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By Marc J. Garofalo, MPA, MCC, MCTC at 9:26 am, Aug 29, 2025

DERBY PUBLIC SCHOOLS

35 Fifth Street

Derby, Connecticut 06418

(203) 736-5027 fax (203) 736-5031 www.derbypride.org

Dr. Matthew Conway, Jr.
Superintendent of Schools

July 2025

Academics

- Superintendent Network Planning Session
- Call with Undersecretary
- Strategy Expansion Council Workgroup One
- Meetings with Director of Teaching and Learning
- Connecticut Literacy Strategy Meeting
- Call with Commissioner on Federal Funding
- Strategy Expansion Council Workgroup Two
- Housatonic AMTC Industry Advisory Committee

Human Capital

- DEA Negotiations
- Meeting on Personnel Matter
- Certified Staff Interviews
- Nurse's Negotiations
- Interview for Secondary Supervisor of Special Education

Operations

- Special Plants and Facilities Meeting
- Meeting on Staffing Needs
- Meeting with CABA
- Board of Aldermen/Alderwomen Meeting
- Derby End of Year Monitoring Meeting
- Walk Through of St. Lawrence School
- Special Finance Committee Meeting
- Alliance District Report Meeting
- Call with ACES on Transportation
- Meeting on Capstone Project
- Review Summary of Education Related Legislation Enacted in the 2025 Reg.
- Plants and Facilities Committee Meeting
- Board of Education Meeting

Culture/Climate

- Visited Derby High School
- Patriotic Citizens Essay Contest Awards
- Junior Achievement Planning Meeting
- Interventional Support Plan Meeting
- Visited Irving School



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By Marc J. Garofalo, MPA, MCC, MCTC at 9:59 am, Aug 28, 2025

- Little League Ziti Dinner
- Meeting on Chronic Absenteeism
- 2025 Valley Community Index Launch
- Visit DMS for Status of Uniform Distribution

For Information on School Events:

Little Raiders University: <https://www.derbypride.org/our-schools/little-raiders-university#h.gj07dzf6p0r7>

Bradley School: <https://www.derbypride.org/our-schools/bradley-school#h.fc3zn7up45xr>

Irving School: <https://www.derbypride.org/our-schools/irving-school#h.3sgf6fd5kmc7>

Middle School: <https://www.derbypride.org/our-schools/derby-middle-school#h.z4nyo2f9doub>

Derby High School:

<https://www.derbypride.org/our-schools/derby-high-school#h.edwh8wnag2na>

Kindergarten Registration 2025-2026

Effective July 1, 2023, in accordance with CT Substitute House Bill 5003-Public Act 23-208, children entering kindergarten for the 2025-2026 school year must turn 5 on or before September 1, 2025. Children who turn 5 on September 2, 2025 through September 1, 2026, will now enter kindergarten in the 2026-2027 school year.

[KINDERGARTEN - ONLINE STUDENT REGISTRATION - 2025/2026 SCHOOL YEAR Click HERE](#)

[LRU - ONLINE STUDENT REGISTRATION - 2025/2026 SCHOOL YEAR Click HERE](#)

****If your child's birthdate is between Sept 1 - Dec 31 and you would like them to be assessed for Kindergarten please register using the link above and add their name to the Google Form below.**
<https://forms.gle/ybf3sQohYN9KXxfw7>

School Uniform Information for 2025-2026

ORDERING PROCESS:

Just click on this link <https://www.derbypride.org/school-uniforms> to go directly to the Red Raider Uniform Store OR go to www.derbypride.org and you will see the black bar across the top of the webpage. Choose School Uniforms and that will take you directly to the Red Raider Uniform Store.

Please direct any questions to: uniforms@derbyps.org

**Derby Public Schools Facilities Report
August 2025**

Prepared by: Jim Hoffman

Date: 8/14/2025

Bradley**Playground**

Description: Playground installation started on 8/11 by Playground Boss. Equipment and mulch are on site. Completion ETA is 8/16.

Responsibility: Playground Boss

Cost: \$158,000

Savings: \$78,000

Cafeteria

Description: Drop-in ceiling track painted and ceiling tiles replaced.

Responsibility: Tim Lydon LLC

Cost: \$8,200

Savings: \$16,000

Irving**Cafeteria**

Description: Drop-in ceiling track painted and ceiling tiles replaced.

Responsibility: Tim Lydon LLC

Cost: \$7,500

Savings: \$17,000

Nurse's Office A/C

Description: Existing air conditioning unit (12 years old) failed. Not replaced during 2019 HVAC upgrades. A York 1.5-ton cooling/heat pump unit has been ordered. Wiring is compatible and the unit is pre-charged. Facilities will install in-house.

Responsibility: In-house

Cost: \$3,200

Savings: \$5,000

Lower Level Room 203A

Description: 7' high wall built to create a Special Education office in Room 2A.

Responsibility: Combination (In-house & contractor)

Cost: \$3,000

Savings: \$3,200

Derby Middle School (DMS)

Chiller

Description: Blizzard Mechanical awarded the repair of chilled water piping. Piping and pump work completed. Piping insulation currently in progress, with completion expected 8/16. Next step is to rent a temporary chiller (delivery ETA 8/21). Derby Fire Marshal assisting with placement. PO and contract on file.

Responsibility: Blizzard Mechanical

Cost: \$30,000

Building Management System Upgrade

Description: ABS server not compatible with Windows 11. Server and software to be replaced and upgraded. Quote on file (Derby Middle School – Compass 2.0 Software Upgrade Proposal).

Responsibility: ABS

Cost: \$14,051

Derby High School (DHS)

Temperature Regulation Issues

Description: PTAC units installed in rooms 101, 116, 119, 120, 121, 122. Second order scheduled for 7/21 to be installed in rooms G08, G07, G09, G10, and G11.

Responsibility: In-house

District-Wide

Fire Marshal Inspection

Description: Inspections scheduled for 8/12 (DHS), 8/13 (DMS), 8/14 (Bradley), and 8/18 (Irving).

Summer Projects

Description: Summer project list is maintained and updated throughout the season. Full list available at “Summer Project List for the Facilities Department 2025.”

Responsibility: In-house

SAVINGS BASED ON QUOTES SUBMITTED COMPARED TO OUR COST IN-HOUSE

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By Marc J. Garofalo, MPA, MCC, MCTC at 10:00 am, Aug 28, 2025





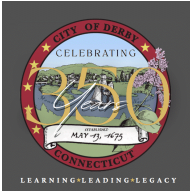
Derby Strategic Planning





[The Strategic Plan: Read here](#)

School Year 2025-2026

August 2025

 <p>What #1:</p> <p>Target subject-specific instructional practices over content knowledge</p>	 <p>What #3:</p> <p>Deliver more PL focused on relationships with students</p>	<ul style="list-style-type: none"> • Replacing Textbooks (i.e. AP) • Unit Internalization Preparation (What Meets How) 
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July 2025

<ul style="list-style-type: none"> • EOY Alliance Monitoring Meeting <p>Highlights growth in ELA and attendance</p> <table border="1"> <thead> <tr> <th colspan="2">2024-25 DISTRICT PRIORITIES IMPLEMENTATION</th> </tr> </thead> <tbody> <tr> <td>Updated as of:</td> <td>6/30/2025</td> </tr> <tr> <td>Guiding Questions</td> <td>Instructions: See Row 12 for examples. Use drop-down menus for Status boxes</td> </tr> <tr> <td colspan="2">To what degree were Alliance District (AD) program resources sufficient to implement the program effectively?</td> </tr> <tr> <td colspan="2">To what degree were the AD program activities conducted as intended?</td> </tr> <tr> <td colspan="2">To what degree were the expected AD program outputs realized?</td> </tr> <tr> <td colspan="2">To what degree did the AD program achieve its short-, mid-, and long-term outcomes?</td> </tr> <tr> <td colspan="2">What are the primary academic and non-academic challenges the district is currently facing, and how do these influence your district and school improvement priorities that inform high-quality instruction?</td> </tr> <tr> <td colspan="2">What specific support systems are in place for teachers and staff to ensure successful implementation of school improvement initiatives that inform high quality instruction in the classrooms?</td> </tr> <tr> <td colspan="2">What steps is the district taking to ensure equity and inclusivity in its school improvement efforts, especially for underrepresented or at-risk student populations?</td> </tr> </tbody> </table>	2024-25 DISTRICT PRIORITIES IMPLEMENTATION		Updated as of:	6/30/2025	Guiding Questions	Instructions: See Row 12 for examples. Use drop-down menus for Status boxes	To what degree were Alliance District (AD) program resources sufficient to implement the program effectively?		To what degree were the AD program activities conducted as intended?		To what degree were the expected AD program outputs realized?		To what degree did the AD program achieve its short-, mid-, and long-term outcomes?		What are the primary academic and non-academic challenges the district is currently facing, and how do these influence your district and school improvement priorities that inform high-quality instruction?		What specific support systems are in place for teachers and staff to ensure successful implementation of school improvement initiatives that inform high quality instruction in the classrooms?		What steps is the district taking to ensure equity and inclusivity in its school improvement efforts, especially for underrepresented or at-risk student populations?		<ul style="list-style-type: none"> • HS Electives Being Developed <p>(Psychology)</p>  <p>Derby Public Schools Grades 10-12 Psychology Curriculum</p>  <p>Designing and Providing Meaningful Learning for All</p>
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● Report Card Roll Over (PowerSchool Conversion)

Derby Middle School
73 Chatfield Street
Derby, CT 06418
203-736-1426
Principal: Rachael Caggiano



Student Info	
Name	[REDACTED]
Grade	8
Student Number	13164
Homeroom	Ciambriello, Angelo

Attendance	Grading Scale		
	T1	T2	T3
Days Absent			
Times Tardy	0	0	0

Grading Scale	
4:	Exceeds grade level standards and expectations
3:	Proficient understanding of grade level standards and independently demonstrates mastery of content
2:	Developing an understanding of grade level standards and progressing toward mastery
1:	Needs improvement in understanding grade-level standards and making limited progress
NA:	Not applicable at this time

Reading and Writing Grades	Q1	Q2	Q3
Reading Foundational Skills (Phonics, Decoding, Fluency, Vocabulary)			
Reading Comprehension (Thinking Within, Beyond, and About Texts and Information)			
Writing Foundational Skills (Spelling, Editing, Revising, Handwriting)			
Writing (Organization, Message, Development, Elaboration, Support, and Craft)			

● HS Advisory Planning

Grade 9 Advisory Guidebook: Building Identity and Vision

Overview

Theme: *Building Identity and Vision*

Essential Questions:

- Who am I, and who do I want to become?
- What does it mean to have a growth mindset?
- How can I set meaningful goals and stay accountable?

Key Vocabulary: Growth mindset, identity, accountability, goal setting, vision, mission, mindset, motivation, perseverance

Lesson 1: Welcome to Your Path of Success

Learning Intention: Students will understand the Path of Success principles and begin their journey of self-discovery.

Hook (5 minutes)

Show students a video of a butterfly emerging from its cocoon. Ask: "What does this transformation represent about your high school journey?"



