



### Instructions:

Please use the following spaces to take notes on the performances and to assist you in your scoring. **Students in attorney roles** should be judged on the basis of their knowledge of the law, court procedure, and grasp of the case. In addition, consider their organization, poise, clarity, and ability to focus your interest. **Students in witness roles** should be judged on the basis of their convincing portrayal of their characters, including consistency with facts in the affidavit, poise, clarity, and ability to focus your interest. Students will be seeing these notes. Your comments are an important learning tool for the students, and we appreciate your efforts to provide them with feedback.

<u>ATTORNEYS</u>	<u>WITNESSES</u>
<ul style="list-style-type: none"> <li>• Made timely objections and avoided specious objections</li> <li>• Demonstrated understanding of legal procedure/reasoning, could "think on feet"</li> <li>• Direct examination was well-structured, coherent</li> <li>• Controlled witness on cross-examination</li> <li>• Articulate and professional in presentation, with minimal use of notes</li> <li>• Impeached witnesses to delineate discrepancies between testimony and affidavit</li> <li>• Opening statement established theory of the case</li> <li>• Closing argument addressed strengths of own case, weaknesses of opponents' case</li> <li>• Worked well with other team members</li> <li>• Displayed appropriate decorum to team members, judges, and opposing team throughout the round</li> <li>• Spoke loudly and clearly enough to be heard, understood</li> </ul>	<ul style="list-style-type: none"> <li>• Maintained portrayal of character throughout trial, even when not on stand, without relying on notes</li> <li>• Showed emotion appropriate to role</li> <li>• Avoided impeachment</li> <li>• Gave responses that helped team, without inventing material facts on direct examination</li> <li>• Responded well to unanticipated questions on cross examination</li> <li>• Knew part cold, believable performance</li> <li>• Maintained poise during cross examination, did not become inappropriately flustered or uncertain</li> <li>• Worked well with other team members</li> <li>• Displayed appropriate decorum to team members, judges, and opposing team throughout the round</li> <li>• Spoke loudly and clearly enough to be heard, understood</li> </ul>

### The 2025 DHS Mock Trial Team:

- **Prosecution Attorneys:** Luke Camara, Tianna Douglas, McKeon Gray
- **Prosecution Witnesses:** Jayden Cooper, Ashlyn Kish, Roujda Mekael
- **Defense Attorneys:** Jake Lebel, Nedaat Masiat, Souzveen Mekael
- **Defense Witnesses:** Hailey Cartagena, Brooklyn Fernandez, Vincent Nuzzo
- **Timekeepers:** Yssabella Derby, Joseph Young

Coach: Attorney *Everett G. Sussman*

Teacher: *Mr. Spenser Butterworth*

Case Materials & Resources: [Click Here](#)

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## Mock Trial Team Competes in Bridgeport Superior Court



On Friday, December 12th, students from the *U.S. Government: Legal System* course stepped out of the classroom and into a real courtroom as they participated in Connecticut's Mock Trial competition at Bridgeport Superior Court. The team competed against Fairfield Ludlowe and Weston High School and had the unique opportunity to apply their learning in a formal, legal environment.

This year's high school Mock Trial case, **State of Connecticut v. Nic/Niki VanSteenburg**, centers on the tragic and far-reaching impact of the opioid crisis. To prepare, Mr. Butterworth's students worked closely with Attorney Everett Sussman, who volunteered his time as a legal coach and mentor. Attorney Sussman guided students through courtroom procedures, helped them understand the nuances of the case, and supported the development of strong, evidence-based arguments.

Through extensive preparation, students developed an in-depth understanding of the case, analyzing witness statements, the crime scene investigation report, and physical evidence gathered from the scene. Working from both the prosecution and defense perspectives, students applied their knowledge to build compelling arguments and respond thoughtfully in real time. Our student attorneys delivered opening and closing statements, cross-examined witnesses, and made objections. This hands-on experience strengthened their critical thinking, public speaking, and collaboration skills, which are key competencies for success in both academic and career pursuits.

Each year, more than 600 students from across Connecticut participate in Mock Trial events held in state and federal courtrooms. Sponsored by the Connecticut Bar Association's Civics Education Committee, the program gives students an exciting, authentic look at the legal system and the responsibilities of attorneys, witnesses, and courtroom personnel.

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# 2025-2026 High School Mock Trial Case\*

*State of Connecticut*

v.

*Nic/Niki VanSteenburg*

Mock Trial Committee

**Hon. Joyce Krutick Craig**  
**Attorney Jeanine Dumont**

**Hon. Hope C. Seeley**  
**Attorney Jonathan Weiner**  
**Attorney Mark K. Youssef**

**Final Version: November 18, 2025**

\*This case originated from the State of New Mexico's Center for Civic Values and was used as the 2024 New Mexico High School Mock Trial Competition case. The CBA's Mock Trial Committee is grateful to the Center for Civic Values for granting us permission to use the case. The Mock Trial Committee adapted the case to Connecticut and made changes to the content contained in the case problem used in the prior competition in New Mexico.

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## Message from the Mock Trial Committee

The Connecticut High School Mock Trial Competition is, first and foremost, an educational program designed to encourage a deeper understanding and appreciation of the American legal system by providing students with an opportunity to participate actively in the legal process. Mock trials help students gain appreciation for the rule of law, legal issues and courtroom procedure. Moreover, while obtaining this knowledge, students develop oral advocacy skills, including proficiency in asking questions, listening, reasoning and thinking on their feet. Additional objectives include providing an opportunity to compete in an academic setting while promoting effective communication and cooperation between team members.

Equally important, is that participation in mock trial will teach the students professionalism. Students learn ethics, civility and how to be ardent, but courteous advocates for their clients. Good sportsmanship and respect for all participants are central to the competition. We thank the teachers, coaches, advisors and judges, not only for the skills that they teach, but for the example of professionalism and good sportsmanship that they model for the students throughout the tournament. The reality of the adversary system is that one party wins and the other loses, and therefore, participants need to be prepared to accept defeat and success with dignity and restraint.

We also thank the hundreds of volunteers from Connecticut's bar and bench who annually give their valuable time as coaches and judges throughout the mock trial season. Without their assistance, this competition would not be the tremendous success that it is each year. Finally, we give our special thanks to the students who devote their time and energy preparing for the tournament. Every year, we are amazed at the level of skill and talent the students bring to the courtroom.

This year's case, *State of Connecticut v. Nic/Niki VanSteenburg*, brings us to the fictitious community of Casa Amor Island, which is a section of New Haven, to learn about the dangers of opioid use. That community, which is connected to New Haven by a causeway, has a vibrant art and music scene, and we are sorry to tarnish it by having a death occur there. Casa Amor Island, although a fictitious place, is real to us. All characters in this case are fictitious and any similarity to any actual person is strictly coincidental.

This year's case highlights the devastating effects of the opioid crisis, both nationally and here in Connecticut. According to the Connecticut State Department of Public Health (DPH), "[t]he misuse of prescription medication and opioid-based drugs has increased significantly over the years to become a public health concern in Connecticut. This misuse or abuse includes taking these medications in higher doses than prescribed, for a purpose other than that for which it was prescribed, or



taking a medication that was prescribed for another person or obtained off the streets. Opioid overdose is often characterized by a decrease in breathing rate which if not quickly addressed leads to death." The DPH further reports that, "[i]n Connecticut, residents are more likely to die from unintentional drug overdose than a motor vehicle crash. The majority of these deaths are linked to overdose of illicit opioids."

There were 1,328 unintentional drug overdose deaths in Connecticut in 2023, 92% of which were caused by an opioid (including illicit and prescription opioids). According to Governor Ned Lamont, the state's efforts to expand access and availability of the life-saving medication naloxone, in addition to public education and harm reduction efforts, have been essential in addressing the opioid and overdose epidemic. Governor Ned Lamont announced earlier this year preliminary figures from the DPH showing a 26% decline in overdose deaths in 2024 compared to those in 2023.

In a press release issued by Governor Lamont's office in early 2025, he said: "Let there be no doubt, the opioid crisis remains a very serious public health issue. The 990 individuals we lost in 2024 to overdose is far too many of our family, friends, and loved ones to take a victory lap or celebrate when there is still so much more work to do. But, we can be heartened that the data is moving in the right direction, with three consecutive years of fewer deaths due to the robust efforts taken to saturate the state with naloxone and train the community on its lifesaving administration, as well as enhance public awareness of the risks associated drugs like fentanyl. We are at a critical inflection point in this crisis and I have confidence that the investments being made by [the State of Connecticut] will continue to reduce deaths and provide a path to treatment and recovery supports."

For further information and additional resources about the misuse of prescription medication and opioid-based drugs, please visit the DPH's website ([Opioids and Drug Overdose Prevention Program](#)).

We wish you the best of luck in this year's competition!

CBA Civics Education Committee/Mock Trial Subcommittee

Hon. Joyce Krutick Craig  
Attorney Jeanine Dumont

Hon. Hope C. Seeley  
Attorney Jonathan Weiner  
Attorney Mark K. Youssef

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## Case Summary

This case involves an apparent accidental overdose involving an opioid. On July 5, 2024, Huda Mustiffa, a prominent accountant, was found unresponsive in her home. The responding officer quickly determined that she was deceased. Nic/Niki VanSteenburg is an accountant who hosts a large party for clients and their families every Fourth of July. Nic/Niki VanSteenburg is accused of providing Huda Mustiffa with drugs that caused Mustiffa's death, and VanSteenburg has been charged with manslaughter in the second degree.

### The witnesses for the State are:

- *Kenny/Keni Rodriguez*, the Deputy Medical Examiner who performed the autopsy on Huda Mustiffa and determined the cause and manner of Huda Mustiffa's death.
- *Kris Seeley*, a first responder to the scene of Huda Mustiffa's death, who investigated the circumstances surrounding Huda Mustiffa's death.
- *Emil/Amaya Espanol*, a small business owner and friend of both Nic/Niki VanSteenburg and Huda Mustiffa, who attended the party where Huda Mustiffa was last seen alive and saw interactions between Nic/Niki VanSteenburg and Huda Mustiffa.

### The witnesses for the Defense are:

- *Brian/Brianna Arenales*, a physician who has reviewed relevant documents in this case, disagrees with some of the methods used by Kenny/Keni Rodriguez, and believes Dr. Rodriguez did not test for important forensic evidence.
- *Taylor Williams*, a friend of Huda Mustiffa who attended Nic/Niki VanSteenburg's party on July 4, 2024, observed Nic/Niki VanSteenburg and Huda Mustiffa interacting at the party, and noticed pills scattered in Nic/Niki VanSteenburg's bathroom.
- *Nic/Niki VanSteenburg*, the defendant.

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## Pleadings

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### SUPERIOR COURT OF THE STATE OF CONNECTICUT

DOCKET NO.: NNH-CR-24-6008284S	SUPERIOR COURT
STATE OF CONNECTICUT	JUDICIAL DISTRICT OF NEW HAVEN
v.	
NIC/NIKI VANSTEENBURG	OCTOBER 15, 2024

### LONG FORM INFORMATION

Assistant State's Attorney Andy Cohen for the Judicial District of New Haven accuses **NIC/NIKI VANSTEENBURG** of **MANSLAUGHTER IN THE SECOND DEGREE** and charges that in the County of New Haven, at the City of New Haven, on or about the 4th day of July, 2024, at or near the area of Casa Amor Island within said City, NIC/NIKI VANSTEENBURG recklessly caused the death of HUDA MUSTIFFA by providing her with opioid-based narcotics, in violation of Connecticut General Statutes § 53a-56.

/s/ Andy Cohen  
Assistant State's Attorney

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DOCKET NO.: NNH-CR-24-6008284S	SUPERIOR COURT
STATE OF CONNECTICUT	JUDICIAL DISTRICT OF NEW HAVEN
v.	
NIC/NIKI VANSTEENBURG	SEPTEMBER 2, 2025

### Pretrial Order

This matter was heard by the Court upon the defendant's motion in limine to prevent the state from offering into evidence photographs taken of the decedent on July 5, 2024. The defendant seeks an order precluding photographs of the decedent's body from being admitted into evidence at trial. The defendant asserts that the photographs should be excluded from evidence under Rule 403 of the High School Mock Trial Rules of Evidence. Rule 403, in its entirety, states:

The court may exclude relevant evidence if its probative value is substantially outweighed by a danger of one or more of the following: unfair prejudice, confusing the issues, misleading the jury, undue delay, wasting time, or needlessly presenting cumulative evidence.

The defendant argues that the photographs are of limited probative value and whatever probative value they may have is substantially outweighed by the danger of unfair prejudice. The state argues that the photographs are important to show the manner of death and to corroborate and support of the testimony of witnesses, including the Deputy Medical Examiner and the police officer who was at the scene. Both sides agree that the photographs have some relevance to the case. The issue is whether they should nonetheless be excluded because the danger of unfair prejudice substantially outweighs the probative value.

In order to decide the legal issue presented, the Court must determine the probative value of the photographs and compare that value to the danger of unfair prejudice to the defendant if the jury sees the photographs. See *State v. Osbourne*, 162 Conn. App. 364, 373, 131 A.3d 277 (2016) ("[W]e adhere to the general rule that photographs which have a reasonable tendency to prove or disprove a material fact in issue or shed some light upon some material inquiry are not rendered inadmissible simply because they may be characterized as gruesome. . . . When, however, an initial determination is made by the trial court that such photographs may have the tendency to prejudice or inflame the jury, the admissibility of such evidence is dependent upon the trial court's determination as to whether their value as evidence outweighs their possible prejudicial effect"). Evidence that "has any tendency" to make any fact "more or less probable" than it would be without the evidence is relevant evidence and is considered to have probative value. See, e.g., *State v. Priloleau*, 235 Conn. 274, 305, 664 A.2d 743

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(1995). Relevant evidence is excludable only if it is "unfairly prejudicial." As our Supreme Court recently observed: "[R]elevant . . . evidence may be excluded by the trial court if the court determines that the prejudicial effect of the evidence outweighs its probative value. . . . Of course, [a]ll adverse evidence is damaging to one's case, but it is inadmissible only if it creates undue prejudice so that it threatens an injustice were it to be admitted. . . ."

In this case, the probative value of the photographs of the decedent is of limited value. The manner of death was an overdose of opioids, and the photographs add little value to establishing the manner of death. Moreover, the allegations in this case as to the defendant's actions leading to the decedent's death do not have a direct connection to anything shown in the photographs. A jury viewing the photographs, however, may find them disturbing and may feel compelled to reach a guilty verdict. There is a real danger of unfair prejudice to the defendant if the photographs are shown to the jury.

The Court finds, therefore, that the limited probative value of the photographs is substantially outweighed by the danger of unfair prejudice to the defendant. Accordingly, the defendant's motion in limine to exclude the photographs is granted. However, the State may present pictures of the crime scene that do not depict the decedent if those photographs meet the requirements of Rule 401 and other rules of evidence.

BY THE COURT:

/s/ Ian Sterling

Judge

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DOCKET NO.: NNH-CR-24-6008284S	SUPERIOR COURT
STATE OF CONNECTICUT	JUDICIAL DISTRICT OF NEW HAVEN
v.	
NIC/NIKI VANSTEENBURG	OCTOBER 15, 2025

### Stipulations

1. All documents, signatures, and exhibits, including pre-markings, included in the case materials are authentic and accurate in all respects; no objections to the authenticity of the documents will be entertained. The parties reserve the right to dispute any legal or factual conclusions based on these items and to make objections other than to authenticity.
2. Jurisdiction, venue, and chain of custody of the evidence are proper and may not be challenged.
3. Each witness was given an opportunity to update or amend his/her statement shortly before trial, and no changes were made. If asked, a witness must acknowledge signing the document(s) and must attest to the content of the documents(s) and the date(s) indicated thereon. All statements were notarized on the day which they were signed.
4. All evidence was constitutionally recovered and all statements were constitutionally obtained. No objection will be entertained to the constitutionality of any evidence, nor will any motions to suppress on constitutional grounds be permitted.
5. Defendant Nic/Niki VanSteenburg has waived her/his/their right against self-incrimination under the Fifth Amendment to the United States Constitution, and either party may refer to VanSteenburg's decision to testify in opening.
6. The drugs ingested by Huda Mustiffa were tested at and by the Connecticut State Forensic Laboratory. Any witness who has provided information in an affidavit about those test results may testify as to those test results.
7. The baggies and the pill bottle collected by Officer Kris Seeley were sent to the Connecticut State Forensic Laboratory for drug testing analysis. In both baggies, the pills were determined to be timed release 40 mg dose oxycodone. The pills in the pill bottle were found to be timed release 60 mg dose oxycodone and 5 mg dose acetaminophen. Acetaminophen commonly goes by the name of Tylenol. Any witness who has provided information in an affidavit about these test results may testify to those results.

8. Dr. Olandria is out of the country and is unavailable to testify at trial. The parties do not dispute what Dr. Olandria said to Officer Seeley.
9. Exhibit 5 is a true and correct copy of a message posted by Huda Mustiffa at 2:46 a.m. on July 5, 2024, to the public section of the defendant's Facebook "wall" where it could be seen by anyone viewing the defendant's Facebook page. Someone with control of the defendant's Facebook account deleted the message within three minutes of it being posted on the defendant's "wall."
10. Exhibit 5 and Exhibit 5A are the same document, except that certain information has been redacted from Exhibit 5A. A party may attempt to enter either Exhibit 5 or Exhibit 5A, or both, into evidence.
11. Oxycodone is a Schedule II controlled substance, and Percocet contains oxycodone. A person may have oxycodone or Percocet in their possession only when it has been obtained pursuant to a valid prescription of a licensed medical doctor or other person licensed or certified to prescribe and administer drugs that are subject to the Controlled Substances Act.
12. The baggies and the pill bottle collected by Officer Seeley were sent to the Connecticut State Forensic Laboratory for fingerprint testing analysis. The fingerprint analysis found no usable fingerprints on the baggies. Testing did find Huda Mustiffa's prints on the pill bottle, and no other usable fingerprints of anyone else on the bottle. Any witness who has provided information in an affidavit about these test results may testify to those results.

