff, Ms. Patel, Mr. Rivera, Ms. Simon.

**Absent:** Mr. Gray (excused) and Ms. Wabno.

**4. Additions, Deletions, Corrections and Adoption of the Agenda**

**There were no changes. A motion to accept the agenda was made by Ms. Parelli-Silkoff and seconded by Mr. Rivera. Motion Carried.**

**5. Public Portion**

**No one from the public spoke.**

**6. Ms. Germain-Ezzo asked Mr. Hall to explain the transfer requests in the event anyone had questions. She was concerned that the Firemen would not have enough money for their physicals, but Mr. Hall assured her there was plenty of money in their account. The Senior Center pulled monies from the regular salaries to cover expenses for any additional expenses for the security monitor, key tags for the kiosk system and janitorial/office supplies.**

**Fure Department monies moved to cover Comcast expenses.**

**Budget Working Balance/ Special Working Balance. Monies moved to cover salary expenses for Police, Mayor, Economic Development, Human Resources and City Hall Maintenance.**

**Community Development historically has not used the money, Blight has brought in money, but there is no real enforcement, or no collections. However, we have been**

receiving all the fines for legal expenses and blight fines. Monies from the Working Balance is needed to cover Legal Services and Labor Counsel.

**Transfer Requests**

**Senior Center**

**Transfer from Account (4418-51610) \$5,000 Regular Salary  
Transfer to: Account (4418-55000) \$5,000 Building Maintenance**

**A motion to accept was made by Ms. Parelli-Silkoff and seconded by Ms. Patel.  
Motion Carried.**

**Transfer from Account (4418-53280) \$10,000  
Transfer to Account (4418-54301) \$10,000 Building Maintenance**

**A motion to accept was made by Ms. Desroches and seconded by Ms. Simon. Motion Carried.**

**Fire Department**

**Transfer from Account (4203-53540) \$7,000 Fireman Physicals  
Transfer to: Account (4203-55310) \$7,000 Comcast**

**A motion to accept was made by Mr. Rivera and seconded by Ms. Desroches. Motion Carried.**

**Budget Working Balance**

**Special Working Balance**

**Transfer from: Account (5020-58505) \$69,532.32  
Transfer to: Account (4201-51610) \$69,532.32 Police/Regular Salary**

**A motion to accept was made by Ms. Parelli-Silkoff and seconded by Ms. Mancini-Wright.  
Motion Carried.**

**Transfer from: Account (5020-58505) \$5,419.92**

**Transfer to: Account (4109-51610) \$5,419.92 Mayor/Regular Salary**

**A Motion to accept was made by Mr. Rivera and seconded by Ms. Desroches. Motion Carried.**

**Transfer from: Account 5020-58505) \$4,178.33**

**Transfer to Account (4177-51610) \$4,178.33-Economic Development/Regular Salary**

**A Motion to accept was made by Ms. Desroches and seconded by Ms. Parelli=Silkoff. Motion Carried.**

**Transfer from Account (5020-58505) \$1,883.44**

**Transfer to: Account (4141-51610) \$1,883.44 Human Resources/Regular Salary**

**A Motion to accept was made by Ms. Parelli-Silkoff and seconded by Ms. Simon. Motion Carried.**

**Transfer from Account (5020-58505) \$2,872.42**

**Transfer to Account 4214-51610) \$2,872.42 City Hall Maintenance/Regular Salary**

**A Motion to accept was made by Ms. Parelli-Silkoff and seconded by Ms. Patel. Motion Carried.**

#### **Community Development**

**Transfer from: Account (4430-53425) \$60,000 City Wide Properties**

**Transfer to: Account (5020-58500) \$60,000 Budget Working Balance**

**A Motion to accept was made by Ms. Desroches and seconded by Mr. Rivera. Motion Carried.**

**Budget Working Balance**

**Transfer from: Account (5020-58500) \$50,000 Working Balance  
Transfer to Account (4139-53020) \$50,000 Legal**

**A Motion to accept was made by Ms. Parelli-Silkoff and seconded by Ms. Desroches.  
Motion Carried.**

**Transfer from: Account (5020-58505) \$10,000  
Transfer to: Account (4139-53025) \$10,000 Legal**

**A Motion to accept was made by Ms. Simon and seconded by Ms. Patel. Motion Carried.**

**7. Adjournment**

**A Motion to adjourn was made by Ms. Parelli-Silkoff and seconded by Ms. Patel. Motion Carried.**

**The meeting was adjourned at 6:25 PM.**

**Louise Pitney**

**Recording Secretary**

**\*These minutes are subject to approval by the Board of Apportionment & Taxation at their regular meeting.**

**Transfer Requests - May 27, 2025**

|     | <u>Department</u> | <u>Account</u>              | <u>\$ Amount</u> | <u>Transfer From</u> | <u>Transfer To</u> | <u>Department</u> | <u>Account</u>                     |
|-----|-------------------|-----------------------------|------------------|----------------------|--------------------|-------------------|------------------------------------|
| 1)  | Parks & Rec 4505  | Youth Basketball            | \$ 1,000         | 4505-56950           | 4505-54300         | Parks & Rec 4505  | Repairs & Maintenance              |
| 2)  | Parks & Rec 4505  | Equipment                   | \$ 1,000         | 4505-57300           | 4505-54300         | Parks & Rec 4505  | Repairs & Maintenance              |
| 3)  | Parks & Rec 4505  | Wages                       | \$ 5,000         | 4505-51610           | 4505-54300         | Parks & Rec 4505  | Repairs & Maintenance              |
| 4)  | Police            | Overtime                    | \$ 9,500.00      | 4201-51630           | 4201-51942         | Police            | Training Wages                     |
| 5)  | Police            | Community Outreach Wages    | \$ 2,511.60      | 4201-51945           | 4201-51946         | Police            | Sick Time Cashout                  |
| 6)  | Police            | Detective Sergeant Wages    | \$ 11,400        | 4201-51610-215       | 4201-51610-220     | Police            | Sergeant Wages                     |
| 7)  | Police            | Overtime                    | \$ 4,000         | 4201-51630           | 4201-53255         | Police            | Physicals/Pre-Employment Screening |
| 8)  | Fire              | Yankee Gas                  | \$ 2,000         | 4203-56210           | 4203-55310         | Fire              | Comcast                            |
| 9)  | Fire              | Outside Demo Watch          | \$ 1,500         | 4203-51975           | 4203-54300         | Fire              | Repairs & Maintenance              |
| 10) | Fire              | Building Maintenance        | \$ 1,000         | 4203-54301           | 4203-54300         | Fire              | Repairs & Maintenance              |
| 11) | Fire              | Annual Service Contracts    | \$ 2,000         | 4203-54395           | 4203-54300         | Fire              | Repairs & Maintenance              |
| 12) | Fire              | Personnal Fire Alert System | \$ 2,000         | 4203-57390           | 4203-54300         | Fire              | Repairs & Maintenance              |
| 13) | Fire              | Extinguishers               | \$ 1,000         | 4203-56902           | 4203-54300         | Fire              | Repairs & Maintenance              |
| 14) | Fire              | Salary                      | \$ 500           | 4203-51610           | 4203-54300         | Fire              | Repairs & Maintenance              |
| 15) | Tax Collector     | Temporary                   | \$ 2,000         | 4135-51625           | 4135-56100         | Tax Collector     | General Supplies                   |