What We Do...

We provide essential resources and support services to empower families within the Derby Public Schools community, fostering success and resilience through education, assistance, and community connections. Click above to see elementary and secondary resources. More to come.



ELEMENTARY RESOURCES



SECONDARY RESOURCES

DERBY PUBLIC SCHOOLS
UPDATE May 2025

DERBY'S 350TH MINI UNIT (BETA)	THE TOY NEW MANUAL & PROCESS
DHS ADVISORY PROJECT	STRATFORD AFFINITY VISIT-PURPOSEFUL PLAY

YALE PARTNERSHIP UPDATE

- The Prosper Student Program Proposal
- The Fast Heroes Elementary Program with the University of Macedonia
- Our appearance on WTNH for the high school StrokeBusters program

* [TOY New Manual and Process](#)

* [Derby 350 Beta Unit](#)

* [Advisory Project DHS](#)

* [Stratford Affinity Purposeful Play Visit](#)

Projects w/ Yale [DHS on WTNH](#)

* [PROSPER Student Health Corps Program Protocol DRAFT – Derby High School](#)

* [FAST Heroes Elementary Program \(Yale & University of Macedonia Partnership\)](#)

Yale Partnership Co-Teaching Anatomy Class ([Research](#), [Letter](#), and [Draft Unit](#))

New: Apr 29, 2025

ECE Investigations **New: Apr 9, 2025**

[MLE Exploratory Talk PD Hub](#) **New: Apr 10, 2025**

[New Curriculum Landing Site \(New Format\)](#) **New: Apr 10, 2025**

[New Curriculum Document Format](#) **New: Apr 11, 2025**

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By Marc J. Garofalo, MPA, MCC, MCTC at 10:00 am, Aug 28, 2025

Yale Partnership [Research](#) ([Letter](#) and [Draft Unit](#)) **New: Mar 14, 2025**

Mentoring Update ([Draft Cohort for 8-9](#)) **New: Mar 14, 2025**

[PDEC Update and TOY](#) **New: Feb 25, 2025**

[MLE Live from DHS](#) **New: Feb 27, 2025**

Tutoring Study (West Ed Update) **New: Mar 12, 2025**

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[Affinity Cohort Meeting \(Writing Focus\)](#) **New: Feb 10, 2025**

[TNTP Reading Support Update](#) **New: Feb 20, 2025**

CREC Coaching Support **New: Feb 20, 2025**

Summer School Planning Update **New: Feb 20, 2025**

[National Network of Partnership Schools](#) (John Hopkins) **New: Feb 20, 2025**

[Mentoring Manual](#) **New: Jan 10, 2025**

TNTP Reading Partnership PD for Teachers **New: Jan 17, 2025**

MOY Assessment Window Opens **New Jan 15, 2025**

Yale Med School Supporting Health Curriculum Connecting **New: Jan 30, 2025**

PDEC and MLE for 2025 **New: Jan 28, 2025**

[MOY Teacher Growth Process](#) **New: 1-22-25**

[Math Achievement Presentation](#) **New: Dec 19, 2024**

[Mentoring Training Underway](#) **New: Dec 10, 2024**



[ELA Achievement Presentation](#) **New: Nov 20, 2024**

ACES Affinity Group **New: Nov 20, 2024**

[Deep Dive in Derby](#) **New: Oct 1, 2024**

Affinity Cohort Continues (School Literacy Teams) **New: Oct 11, 2024**

[Assistment Tutoring Program Orientation and Training](#) **New: Oct 16, 2024**

Educator Growth Plan Roll Out: **New: Oct 1, 2024**

[MLE 2024-2024](#) **New: Oct 22, 2024**

Bookworms Reading Visits Continue (Compliments) **New: Oct 7, 2024 Oct 10, 2024**



[Status of the Curriculum Maps](#) **New: Sep 3, 2024**

[Strategic Plan Community Engagement](#) **New: Sep 10, 2024**

[Report Cards](#) **New: Sep 10, 2024**

Affinity and Beyond Continues (Derby, Stratford and East Haven) **New: Sep 18, 2024**

[Derby 350th Project](#) **New: Sep 19, 2024**

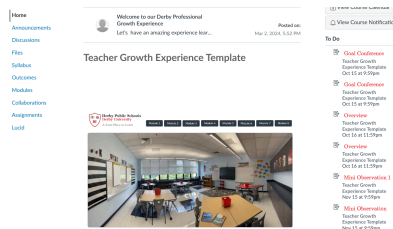
[New Hire Orientation](#) [Onboarding Document](#) **New: Aug 26, 2024**

[District WebSite Curriculum Updates](#) **New: Aug 26, 2024**

Administrator Training on new Educator Growth Process (Canvas) **New: Aug 22, 2024**

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Follow Up Q&A Strategic Plan (The Final Analog and Digital Editions) **New: Jul 18, 2024**

[Website Update & Link to Flip Book](#) **New: Jul 18, 2024**

Curriculum Update Sample: ([Military History](#)) *The Process* **New: Jul 18, 2024**



School Year 2023-2024

Strategic Plan (The Final Analog and Digital Editions) **New: Jun 20, 2024**

[Web Site Update & Link to Flip Book](#)

[Educator Growth Plan](#) [FLIP Version](#) (Draft to Schools after PDEC Review)

[DPS Professional Learning Calendar \(DRAFT\)](#) **New: Jun 4, 2024**

[The Science of Reading Webinar \(DPS Highlighted\)](#) **New: May 30, 2024**

[2024-2025 DPS Theme](#) **New: Jun 7, 2024**

Leadership Retreat Plan **New: Jun 20, 2024**

[Educator Growth Plan](#) [FLIP Version](#) (Draft to Schools after PDEC Review) **New: May 9, 2024**

[Strategic Plan Draft](#) [FLIP Version](#) (Heading Back to Schools: Feedback Loop) **New: May 2, 2024**

More Elementary Reading Visits (PA, Norwich, Monroe, and Beyond) **New: May 24, 2024**

[Coach Symposium](#) **New: Jun 4, 2024**

[Family Resource Site \(Under Construction\)](#) **New: May 15, 2024**

MLE Workshop **New: Apr 23, 2024**

PDEC Update **New: Apr 30, 2024**

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[Strategic Planning Phase 3 \(The Writing\)](#) **New: Apr 30, 2024** [Sample Flip Book](#)

[State Webinar Presentation Elementary Literacy](#) **New: Apr 25, 2024**

[Elementary Literacy Showcase at Irving \(Cromwell, Coventry Visit\)](#) **New: Apr 24, 2024 ...**

"...Many thanks for letting us visit today. You have so much to be proud of in Derby." Asst Super North Haven

[Leaders and Special Education Programming](#) **New: Mar 18, 2024**

[CAS Leadership Presentation](#) **New: Mar 14, 2024**

[Interdistrict Reading PD Bookworms Demo \(Derby Hosting\)](#) **New: Feb 23, 2024** *"..Thank the rest of your team for me, as well as those eager second and third grade learners, who impressed us all with the way in which they worked together, and for their willingness to let us watch." CSDE*

[Elementary Literacy Team Meeting](#) **New: Feb 22, 2024**

[Strategic Planning Draft Template and Next Steps](#) **New: Mar 18, 2024**

[SoR Masterclass Affinity Meeting \(Derby Hosting\)](#) **New: Feb 28, 2024**

[K Waiver Process](#) **New: Jan 19, 2024**

[Strategic Subcommittee Planning](#) **New: Jan 15, 2024** [Slide Show](#)

[PDEC Draft One \(New Teacher Capacity System\)](#) **New: Jan 30, 2024** [Agenda](#)

[Curriculum Writing Planning](#) **New: Feb 1, 2024**

[Affinity Cohort Meeting \(Stratford and East Haven\)](#) **New: Feb 28, 2024**

[Strategic Subcommittee Planning](#) **New: Jan 8, 2024**

[Assessment of School Practice \(Inclusive Ed\)](#) **New: Jan 8, 2024**

[Dallas Fort Worth Educators Collaborative Presentation](#) **New: Jan 25, 2024**

[Groton Visits to View our Literacy Work](#) **New: Jan 22, 2024**

[CAS Leadership Conference Presentation](#) **New: Mar 14, 2024**

[Reading Resource Update](#) **New: Jan 12, 2024**

[Superintendent Network Visit](#) **New: Dec 12, 2023**

[Strategic Planning Update](#) **New: Dec 13, 2023**

[Personalize Assessment Process Update](#) **New: Dec 20, 2023**

[PDEC Asynchronous Meeting](#) **New: Dec 5, 2023**

[Reading Mandate Update: Waiver Process Explained](#) **New: Dec 1, 2023**

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[Net Stat CSDE Workshop \(Funding and Hiring Info\)](#) **New: Nov 1, 2023**

[CT State BOE Visits DMS for CN](#) **New: Nov 6, 2023**

[Strategic Planning Update](#) **New: Nov 13, 2023**

[PDEC Update](#) **New: Nov 9, 2023**

[Right to Read Grant Update](#) **New: Nov 14, 2023**

[New Staff / TEAM PL](#) **New: Oct 19, 2023**

Strategic Planning Focus Surveys ([Parents/Community Sample](#)) **New: Oct 12, 2023**

Coming Soon: [Opening Canvas Site for Strategic Planning](#)

[Performance Matters Presentation](#) **New: Oct 12, 2023**

Right To Read Update: **New: Oct 11, 2023** (Our work: Coaching/Teacher Support, Feedback and Resource Implementation, Classroom libraries update, Increased writing focus, More grade level reading tasks, etc.)