/s/ Andy Cohen  
Assistant State's Attorney

/s/ Ariana Maddox  
Defendant's Attorney

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## **Jury Instructions**

*At the conclusion of a jury trial, the judge will instruct the jury how to apply the law to the evidence. Hypothetically, if the judge in your mock trial case were to provide instructions to the jury, the judge would read these instructions to the jury and provide a copy to the jury for its use during deliberations.*

*[Please note: A copy of these instructions may not be used as an exhibit during the mock trial competition; however, students may use these concepts in fashioning their case and making arguments to the jury.]*

### **1. Role of Jury.**

Members of the jury, you have seen and heard all the evidence and the arguments of the lawyers. Now I will instruct you on the law.

You have two duties as a jury. Your first duty is to decide the facts from the evidence that you have heard and seen in court during this trial. That is your job and yours alone. I play no part in finding the facts. You should not take anything I may have said or done during the trial as indicating what I think of the evidence or what I think about what your verdict should be.

Your second duty is to apply the law that I give you to the facts. My role now is to explain to you the legal principles that must guide you in your decisions. You must follow my instructions carefully. Each of the instructions is important, and you must apply all of them. You must not substitute or follow your own notion or opinion about what the law is or ought to be. You must apply the law that I have given to you, whether you agree with it or not.

Whatever your verdict, it will have to be unanimous. All of you will have to agree on it or there will be no verdict. In the jury room you will discuss the case among yourselves, but ultimately each of you will have to make up his or her own mind. This is a responsibility that each of you has and that you cannot avoid.

Perform these duties fairly and impartially. Do not allow sympathy, prejudice, fear, or public opinion to influence you. You should also not be influenced by any person's race, color, religion, national ancestry, or gender.

### **2. Jury sole judge of facts; sympathy or prejudice not to influence verdict.**

You are the sole judges of the facts in this case. It is your duty to determine the facts from the evidence produced here in court. Your verdict should not be based on speculation, guess, or conjecture. Neither sympathy nor prejudice should influence



your verdict. You are to apply the law as stated in these instructions to the facts as you find them, and in this way decide the case.

Although the lawyers may have called your attention to certain facts or factual conclusions that they thought were important, what the lawyers said is not evidence and is not binding on you. It is your own recollection and interpretation of the evidence that controls your decision in this case.

Also, do not assume from anything I may have done or said during the trial that I have any opinion about any of the issues in this case or about what your verdict should be.

### **3. Presumption of innocence; reasonable doubt; burden of proof.**

The defendant, Nic/Niki VanSteenburg, pleaded not guilty to the offense charged. The Defendant is presumed to be innocent, and that presumption of innocence stays with Nic/Niki VanSteenburg unless and until the State has presented evidence that overcomes that presumption by convincing you that Nic/Niki VanSteenburg is guilty of the offense charged beyond a reasonable doubt. The presumption of innocence requires that you find Nic/Niki VanSteenburg not guilty, unless you are satisfied that the State has proved guilt beyond a reasonable doubt.

The presumption of innocence means that Nic/Niki VanSteenburg has no burden or obligation to present any evidence at all or to prove that they are not guilty. The burden or obligation of proof is on the State to prove that Nic/Niki VanSteenburg is guilty, and this burden stays with the State throughout the trial.

In order for you to find Nic/Niki VanSteenburg guilty of the offense charged, the State must prove each and every element of the offense charged beyond a reasonable doubt. A defendant may not be convicted based on suspicion or conjecture, but only on evidence proving guilt beyond a reasonable doubt.

The meaning of reasonable doubt can be arrived at by emphasizing the word reasonable. It is not a surmise, a guess or mere conjecture. It is not a doubt raised by anyone simply for the sake of raising a doubt. It is such a doubt as, in serious affairs that concern you, you would heed; that is, such a doubt as would cause reasonable men and women to hesitate to act upon it in matters of importance. It is not hesitation springing from any feelings of pity or sympathy for the accused or any other person who might be affected by your decision. It is, in other words, a real doubt, an honest doubt, a doubt that has its foundation in the evidence or lack of evidence. It is a doubt that is honestly entertained and is reasonable in light of the evidence after a fair comparison and careful examination of the entire evidence.

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Proof beyond a reasonable doubt does not mean proof beyond all doubt; the law does not require absolute certainty on the part of the jury before it returns a verdict of guilty. The law requires that, after hearing all the evidence, if there is something in the evidence or lack of evidence that leaves in your minds, as reasonable men and women, a reasonable doubt as to the guilt of the accused, then the accused must be given the benefit of that doubt and acquitted. Proof beyond a reasonable doubt is proof that precludes every reasonable hypothesis except guilt and is inconsistent with any other rational conclusion.

#### **4. Direct and Circumstantial Evidence**

There are two types of evidence. One is direct evidence, such as the testimony of an eyewitness, which directly proves a fact. The other is circumstantial evidence. Circumstantial evidence means evidence that proves a fact from which you may infer the existence of another fact.

As a general rule, the law makes no distinction between direct and circumstantial evidence, but simply requires that, before convicting a defendant, the jury be satisfied of the defendant's guilt beyond a reasonable doubt from all the evidence in the case.

#### **5. Credibility**

In deciding what the facts are, you must consider all the evidence. In doing this, you must decide which testimony to believe and which testimony not to believe. You may believe all, none or any part of any witness's testimony. In making that

decision, you may take into account a number of factors including the following: 1) was the witness able to see, or hear, or know the things about which that witness testified? 2) how well was the witness able to recall and describe those things? 3) what was the witness's manner while testifying? 4) did the witness have an interest in the outcome of this case or any bias or prejudice concerning any party or any matter involved in the case? 5) how reasonable was the witness's testimony considered in light of all the evidence in the case? and 6) was the witness's testimony contradicted by what that witness has said or done at another time, or by the testimony of other witnesses, or by other evidence?

If you think that a witness has deliberately testified falsely in some respect, you should carefully consider whether you should rely upon any of that witness's testimony. In deciding whether or not to believe a witness, keep in mind that people sometimes forget things. You need to consider, therefore, whether a contradiction is an innocent lapse of memory or an intentional falsehood, and that may depend on whether the contradiction has to do with an important fact or with only a small detail. These are some of the factors you may consider in deciding whether to

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believe testimony. The weight of the evidence presented does not depend on the number of witnesses. It is the quality of the evidence, not the quantity of the evidence, that you must consider.

## **6. Defendant's Testimony**

In this case, the defendant testified. An accused person, having testified, stands before you just like any other witness. (He/she) is entitled to the same considerations and must have (his/her) testimony tested and measured by you by the same factors and standards as you would judge the testimony of any other witness. You have no right to disregard the defendant's testimony or to disbelieve the defendant's testimony merely because (he/she) is accused of a crime. Consider my earlier instructions on the general subject matter of credibility and apply them to the defendant's testimony.

## **7. Expert Testimony**

In this case certain witnesses have taken the stand, given their qualifications and testified as expert witnesses. A person is qualified to testify as an expert if he or she has special knowledge, skill, experience, training or education sufficient to qualify him or her as an expert on the subject to which the testimony relates. An expert is permitted not only to testify to facts that he or she personally observed but also to state an opinion about certain circumstances. This is allowed because an expert, from experience, research and study, generally has a particular knowledge of the subject of the inquiry and is more capable than a lay person of drawing conclusions from facts and basing an opinion upon them.

Allowing someone to give expert testimony is in no way an endorsement by the court of the testimony or the credentials of the witness. Such testimony is presented to you to assist you in your deliberations. No such testimony is binding upon you, and you may disregard the testimony either in whole or in part. It is for you to consider the testimony with the other circumstances in the case, and, using your best judgment, determine whether you will give any weight to it, and, if so, what weight you will give to it. The testimony is entitled to such weight as you find the expert's qualifications in his or her field entitle it to receive, and it must be considered by you, but it is not controlling upon your judgment. You are also to consider his or her general credibility in accordance with the instruction on credibility applicable to all witnesses.

## **8. Testimony of Police Officials**

A police officer testified in this case. You must determine the credibility of a police officer in the same way and by the same standards as you would evaluate the testimony of any other witness. The testimony of a police officer is entitled to no

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special or exclusive weight merely because it comes from a police officer. You should recall (his/her/their) demeanor on the stand and manner of testifying, and weigh and balance it just as carefully as you would the testimony of any other witness. You should neither believe nor disbelieve the testimony of a police officer just because (he/she/they) is/are a police officer.

## **9. Nature of the Information**

As you know the Defendant, Nic/Niki VanSteenburg, is charged in the information with violation of state law, specifically manslaughter in the second degree. The information is just the formal way of specifying the exact crime the defendant is accused of committing. As the information is simply a description of the charge against the defendant, it is an accusation only. The information is not evidence of anything, and you should not give any weight to the fact that Nic/Niki VanSteenburg has been charged in making your decision.

### **Manslaughter in the second degree**

The defendant is charged with manslaughter in the second degree. The statute defining this offense reads in pertinent part as follows: a person is guilty of manslaughter in the second degree when (he/she/they) recklessly causes the death of another person. For you to find the defendant guilty of this charge, the state must prove the following elements beyond a reasonable doubt:

#### **Element 1—Caused death**

The first element is that the state must prove beyond a reasonable doubt is that the defendant caused the death of Huda Mustiffa. This means that the defendant's conduct was the proximate cause of the decedent's death. You must find it proved beyond a reasonable doubt that Huda Mustiffa died as a result of the actions of the defendant.

Proximate cause does not necessarily mean the last act or cause, or the act in point of time nearest to the death of Huda Mustiffa. The concept of proximate cause incorporates the principle that an accused may be charged with a criminal offense even though (his/her/their) acts were not the immediate cause of the death. An act is a proximate cause of the death when it substantially and materially contributes, to the death. It is a cause without which the death would not have occurred. It is a predominating cause, a substantial factor from which the death follows as a natural, direct and immediate consequence. It does not matter whether the particular kind of harm that results from the defendant's act be intended by the defendant.

The fact that other causes contribute to the death does not relieve the Defendant of criminal liability. However, the Defendant is not criminally liable if an "intervening

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cause” caused the death. The doctrine of intervening cause applies in a situation in which the defendant's conduct is a cause and factor of the death, that is Huda Mustiffa, would not have died but for the defendant's conduct, but nonetheless something else subsequently occurs – which may be an act of the decedent, the act of some other person, or some nonhuman force – that does more than supply a concurring or contributing cause of the injury. An intervening cause is unforeseeable and sufficiently powerful in its effect that it serves to relieve the defendant of criminal responsibility for his/her/their conduct. In such a case, the defendant's conduct is not the proximate cause of the decedent's death. An “intervening cause” is a cause that comes after the defendant's acts, alters the natural sequence of events, and produces a result that would not otherwise have occurred.

## **Element 2—Recklessness**

The second element is that the defendant's actions that resulted in the death of Huda Mustiffa were reckless. A person acts “recklessly” with respect to a result or circumstances when (he/she/they) is aware of and consciously disregards a substantial and unjustifiable risk that such result will occur or that such circumstances exist.

A person acts “recklessly” with respect to a result or to a circumstance when the defendant is aware of and consciously disregards a substantial and unjustifiable risk that such result will occur or that such circumstance exists. The risk must be of such nature and degree that disregarding it constitutes a gross deviation from the standard of conduct that a reasonable person would observe in the situation. A gross deviation is a great or substantial deviation, not just a slight or moderate deviation. There must be a great or substantial difference between, on the one hand, the defendant's conduct in disregarding a substantial and unjustifiable risk, and, on the other hand, what a reasonable person would have done under the circumstances. Whether a risk is substantial and unjustifiable is a question of fact for you to determine under all of the circumstances.

## **Conclusion**

In summary, the state must prove beyond a reasonable doubt that 1) the defendant caused the death of Huda Mustiffa, and 2) the defendant's actions that resulted in the death were reckless. If you unanimously find that the state has proved beyond a reasonable doubt each of the elements of the crime of manslaughter in the second degree, then you shall find the defendant guilty. On the other hand, if you unanimously find that the state has failed to prove beyond a reasonable doubt any of the elements, you shall then find the defendant not guilty.

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## **List of Witnesses**

The State (prosecution) and the Defendant must call each of their respective witnesses.

### **For the State of Connecticut:**

- **Kenny/Keni Rodriguez:** Deputy Medical Examiner who performed the autopsy on Huda Mustiffa and determined the cause and manner of Huda Mustiffa's death
- **Kris Seeley:** a first responder to the scene of Huda Mustiffa's death
- **Emil/Amaya Espanol:** a small business owner and friend of both Nic/Niki VanSteenburg and Huda Mustiffa

### **For the Defendant, Nic/Niki VanSteenburg:**

- **Nic/Niki VanSteenburg:** The defendant
- **Brian/Brianna Arenales:** a physician
- **Taylor Williams:** a friend of Huda Mustiffa who attended Nic/Niki VanSteenburg's party on July 4, 2024

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## Pronunciation Guide

- acetaminophen (uh ·see· tuh **mi** nuh fn)
- asphyxiation (uhs fik ·see ·**ay** ·shn)
- oxycodone (aak-see-**kow**-down)
- pulmonary edema (**puhl** muh neh ree uh ·**dee** muh)
- Percocet (**purr** kuh ·suht)
- rigor mortis (**ri** ·gr **mor** tuhs)

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## WITNESS STATEMENTS

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## Statement of Kenny/Keni Rodriguez, M.D.

1 My name is Kenny/Keni Rodriguez. I have served as a deputy medical examiner for  
2 eight years for the State of Connecticut. My work is in forensic pathology, the  
3 investigation into cause(s) of death. Under Connecticut law, the State Medical  
4 Examiner appoints deputy medical examiners, like me, to investigate human  
5 deaths. We must conduct a preliminary investigation and, if necessary, perform  
6 an autopsy, which is an intrusive examination of the body. Not every case will result  
7 in an autopsy. However, where it is unclear how a death occurred, or if there is  
8 evidence that a death was not by natural causes, then we will almost always  
9 perform an autopsy, barring an appropriate objection from the family.

10  
11 Most people are familiar with the basic idea of an autopsy because they are depicted  
12 in crime TV shows. During an autopsy, we make incisions into a body to open up its  
13 cavities, remove organs, and conduct a comprehensive study of the body for  
14 evidence of injuries, health problems and potential causes of death. What the TV  
15 shows don't usually show are all the work we do to analyze the evidence after an  
16 autopsy. Taking measurements, testing samples, and evaluating peer reviewed  
17 research are important parts of the procedure. Also important is the  
18 documentation we do. We take meticulous notes and photographs of everything in  
19 a case, and we write detailed reports relating to our investigation.

20  
21 Some jurisdictions use coroners; others use medical examiners. There is a significant  
22 difference between the two types of jobs. Only medical examiners are required to be  
23 medical doctors with board certification in forensic pathology, which takes a long  
24 time and a lot of medical training, totaling approximately thirteen years of higher  
25 education. I first earned my Bachelor of Science degree from UCONN and then I  
26 obtained my medical degree at the UCONN School of Medicine in 2011, and  
27 subsequently completed a four-year residency in pathology at Hartford Hospital in  
28 2015, followed by a one-year fellowship in Forensic Pathology in 2016, after  
29 which I was hired as a deputy medical examiner in the Office of the Medical  
30 Examiner for the State of Connecticut.

31  
32 I have performed more than one thousand autopsies. However, you may be surprised  
33 to know that the vast majority of autopsies we conduct are not for criminal homicides.  
34 Most people die from natural causes, which includes death from medical problems  
35 they were experiencing that came about due to genetics, age or illness.  
36 Unfortunately, there are also many deaths we investigate that fall in-between,  
37 where a death is self-inflicted. Suicides and accidental deaths are issues I  
38 have investigated many times.

39  
40 You may have heard of the opioid crisis. Since the early 2010s, the United States  
41 has experienced mounting numbers of deaths from opioid drug overdoses. There  
42 were 1,328 unintentional drug overdose deaths in Connecticut in 2023, of which  
43 92% of the unintentional overdose deaths were caused by an opioid (including illicit

and prescription opioids). Hospitals and Medical Examiner offices are on the front line of this crisis. In the last five years, I have done hundreds of autopsies on people from all walks of life who have died from opioid overdoses. It has become so common now that we can often recognize the signs of an opioid overdose immediately, long before we conduct the autopsy, which more or less confirms what we already strongly suspect.

Unfortunately, the misuse of prescription medication and opioid-based drugs has increased significantly over the years to become a public health concern in Connecticut. This misuse includes taking these medications in higher doses than prescribed, for a purpose other than that for which it was prescribed, or taking a medication that was prescribed for another person or obtained off the streets. Opioids are powerful, highly addictive drugs intended to relieve pain. They bind to the opioid receptors in the central nervous system, thereby blocking pain signals to the brain. An unintended effect is that they also bind with receptors that control your alertness, causing a depressant effect. When too many opioids block these receptors, a person becomes sleepy.

