

RECEIVED

By Marc J. Garofalo, MPA, MCC, MCTC at 3:53 pm, Jul 31, 2025

7/13/25

Dear Superintendent Matthew Conway,

I am writing to sincerely THANK YOU for your individual assistance in helping me obtain my more manageable medical insurance premium through the Derby Board of Education.

After reaching out to numerous individuals without success, you were the only one who truly took the time to help me. I want you to know how deeply appreciative and grateful I am for your effort and for the care you showed in addressing my concerns.

The Derby School System is fortunate to have such a dedicated and compassionate administrator. Your commitment to helping others does not go unnoticed.

Once again, thank you for your support. I wish you much success as you carry on your outstanding work as Superintendent of Derby Public Schools.

Sincerely yours,

Dolores Cronan Retired

RECEIVED

By Marc J. Garofalo, MPA, MCC, MCTC at 3:53 pm, Jul 31, 2025

July 12, 2025

Jennifer Olson

Principal
Derby High School
75 Chatfield Street
Derby, CT 06418

Dear Jennifer Olson,

I am writing to formally resign from my position as Administrative Assistant for the Counseling Office, effective July 17, 2025.

The past four years have been incredible, to say the least. I am extremely proud to have served in this role and to have supported such a dedicated team. It has been a privilege to contribute to the important work the Counseling Office does, and I am grateful for the knowledge, experience, and skills I've gained along the way.

Thank you for the opportunity, mentorship, and support throughout my time here. I will always carry with me the lessons I've learned and the relationships I've built.

Please let me know how I can help during this transition. I'm committed to ensuring a smooth and seamless handover of my responsibilities.

With sincere gratitude,

Jennylee Hoffman

RECEIVED

By Marc J. Garofalo, MPA, MCC, MCTC at 3:53 pm, Jul 31, 2025

From: **Donnel Lewis** <dlewis@derbyps.org>

Date: Fri, Jul 25, 2025 at 7:38 AM

Subject: Letter of Resignation — Donnel Lewis Jr

To: Marc Russo <mrusso@derbyps.org>

Cc: Matthew Conway <mconway@derbyps.org>, Stacey McCoart <smccoart@derbyps.org>

Dear Dr. Conway, Mr. Russo, and Mrs. McCoart,

I hope this message finds you well. I'm writing to formally resign from my position as Para Educator for the 4th and 5th grades at Irving Elementary, with my last working day being July 25, 2025.

This decision was far from easy. Irving Elementary has been the very first stepping stone in my journey through the education system, and for that, I will always be grateful. I've had the honor of learning and growing alongside an incredible team of educators who have helped shape me both professionally and personally.

I want to especially thank you for the support you gave me after my first year, when I was granted the opportunity to take leave and pursue my master's degree at the University of the West of England in the UK. You didn't just support my decision; you held my position for me and welcomed me back with open arms when I returned. That act of trust and encouragement will always stay with me, and I am endlessly thankful.

Last school year, in particular, was one of the hardest I've experienced. It challenged me in ways I wasn't expecting. But rather than turning away, you stood by me, gave me room to improve, and allowed me to prove myself. Your support helped me become a better paraeducator and a better person. I truly can't thank you enough for believing in me, especially when I needed it most.

This past year was by far the best I've had working here, and much of that is thanks to the tools, resources, and guidance you provided. I enjoyed implementing everything I learned, which made a huge difference in my effectiveness and confidence. Working with 5th grade was especially awesome; the experience was truly rewarding, and I'm so glad I had the chance to be part of that team.

Recently, a new opportunity has come my way — one that will allow me to take on a larger role and fully put my Bachelor of Science degree to work. While I'm excited about the future and the growth it brings, it's incredibly hard to say goodbye to a place and a team that feels like home. Should a position become available within Derby Public Schools that allows me to further apply and grow with my degree, I would be honored to be considered.

Thank you, again, for everything. Words truly can't express how much I appreciate all you've done for me over these three years.

With heartfelt gratitude,

Donnel Lewis Jr.

dlewis@derbyps.org

203-583-2778

RECEIVED

By Marc J. Garofalo, MPA, MCC, MCTC at 3:53 pm, Jul 31, 2025

July 29, 2025

Dear Derby Public Schools Administration,

I am writing to formally resign from my position as Paraeducator with Derby Public Schools, effective August 2025.

I want to express my heartfelt thanks to the district for the opportunity to be a part of the Derby Public Schools community. I have learned and grown so much during my time here, and I am grateful for the support and experiences I've had while working with such great educators and staff.

I would also like to extend a special thank you to my principal, Mr. Russo, for being such a supportive leader. Your encouragement and genuine care for staff and students have made my time at Irving Elementary both meaningful and rewarding.

While this was not an easy decision, I'm looking forward to the next chapter in my professional journey. I will always carry fond memories of my time in Derby.

Thank you again for everything.

Sincerely,
Ruby Garnett

RECEIVED

By Marc J. Garofalo, MPA, MCC, MCTC at 3:53 pm, Jul 31, 2025

Dear Dr. Ciccarini and Ms. McCoart,

I am writing to formally resign from my position as Special Education Teacher at Bradley School, effective August 1st, following the completion of the Extended School Year (ESY) program.

This has been a very difficult decision to make, as my time at Bradley has been incredibly rewarding. I will be relocating to Chicago due to personal life changes, and if it weren't for this out-of-state move, I would have loved to continue being part of this amazing school community.

Working at Bradley has been one of the highlights of my professional career. I'm deeply grateful for the opportunity to support our students, collaborate with such dedicated colleagues, and contribute to the school's mission. I will remain fully committed throughout the summer ESY program and will do everything I can to ensure a smooth and thoughtful transition for next school year.

Thank you for your support and leadership. I will truly miss being part of the Bradley family.

Sincerely,
Kelly Stalsburg