[SoR Masterclass](#) Year 2 Class **New: Oct 10, 2023** **East Haven Affinity Meeting: Oct 25, 2023**

CAS Leadership Session 2 ([Action Research](#)) **New: Oct 19, 2023**

[PDEC Update and Teacher Evaluation](#) **New: Sep 26, 2023**

[Strategic Planning Focus Groups Project](#) Dates: Oct 3, 2023 Oct 4, 2023 Oct 6, 2023

New: Sep 11, 2023

[Curriculum Mapping Update \(Elective Sample Pre Calculus\)](#) **New: Sep 5, 2023**

[Personalized Assessments for Math and Literacy](#) **New: Sep 5, 2023**

[SoR Strategy Map \(Draft\)](#) **New: Sep 12, 2023**

[SoM Strategy Map \(Draft\)](#) **New: Sep 12, 2023**

Strategic Planning Update: Initial Planning Meeting Set Up With PEL (Regular Updates coming)

[New Safety and Security Training Resources/Training \(Website\)](#) **New: Aug 17, 2023**

[New Staff Orientation](#) **New: Aug 28, 2023 and Aug 29, 2023**

Summer Projects 2023 ([Teaching and Learning Punchlist](#)) **New: Jul 6, 2023**

New Safety and Security Signage ([Student Artwork](#)) **New: Jul 12, 2023**

District Strategic Planning Process ([Website](#)) **New: Jul 6, 2023**

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School Year 2022-2023

Lab Site in Math ([Live Learning Lab](#)) New: **May 22, 2023 (12pm) DMS**

Strategic Planning Update: [One Page Summary](#) New: **May 9, 2023**

[HQI PD District PD Planning](#): New: **May 1, 2023**

SoR District Journey on the Masterclass ([Video View From Audience](#))

[\(Great Scott Video: Original\)](#) New: **Apr 26, 2023**

Principal TLC In Person Meeting **New: Apr 17, 2023**

[New HQI Draft](#) **New: Mar 31, 2023**

[Coaching Coherence Work](#) **New: Apr 17, 2023**

[HQI PD for All Schools](#) **New: Mar 28, 2023**

[Building Thinking Classrooms](#) New: Mar 15, 2023

[SOR Storyboard](#) New: Mar 13, 2023

[Vetting Reading Resources](#) New: Mar 8, 2023

[Coaching Coherence](#) New: Mar 1, 2023

[Teacher Perspective on Pandemic Perseverance Recipe](#) New: Feb 15, 2023

[Reading Resource Preview Party](#) New: Feb 14, 2023

[Harvard PL at Derby Public Schools](#) Jan 19, 2023

[HQI PD for All Schools](#) Jan 19, 2023

[SoR MasterClass Affinity Group Derby Presentation](#) Jan 13, 2023

[Strategic Planning 23-27](#) Jan 5, 2023

[Reading Resource Review Process](#) Dec 9, 2022

Coaching Training Sessions (PL with Partners for Educational Leadership) Dec 5, 2022

[HQI November Session \(Collective Efficacy and Credibility\)](#) Nov 29, 2022

[SOR Walk Throughs \(Sample\)](#) Nov 28, 2022

[Safety and Security Training \(School Team Training\)](#) Nov 10, 2022

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[Harvard PL at Middle School](#): *Articulating the Intangibles of Teaching: Aligning Your Purpose and Practice for*

Instructional Leadership Oct 14, 2022

[The Live Learning Lab](#) Oct 14, 2022

[SOR Masterclass \(Literacy Plan\)](#)

[PDEC \(Opening Meeting/Planning\)](#)

[HQI Collective Efficacy](#) (District Strategic Learning)

[Opening Day Planning](#) Aug 18, 2022

Convocation Theme: We are all diamonds.

[Administration Convention](#): Aug 22, 2022

[New Hire Orientation](#) Aug 24, 2022

[Curriculum Mapping Update](#) Jul 12, 2022

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Derby Strategic Planning



2020-2022

[Strategic Planning Dashboard](#)

A virtual dashboard to illustrate the progress of the components of the Strategic Vision

[Plan for Derby Strategic Plan Creation](#)

The plan that was shared with the Academic Sub-committee & Guiding Coalition to keep the work on track

[Derby Strategic Planning GC 1](#): The Google Slides presentation for the 1st Guiding Coalition meeting

[Derby Strategic Planning GC 2](#): The Google Slides presentation for the 2nd Guiding Coalition meeting

[Derby Strategic Planning GC 3](#): The Google Slides presentation for the 3rd Guiding Coalition meeting

[HQI Learning Series \(Slideshows: Guiding Coalition\)](#)

[HQI Learning Series and PD Calendar for 2021-2022 \(Links embedded\)](#)

[New Roadmap plan for 2022](#) (Updating strategy maps-draft for district update)

[DPS Four Buckets for Improvement \(School and Coaching Focus Areas\)](#)

[Curriculum Update \(Latest version\)](#)

[ELA Curriculum Training \(Interactive Read Aloud Mapping Project\)](#) Feb 17, 2022

HQI Learning Series (Slideshows): [Latest Workshop](#) Feb 17, 2022

[Assessment Summit](#): Mar 10, 2022

[Strategy Symposium](#) (with Partners for Educational Leadership): Mar 11, 2022

TLC Principal Meeting: (April 2022) Strategy Mapping/Assessing Update Apr 21, 2022

[Latest State Monitoring Update](#) Jul 11, 2022 (Moved Out of Opportunity District in Light of Growth)

[Curriculum Revisions with Portrait of the Graduate Lens](#): Jul 14, 2022

[Strategic Action Planning \(SY 2022-2023\)](#). Jul 19, 2022

[After School Planning](#)



School Strategy Maps (Drafts: Revised Across the Year)

Action Planning for four students
DMS Planning for 2020-2021
Portrait of the Graduate

Central Office Learn and Do	Building Leaders will Learn	Building Leaders will Learn	Teacher Leader (Coach) will Learn	Teacher Leader (Coach) will Learn	Teachers will Learn...	Teachers will...	HQI for students (DQ)
SOCIAL EMOTIONAL LEARNING (RELATIONSHIPS)							
CO will provide a monthly review of practice with help to create and support work time	ways to support school-wide development of powerful relationships	...to learn and support teacher	...to look at data	...to support teachers with the	...to implement action	...to implement action	Develop
...to provide for schools	...to provide for schools	...to provide for schools	...to provide for schools	...to provide for schools	...to provide for schools	...to provide for schools	Develop

Derby Public Schools Strategy Map

[Bradley School Strategy Map](#)

[Irving Strategy Map](#)

[Derby Middle School Strategy Map](#)

[Derby High School Strategy Map](#)

[LRU Strategy Map](#)

[RAISE Strategy Map](#)

Math and Literacy Action Plan

Action Planning the Strategy Map
District Planning for 2021-22

←

Strategic Planning-Backwards Design (Connecting the Coherence)

Central Office Capacity Learn/Do	Leader Capacity Learn/Do	Teacher Leader (Coach) Learn/Do	Teacher Capacity Learn/Do	High Quality Teach /Learn Element	Portrait of the Graduate
<ul style="list-style-type: none"> Provide resources and support for capacity building and professional learning 	<ul style="list-style-type: none"> Provide calendarized events to have leaders review and analyze student learning 	<ul style="list-style-type: none"> Tl learn unpacking protocols to close read Tl learn unpacking sessions to review big ideas before teaching unit 	<ul style="list-style-type: none"> Teachers learn new instructional model Teachers implement the new IM resources Teachers engage in monthly PL sessions 	<ul style="list-style-type: none"> high quality aligned Math for K-12 (IM) A problem-based math experience for all students 	
<ul style="list-style-type: none"> Provide resources and supports for researching and vetting materials and methods 	<ul style="list-style-type: none"> Different ways and resources to improve literacy and the five components (NRP) 	<ul style="list-style-type: none"> Tl learn systems for evaluating and assessing impact of new resources (impact on big 5) 	<ul style="list-style-type: none"> Ways to integrate new resources (if available) into present routines and structures 	<ul style="list-style-type: none"> ...researching and vetting core literacy materials ...consistent small group instructional models 	



Curriculum Mapping Dashboard			
Content	Curriculum Map Status	Curriculum Implementation Status	Year of Implementation
Career & Technology <i>Includes Business, Family & Consumer Science, Computer, Tech Ed</i>	Upcoming	Upcoming	22-23
English Lang Arts	PK-12	Vetting Resources	20-21
Fine Arts <i>Includes Art, Music</i>	In Research	In Research	21-22
Math	PK-12	Unit Unpacking	20-21

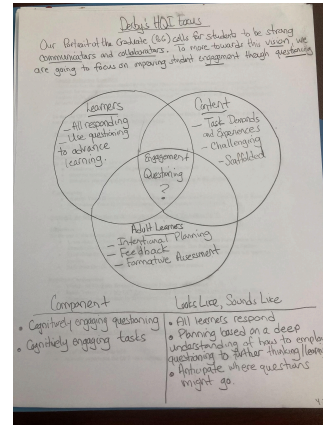
[HQI Draft \(Starting Point Sketch\)](#)

[HQI Sketch 2.5 SY 2021-2022](#)

Derby's HQI focus:
 We have a Portrait of a Graduate that calls for students to be —
 In order to move closer to this vision, we are going to focus on improving student engagement. We recognize that "engagement" is "buzzy", & so we are going to be as explicit as possible:

Component Looks like, sounds like

- Cognitively engaged in challenging tasks
 - sts are working on something that is worthy
 - + planning has to be based on deep understanding of how to employ questioning to cause student thinking
 - ts need to anticipate where gr might go
 - questions require responses from all students
- Cognitively engaging questioning — the purpose of the question is to cause thinking by students & to provide info to ts
 - Component
 - Looks like, Sounds like
 - Cognitively engaging questioning
 - Cognitively engaging tasks
 - All terms respond
 - Planning based on a deep understanding of how to employ questioning to cause student thinking
 - Anticipate where questions might go



RECEIVED
 By Marc J. Garofalo, MPA, MCC, MCTC at 10:01 am, Aug 28, 2025

JULY 17, 2025 BOARD OF EDUCATION MEETING**CALLED TO ORDER**

Mr. Gildea: Called Board of Education meeting to order at 6:34.

OPENING CEREMONIES

PLEDGE OF ALLEGIANCE

ROLL CALL

Mr. Gildea: Karla Malerba, Kim Tovar, Jim Gildea; Melissa Mongillo; Dan Foley.

Ken Marcucio, absent, Ivey Speight, absent, Erica Nuzzo, absent; Rebecca O'Hara, absent.

We have a quorum. We can conduct business.

Also Present:

Dr. Matthew Conway, Superintendent of Schools.

ADDITIONS/DELETIONS TO THE AGENDA

Motion that the Board of Education that we add the election of a replacement secretary to the agenda. Passed with a motion made by Mr. Jim Gildea and a second by Ms. Karla Malerba.

Jim Gildea	Yes
Karla Malerba	Yes
Kim Tovar	Yes
Melissa Mongillo	Yes
Dan Foley	Yes
Ken Marcucio	Absent
Ivey Speight	Absent
Erica Nuzzo	Absent
Rebecca O'Hara	Absent

Mr. Gildea: Motion add the election of replacement secretary.

Ms. Malerba: Second.

Mr. Gildea: Motion carries.

PUBLIC PORTION

Mr. Gildea: Anyone wish to speak before the Derby Board of Education this evening? Anyone, twice? Anyone wish to speak before the Derby Board of Education, going three times.

EXECUTIVE SESSION

Mr. Gildea: I'd like to suggest we withhold the Executive Session. There's seven hirers and a number of them are internal transfers. Without objection, we could skip the Executive Session and move into item number four, appointment of new hires.

APPOINTMENT OF NEW HIRES

I'd like to make a recommendation that the Board of Education approve the appointment list of new hires as recommended by the Superintendent of Schools. Passed with a motion made by Ms. Kim Tovar and a second by Ms. Karla Malerba.

Jim Gildea	Yes
Karla Malerba	Yes
Kimberly Tovar	Yes
Melissa Mongillo	Yes
Dan Foley	Yes
Ken Marcucio	Absent
Ivey Speight	Absent
Erica Nuzzo	Absent
Rebecca O'Hara	Absent

Ms. Tovar: Make a motion.

Ms. Malerba: Second.

Mr. Gildea: Motion carries. Congratulations.

Ms. Moffat: Welcoming and introducing Coach Francisco Salazar as the Boys Head Soccer Coach. Also welcoming and introducing Coach Max Salazar as the Assistant Girls Soccer Coach.