Opioids also cause the unintended effect of shutting down the brain's control of the respiratory system. With too many opioids, the lungs will stop receiving signals to function, and the person will die from asphyxiation. By this point, the person has already been rendered unconscious from the depressant effect and is unaware that they are no longer attempting to breathe.

In the early 2000s, pharmaceutical companies began making prescription variants of these drugs available in high numbers. Patients were given large amounts of opioids for pain relief. Many people began overdosing on their prescribed medications. Many others became so addicted that they exhausted legal sources of opioids and turned to drugs on the street or black market. We are still dealing with a massive number of addicts and overdose-related deaths from the opioid crisis. At the time of writing this report in summer of 2024, I have already performed 49 opioid overdose autopsies this year.

My office's involvement in the death of Huda Mustiffa began on July 5, 2024, the day Ms. Mustiffa was discovered by police deceased in her home. Within minutes of the body's discovery, my office was called. This is common in overdose deaths. Sometimes, as in this case, it is so obvious that the person is deceased that we will be called at the same time as EMS.

I was not present at this point, but as you may know from other witnesses' testimony, the police purportedly found Ms. Mustiffa, a middle-aged female, lying down on a living room couch, fully clothed and face-up, with the tell-tale sign of opioid overdose—a cone of white foam that had bubbled out of the mouth and collected on the face. Graphic pictures taken at the scene confirm these facts. EMS pronounced the female deceased upon the arrival of our death investigation team.

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89  
90 According to the pictures and reports of the police, there were open and mostly  
91 empty bottles of alcohol located on a coffee table, as well as a plastic sandwich  
92 baggie with multiple 40 mg oxycodone pills inside. Additionally, a pill bottle  
93 with multiple 60 mg oxycodone + 5 mg acetaminophen pills (suspected Percocet)  
94 were located upstairs in the decedent's bathroom. It is noteworthy that 40 to 60 mg  
95 doses of oxycodone are typically only designed for timed release, and they should not  
96 be prescribed to someone unless they have prior tolerance to opioids or are  
97 experiencing very severe pain.

98  
99 Pictures of items found in the house have been included as Exhibits 7 through 10. An  
100 investigation could find no sign of a struggle, and no other potential occupants of  
101 the home or witnesses of the death could be found.

102  
103 Because the death did not appear to be the result of natural causes, our office was  
104 required to conduct an autopsy. The body was transported to the Office of the  
105 Medical Examiner, where it stayed in cold storage until July 6, 2024. That  
106 morning, I led the autopsy.

107  
108 Most of my findings are contained in Exhibit 6, the autopsy report I completed  
109 in this case. However, I can summarize the salient points of that report here.

110  
111 The autopsy began with an examination of the body for exterior characteristics. We  
112 looked at the skin, face, and other outside areas for evidence of injuries or health  
113 problems. We also evaluated rigor mortis and livor mortis.

114  
115 Rigor mortis is the rigidity of limbs following a death; the muscles will lock up a few  
116 hours after death (the exact time varies, usually dependent on temperature). We  
117 noted moderate rigor mortis in the arms, legs and neck. We also noted livor  
118 mortis, which is a collecting and congealing of blood inside the body after the heart  
119 stops pumping. The blood will pool and congeal where gravity causes it to travel after  
120 death, creating large bruising patterns under the skin that are visible just by looking  
121 at the body without clothes. There was livor mortis in the posterior of the body,  
122 mostly in the legs and on the backside area, meaning either immediately or shortly  
123 after the death, the body had come to rest on its back and the blood pooled towards  
124 the back, consistent with how the body was found on the couch.

125  
126 Aside from the cone of foam on the face, we did not note any evidence of injuries or  
127 other illnesses on the outside of the body. The cone of bubbled foam was the key to  
128 our finding. When an opioid overdose occurs, the lungs stop working, the body dies,  
129 and the lungs gather fluid, called pulmonary edema, which eventually overflows  
130 into the trachea, the windpipe, and out of the mouth or nose. Here, it passed  
131 through the nostrils because the mouth was closed.

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The next step we did was an evaluation of the inside of the body. All of the bodily organs, including the brain, were removed, examined, and weighed. We also took fluid samples from organs when it was relevant. The weights of the different organs are noted in my autopsy report, but I do want to bring attention to a few pieces of data. First, the lungs were both wet and heavy—about twice as heavy as usual. A normal healthy right lung weighs about 450 grams and a normal left lung weighs about 400 grams. This was a strong sign of opioid overdose, because of the fluid buildup that had occurred. We also found a full bladder, which was at capacity at about 250 milliliters. These were both strong indicators of an opioid overdose-caused death.

There were signs of other medical issues in this body. The heart was enlarged and weighed 520 grams; in contrast, a normal heart weighs 475 grams. The left ventricle of the heart, which is a chamber inside, was slightly thickened, at 1.7 cm thick (normal max is 1.5 cm). There were also changes to the kidneys, which combined with the heart condition, indicated hypertension (high blood pressure). A normal kidney is perfectly smooth outside; a hypertension kidney has granular kidney texture like an NFL football, from scarring of the tissues that respond to the high blood pressure.

The body was slightly overweight. There was a history in medical records we obtained showing high blood sugar. According to medical records, Ms. Mustiffa had recently started oral medication to try to control her diabetes. We believed she had early stages of Type II diabetes and was overweight. None of these symptoms, however, were indicative of the cause of death.

We acquired and tested blood from the femoral artery in the left leg. The femoral artery is the most reliable location in the body to take samples of blood that could contain opioids. Alcohol tends to be consistent through most blood in a body after death, but opioids will collect unpredictably in certain organs. Arteries serve as more even and reliable sources of blood. The femoral blood tested positive for alcohol, oxycodone, and acetaminophen.

When our preliminary, in-office blood tests are positive for the presence of a drug in more than trace amounts, we will send samples of the blood out to the Connecticut State Forensic Laboratory to do more detailed testing. We sent samples of the blood in this case, and asked for specific levels to be measured for alcohol and oxycodone. We did not request specific levels of acetaminophen because the preliminary in-office test results only showed trace amounts.

The Toxicology Laboratory testing of the blood showed an alcohol concentration of 0.09 grams per decaliter of blood, which is slightly above the level at which it becomes illegal to drive a car in Connecticut, 0.08. This is not a lethal amount of alcohol for the vast majority of humans, and particularly not lethal for people who drink regularly. However, there was also a concentration of oxycodone, 0.4

milligrams per liter of blood. This can be a lethal amount of an opioid in a human, even someone who has built some tolerance through repeated consumption. It is more likely to be lethal when combined with alcohol, which exacerbates the symptoms of opioid overdose.

Additionally, there were trace amounts of acetaminophen, the drug found in Tylenol as well as Percocet, which is a brand name prescription drug that combines oxycodone with acetaminophen. However, the levels of acetaminophen only came in at trace amounts from our preliminary tests, so we did not request more precise numbers from the Forensic Laboratory. The pills with acetaminophen, found upstairs in the decedent's bathroom, contained 5 mg of acetaminophen. We expect more than trace amounts of this chemical to register on the preliminary toxicology screen testing when 5 mg of the drug has been consumed within 24 hours of death. We also did not note liver damage that would be expected from acetaminophen abuse or overdose.

Where the different drugs came from was a matter of evidence found in the house, the pictures, and other exhibits. There were beer bottles found on the coffee table, about five, and they were mostly empty. This indicated they had been consumed. Notably, there was a baggie with pills on the coffee table as well, and it was open for easy access. These pills tested positive for the chemical oxycodone. Additionally, there was an unlabeled pill bottle found in the upstairs master bathroom, which had pills that tested positive for oxycodone and acetaminophen. Given the lack of Percocet found downstairs near the body, it was inconclusive whether Ms. Mustiffa had consumed any of this drug found in the bathroom near the time of her death.

Ms. Mustiffa's stomach contained only light-tan fluid. Although this makes it impossible to know exactly when she consumed the oxycodone found in her blood, it is not unusual. In suicide cases, there are often gobs of undigested oxycodone pills found in the stomach, because the user has taken an amount intentionally calculated to cause death. But here, the pills had been digested, indicating a small number had been taken. Only a few pills would be enough to cause the blood levels of oxycodone we found in this case.

We strive to make two determinations for a death, the cause and the manner. The cause is the physical mechanism(s) for how the person died. The manner is a more abstract, quasi-legal determination concerning why a person died. Sometimes a cause or manner of death will be inconclusive given the evidence. Here, we made both determinations to a reasonable degree of medical and scientific certainty.

I concluded the cause of Ms. Mustiffa's death was her consumption of oxycodone, possibly exacerbated by co-consumption of alcohol. I concluded that the manner of death was an accidental overdose. Again, given the lack of pills found in

the stomach, it did not seem likely Ms. Mustiffa had intentionally taken enough of the drug to cause death. There was also no suicide note located, and the body was not arranged in a way that indicated she had planned to die.

As far as the trace evidence of acetaminophen, that evidence was inconclusive. It was undetermined how much acetaminophen was in the body; only that it was a very trace amount, unlikely to have been from something that was recently consumed prior to death. Additionally, there was no liver damage associated with an overdose of acetaminophen, so we did not conclude it was a contributor to Ms. Mustiffa's death. Even if acetaminophen did contribute to the cause of death with the alcohol, it would not change my conclusion that oxycodone was the primary cause of death.

Kenny/Keni Rodriguez, M.D.

Signature

October 17, 2024

DATE

**RECEIVED**

By Marc J. Garofalo, MPA, MCC, MCTC at 4:33 pm, Jan 14, 2026



## Statement of Kris Seeley

1 My name is Kris Seeley, and I have been a police officer for the City of New Haven  
2 since 2018. I routinely patrol parts of New Haven, including Casa Amor Island, and  
3 I am dispatched in response to reports of various situations, from domestic  
4 disturbances to homicides. I grew up in New Haven, and I think I always wanted  
5 to work in law enforcement.

6  
7 I completed a two-year associate degree in criminology at the Gateway Community  
8 College and then I entered the Connecticut Law Enforcement Academy in 2005.  
9 During that time, I took law classes, skills courses and driving courses. When a  
10 dispatcher job opened in the New Haven Police Department, I was hired. I got to  
11 know a lot of first responders and paramedics and decided I would rather do that  
12 than be a cop. I trained as a First Responder and ultimately completed the  
13 paramedic course offered through Yale-New Haven Hospital in 2013. I am a  
14 certified Emergency Medical Technician.

15  
16 After completing my EMT training, I worked as a part-time dispatcher and on-call  
17 EMT. I found myself drawn back toward police work and was hired full time by  
18 the New Haven Police Department in 2018, while continuing to work part-time  
19 as an EMT. I maintain my EMT certification and my Peace Officer's License  
20 through regular mandatory classes. My classwork included Basic Crime Scene  
21 Processing and Basic Narcotics Investigation. The homes of Huda Mustiffa and  
22 Nic/Niki VanSteenburg are located in the Casa Amor Island section of New Haven.

23  
24 On July 5, 2024, at 11:43 a.m., I was working the day shift and was walking into  
25 Legal Grounds Coffee Shop when I was dispatched to investigate a report of an  
26 unresponsive 48-year-old person with an ambulance already dispatched. The New  
27 Haven Police Department responds to all ambulance calls, and a patrol officer often is  
28 the first person on the scene. I recognized the address as belonging to Huda Mustiffa.  
29 Ms. Mustiffa was a prominent accountant, served on the Chamber of Commerce and  
30 was well-known in the community. On the way to the scene, I became anxious  
31 because "unresponsive" usually translates to "found dead" and Huda Mustiffa  
32 dying would be a big deal in New Haven.

33  
34 Upon arrival, I was met at the door by Ms. Mustiffa's spouse, Zac. Zac Mustiffa  
35 said he had gone home to check on Huda when Huda didn't show up for work. He  
36 was weepy and kept repeating "I can't wake her up!" Zac brought me to the living  
37 room. At first glance, the room seemed normal. The room showed no signs of a  
38 struggle and there were empty beer bottles around the room. I recognized Huda  
39 lying on the couch, face up and fully clothed on the couch, but with a tell-tale sign of  
40 an opioid overdose, a cone of white, fine bubbly foam on the face.

41  
42 Huda was wearing jeans and a T-shirt, no shoes, one sock and would have appeared  
43 to the untrained eye to have simply fallen asleep. However, on closer look, she not

only displayed the foam cone, but was also ashen gray. I put latex gloves on my hands for evidence handling, and I reached to touch the body's neck/face. She was cold to the touch. I also detected the odor of beer near her. I immediately radioed in for assistance from EMS and the Medical Examiner, and I began my own personal attempts at resuscitation even though it was clear that she was deceased. I then took a few pictures with my police department-issued smartphone.

New Haven Police Department procedures require that First Responders attempt resuscitation. Even though I knew Ms. Mustiffa was dead, I went through the motions and waited for the ambulance crew. As soon as the ambulance crew came through the door, I began a survey of the scene.

On the coffee table in front of the body was a plastic sandwich baggie with what appeared to be over a dozen pills. These pills were tested later; the laboratory positively identified them as oxycodone tablets. I also noted that the baggie seemed to have some sort of tape with numbering on it. After the scene was completely photographed and documented, I flipped the baggie over so I could read it. The numbering written in marker on the label said "3689."

I also counted five beer bottles around the room, all opened and empty. I quickly scanned the surfaces and floor looking for any other signs of illicit narcotics use. There were none. However, under one of the beer bottles found at the scene of death, I found two documents that are apparently from a place called Wayfarer Recovery Residence. One of the documents is called "Exit Form," and the other is called "Critical Incident Form." I collected both documents and placed them into evidence.

I visited every room in the house and, for the most part, did not find anything of note. However, I did find more evidence in the deceased's upstairs master bathroom. On a wooden shelf above the toilet was a orange prescription bottle without a label, and the cap was off. There was one red pill on the shelf next to the prescription bottle and there were red pills inside that were later tested by the Connecticut State Forensic Laboratory and found to be Percocet, a type of oxycodone. I photographed the prescription bottle, pills and baggie where I found them, although I have reviewed Exhibit 8, and it looks like I put the cap back on the prescription bottle before I took the picture, although I don't remember doing so. I pulled an evidence baggie out of my cargo pants pocket, put on some gloves, and collected each piece of evidence. Later on, I then separately photographed the tablets.

The baggies were later sent to the Connecticut State Forensic Laboratory for fingerprint and drug testing analysis. First, they came back as oxycodone, in a dosage unit of 40 mg per pill. Second, I learned that there were no usable prints found on the baggie. That wasn't a huge surprise. Based on my training and experience, I know that identifiable fingerprints are often not found on surfaces, even if someone touched the surface. But it was worth trying to find fingerprints, even though the results didn't tell us anything.

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89  
90 In the orange pill bottle found upstairs were red tablets which I later identified as 60  
91 mg oxycodone and 5 mg acetaminophen, meaning they were likely Percocet. The  
92 State Forensic Laboratory later confirmed my pill identifications. The prescription  
93 was from Holcomb's Family Pharmacy in Boulder, Colorado. This struck me as  
94 odd, so I called the regional drug task force and asked what to make of this. They  
95 told me that addicts who doctor-shop often go to Colorado for prescriptions because  
96 the pharmacies are not tied in with the Connecticut opiate prescription database.  
97

98 Investigation quickly revealed that there had been a party at Nic/Niki  
99 VanSteenburg's house the night before the death, and there was some indication  
100 that painkillers had been discussed. After clearing the death scene, I went  
101 immediately to Nic/Niki VanSteenburg's house. VanSteenburg allowed me into the  
102 house and agreed I could search the house and their computer. I informed  
103 VanSteenburg that they could refuse my request and I would be happy to get a  
104 search warrant. Nik/Niki said: "I'm heartbroken about Huda. I want to do whatever  
105 I can to help" and invited me to do whatever you need to do." The search of the house  
106 revealed the following items of note:  
107

- 108 • There was a box of fresh, new sandwich baggies in Nic/Niki kitchen drawer  
109 that were the same shape, size, and type of baggie that were found on the  
110 coffee table in front of Huda Mustiffa's body.  
111
- 112 • A Google search had been done on "oxy overdose" on the defendant's  
113 computer within minutes of Zac calling 911. The search had been deleted in  
114 the last twenty minutes. Nik/Niki told me that Zac had called, distraught,  
115 and that he explained how he found Huda in the house.  
116
- 117 • There was evident activity on Nic/Niki's Facebook page. The postings were in  
118 the message section of the page. A subpoena of Facebook records revealed  
119 the message contents and its time of deletion. The message appears to be left  
120 by Huda Mustiffa in the early morning hours of July 5, 2024, apparently  
121 after receiving a gift from Nic/Niki. Mustiffa was not making much coherent  
122 sense in the message and appears to have been manic and likely intoxicated.  
123
- 124 • A strong box was found under Nic/Niki's bed in the master bedroom.  
125 Found inside was a sandwich baggie matching the sandwich baggie found at  
126 Mustiffa's home, with a similar scotch tape label and black marker numerals,  
127 this time for the number "52891." The baggie had a noticeably larger quantity  
128 of oxycodone tablets inside than the baggie found at Mustiffa's house, but  
129 forensic laboratory testing found that the pills were the same type and dose:  
130 40 mg. Also, in the strong box were two \$100 bills and some personal papers.  
131

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By Marc J. Garofalo, MPA, MCC, MCTC at 4:33 pm, Jan 14, 2026

As required by New Haven Police Department policy, I prepared a crime scene investigation report, which contains an explanation of some of my findings at the scene.