Dr. Conway: Welcoming and introduction Bill Serrano, just retired as a Sargent from the Shelton Police Department this past June Applied for our SSO position that opened up. Assigned to the High School.

Mr. Serrano: Very excited to be here.

Mr. Gildea: Excited to have you. Thank you.

Dr. Conway: Ask Nicole to introduce Madison.

Ms. Giardini: Introducing and welcoming Madison Patkoske back to Bradley School and she will be teaching the first-grade position.

Dr. Conway: Nicole will now introduce Micaela Scelza.

Ms. Giardini: Introducing and welcoming Micaela Scelza as our Multilingual Language Academic tutor at Bradley School.

Mr. Gildea: Madison and Micaela, on behalf of the Board of Education, we welcome you. And thank you so much.

ELECTION OF REPLACEMENT SECRETARY

Motion the Board of Education to nominate Kim Tovar for replacement secretary to serve until the end of the term. Passed with a motion made by Ms. Karla Malerba and a second by Ms. Melissa Mongillo.

Jim Gildea	Yes
Karla Malerba	Yes
Kim Tovar	Yes
Melissa Mongillo	Yes
Dan Foley	Yes
Ken Marcucio	Absent
Ivey Speight	Absent
Erica Nuzzo	Absent
Rebecca O’Hara	Absent

Mr. Gildea: Any other nominations? Any other nominations? Any other nominations?

Ms. Malerba: Making motion for Kim Tovar to be secretary.

Ms. Mongillo: Second.

Mr. Gildea: Nominations be closed.

Ms. Malerba: Move to close.

Ms. Mongillo; Second.

Mr. Gildea: Motion carries.

SUBCOMMITTEE REPORTS

FINANCE COMMITTEE

Dr. Conway: We met yesterday to review 2025 surplus. And basically, just tracking when we initially reported the 408,000. Now the end of year spenddown with invoices still coming in. We have a balance of 187,000. Depending upon what other invoices come in, that's actually up yesterday by 20 grand. They're about 167,000 yesterday. But invoices that previously been encumbered, either cancelled or we know that those items that invoice is no longer outstanding. Again, invoices come in, we'll pay it down.

NEGOTIATIONS AND PERSONNEL COMMITTEE

Ms. Mongillo: We have had several meetings to negotiate the DEA contract. We have several more coming up. We have our schedule set through the beginning of September for those meetings. And we start our negotiations for the nurse's contract next week. That is it.

SCHOOL COMMUNITY RELATIONS AND POLICY

Ms. Malerba: I'm on that Committee but I don't have any information.

Mr. Gildea: I don't think we've met. Try to get that going. Okay.

Ms. Malerba: Uniforms are good.

ACADEMIC AND CURRICULUM

Mr. Gildea: We haven't had a meeting.

PLANTS AND FACILITIES COMMITTEE

Mr. Foley: Jim, can you speak up. I can't hear you?

Mr. Gildea: Sorry, you're up, sir. Plants and Facilities Committee report.

Mr. Foley: Thank you. We met tonight. First of all, about the playground. We had some problems with the construction company. There was some difficulty with family and therefore, they could not donate their time. So, we moved to have the Board of Education

to share half the cost with the City for implementation of the playground equipment and everything seems to be going well on that.

Secondly, Jim Hoffman brought up the information about the software. And it would be to our benefit to use the new software to implement any problems with the facility. And we made that motion to collaborate with the Board. And basically, that's it for tonight.

ATHLETIC COMMITTEE

Ms. Tovar: We did not meet this month. We plan to meet at some point next month.

STUDENT HEALTH AND SAFETY COMMITTEE

Mr. Gildea: We have a number of expulsion hearings scheduled for August.

SUPERINTENDENTS OF SCHOOLS REPORT

Dr. Conway: You have my report. Had my normal meetings took place this past month both in District and outside of District with CAPPs. We are doing a special project with the leadership reading implementation council. The current K3 Science and Reading Program we are looking to extend that. That'll be over the summer months. We have several dates, a small number on that Committee that are putting that money through that. So, it's kind of exciting to be a part of that. Any questions.

Mr. Gildea: No. Thank you.

ADMINISTRATOR REPORTS

FACILITIES REPORT

Mr. Hoffman: Introducing and welcoming Pedro Querales Perez. Very strong work ethics and we're glad to have him on board.

Mr. Gildea: Welcome, congratulations.

Mr. Hoffman: Project at Bradley is the Playground. Playground boss was awarded the contract. Equipment is on order. Looking at next Thursday we'll be on site. As of right now, we're 8/11 to 8/15 install.

Irving solar update. Converter number six wasn't communicating. Vanguard came out with JCI. Replaced the bill board. It's now back online communicating with the system.

The air conditioning at the Nurses Office at Irving School we have to replace it. It's got a mini split. It was not part of the upgrade in 2019. A York one and a half ton cooling heat pump is ordered to replace it. It's going to cost us about \$3,200 for us to install in-house. The quote we got was saving us five grand if we install it in-house.

DMS, chiller update. Blizzard Mechanical awarded the repairs of the chilled water piping. Work is scheduled to begin 7/28. It's saying three to six days to complete it. This is step one in replacing the chiller. After these repairs, we will be able to hook up a temporary rented chiller to verify the piping and the flow works.

Ms. Tovar: Do we know about how long you should know in the interim before we determine like yes. This is exactly what it is.

Mr. Hoffman: I would say, yes. We would know within 24 hours if it's going to work. Because we would be going cycling on head pressure and flow issues.

Mr. Gildea: When are you going to have the valve work done again.

Mr. Hoffman: The 28th it's schedule.

Mr. Gildea: So, it will still be warm enough to.

Mr. Hoffman: Yes. Blizzard does recommend at least two months' rental before we put in a huge commitment on a chiller.

Mr. Hoffman: DHS, units installed, 101, 116, 119, 120, 121, 122 done. We're ordering a second batch and those are going to go in G08, G7, G9, G10 and G11. So, it's going to regulate a lot of the temperatures.

District-wide, we have the life safety inspections going on for fire system, sprinkler systems, extinguishers.

Mr. Gildea: For the units installed, where did we get the money for that?

Mr. Hoffman: Out of general budget.

Mr. Gildea: And how much is one of those?

Mr. Hoffman: The wall sleeves, just with equipment, \$880.00. We've been doing them in-house.

Mr. Gildea: Thank you.

Mr. Hoffman: They're coming out nice. They look good. They're functioning, which is good.

The five-year radon testing is scheduled for the end of this month and the first week in August.

And then the summer ongoing live projects, you guys can check that to see the status ongoing. Any questions.

Mr. Gildea: All right. Thank you.

STRATEGIC PLANNING

Dr. Rafferty: I went through these four with Dr. Conway this morning but I added a fifth. We had our end of the year Alliance monitoring meeting. They give us driving questions to go through. But just a couple of things to highlight for you. You know, we made changes of the way we looked at student progress and student growth. We're seeing initial growth in ELA. We looked more closely at the middle school because we are a commissioner's network school. But we're seeing positive inroads there. We are making changes into math to try to unify supports growth and professional development. So, we're looking forward to that.

The other highlight that we noticed initially, is our attendance. Our attendance is improving. And they've noticed those two things. And I put this up there as a way to remind you the scores have not been publicly released and we will do a deep dive every fall. We'll do an achievement update for us in ELA and math like we've done the last few years. So, I just wanted to put that up there to tell you that's coming.

The second thing I want to highlight for you, a lot of the core things are done in terms of curriculum. And I've been trying to work on the electives. Jen Olson and I are trying to develop the curriculum maps for the electives. So, I put in there a sample for you to look at. We did a draft of the psychology curriculum, which is actually an elective. It's a semester long course in the social studies department or as the State would call it a humanities course. So, I just give you an inroads into that. The process we've used has changed a little bit that we do a draft first. I spent a lot of time cross-referencing and organizing resources, making sure the standards all line up. And then we bring it to teachers and then they make edits and changes. And they weigh in. So, Jen and I are working on that to fill all those things in.

The third thing on the bottom left there is, I have been working studiously to become a power school expert, which by the way, my role, I never use. But I've spent time learning how to code and then how to develop a new report card. I have a meeting next week where we're going to run our first test. If I started it in the middle of the year, it would have created havoc for parents as I started playing around with report cards. So, now that no ones, using it or entering grades, it's a perfect time to do that. So, I hope to have it done by the August meeting. Most of it is in place, probably about 75 percent of it done. It's going to be great. It's going to be so much better. It's just going to be for elementary first. Because elementary reports cards are much easier to convert. Because we really want to get parents, we work with teachers and parents and focus groups. They just look at, how is my kid a reader, a writer, a mathematician.

When we talk to parents about it we just say, in a way, you can think about it in like high school or college. You get a GPA. When we work with focus groups and parents, you know, it's not my report card. Guys, do you want an honor roll in elementary school. Most, yes we do. Well, that's easy enough to accomplish. What it will do is, the report card will stay the same grade after grade. So, it will tell you how is my child doing on foundational skills and reading. That will be the same every year. The mistake, most school districts put in the past, they put all standards, which is great for teachers, not great for parents. Parents don't always understand what they mean. Like using algebraic reasoning in quantities that are, you know, deconstructible but parents don't know what that is.

But we came to know what that is. So, we changed it to add, subtract and multiply. So, teachers, when I work with them, it is not for you. It is for the parents. I know we have much better focus groups are clear on that. We can even change them back to letters. I just think at least with the parents, when we work through it, the numbers are less important than what we say the number is. So, there's descriptors where we're hoping that as parents pay attention to the descriptor and not the number. The middle school and high school are much more -- the high school is almost impossible to change because you need a GPA that allows you to apply for high school.

We started the conversation at middle school, didn't go great because it's very hard for people to conceive that. But our plan is, after the elementary rolls out, push it into the middle school, and see what would, especially from the parents, would they like to see it rolled up into middle school as the way they saw it in elementary. Because as you might imagine, people will split. They are comfortable, A's, B's and C's. That makes sense to them. The reason we changed it in the elementary is we want it less to be about getting grades and more to focus on what you're doing as a reader, writer, mathematician. So, for all intents and purposes, focus on the basics as opposed to, I got a B. And so, we want to change that conversation. It's hard to have that conversation with middle school teachers because they think they can't go to high school unless you could say they're a B student. So, more to come on that.

We did some work in the spring working with some high school students and the guidance department and we've made a new map for advisory with a four-year goal setting process with a gentleman who has done this in other schools and districts. So, the initial ask from the high school was, you know, we'd like to have something clearer spelled out in advisory. So, I have drafts that I've created for 9th, 10th and 11th grades. Because we want students thinking about is, we don't want them to be waking up as juniors and seniors, and say, you know, I'd like to be a nurse or they haven't thought about before that. Because we want them to think like, well you should take more of these math and science classes in high

school. And we should try to set you up with community partners who could help you realize not only how to get that goal, but whether you actually want to do that.