Later that day, I met with Huda Mustiffa's regular physician, Dr. H. C. Olandria in her office near the Legal Grounds Coffee shop in New Haven. Dr. Olandria had treated Mustiffa for various medical issues for several years by this point, and told me that Ms. Mustiffa had serious chronic back pain dating back to her military service. Mustiffa had once been addicted to narcotics in college, so Dr. Olandria purposefully kept her at a low oxycodone dosage. When I mentioned finding some 60 mg Percocet pills, Dr. Olandria stated that Ms. Mustiffa had been given a prescription for 60 mg Percocet several years ago following a car accident, but only a sufficient number for about six weeks. Dr. Olandria noted that some pain patients keep a few old, stronger pills "just in case" they have a bad day. Dr. Olandria repeatedly scolded Ms. Mustiffa about drinking alcohol when on pain meds, but Ms. Mustiffa would wave the doctor off, saying, "I know, I know—it's a killer combo!" Dr. Olandria added, "[t]he drinking didn't help her diabetes either."

Kris Seeley

Signature

DATE

October 17, 2024

**RECEIVED**

By Marc J. Garofalo, MPA, MCC, MCTC at 4:34 pm, Jan 14, 2026



## Statement of Emil/Amaya Espanol

1 My name is Emil/Amaya Espanol. I am thirty-five years old and I reside in New  
2 Haven County, Connecticut. I own and manage a local coffee shop, but I also own  
3 a bookstore here in New Haven. I received a Bachelor of Arts in Business  
4 Education, and a minor in Music from Connecticut College in New London,  
5 Connecticut.

6  
7 The job market wasn't great when I graduated, but I was able to start working for  
8 the original owner of the coffee shop when I graduated, and I managed to impress  
9 him with some business initiatives. We worked out an agreement to allow me to take  
10 over ownership of the business over several years. I am now the sole owner of the  
11 "Legal Grounds Coffee Shop." I also was able to convert the basement of the  
12 building into a separate business and started operating a bookstore about seven  
13 years ago. At this rate, things are going very well for me financially, and I should  
14 have all my student loans paid off in another twelve or thirteen years.

15  
16 The actual day-to-day work for both the coffee shop and bookstore is fairly similar.  
17 Most of what I do is try to keep up on the paperwork. I have to manage the  
18 schedules for all the baristas in the coffee shop and the clerks in the bookstore. I  
19 have to make sure to manage inventory for both. The coffee shop constantly needs  
20 new coffee and food every day, and we need to make sure we are keeping  
21 everything clean and getting rid of the old food. At least the inventory for the  
22 bookstore is not as immediate, but I still have to research the popular new topics,  
23 and look into the value of the occasional rare older book that comes in. On top of all  
24 that, we have to make sure all the books are balanced and everyone is going to get  
25 paid at the end of the month. I have an assistant manager for both businesses, but in  
26 order to make sure I'm taking home enough to pay the bills and student loans, I'm  
27 typically working about seventy hours a week between the two jobs.

28  
29 About nine years ago, I was working at the coffee shop, this was before we put in the  
30 bookstore, and I got involved with some of the local protestors. We were part of a  
31 local group for the Rally to Restore Sanity. During one of the protests, officers  
32 were going through and ticketing us for trespassing. I thought it would be funny  
33 to tell the officer my last name was JaNa. That got me charged with giving a false  
34 name to a police officer. Though I felt like it was a badge of honor at the time, I was  
35 convicted of a misdemeanor for providing a police officer with a false name and  
36 given a weekend of community service. Since then, I've stopped with the protests  
37 and started getting involved elsewhere.

38  
39 I've been involved with the local Chamber of Commerce for the past eight years.  
40 For the last five years I have served as a member of the Board of Directors. This is  
41 how I got to know Huda Mustiffa and Nic/Niki VanSteenburg. They are both a little  
42 older than I, and I think they decided to take me under their wings as a mentee. In

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the first few months of knowing them, they had started regularly taking me out to lunch and talking business. They always had great insight for me, from managing staff, to general business management. Both of them were previous Board members and they nominated me to join the Board. Although they were no longer on the Board, they still came out to a lot of the events.

Shortly after meeting them at the Chamber of Commerce, Huda and Nic/Niki would invite me to parties: they would call them “networking events,” although there wasn’t much networking being done. It was a large group of people, but it was pretty rare to see a new face. The events would generally be attended by local business owners and professionals in the community. The events would normally take place at someone’s house or cabin. Nic/Niki would generally host an event at his/her/their house, located on Casa Amor Island on the 4th of July, which was a perfect location for a summer party. Nic/Niki’s events would generally start out pretty quiet and tame in the early afternoon, just barbecuing whatever people brought. The events at Nic/Niki’s place were always BYOB, and it was unusual for people to get heavily intoxicated, although it did happen. It would probably look like a large diverse family reunion from an outsider’s perspective.

Later in the evening, most of the families would go home and it would be a smaller crowd. People would normally be hanging out in smaller groups of two and three, talking about how bad business is, or how their health is failing with their latest ache or pain, or the latest gossip or drama inside or outside the group. Nic/Niki always had a large number of health-related issues to complain about. Sometimes it was cholesterol, or heart disease. Sometimes Nic/Niki was waiting on a biopsy for yet another mole that might be skin cancer. But generally, there was a lot of talk about aches and pain. Nic/Niki seemed to have some pretty severe back pain from when s/he/they served in the military. Nic/Niki also had a really good doctor. Well, maybe the doctor wasn’t all that good, but it was a doctor who definitely prescribed a lot of pills. Nic/Niki wasn’t stingy with the pills either. I never saw Nic/Niki take any, but I definitely would see Nic/Niki share the pills when other friends would complain about aches or pains.

One year at Nic/Niki’s Fourth of July party, I was talking to another guest, and Nic/Niki was listening. I mentioned that I had spent the previous day carrying boxes of books up and down the steps for the bookstore, and that morning I could barely get out of bed due to my back. Later that evening, before I headed home, Nic/Niki pulled me aside and handed me a little baggie with about a dozen pills in it. Nic/Niki told me to take one before I went to bed, and one in the morning after I get to work until the pain went away. Nic/Niki told me not to drive for a few hours after taking them. I’ll admit, I took them, and I did as Nic/Niki suggested. The pain went away, but that didn’t make it okay. I’ve always regretted taking them. Who knows what could have happened?

87 Since that time, I've seen Nic/Niki handing out other baggies to guests at other  
88 events. I would normally see Nic/Niki pull someone aside and hand something to  
89 the other person. I never said anything, and I never heard anyone else say  
90 anything about it. I mean, Nic/Niki never asked for money. It wasn't like Nic/Niki  
91 was selling drugs. I never heard anyone asking Nic/Niki for drugs either—before  
92 July 4th, 2024, I mean. Nic/Niki was just trying to help other people out. But  
93 now, I certainly wish I had spoken up.

94  
95 I attended the party hosted by Nic/Niki on July 4th, 2024. I arrived early and  
96 brought some whole bean coffee samples received at the store earlier in the week. I  
97 brought the coffee beans in baggies because I didn't have enough of any other type  
98 of container. I also brought a case of hard cider. When I arrived, I opened one of  
99 the cans of cider and sat down to talk to Nic/Niki as they prepared the grill. I  
100 finished my first can about the same time that the first round of burgers was ready.  
101 So, I made some food and grabbed another can of cider and went and talked to a few  
102 of the other guests. There were a few families that I would see in the coffee shop a  
103 lot, so I sat with them. We were catching up on life and just making small talk while  
104 enjoying the nice day and the view of the water.

105  
106 A couple hours in, I had just opened my third can of hard cider. That was the first  
107 time I remember seeing Huda that day. I remember her having a drink, but I'm not  
108 sure what it was. She appeared to have jumped into a conversation and was  
109 starting to take over the discussion. She always has a big personality, but she was  
110 different—even more loud, almost to the point of being obnoxious. The discussion  
111 turned into her ranting about something—I just don't recall what she was ranting  
112 about. It was clear to everyone but Huda herself that she was making people feel  
113 uncomfortable. People started to disengage in the conversation and drift to other  
114 groups. Looking back on the interaction, I'm not sure what was up with her, but at  
115 the time I had thought that she was probably drunk.

116  
117 A few hours later, I think I was on my fourth—well maybe it was my fifth—  
118 drink, and Huda came over and joined in the conversation I was having with a  
119 few other guests. A few of the guests had kids looking at college applications and  
120 considering retaking the SATs and ACTs. I don't have any kids, so I wasn't really  
121 listening to the conversation. When Huda showed up, I got the feeling that she had  
122 already jumped into other conversations with the other guests, because the other  
123 guests peeled off pretty quick to join other conversations. This left me alone talking  
124 to her. She was complaining about her latest aches and pains. I can't remember  
125 specifically what it was. I tried to change the subject a few times, but she was  
126 focused on how much she hurt, and how much the doctors cost, and the problems  
127 with the healthcare system. She became tearful. Eventually, I told her that my drink  
128 was gone and I needed to go get another as a way of escaping the conversation. I  
129 liked Huda and I considered her to be a good friend. Looking back, I regret ignoring  
130 her and pushing her away. I certainly was not a good friend. I just thought she was  
131 drunk. I didn't know that was the last time I was going to talk to her.

I did see Huda later that night talking to Nic/Niki. This was after most of the families had left and it was getting pretty quiet, although music was still playing in the background. For some reason, I remember it was Bad Bunny. I had my back to them initially, but I could hear Huda going on very loudly about her pain. I heard her saying, "I know you have something, you always have something. Is it about the money? I can pay." At that point I turned around and saw that she was talking to Nic/Niki. Nic/Niki seemed to be slowly shaking his/her/their head; I wasn't sure what part of the conversation Nic/Niki was responding to. I remember Nic/Niki saying something like "Are you sure? Are you sure you think that's the best idea?" Then, Nic/Niki broke away to say goodbye to other guests.

A friend had agreed to give me a ride home, and I left about half an hour after that conversation. I was going to say goodbye to Nic/Niki but noticed that Huda and Nic/Niki were together. It looked like Nic/Niki handed something small to Huda, who then gave Nic/Niki a hug, and it looked like they had worked out whatever their issue was. I couldn't tell exactly what Nic/Niki handed to Huda, but it looked like a baggie. That said, I couldn't tell if it was a baggie that had some of the coffee beans I'd brought or if it contained something else. That was the last time I saw Huda alive. I was too buzzed to drive home legally by that point, so I called for an Uber. I stopped by early the next morning to pick up my car, but I didn't see Nic/Niki. That was the last time I was at Nic/Niki's place.

A few days later I learned of Huda's death from some other guests who stopped into the coffee shop. There was a funeral a few days later. I attended, as did Nic/Niki, but we didn't talk. Nobody really talked at the funeral. There were rumors that Nic/Niki had given Huda some pills that she had taken and then overdosed.

Emil/Amaya Espanol  
Signature

October 17, 2024  
DATE

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By Marc J. Garofalo, MPA, MCC, MCTC at 4:34 pm, Jan 14, 2026



## Statement of Brian/Brianna Arenales

1 My name is Brian/Brianna Arenales. I am 50 years old, and I live in  
2 Woodbridge, Connecticut. I work at Yale-New Haven Hospital as an addiction  
3 medicine physician. The type of work I do has never received as much attention as  
4 it has since the opioid epidemic began to get serious media attention.

5  
6 I attended Boston College, where I received a Bachelor of Science Degree, summa  
7 cum laude, in biology in 1995. I then attended Yale School of Medicine and  
8 graduated with honors in 1999. Following graduation from medical school, I  
9 completed a one-year internship in internal medicine/neurology/psychiatry at  
10 New York-Presbyterian Hospital through Columbia University, where I  
11 remained for my four-year residency program in adult neurology which I  
12 completed in 2004. My residency was an amazing experience. I learned that people  
13 who suffer from addiction come from every race, gender, socioeconomic status, and  
14 religion. After completing my residency, I became board certified in addiction  
15 medicine and then returned to New Haven where I was fortunate to have been  
16 chosen for the Yale Addiction Medicine Fellowship program. The fellowship program  
17 is part of Yale's Program in Addiction Medicine, which is a multidisciplinary program  
18 whose mission is to expand access to and improve the effectiveness of substance use  
19 disorders, prevention, treatment, and harm reduction services through its four key  
20 pillars of clinical practice, research, education and policy. As a clinical fellow, I  
21 rotated through a variety of inpatient and outpatient training experiences, including  
22 Yale New Haven Hospital, Fair Haven Community Health, the Connecticut VA  
23 Healthcare System and The APT Foundation. I was required to complete a scholarly  
24 project, which I did on the rising rate of drug addiction in certain professions, such as  
25 medical professionals, accountants and lawyers. I learned that it was common for  
26 professionals to share their prescription drugs with friends and colleagues, which—  
27 obviously—is extremely dangerous and has resulted in a marked increase in  
28 accidental overdose deaths.

29  
30 While I was in medical school, I started to realize the importance of treating  
31 addiction as an illness rather than a character flaw. I thought about my mother's  
32 behavior as I grew up. She was an alcoholic, and the negative effects of her  
33 addiction on my family became even more obvious to me. During my second year  
34 of medical school, just before our final exams for the spring semester, my brother  
35 passed away from an overdose of a variety of opiates. My brother was two years  
36 younger than me. Even though I continued to see him fairly often, I had no idea  
37 he was suffering from addiction. Outwardly, he was just as friendly and outgoing as  
38 he'd always been. After he passed away, I learned his story from friends who had  
39 used to be with him. The guilt they felt—and their seeming inability to get away  
40 from their own addictions despite my brother's death —gave me a new mission in  
41 life.  
42

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43 After I completed my fellowship in Addiction Medicine at Yale, I was hired by Yale-  
44 New Haven Hospital and I've worked there ever since. I've also done some  
45 consulting work at a local residential chemical dependency treatment facility.  
46

47 Because of the experience I had with my brother's overdose death, I've done a lot  
48 of studying—and even some publishing—on determining the cause and manner of  
49 death in opioid overdose cases. As this case exemplifies, determining which specific  
50 drug actually caused a person's death is often not nearly as clear as one might think.  
51

52 About three years ago, a personal-injury attorney who is a good friend of mine asked  
53 me to review some documents on behalf of her client. I agreed to look at the  
54 documents and found some serious issues with how her client had been treated at a  
55 Connecticut hospital. That experience made me realize that I enjoyed acting as an  
56 expert in court cases. It's really interesting, and of course, there's a little money to be  
57 made that allows me to make improvements to my house. Last year, I was able to  
58 install an in-ground pool. Before this case, I've been retained in five other cases.  
59 All five were civil cases where I was retained by the plaintiff. This is the first  
60 time I've been retained in a criminal case.  
61

62 Nic/Niki VanSteenburg's attorneys approached me and asked me to take a look at  
63 the case. I've reviewed the affidavit of Dr. Rodriguez, Dr. Rodriguez's autopsy report,  
64 and the affidavit of Kris Seeley. I'm charging my standard rate of \$650 an hour for  
65 my time spent prior to trial, and \$850 an hour for testimony. Before coming to trial  
66 to testify, I've spent 30 hours researching, reviewing documents, writing this  
67 affidavit, and preparing for testimony, for which I have already been compensated.  
68

69 One of the many sad realities of opioid addiction is that addicts often take more than  
70 one drug and get their drugs from more than one source, whether legitimate or  
71 illegitimate. That appears to be the case with Huda Mustiffa.  
72

73 According to the documents I reviewed, when Ms. Mustiffa was found deceased,  
74 a baggie containing pills was found on the coffee table in front of her. Lab tests  
75 confirmed that the pills remaining in the baggie were indeed oxycodone. I've  
76 reviewed documentation of the testing of the pills, and I have no reason to doubt the  
77 results.  
78

79 Ms. Mustiffa may indeed have ingested one or more of the oxycodone pills from the  
80 baggie found on the coffee table. But when you're trying to determine the cause of  
81 death in an apparent overdose, you have to examine all possibilities. Despite how it  
82 might look at first glance, it's far from clear that the oxycodone in the baggie found  
83 in front of Ms. Mustiffa actually caused her death. There are complicating factors.  
84

85 The first complicating factor is the fact that Ms. Mustiffa had been consuming  
86 alcohol. The first police officer at the scene smelled alcohol about her person, and the  
87 toxicology results showed that her blood-alcohol concentration was 0.09. Blood-

alcohol testing is very reliable, so I have little doubt that Ms. Mustiffa's blood-alcohol concentration was 0.09 at the time of her death.

The amount of alcohol found in Ms. Mustiffa's blood typically isn't enough to cause death, particularly in an adult. But alcohol is a depressant. And many studies have shown that alcohol can have an additive effect when taken with oxycodone. That means that the effects of alcohol and oxycodone, when taken together, can essentially amplify each other. Indeed, drinking even a moderate amount of alcohol and taking one oxycodone pill could cause a condition called respiratory depression. A person suffering from respiratory depression experiences shallow breathing or stops breathing altogether.

It's entirely possible that if Ms. Mustiffa hadn't been drinking, the oxycodone in her system would not have been fatal. On the basis of my review of the evidence, I can't rule out that alcohol consumption substantially contributed to her death.

In my opinion, however, there's an even more important question about the cause of Ms. Mustiffa's death that the Medical Examiner left unsolved. Preliminary testing showed the results of trace amounts of acetaminophen in Ms. Mustiffa's system. This might seem inconsequential. Acetaminophen, by itself, is commonly known by the brand name Tylenol. It's an over-the-counter painkiller. But the presence of both oxycodone and acetaminophen is very, very important.