And the last one is that we have been working on in the background, we've created a link off the website that has a family connection. As you might imagine, especially with AI and other things, there's lots of things to worry about with AI. But Khan Academy (phonetic) has AI tutoring. If you have to help a kid with algebra, you really shouldn't worry because they have tutors online that don't give kids give them the answers. They give them teaching points to allow them to do it themselves. So, I was saying to Dr. Conway, I don't know if this is happening but having just a static web page is becoming more and more difficult. One, to get people to go to it and two, to have them interact with it.

So, I told them and once Robbie approves the makeup budget, that I'll make a couple of videos to talk people through that. Here's why we want Khan Academy, it has every subject. You want SAT prep, here it is. It's free. It's available all the time. There's built-in tutoring inside it. But we've been kind. We've been curating resources that one, align curriculum resources that we use in district so that they don't go off and do something different. And contradictory to what they've been learning in class. And two, that they're free and easy for parents to sign on. So, Khan Academy, you know, a lot of people have mixed feelings about it because you know it was kind of boring when it first came out. But they have come a long way. I'd encourage you to, if you want, if your kids get bored just say good, I have something for you.

So, he started the website as a way he made videos for his nephew to get better at math. And they've grown and so, it's really, really easy to use. So, if you have the agenda, I built a link in the Derby family connection. So, if you follow, it starts at kindergarten all the way up. And there's kind of fun activities for parents to do with their kids at home. I put it on the landing page of the district website. So, parents when they land there, of course there's information on summer school if you're looking for the bus route. Right underneath it is, here's a link to resources we believe would be helpful. Anyone can use it, almost all of the links. I built them in elementary and secondary resources. Some resources I put in there because here are the ones on the bottom I'm building. But if you hit the elementary resources Dr. Conway, same would be true for secondary. So, we use illustrative math. There's a whole family support hub. So, during the school year we want parents to take advantage of that same thing for the reading program although that's still in development. So, it's not as robust.

If you scroll down a little bit, there's the whole Khan Academy. You just follow that link, it's very easy to sign up. All they ask for I think is an email and your name. They have built-in tutors. I mean, they are AI tutors, but they're pretty impressive. So, I'm going to try to help

update this throughout the summer. I put the first two because they align with our math and our literacy inside there. And Unite for Literacy is all free books. You can have them read to you in English or Spanish.

APPROVAL OF MINUTES

Make a motion that the Board of Education approve the minutes from the July 1st, 2025 Committee of the Whole meeting. Passed with a motion made by Ms. Kim Tovar and a second by Ms. Karla Malerba.

Jim Gildea	Yes
Karla Malerba	Yes
Kim Tovar	Yes
Melissa Mongillo	Yes
Dan Foley	Yes
Ken Marcucio	Absent
Ivey Speight	Absent
Erica Nuzzo	Absent
Rebecca O’Hara	Absent

Ms. Tovar: Making motion.

Ms. Malerba: Second.

Mr. Gildea: Motion carries.

FINANCIAL REPORT

Motion that the Board of Education approve the financial report for the period, June 30th, 2025 as recommended by the Superintendent of Schools. Passed with a motion made by Ms. Kim Tovar and a second by Ms. Karla Malerba.

Jim Gildea	Yes
Karla Malerba	Yes
Kim Tovar	Yes
Melissa Mongillo	Yes

Dan Foley	Yes
Ken Marcucio	Absent
Ivey Speight	Absent
Erica Nuzzo	Absent
Rebecca O'Hara	Absent

Ms. Tovar: Making motion.

Ms. Malerba: Second.

Mr. Trainor: Updating the Board. So, today, we're going to have a surplus, 181,000. We did meet yesterday with the Finance Committee. We are closing out incumbrances, paying final bills. That number is growing. Some are under budget. Some are over budget. So, we're liquidating that now. So, some of the last big purchase orders came in the last month were from ACES, some Magnet schools. We had facility supplies and equipment. And some invoices from All Star, which dropped that number from the 409,000 to the 181,000 you see in front of you.

Another thing next year there is going to be a new grant program called Seed. That was approved in the most recent legislature. We're still waiting on more details and the logistics of it. But Derby's allocation is going to be about 176,000, which will be used for Special Education costs. So, as more information becomes available, we will look at what costs can be paid for out of this.

We did not anticipate having priority school districts grant next year. It's attached to our Alliance grant. When I went in to start the application for the Alliance grant and noticed that PST had an amount in there. So, we called the State, the head of the State, Kevin Chambers, he said nope, it's good, you're getting that. So, that is huge for us. We are in the process now of shifting costs and moving some of these financial puzzle pieces around to allocate that. This past year, we had 815,000. In November or December we had gotten us a call and they had mistakenly given us the full 815,000. And we were only getting 536,000, which we had already encumbered most of it.

Mr. Gildea: 413,854 was not anticipated. You said we entered zero. So, we made our budget adjustments. We were not factoring this in there. So, we have the 413,854 plus the 176,138 we weren't counting that. Plus the 159,000 in year two. Plus the 141,000 in the special education.

Dr. Conway: Remember we did budget two extra out placements. We have reached that. As of today we have 24.

Ms. Mongillo: Jim, I can't hear you now.

Mr. Gildea: I was clarifying the 408,000 that we thought we had set aside is now 181,000. But we did get the 176,138 in special ed. And we did get the priority district grant at 413,854.

Dr. Conway: I still have to get information from Department of Social Services to apply for temporary family assistance grant funds. In addition to that reached out to Team and go to Team for assistance with that.

Mr. Gildea: Motion carries.

BRADLEY SCHOOL PLAYGROUND

Motion that the Board of Education approve the additional funding for the Bradley School Playground as recommended by the Finance and Plants and Facilities Committee. Passed with a motion made by Ms. Kim Tovar and a second by Mr. Dan Foley.

Jim Gildea	Yes
Karla Malerba	Yes
Kim Tovar	Yes
Melissa Mongillo	Yes
Dan Foley	Yes
Ken Marcucio	Absent
Ivey Speight	Absent
Erica Nuzzo	Absent
Rebecca O'Hara	Absent

Ms. Tovar: Making motion.

Mr. Foley: Second.

Mr. Gildea: Quick overview.

Mr. Trainor: So, the total cost of the playground is 158,000 and change. With the Lazowski fundraising efforts yielded 28,000 and change. So, the total between the Board of Ed and the City was \$129,789. We split that out evenly \$64,894.67 per entity. The City has transferred us those funds. We have those funds ready to go. And then the Board of Ed

paying that through various different accounts that we will journal entry funds to and from. So, what I propose is taking money from each of these accounts and funding this playground. So, we would just be moving money from repairs and maintenance at the high school, repairs and maintenance at the middle school, repairs and maintenance at Irving. And contracted at all schools in Central Office to account for these funds for this playground.

Mr. Gildea: Motion carries. August 11th very exciting day. Thank you for doing the money research. That's good stuff.

FACILITY MANAGEMENT SOFTWARE

Motion that the Board of Education make a recommendation approve the Facilities Management Software System as recommended by the Plants and Facilities Committee. Passed with a motion made by Ms. Kim Tovar and a second by Ms. Karla Malerba.

Jim Gildea	Yes
Karla Malerba	Yes
Kim Tovar	Yes
Melissa Mongillo	Yes
Dan Foley	Yes
Ken Marcucio	Absent
Ivey Speight	Absent
Erica Nuzzo	Absent
Rebecca O'Hara	Absent

Ms. Tovar: Making motion.

Ms. Malerba: Second.

Mr. Gildea: It's in our Board packet. Did you guys recommend it.

Mr. Foley: Yes, we did.

Mr. Gildea: Yes, I'm very familiar with it. Data entry put all our equipment into there.

Mr. Hoffman: Correct. They input it.

Mr. Gildea: Motion carries.

RECEIVED

By Marc J. Garofalo, MPA, MCC, MCTC at 10:02 am, Aug 28, 2025

ADJOURN

Motion the Board of Education adjourn its meeting at 7:31. Passed with a motion made by Ms. Kim Tovar and a second by Ms. Karla Malerba.

Jim Gildea	Yes
Karla Malerba	Yes
Kim Tovar	Yes
Melissa Mongillo	Yes
Dan Foley	Yes
Ken Marcucio	Absent
Ivey Speight	Absent
Erica Nuzzo	Absent
Rebecca O'Hara	Absent

Ms. Tovar: Adjourn at 7:31.

Ms. Malerba: Second.

Mr. Gildea: Motion carries.

Marianne Samokar

Recording Secretary

RECEIVED

By Marc J. Garofalo, MPA, MCC, MCTC at 10:02 am, Aug 28, 2025

**Committee of the Whole Special Meeting
August 5, 2025 – 6:00 p.m.
Zoom Meeting Only**

Join Zoom Meeting

<https://us02web.zoom.us/j/88375075648>

Meeting ID: 883 7507 5648

Find your local number: <https://us02web.zoom.us/u/kbpACGwm>

Call to Order

Jim Gildea: Meeting called to order at 6:01 p.m.

Roll Call

Daniel Foley

Jim Gildea

Melissa Mongillo

Erica Nuzzo

Ivey Speight

Kimberly Tovar

Also Present

Jennifer Olson, Principal, Derby High School

Rachael Caggiano, Principal, Derby Middle School

Robbie Trainor, Business Manager

Pledge of Allegiance

Jim Gildea: This is a special Board of Education meeting, and so there are no additions or deletions. Does anyone from the public wish to speak before the Board of Education this evening.

Public Portion

No one from the public wished to speak. Public Portion closed.

Executive Session

Jim Gildea: Madam Secretary

Kimberly Tovar: Motion to recommend that the Board of Education enter into executive session to review the appointment list for new hires, and the Superintendent is invited to attend. Second by Melissa Mongillo. All in favor. Motion carried.

Daniel Foley	Yes
Jim Gildea	Yes
Melissa Mongillo	Yes
Erica Nuzzo	Yes
Ivey Speight	Yes
Kimberly Tovar	Yes

Appointment List

Kimberly Tovar: Motion to recommend the Board of Education approve the appointment of new hires as recommended by the Superintendent of schools. Second by Dan Foley. All those in favor. Motion carried.

Daniel Foley	Yes
Jim Gildea	Yes
Melissa Mongillo	Yes
Erica Nuzzo	Yes
Ivey Speight	Yes
Kimberly Tovar	Yes

Bradley School Playground Update

Robbie Trainor: The equipment was supposed to be delivered last Thursday and Friday, but it was a little delayed, due to some trucking issues. It is scheduled be to be delivered tomorrow with installation and construction starting on Monday, the 11th. We have been told it will take a Max of 5 days.

Adjournment

Kimberly Tovar: Motion to recommend the Board of Education adjourn its meeting. Second by Erica Nuzzo. All in favor. Motion carried.

Daniel Foley	Yes
Jim Gildea	Yes
Melissa Mongillo	Yes
Erica Nuzzo	Yes
Ivey Speight	Yes
Kimberly Tovar	Yes

Meeting adjourned at 6:18 p.m.



Derby Public Schools Business Manager's Report August 21st, 2025

This financial detail provides the operating budget information as of August 5th, 2025 as follows:

Line	Description	Budget	Estimated FY26 Costs
100	Salaries	13,056,988	13,056,988
200	Benefits	884,060	884,060
300	Professional Services	537,200	537,200
400	Property Services	709,644	709,644
500	Other Purchased Services	5,552,977	5,552,977
600	Supplies	389,018	389,018
700	Equipment	94,732	94,732
800	Dues and Fees	54,200	54,200
	Excess Cost	(830,369)	(830,369)
Grand Total		20,448,450	20,448,450
		Surplus/Deficit	-

Opportunities

The 3 items listed below will help to offset the increase of costs for the FY26 year.

- We have a new state funding source called SEED, which will be used for SPED Expenditures. The total of these funds are \$176,138.
- We anticipated **not** receiving Priority School Districts this year, however, we have been granted \$413,854 for FY26.
- \$209k carry over from FY25

Challenges

- We do not have all grant applications available yet for FY26.
- We are waiting on outplaced Special Education contracts to be sent to us.

Special Education

SPED	Students	Budget	YTD
FY25	32	2,971,601	2,762,601
FY26	22	3,552,087	65,769
Currently Prorated	24		
	2		
Excess Cost Budget	830,369		
Actual	TBD		

Robert Trainor:
Gross cost budgeted

Motion: *The Board of Education approve the financial report dated August 21st, 2025 as recommended by the Superintendent of Schools.*

Respectfully submitted,
Robbie Trainor

8/05/25



Derby Public Schools Business Manager's Report August 21st, 2025

This financial detail provides the operating budget information as of August 5th, 2025 as follows:

Line	Description	Budget	Estimated Costs
			FY25
100	Salary	12,997,258	13,002,428
200	Benefits	781,500	824,407
300	Professional Services	594,706	526,604
400	Property Services	726,653	885,740
500	Other Purchased Services	4,880,348	5,290,830
600	Supplies	315,737	336,996
700	Equipment	99,268	104,197
800	Dues and Fees	52,978	52,060
	Excess Cost	-	(784,298)
Grand Total		20,448,449	20,238,965
		Surplus	209,485

- 2% of this year's budget eligible for Non-Lapsing Account - \$408,968
 - We told the City this would be used to help fund next year's budget
 - We are currently at \$209,485.
 - To make up this difference, we have a new state funding source called SEED, which will be used for SPED Expenditures. The total of these funds are \$176,138
 - We anticipated **not** receiving Priority School Districts this year, however, we have been granted \$413,854 for FY26
 - Last month's anticipated surplus was \$181,650. We were able to make up the ~28k difference by closing purchase orders we were either over encumbered on or were not going to be fulfilled.

Opportunities

- Additional Excess Cost funds have been allocated. Derby's anticipated amount went from 64.2% to 78.8%. This provides an additional \$141,994 in funding. This has been included in the spend down amount.

Challenges

Transportation.

- Regular Transportation is projected to be over budget due to Homeless Transportation. We will be reimbursed some money from other districts. We also have needed to find additional vendors as one went out of business.

- Excess Cost forecasts were at 845,054. As of 6/16 that number is \$784,298
- Bus monitors were need on more buses than anticipated due to behavioral issues.

Special Education

SPED	Students	Budget	YTD
FY24	32	2,900,688.59	2,607,056.00
FY25	32	2,971,601.00	3,096,800.53
Currently	24		
Prorated	12		

Robert Trainor:
This is due to Excess Cost

Excess Cost Budget	771,818.00
Actual	784,298.00

Motion: *The Board of Education approve the financial report dated August 21st, 2025 as recommended by the Superintendent of Schools.*

Respectfully submitted,

Robbie Trainor

8/05/25

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By Marc J. Garofalo, MPA, MCC, MCTC at 10:03 am, Aug 28, 2025

CT EdSight Grant Funding [Interactive Chart](#)

Grant Narratives

Alliance District

Under Connecticut General Statute Section 10-262u(d), the following focus areas for spending are defined for Alliance District funds that may include, but not be limited to the following:

1. A tiered system of interventions.
2. Foundational reading programs (Grades K-3).
3. Additional learning time, either extended day or extended year.
4. A talent strategy designed to "attract, retain, promote and bolster the performance of staff," including allowable \$500 stipends for mentor teachers in the TEAM program.
5. Training for school leaders and staff on new teacher evaluation models.
6. Coordination with early childhood education providers, including funding for Head Start.
7. Coordination with governmental and community programs for student support and Wraparound Services.
8. Implementing and furthering statewide education standards and associated activities and initiatives.
9. Minority teacher/administrator recruiting.
10. Enhancement of bilingual education programs.

Priority School Districts

Connecticut General Statute Section 10-266q(b) defines that Priority School District funds shall be used for any of the following:

1. Development or expansion of scientifically-based reading research and instruction.
2. Numeracy instruction.
3. Support to chronically absent students.
4. Programs or activities related to dropout prevention.
5. Alternative and transitional programs.
6. Academic enrichment, tutorial and recreation programs or activities during non-school hours and during the summer.
7. Development or expansion of extended-day kindergarten programs.
8. Enhancement of the use of technology to support instruction or improve parent-teacher communication.

9. Initiatives to strengthen parent and community involvement in school and district programs.
10. Obtaining accreditation for elementary and middle schools from New England Association of Schools and Colleges.

Priority Schools District Extended School Hours

Each PSD must submit all proposals received as part of its grant application and documentation of the review and ranking process for such proposals. Each district application shall:

1. Demonstrate that a district-wide and school building needs assessment was conducted, including an inventory of existing academic enrichment and support, and recreational opportunities available during non-school hours both within and outside of school buildings;
2. Ensure equal program access for all students and necessary accommodations and support for students with disabilities;
3. Provide a summer component, unless it is able to document that sufficient summer opportunities already exist;
4. Include a schedule and total number of hours determined to be reasonable and sufficient for individual school programs;
5. Support no less than 10 percent of the cost of the total district-wide ESH program and provide documentation of local funding or in-kind contributions, or both; and
6. Contract for the direct operation of the program, if the district is able to document that no providers are interested or able to provide a cost efficient program.

Priority Schools District Summer School

Connecticut General Statute § 10-265m establishes grants for summer school programs in PSDs. C.G.S. §§ 10-265g and 10-265l, relating to summer reading programs and student promotion, require PSDs to:

1. Offer a summer reading program to children enrolled in kindergarten who are determined by their school to be substantially deficient in reading; evaluate students in Grades 1 through 3 in October, January and May using an approved assessment. For each student who is determined to be substantially deficient in reading on the January or May assessment, the district must notify the student's parent or guardian of the assessment results and the school must develop a personal reading plan for the student;
2. Develop personal reading plans that shall include additional instruction, within available appropriations, such as tutoring, an after-school program, school vacation, weekend program or summer program, as described in Section 10-265f of the C.G.S. Personal reading plans must be reviewed and revised as appropriate and shall be monitored by school literacy teams. Each evaluation or statewide examination must be discussed with the provider of additional instruction and given to the student's parent or guardian with recommendations for reading strategies that can be used at home. For the purposes of providing additional instruction, preference must be given first to elementary schools and then to middle schools with the highest number of students who are substantially deficient in reading;
3. Promote students with personal reading plans from Grades 1 through 3, based on documented progress in achieving the goals of the personal reading plan or demonstrated reading proficiency. If a decision is made to promote a student who is substantially deficient in reading, the school

principal shall provide written justification for such promotion to the superintendent of schools. A personal reading plan, that incorporates competencies required for early reading success and effective reading instruction, must be maintained for a student who is substantially deficient in reading until the student achieves a satisfactory grade level proficiency, as determined by a reading evaluation or statewide examination;

4. Require students in Grades 1 through 3 who are determined to be substantially deficient in reading based on the May administration of the approved assessment to attend summer school. The superintendent of schools may exempt an individual student from such requirement, upon the recommendation of the school principal, based on the student's progress with the personal reading plan. If a student does not receive such an exemption and has been offered the opportunity to attend summer school and fails to attend, the PSD shall not promote the student to the next grade;
5. Submit to the CSDE approved assessment data two times per year for all students using an electronic reporting system provided by CSDE to monitor student progress;
6. Submit to the CSDE the number of students who are substantially deficient in reading and are promoted from first, second or third grade to the next grade. The CSDE will prepare and publish this report annually;
7. Require within available appropriations the development and implementation of personal reading plans for each student who scores below basic level on the Grades 3 through 5 Smarter Balanced, unless the principal determines that such additional instruction is not necessary based on the recommendation of the student's teacher; and
8. May require, within available appropriations, students in Grades 4 through 6 who fail to make progress with additional instruction provided in their personal reading plans, to attend summer school. The superintendent of schools may exempt an individual student from such requirement upon the recommendation of the school principal.

ARP ESSER Dual Credit Expansion

1. Our primary goal, if awarded this grant, is to expand our pathways programming to create course sequencing and trajectories specific to some of the following career cluster areas in which students have expressed interest, including: Health Science; Education and Training; STEM; Business Management and Administration; Law, Public Safety, Corrections and Security; and Arts, A/V Technology & Communication.

Title 1

1. The purpose of Title I, Part A of the Elementary and Secondary Education Act of 1965, as amended by the Every Student Succeeds Act of 2015, is to provide all children significant opportunity to receive a fair, equitable, and high-quality education, and to close educational achievement gaps.
2. improve academic achievement;
3. improve English proficiency rates for Connecticut's English learners; and
4. increase 4 and 6-year Cohort Graduation rates for all students.

Title 2

1. The purpose of Title II, Part A is to:
2. increase student achievement consistent with the challenging state academic standards;
3. improve the quality and effectiveness of teachers, principals and other school leaders;
4. increase the number of teachers, principals and other school leaders who are effective in improving student academic achievement in schools; and
5. provide low-income and minority students greater access to effective teachers, principals and other school leaders.

Title 3 – Consortium with ACES

The allocated Title III funds will be used for:

1. EL teacher sharing her time between Irving and Bradley elementary schools (0.06 FTE to the Title III grant funds): Purpose of the position is to provide instruction in English proficiency for our elementary school students.
2. Workbooks and instructional supplies for St. Mary/St. Michael (SMSM) School to facilitate increasing English language proficiency.

Title 4

1. provide all students with access to a well-rounded education, as defined in ESSA section 8101(52); 2) improve school conditions for student learning; and 3) improve the use of technology in order to improve the academic achievement and digital literacy of all students.

IDEA

1. Derby Public Schools will continue its ongoing review, calibration, and enhancement of specialized programs in place within the district to ensure that all eligible students are provided a thoughtfully-designed, comprehensive, and thorough individualized educational program. The district will strive to provide each child a free and appropriate public education, maximum access to the general education curriculum and his or her peers in the least restrictive environment. Further, all eligible students will be provided specialized instruction that ensures appropriate annual progress, given each child's unique set of circumstances, which promotes independence and prepares each individual for post-secondary success. Derby Public Schools will continue its partnership with and support of special education and related service programming for students in private school settings. Specifically, the focus with these schools will remain on bolstering the scope of specialized instruction available to each child in the event that he/she has been unilaterally placed by a parent/guardian in such a program.