Percocet is the brand name of a painkiller that contains both oxycodone and acetaminophen. The oxycontin pills found near Huda Mustiffa were not Percocet pills—they did not contain acetaminophen in addition to oxycontin. But, Officer Kris Seeley's affidavit notes that another prescription pill bottle was found in Ms. Mustiffa's medicine cabinet with the cap off. That bottle was not labeled, but the pills inside tested positive for both oxycodone and acetaminophen—that is, Percocet. It's entirely possible Ms. Mustiffa took a substantial amount of that Percocet, and that Percocet caused her death.

The Medical Examiner could have determined whether Huda Mustiffa's possible Percocet use caused her death. Pursuant to standard forensic practice, Dr. Rodriguez asked the Connecticut State Forensic Laboratory to quantitate the amount of oxycodone in Ms. Mustiffa's system. Quantitation is the process by which a lab determines the amount of a substance in a person's system.

Dr. Rodriguez did not ask the lab to quantitate the acetaminophen. This was a huge misstep. Knowing how much acetaminophen was present could have provided at least a rough estimate of how much Percocet, if any, Huda Mustiffa consumed before her death. Dr. Rodriguez's affidavit states that the Medical Examiner did not order quantitation of the acetaminophen because preliminary testing showed only a "trace amount." A trace amount is a very small amount, below some arbitrarily

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defined threshold. But preliminary tests are preliminary for a reason. They aren't nearly as reliable as the more refined testing that's available in the lab.

Preliminary tests are helpful to rule out the presence of a certain drug. If something isn't present at all, there's no point in trying to do additional testing for it. But if a drug is in a person's system, and there's any chance that it's significant to determining the cause of death, a medical examiner should order quantitation. Dr. Rodriguez didn't order quantitation of the acetaminophen, so we'll never know whether Percocet could have played a role in Huda Mustiffa's death. Now it's too late. When I asked Dr. Rodriguez's office about obtaining a sample for additional testing, I was told that there were no samples available.

I agree with Dr. Rodriguez's opinion that the manner of death was an accidental overdose. There is no evidence that Mustiffa died by the intentional act of another, by suicide, or of natural causes. I also agree with Dr. Rodriguez that the cause of death was consumption of oxycodone, with the consumption of alcohol being a substantial contributing factor. Unfortunately, Dr. Rodriguez doesn't really grapple with the question we can't answer—which oxycodone caused Ms. Mustiffa's death. I cannot state to a reasonable degree of medical certainty whether she died as a result of consuming the oxycodone in the baggie near her, the Percocet found in her medicine cabinet, or some combination of the two. The evidence simply doesn't tell us that, and I'm afraid we will never know. I just hope Nic/Niki VanSteenburg doesn't suffer as a result.

Brian/Brianna Arenales, M.D.

Signature

October 24, 2024

DATE

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By Marc J. Garofalo, MPA, MCC, MCTC at 4:34 pm, Jan 14, 2026



## Statement of Nic/Niki VanSteenburg

1 My Name is Nic/Niki VanSteenburg. I am forty-eight years old. I am an accountant  
2 at Kelce and Swift. I am a Certified Public Accountant and have an accounting  
3 degree from the University of Connecticut, where I graduated in 2002. I guess I  
4 have always worked with money. I joined the Army right out of high school and  
5 somehow ended up working in the finance office of the base. While I was in the  
6 Army, I got hurt pretty bad in a car crash. One of my friends was driving under the  
7 influence and we both got banged up pretty bad. We had been drinking all night,  
8 but I thought he was safe to drive. I knew I wasn't in any shape to drive. He ended  
9 up going to jail for a while for the accident. I have been on pretty significant pain  
10 medication and muscle relaxers for my back since that injury. The doctors say I  
11 have a thoracic spine injury and it's not going to get better, so my only option is to  
12 manage the pain with medication.

13  
14 I was a few years older than most of the other students at college, since I had spent  
15 four years in the Army. College is where I met Huda Mustiffa. Huda was always  
16 good at making friends. Before long, I was hanging out with her and a pretty big  
17 group of students on a regular basis. Since Huda and I were already twenty-two  
18 when we started college, her friends usually asked us to buy alcohol for them. I know  
19 it was illegal, but I liked being part of her circle of friends and it's not like I was  
20 selling drugs or anything. If I didn't buy it, someone would use a fake ID or  
21 have their older sibling do it. Plus, when I bought the alcohol, I made everyone at  
22 the party give me their car keys. I also cut people off if they looked too drunk. We  
23 probably had the safest parties at college, because of me. I can't drink alcohol  
24 because of the pain medication I take, so I usually drove people home from parties.

25  
26 I stayed close with Huda throughout college. We both took the same business  
27 and accounting courses and graduated together. We both studied for the CPA  
28 exam together and passed on the first try. Of course, by that time most of Huda's  
29 friends were over twenty-one and I didn't have to buy alcohol for them anymore. I  
30 still made them give me their car keys when we went partying though.

31  
32 Huda and I both got internships at Kelce & Swift right out of college. It was nice to  
33 start a career with a friend. We worked together for almost twenty years before  
34 she died. Unfortunately, she developed a little bit of a drug problem early in her  
35 career. She always liked to party, and accounting is a pretty stressful business.  
36 Sometimes, she would ask to "borrow" a muscle relaxer or painkiller after a long  
37 day at the office. Once or twice, years ago, I let her have a pill or two, but I always  
38 made her promise that she wouldn't drink or drive after she took it. Like I said,  
39 accounting is stressful, and Huda deserved to unwind. I found out later that she  
40 was doing more than taking an occasional pill. Maybe six years ago, she  
41 completed the Wayfarer rehabilitation program for opioid addiction.

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Huda and I really worked to grow the business together. That meant a lot of social gatherings with clients and potential clients. Along with the usual types of events—concerts, ball games, dinners, that kind of thing—I started hosting an annual Fourth of July party. It started as a social gathering with friends, but after a few years I started inviting clients too. Huda usually came to the party. It was like old times in college. She and I would make sure there was plenty of food and booze, most of which I was able to put on my expense report for work since it was a networking event.

Of course, I couldn't ask clients to give me their car keys, so I am pretty sure some people drove home when they shouldn't have. I sort of just stopped keeping track of how much people were drinking. I mean, at some point, we just have to trust adults to be adults, right?

After a few years, my Fourth of July parties became the centerpiece of my marketing efforts and the highlight of my summer. Huda and I recruited a lot of clients at those parties. Many of our clients came back year after year. They weren't all business though. At times the Fourth of July party was more of a social event with a little marketing mixed in; it all depended on who made it out to the house on any given night. Some of my fondest memories are from those parties and a lot of those clients have since become good friends.

Over years of talking, I learned that a few of the clients who came to my Fourth of July parties had chronic pain like mine. We compared notes on doctors, treatments, and medications. We talked about our medications outside the Fourth of July parties too. I gave some of these people a couple of my pills sometimes, just to try. These were responsible adults—some of whom I had known for years—so there wasn't any harm with giving a few pills, just to try. They gave me a couple of their pills to try too. It's not like we were trading drugs though. We were all responsible adults with serious pain conditions who were trying to help each other. When we got something new that worked for us, we gave it to our friends to see if it would help them manage their pain. Nothing really helped me though. I also made sure I was safe before taking anything I got from anyone who wasn't my doctor. I Googled drug interactions, overdose risks, and other safety risks before trying any pills that my friends gave me. I assume they did the same; it is the responsible thing to do before trying new drugs.

My back started to hurt more over the years too. I also developed a couple of other medical conditions as I got older. With all the different medications I was taking, I started keeping pills in numbered plastic baggies. It was just easier to organize the pills that way than try to keep the bottles straight. I put each bottle's pills in a different baggie to conserve space. To prove they were my pills, I kept the stamp of the bottle in marker on the baggie, just in case I was accused of hoarding pills that aren't mine. I thought that pharmacies would record the specific

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87 manufacturing stamp on every bottle, but I guess they don't. And, I threw out the  
88 bottles long ago, I can't show anyone that they came from my bottles of  
89 prescription medication. I kept the pill baggies in the medicine cabinet in my  
90 master bathroom.

91  
92 Huda always seemed interested in my conversations with our friends (and  
93 clients) about pain medication. Like I said, Huda went through rehab for opioid  
94 addiction years ago. She probably got a few pills from people she met at my Fourth  
95 of July parties over the years, but I never actually saw anything like that. After  
96 Huda went through rehab, she still hung around when we were talking about pain  
97 and pain management, but was more reserved and never asked anyone for pills.

98  
99 I hosted my usual party on July 4, 2024. Huda and her family came to the party. I  
100 guess that shows you how times have changed. When I first started hosting this  
101 party, no one had any kids and now most of the people who come bring their  
102 children for at least part of the day. As usual, some of my guests and I started  
103 talking about our chronic pain and the latest and greatest strategies for living  
104 with it. Huda was really weird about that conversation that night. What I mean is,  
105 she said that she had been in pain since she pulled her back doing yard work a few  
106 weeks prior. I don't remember Huda saying anything about her back hurting before  
107 July 4, 2024, but I do remember her complaining about an oxycodone prescription  
108 she got in 2021 for a torn ligament. She was in a lot of pain, but was worried that  
109 she'd get addicted again. She only complained about that the one time and I don't  
110 think that she had to take the oxycodone for very long that year.

111  
112 Anyway, on July 4, 2024, Huda was talking a lot about oxycodone. I heard her ask  
113 a few of my guests if they had ever taken oxycodone, if they liked how it affected  
114 them, and if they ever had any side effects with oxycodone. I had to tell Huda to  
115 knock it off at one point, after one of the guests complained. After all, we were all  
116 there to have fun and it was still, at least in part, a marketing event. I couldn't  
117 have her making anyone uncomfortable. She was drinking pretty hard that night,  
118 too. I remember it was a pretty hot day and most of my guests were drinking  
119 water instead of alcohol—not Huda though. She made at least three gin and tonics  
120 that day. I wouldn't say she was drunk. She was just having a good time. Her  
121 spouse Zac was driving home, so I wasn't too worried about her health or safety that  
122 night.

123  
124 At some point on July 4, Huda stopped me and asked me if I had any oxycodone.  
125 This struck me as really weird. She knew I took oxycodone for my back. She also  
126 had been so careful around that kind of medication since getting out of rehab. I  
127 reminded her about all her hard work in getting clean and how much she worried  
128 about the oxycodone prescription in 2021. She eventually stopped asking, but told  
129 me that she had been under a lot of pressure lately at work and was looking for  
130 anything to take the edge off, if just for one night. I think I might have told her to

have another drink or something, but I don't remember that. I remember being worried that she might be falling back into bad habits.

The party wrapped up around 11:00 that night. That is pretty common with my Fourth of July parties. We watch the fireworks around 10:00 and people start leaving shortly afterwards. Huda was one of the last people to leave that night. That is pretty normal too. She liked to make sure she saw all of her clients at some point during the party. Her spouse Zac drove them both home. The last time I saw Huda alive was standing on my front porch as I said goodnight to her and Zac. I had a scheduled vacation the next three days (Wednesday, Thursday and Friday) and did not go back into the office that week at all.

Huda's spouse, Zac, called me the next day to tell me that Huda had died. I was devastated. I knew her for over twenty years. We were close friends almost our entire adult lives. Then, I found out on the news that she had died of a drug overdose of some kind. It made me think about all those comments she made at the July 4 party about oxycodone. So, I Googled oxycodone overdose and some other things related to that. I don't remember exactly what I looked up, probably some stuff about drug interactions, since I take oxycodone and other medicines and I was worried that I might be in danger too.

I went to Huda's funeral, but I don't think her family was too happy to see me. I sent flowers and signed the card we passed around the office. I even made the firm hold Huda's office open for a month before giving it out to some new junior partner, which was a pretty big deal where we work. Of course, I made sure that her clients were taken care of too. The work has to go on.

I know some people are saying that Huda might have gotten the oxycodone from me. If she did, they had to have been stolen from me. I didn't give her any pills on July 4. I never would've given her any kind of addictive medication after everything she's been through. I never would've done anything to hurt Huda. I was thrilled when she completed rehab, and I was completely supportive of her new, healthier, lifestyle.

I honestly have no idea where Huda got the pills that she overdosed on. Maybe she was connected with one of the other guests at my party and convinced that person to give her some pills. Maybe she still had some pills leftover from her 2021 prescription and decided to take those. Maybe some of her friends from their "party days" had some. I don't want to believe it, but I suppose Huda could have taken pills from my bathroom too. She had been in my house several times and knew I had all kinds of pills for my back. She also went into my bathroom a few times on July 4. Like I said, she had several drinks that night. If she really put her mind to it, I suppose she could've stolen some pills from me. I just know I didn't give Huda any pills.

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175  
176 I can't verify that though. I actually don't know how many oxycodone pills I had  
177 on July 4. I don't wait until the end of a prescription to fill the next one, because my  
178 back pain is extreme when I don't have any painkillers. I know that I had all of my  
179 baggies filled when the police came to my house, but I also had a bottle of oxycodone  
180 with some pills leftover from a previous prescription in it. Huda easily could have  
181 taken—stolen—some of those pills when they were in the bathroom.  
182  
183 In fact, I was worried that, if she stole pills out of my bathroom, other people  
184 could have taken some too. After I learned that she died, I went to the hardware  
185 store, bought a small lockbox, and moved my pills to that box. I paid cash for the  
186 lockbox because credit cards are just a scam and I don't ever use my bank card  
187 because criminals might steal my account information. I keep the key to my new  
188 lockbox in my wallet, which is always on me. Like I said, I don't know if Huda  
189 stole oxycodone from me. If she did, however, I bought that lockbox to make sure  
190 that no one else ever does it again.  
191  
192 I feel really bad about Huda. We were friends for a long time. I didn't have  
193 anything to do with her death.  
194  
195 Wherever she got those pills from, it wasn't me.  
196  
197 Nic/Niki VanSteenburg October 24, 2024  
198 Signature DATE

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## Statement of Taylor Williams

1 My name is Taylor Williams. I'm 44 years old. I've known Huda Mustiffa for ages.  
2 We first met when I was in college, and we've been friends ever since. I was in  
3 school at New York University, and Huda and I met at a party when she came to  
4 NYU to visit some friends. We hit it off right away and it turns out  
5 that we both grew up in the New Haven area. I always looked forward to  
6 seeing her when I came home for summer. We drank beer together on occasion  
7 and smoked the occasional joint (which is totally legal now, go figure), but I don't  
8 remember Huda engaging in any real drug use. Huda's dad worked at Tweed-New  
9 Haven Airport directing air traffic or something like that, and had hammered into  
10 Huda that anything that impaired somebody's ability to operate a vehicle or stay  
11 on top of things was something to be avoided. It didn't seem to affect Huda's  
12 interest in drinking or smoking pot, but I had the sense it kept her from indulging  
13 in anything more serious than that. I guess you could say we were an item for  
14 that period of time, but our romantic relationship ended when I found out she  
15 was seeing someone else and hadn't told me. It hit me hard at the time, but  
16 eventually, I moved on. I dropped out of school to pursue my passion for the  
17 outdoors. I moved to Colorado and worked ski patrol in the winter and waited  
18 tables in a restaurant the rest of the year. Let me tell you, those are two  
19 environments where there are lots of drugs around.

20  
21 After a while living the life of a ski bum, I went back to school at Colorado State  
22 University and went into accounting, too, joining a CPA firm in Boulder. I heard Huda  
23 was doing the same thing back in New Haven. I made a boatload of money, but I'm  
24 not exaggerating when I say that accounting is the most stressful thing I've ever  
25 done. Some nights I'd just stay awake worrying about work, even though I knew  
26 that not getting sleep would just make me less productive at work. Around tax time  
27 I'd be working 16-18-hour days, ordering food to the office, stress eating cookies. My  
28 colleagues called me the "Cookie Monster." Come May, I'd have to exercise off 15  
29 pounds. Some of my coworkers decided driving home wasn't worth it and slept  
30 under their desks. Others burned out and went back to doing whatever they did  
31 before. Unfortunately, others self-medicated with alcohol or drugs.

32  
33 On top of that, I had a family at home. It's hard balancing work and spending time  
34 with kids. I feel like I'm constantly disappointing everyone, never able to give  
35 anybody the time and attention I think they deserve. It can really take a toll, and  
36 most nights I need to unwind on the couch with a nice, tall vodka and soda.

37  
38 A couple of years ago I moved back to Connecticut. While I was excited about  
39 moving back and being closer to my parents, I was also really excited to spend time  
40 with Huda again. Even though things had ended badly, as I said, I had moved  
41 on. So when we got back, I gave her a call and set up some time to get together; we  
42 decided on having some drinks at a bar and then going to a concert. When the day

43 finally came, she was late, which was peculiar. As we sat down, I noticed that she  
44 wasn't really herself, or at least not the Huda I thought I knew. She slammed back  
45 beer after beer at the bar, and it made me uneasy. I got really uneasy when she  
46 said, "You ain't seen nothing yet! Just wait 'til tonight!"

47  
48 Despite the fact that Huda drove to the bar, I decided it was probably better if she  
49 left her car so I could drive to the concert. She sobered up in the car a little bit, but  
50 once we got there, she quickly started mingling, moving from one person to the next.  
51 I didn't really know what was going on, but when she came back it all made sense.  
52 She said she'd scored some drugs and really wanted me to do them with her. I  
53 reminded her who drove and said it might not be a great idea, but she popped some  
54 pills and enjoyed the concert. She was definitely a little out of it, but never to the  
55 point where I was concerned.

56  
57 On another occasion, we went out and she had too much to drink again and tried to  
58 kiss me, which annoyed me, but I chalked it up to her just having too much alcohol  
59 — or something else, if you know what I mean. I am sure she never even  
60 remembered her bad behavior and we never discussed it. I did keep my distance for  
61 a bit. After all, I am happily married.