Opportunity District ESSA SIG Cohort 2**1. District Capacity and Organizational Structure**

The district has the organizational structure and leadership capacity to support turnaround efforts in its lowest-performing schools. In addition to the Superintendent, the district leadership team includes the position of Director of Teaching and Learning. The Director supports teaching & learning while ensuring academic programming is rigorous and engaging. The Director also provides coaching support to the administrators in the lowest performing schools through regular job-embedded coaching sessions, monthly administrative work sessions and supporting the implementation of new curriculum. The district also has two (2) Supervisors of Special Education to support teaching and learning and improve

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outcomes for students with IEP's. The district staff also includes two (2) instructional coaches and has secured funding for staff development.

2. District Support for Development of School Improvement Plans

The Director of Teaching and Learning, Derby Middle School (DMS) Principal, DMS Assistant Principal, Secondary Special Education Supervisor, and a team of teachers completed the "Needs Assessment Tool" and came to a consensus to identify the school's areas of strength and weakness. The district Data Coordinator supported the development of the Improvement Plan by providing relevant demographic and achievement data. The Business Manager collaborated on the application to align the proposed funding with the improvement priorities. The Director of Teaching and Learning and DMS Principal collaborated to identify the root causes for each of the highest-leverage growth areas, develop SMART Goals aligned to the priorities, and identified strong, evidence-based Interventions. The Commissioner's Network Audit report was also used in the development of the school improvement plan.

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DERBY PUBLIC SCHOOLS

School Trip Proposal / Request Form

Travel / Study Approval for Out of State and or Overnight Trips

School: Derby High School Principal: Jen Olson

Date(s) of Trip: Saturday, Sept. 6, 2025 Trip Organizer(s): Joe Musante

Destination of Trip: Twin Ponds on the FARM - Montgomery, N.Y.

Grade level of student participants: 9-12 No. of Students: 13-20

Educational Objectives including related classroom activities prior to / following the trip: _____

Our Girls' & Boys' Cross Country teams would have an opportunity to compete in an evening meet - under the lights - which is rare in the Northeast. It would be an excellent experience for the kids with Freshman, JV & Varsity races, strong competition, awards, music, etc.

Funding Source(s): DHS Cross Country Transportation budget

Complete if students are paying for all or part of the trip.

Total fees required from each student: Transportation Cost: 806⁴⁰ Event Fee: _____ Meals _____

Lodging: _____

Source(s) of funds for students who qualify for fee waiver: _____

Cost of Nurse (if applicable): _____ Funding source: _____ No students are identified with health concerns

Name of travel agent (if applicable): _____

Name of transportation service vendor: _____

No. of buses required: 1 Cost per bus: _____

Date / Time of trip: Departing Derby: Sept. 6 / Approx. 3 p.m. Returning to Derby: Sept. 6 / Approx. 11:45 p.m.

Number of chaperones on trip: 2

Completed forms should be submitted to the principal who, if the trip is approved, will forward this to the Superintendent of Schools and Board of Education for final approval.

Include the information below when submitting this approval form. (Place a check mark by each item indicating its inclusion in the approval packet.)

_____ Information outlining parental financial responsibility should there be an emergency cancellation

_____ Parent / Guardian letter explaining the trip and travel itinerary

_____ Parent / Guardian Permission and Acknowledgment of Risk for Student Travel Form

_____ Emergency Plan (Includes arrangements for medical needs, parent / guardian contact information, access to communication devices, and procedures for general potential emergency situations)

_____ List of Chaperone Names and Phone Numbers with MPS employees noted

_____ Telephone Tree in the event of an emergency

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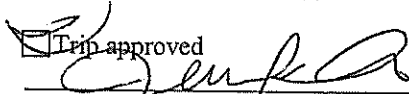
By Marc J. Garofalo, MPA, MCC, MCTC at 10:03 am, Aug 28, 2025

Be sure the school administrator has a list of those students participating in the activity and a copy of the emergency contact numbers.

I / We certify that this trip proposal is in accordance with Derby Public Schools policies and corresponding regulations:



Signature, Trip Organizer(s)

Trip approved


Signature, Principal / Assistant Principal

Date

Signature, Superintendent or Designee

Date

Trip Denied

Reason: _____

Signature, Superintendent or Designee

Date

Out-of State / Overnight Trips Checklist

- Obtained approval at least three (3) weeks prior to the trip.
- Submitted list of participating students submitted to Principal and Health Office at least two (2) weeks prior to the trip.
- Submitted an updated list of participating students to Principal and Health Office on day of trip (No students should be added to the original list on the day of the trip.)
- Arranged substitute teacher with the Principal / designee if needed
- Arranged instructional and supervisory assignments for students not participating
- Arranged appropriate number of chaperones and provided orientation
- Clearly explained expectations of students
- Received parent permission forms and emergency medical forms
- No students are identified with health concerns

Teacher Directions: After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents. Only those students whose parents have signed and returned the form to you will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) send a copy home for parent and student signatures.

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**PARENT/GUARDIAN PERMISSION AND
ACKNOWLEDGEMENT OF RISK FOR STUDENT TRAVEL**

Teacher Directions: After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents. Only those students whose parents have signed and returned the form to you will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) send a copy home for parent and student signatures.

Parent Directions:

Please read this form, and, if you give your child permission to attend the school trip, sign and return it to your child's teacher.

Date(s) of Trip: 9/6/25 Trip Organizer(s): Coach Joe Musante
Destination of Trip: Montgomery, N.Y.
Educational Objectives: The Girls' and Boys' Cross Country teams will compete in an evening meet - under the lights - an opportunity that is rare in the Northeast.

Supervision:

- Students will be directly supervised by adults at all times.
 Students will be directly supervised by adults with the following exceptions: While running on course
 A School Nurse will be present on this school trip.

Transportation Provided: School Bus Charter Bus Personal Vehicle Leased Vehicle

Related Risks: Swimming Pool Amusement / Theme Park Beach or Ocean Other None

Student Agreement:

Student Name: _____ Grade: _____

While participating on this school trip, I will accept responsibility for maintaining conduct in accordance with the Derby High School Code of Conduct and I will follow directions of the school trip organizers / chaperones at all times.

Student Signature: _____ Date: _____

Parent / Guardian Permission:

I have read and understand the attached description of the school trip. I also understand that participation in the school trip will involve activities off school property; therefore, neither the Board of Education nor its employees and volunteers will have any responsibility for the condition or use of any nonschool property.

I give permission for _____ to participate in all aspects of this school trip.

Parent / Guardian Signature: _____ Date: _____

Parent Contact Number: _____

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CHAPERONES FOR PROPOSED OUT-OF-STATE CROSS COUNTRY MEET

SATURDAY, SEPT. 6

NEW YORK STATE NIGHT-TIME SHOWCASE

HEAD COACH: JOE MUSANTE

jmusante@derbyns.org

(203) 231-8423

ASSISTANT COACH: RYAN ADAMS

radams@derbyns.org

(203) 305-8815

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Derby High School
Cross Country Program
08/18/25

Dear Parents/Guardians,

I am excited to announce that our Boys' and Girls' Cross Country teams have an opportunity to compete next month in a rare evening meet – under the lights -- in Montgomery, N.Y.

Our first meet of the season will be in the New York State Night-Time Showcase at Twin Ponds on the FARM in Montgomery, N.Y. on Saturday, Sept. 6. I believe this will mark the first time that our DHS Cross Country program has ever had the opportunity to race under the lights. Only a small number of night cross country meets exist throughout the Northeast. The meet includes races at all levels (Varsity, JV and Freshman) with shorter-than-normal distances, which is a great way to start the 2025 season.

The meet features strong competition, music, awards, food trucks, and a scoreboard showing mid-race team standings. It promises to be a fun and valuable experience for our kids, enabling them to showcase their talents and further develop their athletic abilities.

While there may be minor adjustments in the scheduling between now and race day, here are a few anticipated logistical details:

- *Date: Saturday, Sept. 6
- *Bus Departure: 3 p.m. from Ryan Field track
- *Start time for Derby's first race: Approx. 6:30 p.m.
- *Estimated starting time for Derby's last race: 9:10 p.m.
- *Bus Departure from meet: 10-10:15 p.m.
- *Estimated arrival time at Ryan Field: 11:45 p.m.

Derby High School will provide bus transportation to and from the meet. But parents/guardians are responsible for transporting their kids to Ryan Field before departure, and from Ryan Field upon their return to Derby. With the late hour of the return, we ask that you be present at Ryan Field no later than 11:30 p.m. to ensure that every child has a prompt ride home.

If you have any questions about the logistics, please feel free to contact me at jmusante@derbyps.org.

We look forward to an exciting and competitive event. We are confident that your child and the team will represent our school with pride and sportsmanship.

Sincerely,

Coach Muz

Joe Musante
Head Coach, Cross Country
Derby High School
jmusante@derbyps.org

02. Italia d'arte, di storia e di cultura – DERBY HS 2027

Discover Italian art, history and culture with new eyes

Experience an Italian spring of culture and art as you tour through its major cities: Venezia, Firenze, Roma, and Pompei.

Click on the city name to see the description

VENEZIA MURANO PISA FIRENZE
SIENA ROMA POMPEI



YOUR TRIP

DEPARTING FROM
New York, JFK

REQUESTED TRAVEL DATES
April 1, 2027 - April 30, 2027

📅 Days **10**

🌙 Nights **8**

💰 Price (From)

DAY 1: DEPARTURE

Departure from USA to Italy. OVERNIGHT: Flight.
Dinner and breakfast served on board.
Flight schedule will be available within november 2026

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DAY 2: ARRIVAL IN VENEZIA AND MURANO

Your are greeted at the airport by your Tour Leader.
Transfer to hotel accomodations via private motor coach.
Check in procedure at the Hotel in Venice (or Mestre, Murano, Lido).
Presentation and review of the tour with the group.
Relax and Lunch – on your own. Tour leader available to suggest locales.
Private Boat for a spectacular ride to reach the island of Murano. You will visit the world famous glass making factory, where traditional and artisan works are made: Mastro Vetraio explanation. Shopping for gifts in the glass factory.

TOURS INCLUDED

Glass factory

Visit to a glass factory



DAY 3: CITY TOUR IN VENEZIA AND GONDOLA RIDE

Today you will visit some of the most famous places in the world: Piazza San Marco, Palazzo Ducale, Ponte dei Sospiri, and the Ponte di Rialto. Enjoy an amazing gondola ride, included for the group!

TOURS INCLUDED

City Tour with english local guide

Gondola ride

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DAY 4: TRANSFER TO FIRENZE AND STOP IN PISA

Transfer to Firenze via private motorcoach and stop in Pisa: you will visit the Campo dei Miracoli, the Duomo di Santa Maria Assunta, the Battistero, and the Leaning Tower – one of the most famous places in the world.

DERBY GROUP 2027: Ascent to the leaning tower optional at additional cost.

On your way to your hotel in Firenze, quick stop in Piazzale Michelangelo for a breathtaking view of the city. Hotel check-in.

DAY 5: RENAISSANCE AND MIDDLE AGES IN FIRENZE

Historic and artistic itinerary among the most important vestiges of Renaissance culture: Piazza del Duomo, Battistero, Basilica di Santa Maria del Fiore, Campanile di Giotto, Piazza della Signoria and Ponte Vecchio. Entrance to Accademia Gallery.

Free time for shopping or walking tour with our tour leader in the afternoon. Enjoy the experience at Botteghe dei sapori @Mercato Centrale for dinner!

TOURS INCLUDED

City Tour with english local guide

Galleria dell'Accademia

Group entrance reservation

DAY 6: TRANSFER TO ROMA AND STOP IN SIENA

In the morning transfer via private motor coach from Firenze to Roma with stop in Siena. The tour of Siena includes the historical center Piazza del Campo where all important events take place, such as the Palio di Siena (horse race), Cappella di Piazza, Palazzo Pubblico, the Duomo and the Mangia Tower.

Continue to your hotel and check-in.

TOURS INCLUDED

City Tour with english local guide

DAY 7: ANCIENT ROMA

Morning visit to Campo de' Fiori.

Historical and artistic itinerary among the vestiges of Roman culture, discovering architecture, painting, sculpture which left an unforgettable trail all over the world: Foro Romano, Colonna Traiana, Arco di Tito and the Colosseo, symbol of the city.

TOURS INCLUDED

City Tour with english local guide

Colosseo e Fori Romani

Group entrance reservation

RECEIVED*By Marc J. Garofalo, MPA, MCC, MCTC at 10:03 am, Aug 28, 2025***DAY 8: CITTÀ DEL VATICANO AND FOUNTAINS****Thursday - April 17, 2025**

Città del Vaticano tour: San Pietro Basilica and its amazing square. Strolling among Tevere to Castel Sant'Angelo and visit the dungeons and prisons of the castle. Enjoy the view of the city from the top. Crossing the town center, from Piazza di Spagna to Piazza Navona, you can see these masterpieces: Piazza di Spagna, the Trinità dei Monti, Fontana di Trevi, Fontana dei Fiumi.

TOURS INCLUDED

City Tour with english local guide

Castel Sant'Angelo

Group entrance reservation

DAY 9: TRANSFER TO POMPEI

Morning transfer to Pompei with private motorcoach and hotel check-in.

Tour of the Pompei ruins, visit the excavations of the ancient city buried by the eruption of the Vesuvio volcano in the 79 A.D.

Pizza party tonight!

TOURS INCLUDED

City Tour with english local guide

Scavi archeologici di Pompei

Group entrance reservation

DAY 10: DEPARTURE

Transfer to the airport, via private motor coach.

Lunch and snack served on board. Same day arrival.

Flight schedule will be available within november 2026

PACKAGE PRICE INCLUSION

Transportation

- Flight New York – Italy – New York
- Departures from other cities will incur additional add-on fee.
- Transfer from Airport to and from Hotel via private motorcoach
- Long distance transfer via private motorcoach
- Transportation within cities, via buses and trains and walking

Accommodation

- 8 Nights: Three or four stars hotel.
(Supplement is \$ 500 for single room).
- Breakfast and dinner is included daily (with water, other beverages NOT included).

Touring

- Entrance fees to museums specified in tour
- Specialized English local guides for entrance to specified museums. The guides are certified by the Association of Professional Guides

School visit

- School visits are free and offered on request

Tasting

- At least 1 tasting is included in the trip

Gadgets

- Superciao tour logo backpack, cap, bracelets
- ITALIA IN TASCA: pocket travel guide

Security

- Accompanying Tour Leader for duration of the tour 24/7.
- Basic travel insurance

Tour cost does NOT include:

- Room supplement for single or double
- Optional Trip Protection/Cancellation Insurance
- Excess baggage fee
- Lunch and beverages other than water
- Tips and gratuities. Suggested fees are listed in the final price quote.
- Personal expenses: purchases, phone cards, hotel minibar

FLIGHT

Business class upgrades or flight deviations (from departure date/location or return date/location) must be requested and confirmed with the carrier. Any and ALL additional costs are the responsibility of the requesting participant/teacher.

TERMS&CONDITIONS

Please read carefully the complete Terms&Conditions at the following link: <https://www.superciaotour.com/terms-conditions/>

TOUR PROGRAM

The Programs on the website are sample descriptions only.

Superciao Tour will insert the final Program and details in your website area, 30 days prior to departure and will inform the Group Leader and all the participants of all the Tour details: the DAY BY DAY. The Day by Day will provide all information pertinent to your trip.

PROGRAM CHANGES

SCT reserves the right to make any necessary changes pertaining to activities closures, or for reasons that jeopardize the safety of participants. SCT may cancel a Tour due to insufficient participants.

LAND ONLY

Participants may choose to purchase only the land portion of the trip. Participants must then make their own round trip travel arrangements and join the group at the first hotel accommodation. When a participant is not with the main group, SCT is not responsible for the participant in any way. Domestic or international flights or transfers of any kind outside SCT are responsibility of client: Tour participants who choose land only must arrange transportation from airport to the first hotel and vice versa on their own. SCT will deduct \$ 1000.00 from the package price quote.

CANCELLATIONS AND REFUNDS

The cancellation policies outlined below take into consideration the costs SCT incurs long before groups ever depart.

Notice of cancellation from a tour will only be accepted from the participant, his or her legal guardian or the group leader.

The date of cancellation will be determined by the date on which SCT receives written notice to the following email addresses:

federica.protti@superciaotour.com

tour@superciaotour.com

Cancellation refunds can only be made to the person whose name appears on the account; monies cannot be transferred to another account.

The refunds will be made within 50 days from the request.

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By Marc J. Garofalo, MPA, MCC, MCTC at 10:04 am, Aug 28, 2025

1. SUPERCIAO TOUR STANDARD CANCELLATION POLICY

90 days or more prior to departure: Full refund minus a \$250 cancellation fee*.

89 to 66 days prior to departure: Full refund minus a \$450 cancellation fee*.

65 to 30 days prior to departure: Refund 50% of the Program Fee*.

29 days or less prior to departure: No refund will be issued.

2. CANCELLATION WITH REPLACEMENT**

90 days or more prior to departure- Full refund less the non-refundable \$250 cancellation fee*.

89 – 66 days prior to departure – Full refund less a \$ 350 substitution fee*.

65 days or less prior to departure- Replacement can no longer be accepted.

* Non-refundable fees are also deducted from refunds.

** When a participant cancels the reservation but finds a person to replace him or her for the same Program.

PASSPORTS, VISAS & TRAVEL DOCUMENTS

A valid US passport is required for travel for US citizens. If you do not have a valid passport please contact your closest passport office. Passports must be valid at least 6 months after the return date. US citizens do not need to obtain visas for Italy. When and if visa is required it is passenger's responsibility to obtain one. Cancellations due to lack of appropriate travel documents will incur usual penalties.

PASSPORT NAME

Participant's name must be registered EXACTLY AS IT APPEARS ON ONE'S PASSPORT!

Upon receipt of the airline ticket, the passenger is responsible to check the itinerary, spelling of his/her name, dates, times to insure its validity. If the airline allows, it will charge a \$ 250 change fee each time the ticket is altered. Once a ticket is issued, it belongs to person in whose name it was issued.

The participant will be responsible for any fees applied by the airline if exact information has not been provided. Should the ticket have any errors, it is the passenger's responsibility to contact Superciao Tour srl immediately.

SPECIAL TRAVEL CONDITIONS DUE TO COVID-19

SCT will inform and support the group with all the necessary information for the procedures to be implemented according to the pandemic situation at the time of travel. Each participant must complete and sign a **WAIVER OF LIABILITY** form.

BAGGAGE

Each tour participant is advised to bring one suitcase and one small carry-on bag (8"x14"x22"). The Airlines New Baggage Regulations are as follows:

* For passengers travelling in Economy-Class: 1 piece at 50lb (23kg) maximum dimensions of 45 in. (158 cm); the sum of the 3 dimensions must not exceed 62 in. (158 cm) for each bag.

* Carry on Items: 1 piece maximum weight 18lb (8kg), maximum dimensions 22x15x8 in (55x40x20 cm).

Please check with your specific airline to verify the size and weight allowances.

Superciao Tour is not responsible for any loss, delay of or damage to luggage or its contents and for any event during the time the participants are not on board.

TRAVEL INSURANCE

- **Civil Liability Insurance** – Nobis 203118346 (2.100.000 € casualty – 2.100.000 € person – 2.100.000 € damages of personal belongings/animals).
- **Accident and Personal Injury Policy** – Zurich 653A3115
- **Guarantee Fund, Multi-risk Travel Policy, Cancellations and Bankruptcies** – Nobis 203111335 (50.000 € death – 50.000 € permanent disability – 1000€ medical expenses – 50€ daily hospital allowance).
- American insurance for the cancellation of the trip is optional at additional cost.

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Senior Travel Consultant: **Federica Protti**
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www.superciaotour.com

July 23rd, 2025

Attention to:
Mr Hunter Sigona

QUOTE FOR ITALY TRIP 2027
ENJOY ITALY - N.2 "Italia d'arte, di storia e di cultura"
Discover Italian art, history and culture with new eyes

DATES: April ,2027 (10 days / 8 nights) – dates to be confirmed

ITINERARY: CLASSIC ITINERARIES #2
VENEZIA – MURANO - PISA – FIRENZE - SIENA – ROMA - POMPEI

LEVEL: Recommended for students' group. Three- or Four-Star hotel Based on multiple occupancy. Fixed price menu. Special menu in case of allergies/intolerance or other dietary restrictions.

FLIGHT: Flight schedule available in November/December 2026

FULL PROGRAM – Attached pdf version

Link: <https://www.superciaotour.com/itineraries/day-by-day/02-italia-darte-di-storia-e-di-cultura-derby-hs-2027/>

GO TO NEXT PAGE FOR QUOTE >>>

Position: College & Career Paraeducator**Job Summary:**

The College & Career Paraeducator supports students in navigating postsecondary options including college, technical schools, military, and career pathways. The paraeducator assists the school counseling department in coordinating and delivering college and career readiness activities, maintaining student records related to postsecondary planning, and providing students and families with guidance and access to resources.

Essential Duties and Responsibilities:

- Assist students with completing college, job, apprenticeship, and financial aid applications (e.g., FAFSA).
- Support the planning, promotion, and implementation of college and career readiness events such as college visits, career fairs, FAFSA nights, and workshops.
- Support the planning, coordination, and execution of student job shadow placements during Junior year by collaborating with local businesses, aligning opportunities with student career interests
- Maintain and update college and career center materials and bulletin boards.
- Monitor student progress in college and career readiness platforms (ex Naviance, Common App, etc)
- Assist with scheduling and coordinating visits from college reps, career speakers, and recruiters.
- Provide one-on-one and small group support for students exploring career interests and planning next steps.
- Maintain records of student activities, applications, scholarships, and other documentation related to postsecondary planning.
- Collaborate with school counselors, administrators, and community partners to expand access to college and career opportunities.
- Assist with resume writing, job interview preparation, and soft skill development.
- Support seniors in staying on track to meet graduation and postsecondary planning milestones.
- Perform other related duties as assigned by the school counselor or administrator.