62  
63 About a year ago, I unexpectedly lost the account one of my clients who owns a high-  
64 end art gallery in the Casa Amor section of New Haven and is an Art History  
65 professor at Yale. I was surprised to learn that the person moved her account to  
66 Huda, and I must admit, I was a little hurt that Huda "stole" the account from me. I  
67 realize Huda didn't really "steal" the account, and it kind of makes sense as Huda is  
68 —I mean was—a huge art history buff. Huda explained to me that they had met at a  
69 social event and hit it off. Nonetheless, I was a little annoyed at the time to lose a  
70 client, but I got over it.

71  
72 Remember what I said about the stress that accountants feel during tax season due  
73 to the late nights and worrying about the deadlines? Well, I know she was under  
74 stress during this past tax season. I remember seeing Instagram posts from Huda  
75 that were posted in the middle of the night showing that she was still at work at her  
76 office, surrounded by junk food—a gigantic container of Goldfish, bags of Flaming  
77 Hot Cheetos and Doritos, as well as a stack of Dubai chocolate pistachio bars. It  
78 wasn't like her to eat that much junk food normally.

79  
80 Shortly before the Fourth of July this year, Huda invited me to the last party I'd ever  
81 go to with her. It was at her friend Nic/Niki VanSteenburg's house. Well, Huda  
82 called it a house. I'd call it more of a mansion. Gorgeous place, lots of patios. Infinity  
83 pool. Nic/Niki was an accountant too. I think Nic/Niki had some success with  
84 finding really big-name clients and was doing very well financially. At this point,  
85 Nic/Niki was really working for fun. At least that's what it seemed like to me.

86  
87 At the party, Huda started hitting the booze, as usual. I had a few beers and  
88 maybe a shot or two. Huda's very social, and that night she was all over the place,  
89 happy as a clam. She was enjoying the shrimp cocktail and made a joke about some  
90 sauce that spilled on her shirt. I wish I had that kind of confidence. While I was  
91 talking to another guest, I saw Huda approach Nic/Niki, and she started hitting  
92 Nic/Niki up for drugs. I couldn't hear everything because the music was  
93 loud—I even remember Machine Gun Kelly was playing pretty loud, but  
94 I heard Nic/Niki said s/he/they had some pills, but tried to talk Huda out of it;  
95 said it wasn't a good idea. I am sorry, but I cannot remember the exact words. She  
96 was already kinda drunk and she still had sauce on her shirt. I saw Nic/Niki shake  
97 his/her head no, kinda of like leave it alone, and walk away. I observed Huda walk  
98 off in a huff—she had an annoyed look on her face.

99  
100 I observed that Huda continued mingling, maybe asking for drugs, maybe not. I say  
101 that because I saw her going up to people, saying something, and when the person  
102 shook their head no, she walked away with the same annoyed look on her face that  
103 she had after Nic/Niki denied her request. She talked to a few more guests and  
104 after talking to a guy who seemed to know Nic/Niki well, made a beeline for the  
105 bathroom. I figured Huda was going to clean her shirt, but when she came out, she  
106 still had that stain. I guess I'm not really sure what she did in there.

107  
108 Later that evening I went to the same bathroom Huda visited. I had to wash my  
109 hands and looked around for some Tylenol to ease a headache I'd had. I didn't  
110 really find any, but I did see some random pills scattered about on the counter. The  
111 medicine cabinet door was ajar. Almost every day since, I've wondered if those  
112 pills killed my friend Huda. That was the last time I saw her. A couple days later I  
113 heard she was gone.

114  
115 I miss her and I hope that one day I'll find out what happened.

116  
117 Taylor Williams  
118 Signature

October 24, 2024  
DATE

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## **Exhibit List**

- Exhibit 1:** New Haven Police Department Crime Scene Investigation Report
- Exhibit 2:** Wayfarer Recovery Residence Exit Form
- Exhibit 3:** Wayfarer Recovery Residence Critical Incident Form
- Exhibit 4:** Brian/Brianna Arenales Curriculum Vitae
- Exhibit 5:** Archived Facebook Wall of Nic/Niki VanSteenburg
- Exhibit 5A:** Archived Facebook Wall of Nic/Niki VanSteenburg - redacted
- Exhibit 6:** Medical Examiner Autopsy Report
- Exhibit 7:** Photo—Victim's coffee table in living room
- Exhibit 8:** Photo—Victim's bathroom cabinet
- Exhibit 9:** Photo—Defendant's lockbox with baggie
- Exhibit 10:** Photo—Evidence table with all three substance containers

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## Exhibit 1



### New Haven Police Department

#### Crime Scene Investigation Report

**Describe death scene. Did death take place where the body was discovered or was it moved?**

Arrived at scene at 12:15 p.m., July 5, 2024. Shown into decedent's living room. Dec lying on couch, face up, dressed in jeans, T-shirt, sock on left foot. Dec's face gray; white, foamy spittle around, over Dec mouth and nose. Approaching Dec, smell of alcohol around Dec; Dec cold to touch. Observed 5 beer bottles around the room, baggie containing suspected narcotics pills on coffee table in front of Dec. Baggie, contents collected in evidence. Baggie had numbers written on it. Preliminary search did not reveal illegal street narcotics. After the ambulance crew showed up, I observed paper under one of the beer bottles – Exit Form for Dec from Wayfarer Recovery, Incident Report from same place; collected as evidence.

**Describe secondary search site(s).**

Investigated Dec bedroom, bathroom for additional clues, to determine what suspects were involved. Bathroom revealed unlabeled prescription bottle; bottle and pills bagged, marked EB #2.

**Was there any attempt to alter the scene?**

Entry to crime scene provided by Dec spouse Zac Mustiffa. There did not appear to be any attempts to move the Dec or otherwise alter the crime scene prior to CSI Photogs.

**Is the case of death clearly apparent?**

Cause of apparent opioid drug overdose or combo of opioid drug overdose exacerbated by alcohol consumption. Baggie containing pills and unlabeled prescription bottles makes this a suspicious death; further investigation required to determine who supplied drugs.

**Results of Forensic Testing**

- Evidence Bag #1: pills inside of plastic sandwich baggie field-tested positive for oxycodone
  - Evidence Bag #2: pills inside unlabeled pill bottle field-tested positive as oxycodone and acetaminophen
  - Evidence Bag #3: confirmed beer bottles contained beer
  - Evidence Bag #4: paper document from Wayfarer Recovery Residence
- /s/ Police Officer Kris Seeley, Badge: 91202      Report finalized on August 3, 2024

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## Exhibit 2



### Wayfarer Recovery Residence

[www.baddrugs.com](http://www.baddrugs.com)

(203) 123-4567 office

### Exit Form

RESIDENT: Huda Mustiffa

DATE: August 15, 2017

LENGTH OF PARTICIPATION: 6 WEEKS

DATE STARTED: May 14, 2017

DATE COMPLETED: June 25, 2017

PARTICIPATION: None LOW MODERATE HIGH

#### REASON FOR TRANSITION:

- ☐ TRANSITIONED AS PLANNED  
☐ STANDARD/RULE VIOLATION  
☐ INCARCERATION

- ☐ AGAINST STAFF ADVICE  
☐ EARLY TRANSITION  
☐ OTHER: \_\_\_\_\_

SUMMARY OF PROGRESS: While Resident Huda Mustiffa states willingness and desire to get clean and reduce addiction to painkillers, Resident chooses to leave program early, stating need to get back to work. Resident is suspected to have continued opioid and alcohol use, though it has been difficult to assess due to Resident's low participation in activities and group therapy sessions.

We recommend that Resident continues in some type of therapy program, either at Wayfarer or some program that may be closer to Resident's home or place of work. Frankly, this counselor is not convinced of the Resident's sincerity to quit or reduce chemical use and expects that Resident will return to Rehab.

RESIDENT STATEMENT ABOUT PARTICIPATION IN RECOVERY RESIDENCE PROGRAM: I feel this program has really, really helped me and I don't think I will need additional rehab or therapy, but I'll find a program that fits my lifestyle once I'm out if you think I really should. But I'm really, really happy with my progress.

ONGOING RECOVERY PLAN: Resident has stated that she will seek out an outpatient program once released from the Wayfarer program. This Counselor recommends at least an additional year of outpatient therapeutic treatment.

COLLATERAL RESOURCE CONTACT INFORMATION: Wayfarer Outpatient Placement Services, 203-765-4321.

FORWARDING PHYSICAL AND EMAIL ADDRESS: [Redacted for data privacy reasons]

STAFF SIGNATURE:

/s/ James Morrison, Senior Rehab Counselor

RESIDENT SIGNATURE:

/s/ Huda Mustiffa

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## Exhibit 3



Wayfarer Recovery Residence  
www.baddrugs.com  
(203) 123-4567 office

### Critical Incident Form

**Staff on Duty** James Morrison, Senior Rehab Counselor

**Resident(s) Involved** Huda Mustiffa, Brandon Mayhew

**Incident**      Date June 7, 2017      Time: 8:37 p.m.  
Location: sitting area outside of Crafts Building

#### Description of incident

Residents Mustiffa, Mayhew, and visitor identified as Nic/Niki VanSteenburg were reported to be drinking outside Crafts Building this evening. Residents, Guest had slight odor of alcohol about them, speech not clearly impeded. Resident HM responded in smart-alecky way and denied alcohol use. Other chemicals involved?

#### Resident explanation

HM stated that she had a bad summer cold and was taking Extra-Strength Cough Syrup that she purchased the day before. Said she knew cough syrup was a no-no, but she was really, really sick. Then coughed twice.

#### Witnesses

Residents CC and JJ, who were in Crafts Building, finishing a project.

#### Action to be taken

☒ Verbal warning  
☐ Written warning

☐ Discharge  
☐ Other \_\_\_\_\_

Evidence is not clear that Mustiffa, Mayhew and Guest using. Unable to access drug/alcohol testing equipment so unable to confirm at this time. Both residents warned about use and normal procedures when chem use suspected.

**By signing this document, you acknowledge that you have read and understood the information contained herein.**

STAFF SIGNATURE:  
/s/ James Morrison, Senior Rehab Counselor

RESIDENT SIGNATURE:  
/s/ Huda Mustiffa

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## Exhibit 4

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### Curriculum Vitae Brian/Brianna Arenales

Medical Physician  
Board Certified Addiction Medicine Physician

Business Address:  
Yale-New Haven Hospital  
New Haven, Connecticut  
203-842-5662

#### EDUCATION:

**Undergraduate:** Boston College, B.S. (Biology), summa cum laude 1995  
**Medical School:** Yale University, School of Medicine, M.D., cum laude 1999  
**Medical Internship:** Internal Medicine/Psychiatry, New York Presbyterian Hospital 2000  
**Residency:** Adult Neurology - New York Presbyterian Hospital/Columbia University 2004  
**Fellowship:** Yale Addiction Medicine Fellowship Program 2005

**LICENSURE:** State of Connecticut

**BOARD CERTIFICATION:** Addiction: American Board of Addiction Medicine

#### PROFESSIONAL EXPERIENCE:

06/2005-Present

**Yale-New Haven Hospital**

SENIOR ATTENDING PHYSICIAN, OUTPATIENT ADDICTION MEDICINE CLINIC  
ATTENDING ADDICTION SPECIALIST (with Privileges)

Treatment provider for patients seen at Yale-New Haven Hospital who are plagued with chemical (alcohol, heroin, meth, cocaine, prescriptions) addictions as well as mood/anxiety disorders, ADHD, OCD, eating disorders, chronic pain, sleep disorders, physical/mental trauma and mind-body changes.

06/2011 – 06/2020

**WAYFARER RESIDENTIAL TREATMENT CENTER**

MEDICAL CONSULTANT & ADVISOR

Addiction Specialist and Co-Occurring Disorder specialty advisor at the Wayfarer Residential Treatment Center. Duties include detoxification, acute crisis stabilization, medication

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management, psychiatric diagnostic classification, addiction treatment, mental health treatment advisor and lecturing on cutting edge treatments in medicine.

#### **PROFESSIONAL ACTIVITIES:**

Chemical Health America (National Press Club - DC) - Speaker & Host

National Council on Opioid Addiction - Member

Drug Addiction Is a Real Problem Coalition - Medical Consultant & Advisor

Pfizer Pharmaceuticals - Speakers Bureau (Oxycontin)

CT Dept. of Public Health Task Force on the Opioid Epidemic -- Member

American Society of Addiction Medicine – Member

#### **HONORS AND SPECIAL AWARDS:**

THOMAS CLARENCE ADDICTION MANUSCRIPT AWARD (2007)

For best manuscript on addiction and public policy

ALPHA ALPHA ALPHA NATIONAL HONORARY (1999)

Academic/Leadership-top 15% Medical School

#### **JOURNAL ARTICLES & RESEARCH:**

Holloway, M., et. al, Opioid Addictions: An Overview. *Journal of Narcotics and Drugs*, 24: 51-72, 2022

Kirk, R., Expert, R., Spock, McCoy; Exploring Facets of Personality & Escapism in Drug Addicts. *Journal of Social Work Practice in the Addictions* (2020)

Crosby, R., Stills, D., Nash, R., Young, J., Expert, R. Reliability, Validity, and Psychometric Development of Opioid Addicts. *Journal of Opioid Addiction*. 37: 1-27, 2016

#### **EXPERT WITNESS CONSULTATION:**

Connecticut Superior Court: Opioid Addiction, Mental Health issues. Assessments; Research, Document Evaluation, Comprehensive Evaluation, Court Expert Witness Testifying, Evaluation of medical and psychological records. All civil cases.

Connecticut Department of Public Health, Licensing Division for Medical Professionals: Case evaluations and providing testimony for medical professionals with addiction issues at licensing hearings; research; and reports..

## Exhibit 5

Archived Facebook Wall of Nic/Niki VanSteenburg



**Huda Mustiffa** → **Nic/Niki VanSteenburg**

July 5, 2024, 02:46 a.m.

Awesome patty tonight! It's always a pleasure hanging with our residence chiropractor. Thanks a million for a wonderful night. And for parting gift! (Which I am happy to report works fantastic 🤔😂😂) also sorry for the fight. Amends have surely been made!!



Like



Comment



Share



Write a comment...



Most relevant ▾



## Exhibit 5A

Archived Facebook Wall of Nic/Niki VanSteenburg

Post edited by Nic/Niki VanSteenburg on July 5, 2024 02:49 a.m.



**Huda Mustiffa**  **Nic/Niki VanSteenburg**

July 5, 2024, 02:46 a.m.

Awesome patty tonight! It's always a pleasure hanging with our residence chiropractor. Thanks a million for a wonderful night. [REDACTED]



Like



Comment



Share



Write a comment...



Most relevant ▾

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## Exhibit 6



### OFFICE OF THE MEDICAL EXAMINER AUTOPSY REPORT

ME NO: 2024-0705

**CASE TITLE:** MIXED ALCOHOL AND OXYCODONE TOXICITY

**DECEASED:** HUDA MUSTIFFA SEX: F AGE: 48

**DATE AND HOUR OF DEATH:** Found 07-05-2024; 11:51 a.m.

**DATE AND HOUR OF AUTOPSY:** 07-06-2024; 8:30 a.m.

**PATHOLOGIST:** Kenny/Keni Rodriguez, M.D.

#### FINAL DIAGNOSES:

48-year-old female with reported history of opioid use found unresponsive in the living room of her residence; pronounced dead at the scene by responding emergency medical services.

- I. Mixed alcohol and oxycodone toxicity (see also 'Toxicology,' below)
  - A. Oronasal foam cone
  - B. Pulmonary edema
  - C. Cerebral edema
  - D. Urinary retention
- II. No significant injuries identified
- III. No significant natural diseases identified
- IV. Toxicology
  - A. Blood (femoral) volatiles: ethanol 0.09 g/dL
  - B. Preliminary Blood (femoral) Screen: immunoassay positive for acetaminophen and oxycodone; mass spectrometry positive for oxycodone
  - C. Blood (femoral) opiate quantitation: oxycodone 0.40 mg/L; other opiates not detected

7/06/2024

/s/ Kenny/Keni Rodriguez  
Deputy Chief Medical Examiner

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**EXTERNAL EXAMINATION:**

The body is that of a normally developed, mildly overweight, 5 foot 5-inch long, 170-pound female whose appearance is consistent with the reported age of 48 years. Lividity is posterior, dependent, and fixed in place. Rigor mortis is present in the extremities, relenting with moderate pressure. The temperature is that of the refrigeration unit.

The scalp is covered with medium length, brown hair in a normal distribution. The irides are brown, and the pupils are round and equal in diameter. There are no bulbar or palpebral conjunctival petechiae. The external auditory canals are free of blood. The ears are unremarkable. The nares are patent, and the lips are atraumatic. The nose, maxillae, and mandible are palpably stable. The teeth appear native and in good repair. Frothy white fluid emanates from the mouth and nares.

The neck is straight, and the trachea is midline. The chest is symmetric. The abdomen is flat. The genitalia are those of a normal adult female. Pubic hair is present in a normal distribution. The back, buttocks, and anus are unremarkable.

The upper and lower extremities are symmetric and free of clubbing, edema, or absence of digits. The nails of the hands are short and neatly trimmed. The nails of the toes are dirty.

**CLOTHING AND PERSONAL EFFECTS:**

The following clothing items are examined separate from the body at the start of postmortem examination:

- Size medium black and gray plaid pattern women's underwear
- Black denim jeans
- A blue cloth belt with white trim and a silver color buckle, threaded through the loops of the jeans
- A size large dark gray T-shirt
- A single ankle length black sock

**MEDICAL INTERVENTION:**

- Nasal trumpet, right nostril
- Pacer/defibrillator patches, right upper and left lateral chest

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**INTERNAL EXAMINATION:**

**HEAD:** The soft tissues of the scalp are free of injury. The calvarium is intact, as is the dura mater beneath it. Clear cerebrospinal fluid surrounds the 1660 g brain, which has slightly widened and flattened gyri and narrowed sulci. Coronal sections demonstrate sharp demarcation between white and gray matter, without hemorrhage or contusive injury. The ventricles are of normal size. The basal ganglia, brainstem, cerebellum, and arterial systems are free of injury or other abnormalities. There are no skull fractures. The atlanto-occipital joint is stable.

**NECK:** The anterior strap muscles of the neck are homogeneous and red brown, without hemorrhage. The thyroid cartilage and hyoid are intact. The larynx is lined by intact white mucosa. The thyroid is symmetric and red brown, without cystic or nodular change. The tongue is free of bite marks, hemorrhage, or other injuries.

**BODY CAVITIES:** The ribs, sternum, and vertebral bodies are visibly and palpably intact. No excess fluid is in the pleural, pericardial, or peritoneal cavities. The organs occupy their usual anatomic positions.

**RESPIRATORY SYSTEM:** The right and left lungs weigh 1040 and 950 g, respectively. The external surfaces are smooth and deep red- purple. The pulmonary parenchyma is diffusely congested and edematous. No mass lesions or areas of consolidation are present. The pulmonary vascular tree is free of thromboemboli. The tracheobronchial tree is filled with foamy edema fluid.

**CARDIOVASCULAR SYSTEM:** The 520 g heart is contained in an intact pericardial sac. The epicardial surface is smooth, with minimal fat investment. The coronary arteries are present in a normal distribution, with a left-dominant pattern. Cross sections of the vessels show no atherosclerotic stenoses and no occlusions. The myocardium is homogeneous, red-brown, and firm. The valve leaflets are thin and mobile. The walls of the left and right ventricles are 1.7 and 0.5 cm thick, respectively. The endocardium is smooth and glistening. The aorta gives rise to three intact and patent arch vessels. The renal and mesenteric vessels are unremarkable.

**LIVER AND BILIARY SYSTEM:** The 1495g liver has an intact, smooth capsule and a sharp anterior border. The parenchyma is tan- brown and congested, with the usual lobular architecture. No mass lesions or other abnormalities are seen. The gallbladder contains a minute amount of green-black bile and no stones. The mucosal surface is green and velvety. The extrahepatic biliary tree is patent.

**SPLEEN:** The 285 g spleen has a smooth, intact, red-purple capsule. The parenchyma is maroon and congested.

**PANCREAS:** The pancreas is firm and yellow tan, with the usual lobular architecture. No mass lesions or other abnormalities are seen.

**RECEIVED**

By Marc J. Garofalo, MPA, MCC, MCTC at 4:37 pm, Jan 14, 2026

**GENITOURINARY SYSTEM:** The right and left kidneys weigh 165g and 150 g, respectively. The external surfaces are intact but slightly granular in texture. The cut surfaces are red-tan and congested, with uniformly thick cortices and sharp corticomedullary junctions. The pelves are unremarkable and the ureters are normal in course and caliber. White bladder mucosa overlies an intact bladder wall. The bladder contains approximately 250 cc of yellow urine.

**GASTROINTESTINAL TRACT:** The esophagus is intact and lined by smooth, gray-white mucosa. The stomach contains approximately 200 cc of light tan fluid with no apparent food-like or other foreign particulate matter. The gastric wall is intact. The duodenum, loops of small bowel, and colon are unremarkable. The appendix is present.

**ADDITIONAL PROCEDURES:**

- Documentary photographs are taken.
- Specimens retained for toxicologic testing: vitreous fluid, femoral blood, liver, urine, and gastric contents.
- Representative tissue biopsies are retained in formalin for block only preparation.
- The dissected organs are returned to the body.

**MICROSCOPIC EXAMINATION:**

Tissues are submitted for block processing only. No microscopic slides are requested.

7/06/2024

/s/ Kenny/Keni Rodriguez  
Deputy Chief Medical Examiner

**RECEIVED**

By Marc J. Garofalo, MPA, MCC, MCTC at 4:37 pm, Jan 14, 2026



## Exhibit 7

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Close-up picture containing oxycodone; found on decedent's coffee table in living room.



**RECEIVED**

By Marc J. Garofalo, MPA, MCC, MCTC at 4:37 pm, Jan 14, 2026

## Exhibit 8

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Decedent's bathroom cabinet, where bottle of Percocet was found.



**RECEIVED**

By Marc J. Garofalo, MPA, MCC, MCTC at 4:37 pm, Jan 14, 2026



## Exhibit 9

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Defendant's Lockbox with baggie of more oxycodone inside.



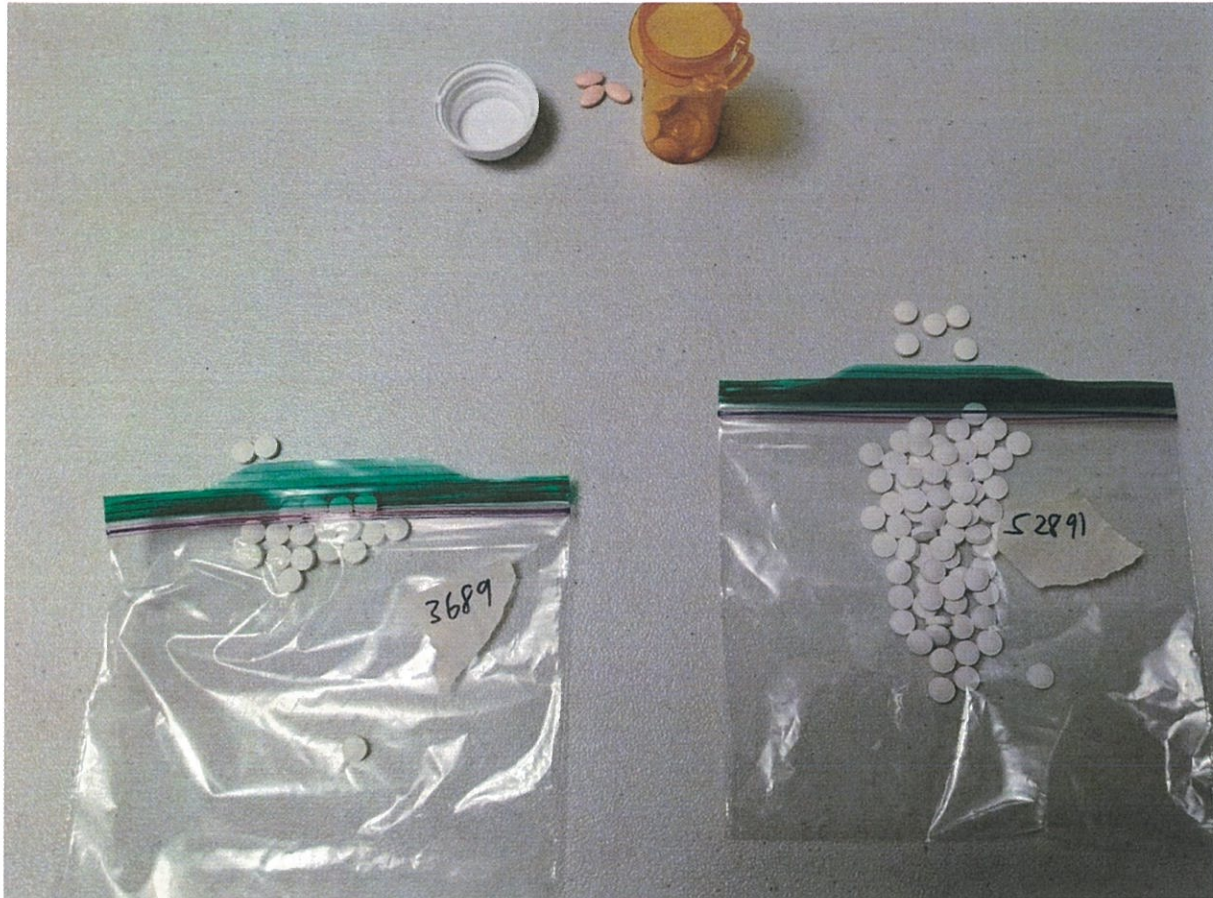
**RECEIVED**

By Marc J. Garofalo, MPA, MCC, MCTC at 4:37 pm, Jan 14, 2026

## Exhibit 10

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Evidence table with all three substance containers depicted.



**RECEIVED**

By Marc J. Garofalo, MPA, MCC, MCTC at 4:37 pm, Jan 14, 2026



**RECEIVED**

By Marc J. Garofalo, MPA, MCC, MCTC at 4:37 pm, Jan 14, 2026

## **DERBY PUBLIC SCHOOLS**

**35 Fifth Street**

**Derby, Connecticut 06418**

**(203) 736-5027 fax (203) 736-5031 [www.derbypride.org](http://www.derbypride.org)**

**Dr. Matthew Conway, Jr.**  
***Superintendent of Schools***

### **January 2026 Report**

#### **Academics**

- Weekly Meetings with Director of Teaching and Learning
- Next Generation Accountability System Meeting
- CAPSS Board of Directors' Meeting
- SCASA Holiday Luncheon Meeting
- Superintendents' Network Meeting
- Reading Leadership Implementation Council Meetings

#### **Human Capital**

- Principal Meeting on Special Education
- Meeting with DEA Executive Board
- Meeting with DEA Derby Middle School Representatives
- Appointment List Review
- Attended Biweekly Principal Meeting
- 2026 Teacher of the Year Recognition Ceremony
- ACES Executive Director Focus Group Meeting
- Attended CABA Area 7 Legislative Breakfast
- Meeting with Derby Administrators' Association

#### **Operations**

- Special Finance Committee Meeting
- Perkins Meeting
- Special Board of Education Meeting
- Meeting on Budget
- BAC Youth Committee Meeting
- School Safety Office Hours
- Advanced Manufacturing Program meeting
- Attended Board of Education Meeting
- Alliance District Focus Group
- The Workplace Board of Directors' Meeting
- Attended Administrative Council Meeting
- Attended Committee of the Whole Meeting
- Meeting with Mayor DiMartino

#### **Culture/Climate**

- Bradley School Family Literacy Night
- Attended Board of Education Holiday Party
- TEAM 60<sup>th</sup> Anniversary Celebration
- Attended City of Derby Inauguration





- Derby High School Winter Concert
- Visited St. Mary's/St. Michael's School
- Central Office Holiday Luncheon
- Yale Student Panel Reviewer
- Speaker at Rotary Luncheon
- Visited Derby Middle School
- Attended Graduation from Police Academy for Tyler Pjatak
- Visit All Schools Before Holiday Break
- Attended DHS Theater Presentation

## Athletic Department News:

Website: <https://www.derbypride.org/district/athletics>

## For Information on School Events:

Little Raiders University: <https://www.derbypride.org/our-schools/little-raiders-university#h.gj07dzf6p0r7>

Academic Unit Topics: Snow/Winter, Elf on the Shelf and Holiday Crafts, Matching Numbers and Colors to 12.  
Holiday Spirit Week Photos:



Bradley School: <https://www.derbypride.org/our-schools/bradley-school#h.fc3zn7up45xr>

Newsletter: Please click to check it out! [newsletter](#)

- December Dress Up Theme Calendar
- TEAM 4 Toys
- YMCA before-school care is available
- 2025-26 Yearbook ordering
- Reading & Math News
- PTA news
- Derby LL registration
- Community news
- Winter Chorus Concert



**Toys for Tots Theme Contest Winner**

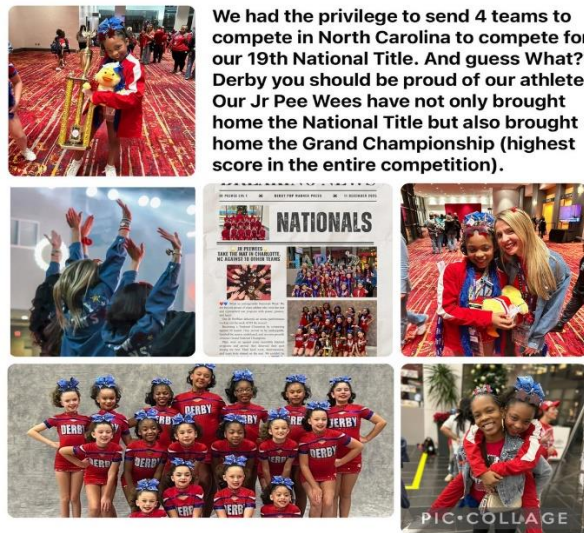


**Irving School:** <https://www.derbypride.org/our-schools/irving-school#h.3sgf6fd5kmc7>

Irving School Newsletter: [\\_ | Newsletter](#)

- Monday, December 15, 2025 – Project Teach for 2<sup>nd</sup> Grade – The Rape Crisis Center of Milford will conduct safety lessons for each grade
- Thursday, December 18, 2025 – 5<sup>th</sup> Grade Winter Dance
- Monday, December 22, 2025 – Monthly Community Meeting

**Derby Pop Warner Cheer sent 4 teams to North Carolina and our Jr Pee Wees won the National Title**



**Derby Middle School:** <https://www.derbypride.org/our-schools/derby-middle-school#h.z4nyo2f9doub>

Newsletter: <https://t.co/ckDLjU5oKK>

- Winter Sports- Boys and Girls Basketball Tryout Held
- 67th Day of School - Staff Underground Spirit Day held
- Best Buddies Holiday Movie Night Held
- Held Winter Sports Photos
- All students participated in the Kickboard Holiday Store
- DMS Student Council Hosted a Spirit Week

DMS Rock Band: “Obsidian”



### Derby High School:

<https://www.derbypride.org/our-schools/derby-high-school#h.edwh8wnag2na>

Newsletter: <https://app.smore.com/n/3wm74>

- December 3<sup>rd</sup> Post Prom Fundraiser at Emma's Pizzeria
- Dec. 4<sup>th</sup>-5<sup>th</sup> DHS Drama Club Hosts A Night of One-Act Plays
- December 5<sup>h</sup> CAS-CIAC High School Leadership Conference at SCSU
- December 6<sup>th</sup> Derby's Inauguration of City Officials DHS Auditorium
- December 12<sup>th</sup> Connecticut Mock Trial Competition at Bridgeport Superior Court
- December 12<sup>th</sup> PJ Day for the Kids
- December 22<sup>nd</sup> Girls Volleyball Tam Fundraiser







# DERBY PUBLIC SCHOOL'S FACILITIES REPORT

Jan-26

SCHOOL	PROJECT	Description	RESPONSIBILITY	COST	SAVINGS	COMPLETION DATE
Irving	Annual Cathodic Protection Testing	The 10,000-gallon oil tank passed the 2025 annual cathodic protection testing. The test results have been received, and the report can be found at: Irving Cathodic Testing 25.pdf	Enviroshield	\$350	N/A	test completed on 10/31
DMS	CHILLER	The RFP has been created, and the invitation to bid has been issued. A public pre-bid walkthrough is scheduled for January 16 at 3:30 PM. Sealed bids are due by February 20, 2026. The RFP can be found at: DERBY PUBLIC SCHOOLS- Chiller Replacement.docx	In-house	N/A	N/A	
DMS	Scoreboard	The scoreboard controller failed. The existing controller was obsolete, and replacement parts were no longer available. The controller, module, transceiver, and power supply were replaced with an upgraded system purchased through Varsity Scoreboards	In-house	\$1,295	\$3,317.00	12/31/2025
DHS	G02 and CClassroom 112	The cabinet heaters failed and were replaced with PTAC units. A subpanel is required in Classroom 112 to accommodate the 30-amp, 240-volt circuit. The subpanel installation is scheduled for January 12, 2026.	Electrical by Sthl Electric	\$2,200		1/12/26
DHS	Water heater	A 40-gallon electric water heater serving the LRU, Woodshop, and Art Room was replaced.	In-house	\$958		1/7/26



District wide	Emergency Lighting	The semi-annual inspection of emergency lights and exit signs has been completed at all four schools and the BOE Central Office, covering a total of 207 units. The deficiency report is expected by January 20, 2026.	ENCORE Fire Protection	Annual contract \$3105.00	N/A	1/2/2026
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SAVINGS BASED ON  
QUOTES SUBMITTED  
COMPARED TO OUR COST  
IN HOUSE.

# Derby Public Schools

## Facility Expenditure Report by Object

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 1/1/2026

To Date: 1/31/2026

☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.61.2660.712.5357	Security Enhancements Systemwi	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
	Object: Security Services - 5357	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
1000.11.2600.701.5411	Water Bradley	\$2,700.00	\$0.00	\$1,327.07	\$1,372.93	\$2,572.93	(\$1,200.00)	-44.44%
1000.12.2600.701.5411	Water Irving	\$4,644.00	\$0.00	\$1,884.47	\$2,759.53	\$2,515.53	\$244.00	5.25%
1000.20.2600.701.5411	Water DMS	\$5,800.00	\$0.00	\$1,393.70	\$4,406.30	\$4,006.30	\$400.00	6.90%
1000.30.2600.701.5411	Water DHS	\$3,000.00	\$0.00	\$1,939.98	\$1,060.02	\$3,560.02	(\$2,500.00)	-83.33%
1000.40.2600.701.5411	Water CO	\$3,000.00	\$0.00	\$725.69	\$2,274.31	\$1,774.31	\$500.00	16.67%
	Object: Water - 5411	\$19,144.00	\$0.00	\$7,270.91	\$11,873.09	\$14,429.09	(\$2,556.00)	-13.35%
1000.20.2610.701.5422	Contracted Services Maint DMS	\$80,000.00	\$120.00	\$81,380.55	(\$1,380.55)	\$8,184.35	(\$9,564.90)	-11.96%
1000.30.2610.701.5422	Contracted Services Maint DHS	\$30,000.00	\$159.00	\$14,080.90	\$15,919.10	\$3,245.67	\$12,673.43	42.24%
	Object: Contracted Services - O/M - 5422	\$110,000.00	\$279.00	\$95,461.45	\$14,538.55	\$11,430.02	\$3,108.53	2.83%
1000.11.2610.701.5430	Contracted Services Maint Brad	\$74,894.57	\$0.00	\$88,361.95	(\$13,467.38)	\$2,205.86	(\$15,673.24)	-20.93%
1000.11.2620.701.5430	Repairs Maint of Bldg Bradley	\$15,000.00	\$0.00	\$5,235.28	\$9,764.72	\$640.00	\$9,124.72	60.83%
1000.12.2610.701.5430	Contracted Services Maint Irvi	\$16,000.00	\$120.00	\$22,516.27	(\$6,516.27)	\$3,190.73	(\$9,707.00)	-60.67%
1000.12.2620.701.5430	Repairs Maint of Bldg Irving	\$24,105.43	\$0.00	\$12,854.84	\$11,250.59	\$2,303.08	\$8,947.51	37.12%
1000.12.2622.701.5430	Renovations and Repairs Irving	\$5,000.00	\$0.00	\$5,390.00	(\$390.00)	\$0.00	(\$390.00)	-7.80%
1000.20.2620.701.5430	Repairs Maint of Bldg DMS	\$24,000.00	\$1,000.00	\$82,842.50	(\$58,842.50)	\$1,010.00	(\$59,852.50)	-249.39%
1000.30.2620.701.5430	Repairs Maint of Bldg DHS	\$26,000.00	\$0.00	\$6,198.72	\$19,801.28	\$640.00	\$19,161.28	73.70%
1000.30.2622.701.5430	Renovations and Repairs DHS	\$0.00	\$0.00	\$2,726.00	(\$2,726.00)	\$0.00	(\$2,726.00)	0.00%
1000.40.2610.701.5430	Contracted Services Maint CO	\$6,000.00	\$26.86	\$1,001.94	\$4,998.06	\$1,220.56	\$3,777.50	62.96%
1000.40.2620.701.5430	Repairs Maint of Bldg CO	\$3,000.00	\$0.00	\$250.68	\$2,749.32	\$0.00	\$2,749.32	91.64%
1000.40.2622.701.5430	Renovations & Repairs CO	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
	Object: Repairs and Maintenance Services - 5430	\$196,000.00	\$1,146.86	\$227,378.18	(\$31,378.18)	\$11,210.23	(\$42,588.41)	-21.73%
1000.11.2610.701.5608	Supplies Maintenance Bradley	\$8,000.00	\$0.00	\$2,798.72	\$5,201.28	\$0.00	\$5,201.28	65.02%
1000.12.2610.701.5608	Supplies Maintenance Irving	\$7,000.00	\$0.00	\$2,178.18	\$4,821.82	\$0.00	\$4,821.82	68.88%
1000.12.2620.701.5608	Supplies Custodial Irving	\$3,000.00	\$0.00	\$7,175.01	(\$4,175.01)	\$4,029.07	(\$8,204.08)	-273.47%
1000.20.2610.701.5608	Supplies Maintenance DMS	\$12,000.00	\$0.00	\$7,323.58	\$4,676.42	\$0.00	\$4,676.42	38.97%
1000.30.2610.701.5608	Supplies Maintenance DHS	\$20,000.00	\$800.59	\$7,207.21	\$12,792.79	\$0.00	\$12,792.79	63.96%
1000.40.2610.701.5608	Supplies Maint CO	\$1,400.00	\$0.00	\$508.40	\$891.60	\$0.00	\$891.60	63.69%
1000.40.2620.701.5608	Supplies Custodial CO	\$500.00	\$0.00	\$190.05	\$309.95	\$0.00	\$309.95	61.99%
1000.61.2610.701.5608	Supplies Maint Systemwide	\$45,000.00	\$623.70	\$15,605.98	\$29,394.02	\$3,805.20	\$25,588.82	56.86%
1000.61.2620.701.5608	Supplies Custodial Systemwide	\$61,800.00	\$0.00	\$41,906.11	\$19,893.89	\$13,340.92	\$6,552.97	10.60%
	Object: Operation/Maintenance Supplies - 5608	\$158,700.00	\$1,424.29	\$84,893.24	\$73,806.76	\$21,175.19	\$52,631.57	33.16%
1000.11.2610.701.5621	Natural Gas Bradley	\$20,000.00	\$0.00	\$5,311.59	\$14,688.41	\$12,688.41	\$2,000.00	10.00%
1000.12.2610.701.5621	Natural Gas Irving	\$50,000.00	\$4,142.52	\$14,699.88	\$35,300.12	\$27,300.12	\$8,000.00	16.00%
1000.20.2610.701.5621	Natural Gas DMS	\$67,000.00	\$10,209.60	\$27,305.59	\$39,694.41	\$39,694.41	\$0.00	0.00%
1000.30.2610.701.5621	Natural Gas DHS	\$35,000.00	\$793.12	\$7,374.82	\$27,625.18	\$20,625.18	\$7,000.00	20.00%
1000.40.2610.701.5621	Natural Gas CO	\$13,000.00	\$3,788.68	\$7,025.57	\$5,974.43	\$12,974.43	(\$7,000.00)	-53.85%
	Object: Natural Gas - 5621	\$185,000.00	\$18,933.92	\$61,717.45	\$123,282.55	\$113,282.55	\$10,000.00	5.41%
1000.11.2610.701.5622	Electricity Bradley	\$45,000.00	\$1,790.37	\$6,945.99	\$38,054.01	\$38,054.01	\$0.00	0.00%
1000.12.2610.701.5622	Electricity Irving	\$49,000.00	\$7,311.91	\$33,421.50	\$15,578.50	\$15,578.50	\$0.00	0.00%
1000.20.2610.701.5622	Electricity DMS	\$160,000.00	\$14,226.57	\$58,377.65	\$101,622.35	\$101,622.35	\$0.00	0.00%
1000.30.2610.701.5622	Electricity DHS	\$190,000.00	\$60,924.41	\$113,798.92	\$76,201.08	\$77,520.74	(\$1,319.66)	-0.69%
	Object: Electricity - 5622	\$444,000.00	\$84,253.26	\$212,544.06	\$231,455.94	\$232,775.60	(\$1,319.66)	-0.30%

# Derby Public Schools

## Facility Expenditure Report by Object

From Date: 1/1/2026

To Date: 1/31/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.11.2620.701.5737	Equipment Replace Maint Bradle	\$5,000.00	\$0.00	\$691.02	\$4,308.98	\$0.00	\$4,308.98	86.18%
1000.12.2620.701.5737	Equipment Replace Maint Irving	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
1000.20.2620.701.5737	Equipment Replacement Maint DM	\$5,000.00	\$0.00	\$1,758.22	\$3,241.78	\$2,336.50	\$905.28	18.11%
1000.30.2620.701.5737	Equipment Replace Maint DHS	\$5,000.00	\$4,276.98	\$9,276.98	(\$4,276.98)	\$0.00	(\$4,276.98)	-85.54%
	Object: Equipment - Non-Instruct Replacemt - 5737	\$20,000.00	\$4,276.98	\$11,726.22	\$8,273.78	\$2,336.50	\$5,937.28	29.69%
	Grand Total:	\$1,135,844.00	\$110,314.31	\$700,991.51	\$434,852.49	\$406,639.18	\$28,213.31	2.48%

End of Report

# Derby Public Schools

## Facility Expenditure Report by Location

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 1/1/2026

To Date: 1/31/2026

☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
1000.11.2600.701.5411	Water Bradley	\$2,700.00	\$0.00	\$1,327.07	\$1,372.93	\$2,572.93	(\$1,200.00)	-44.44%
1000.11.2610.701.5430	Contracted Services Maint Brad	\$74,894.57	\$0.00	\$88,361.95	(\$13,467.38)	\$2,205.86	(\$15,673.24)	-20.93%
1000.11.2610.701.5608	Supplies Maintenance Bradley	\$8,000.00	\$0.00	\$2,798.72	\$5,201.28	\$0.00	\$5,201.28	65.02%
1000.11.2610.701.5621	Natural Gas Bradley	\$20,000.00	\$0.00	\$5,311.59	\$14,688.41	\$12,688.41	\$2,000.00	10.00%
1000.11.2610.701.5622	Electricity Bradley	\$45,000.00	\$1,790.37	\$6,945.99	\$38,054.01	\$38,054.01	\$0.00	0.00%
1000.11.2620.701.5430	Repairs Maint of Bldg Bradley	\$15,000.00	\$0.00	\$5,235.28	\$9,764.72	\$640.00	\$9,124.72	60.83%
1000.11.2620.701.5737	Equipment Replace Maint Bradle	\$5,000.00	\$0.00	\$691.02	\$4,308.98	\$0.00	\$4,308.98	86.18%
	Location: Bradley Elementary School - 11	\$170,594.57	\$1,790.37	\$110,671.62	\$59,922.95	\$56,161.21	\$3,761.74	2.21%
1000.12.2600.701.5411	Water Irving	\$4,644.00	\$0.00	\$1,884.47	\$2,759.53	\$2,515.53	\$244.00	5.25%
1000.12.2610.701.5430	Contracted Services Maint Irvi	\$16,000.00	\$120.00	\$22,516.27	(\$6,516.27)	\$3,190.73	(\$9,707.00)	-60.67%
1000.12.2610.701.5608	Supplies Maintenance Irving	\$7,000.00	\$0.00	\$2,178.18	\$4,821.82	\$0.00	\$4,821.82	68.88%
1000.12.2610.701.5621	Natural Gas Irving	\$50,000.00	\$4,142.52	\$14,699.88	\$35,300.12	\$27,300.12	\$8,000.00	16.00%
1000.12.2610.701.5622	Electricity Irving	\$49,000.00	\$7,311.91	\$33,421.50	\$15,578.50	\$15,578.50	\$0.00	0.00%
1000.12.2620.701.5430	Repairs Maint of Bldg Irving	\$24,105.43	\$0.00	\$12,854.84	\$11,250.59	\$2,303.08	\$8,947.51	37.12%
1000.12.2620.701.5608	Supplies Custodial Irving	\$3,000.00	\$0.00	\$7,175.01	(\$4,175.01)	\$4,029.07	(\$8,204.08)	-273.47%
1000.12.2620.701.5737	Equipment Replace Maint Irving	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
1000.12.2622.701.5430	Renovations and Repairs Irving	\$5,000.00	\$0.00	\$5,390.00	(\$390.00)	\$0.00	(\$390.00)	-7.80%
	Location: Irving Elementary School - 12	\$163,749.43	\$11,574.43	\$100,120.15	\$63,629.28	\$54,917.03	\$8,712.25	5.32%
1000.20.2600.701.5411	Water DMS	\$5,800.00	\$0.00	\$1,393.70	\$4,406.30	\$4,006.30	\$400.00	6.90%
1000.20.2610.701.5422	Contracted Services Maint DMS	\$80,000.00	\$120.00	\$81,380.55	(\$1,380.55)	\$8,184.35	(\$9,564.90)	-11.96%
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1000.20.2610.701.5621	Natural Gas DMS	\$67,000.00	\$10,209.60	\$27,305.59	\$39,694.41	\$39,694.41	\$0.00	0.00%
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1000.20.2620.701.5430	Repairs Maint of Bldg DMS	\$24,000.00	\$1,000.00	\$82,842.50	(\$58,842.50)	\$1,010.00	(\$59,852.50)	-249.39%
1000.20.2620.701.5737	Equipment Replacement Maint DM	\$5,000.00	\$0.00	\$1,758.22	\$3,241.78	\$2,336.50	\$905.28	18.11%
	Location: Derby Middle Schools - 20	\$353,800.00	\$25,556.17	\$260,381.79	\$93,418.21	\$156,853.91	(\$63,435.70)	-17.93%
1000.30.2600.701.5411	Water DHS	\$3,000.00	\$0.00	\$1,939.98	\$1,060.02	\$3,560.02	(\$2,500.00)	-83.33%
1000.30.2610.701.5422	Contracted Services Maint DHS	\$30,000.00	\$159.00	\$14,080.90	\$15,919.10	\$3,245.67	\$12,673.43	42.24%
1000.30.2610.701.5608	Supplies Maintenance DHS	\$20,000.00	\$800.59	\$7,207.21	\$12,792.79	\$0.00	\$12,792.79	63.96%
1000.30.2610.701.5621	Natural Gas DHS	\$35,000.00	\$793.12	\$7,374.82	\$27,625.18	\$20,625.18	\$7,000.00	20.00%
1000.30.2610.701.5622	Electricity DHS	\$190,000.00	\$60,924.41	\$113,798.92	\$76,201.08	\$77,520.74	(\$1,319.66)	-0.69%
1000.30.2620.701.5430	Repairs Maint of Bldg DHS	\$26,000.00	\$0.00	\$6,198.72	\$19,801.28	\$640.00	\$19,161.28	73.70%
1000.30.2620.701.5737	Equipment Replace Maint DHS	\$5,000.00	\$4,276.98	\$9,276.98	(\$4,276.98)	\$0.00	(\$4,276.98)	-85.54%
1000.30.2622.701.5430	Renovations and Repairs DHS	\$0.00	\$0.00	\$2,726.00	(\$2,726.00)	\$0.00	(\$2,726.00)	0.00%
	Location: Derby High School - 30	\$309,000.00	\$66,954.10	\$162,603.53	\$146,396.47	\$105,591.61	\$40,804.86	13.21%
1000.40.2600.701.5411	Water CO	\$3,000.00	\$0.00	\$725.69	\$2,274.31	\$1,774.31	\$500.00	16.67%
1000.40.2610.701.5430	Contracted Services Maint CO	\$6,000.00	\$26.86	\$1,001.94	\$4,998.06	\$1,220.56	\$3,777.50	62.96%
1000.40.2610.701.5608	Supplies Maint CO	\$1,400.00	\$0.00	\$508.40	\$891.60	\$0.00	\$891.60	63.69%
1000.40.2610.701.5621	Natural Gas CO	\$13,000.00	\$3,788.68	\$7,025.57	\$5,974.43	\$12,974.43	(\$7,000.00)	-53.85%
1000.40.2620.701.5430	Repairs Maint of Bldg CO	\$3,000.00	\$0.00	\$250.68	\$2,749.32	\$0.00	\$2,749.32	91.64%
1000.40.2620.701.5608	Supplies Custodial CO	\$500.00	\$0.00	\$190.05	\$309.95	\$0.00	\$309.95	61.99%
1000.40.2622.701.5430	Renovations & Repairs CO	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
	Location: Central Office - 40	\$28,900.00	\$3,815.54	\$9,702.33	\$19,197.67	\$15,969.30	\$3,228.37	11.17%
1000.61.2610.701.5608	Supplies Maint Systemwide	\$45,000.00	\$623.70	\$15,605.98	\$29,394.02	\$3,805.20	\$25,588.82	56.86%
1000.61.2620.701.5608	Supplies Custodial Systemwide	\$61,800.00	\$0.00	\$41,906.11	\$19,893.89	\$13,340.92	\$6,552.97	10.60%
1000.61.2660.712.5357	Security Enhancements Systemwi	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%

# Derby Public Schools

## Facility Expenditure Report by Location

From Date: 1/1/2026

To Date: 1/31/2026

Fiscal Year: 2025-2026

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

☐ Include All Encumbrances

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Location: Systemwide Services - 61	\$109,800.00	\$623.70	\$57,512.09	\$52,287.91	\$17,146.12	\$35,141.79	32.01%
Grand Total:		\$1,135,844.00	\$110,314.31	\$700,991.51	\$434,852.49	\$406,639.18	\$28,213.31	2.48%

End of Report



## **DECEMBER 18, 2025 BOARD OF EDUCATION MEETING**

### **CALL TO ORDER**

Mr. Gildea: Called meeting to order at 6:30.

### **OPENING CEREMONIES**

Pledge of Allegiance

### **ROLL CALL**

Ms. Tovar: Erica Nuzzo; Melissa Mongillo; Ken Marcucio; Holly Oraziatti; Karla Malerba; Rebecca O'Hara, online here; Kim Tovar; Dan Foley; Jim Gildea.

Dr. Conway: She's online. Connecting now.

Mr. Gildea: Let the record reflect there are eight of nine members in attendance.

### **Also Present:**

**Dr. Matthew Conway, Superintendent of Schools.**

### **ADDITIONS/DELETIONS TO THE AGENDA**

Mr. Gildea: Any additions deletions to the agenda. Seeing none.

### **PUBLIC PORTION**

Mr. Gildea: Anyone from the public wish to speak before the Board, going once. Anyone from the public, going twice. Anyone from the public going three times. Seeing no one from the public wishes to speak before the Board of Education, we will close public portion.

### **ELECTION OF OFFICERS CHAIR, BOARD OF EDUCATION**

Mr. Gildea: Are there any nominations?

Mr. Foley: Yes. It's my honor and privilege to nominate a gentleman who has dedicated his entire adult life to the children of the City of Derby as a teacher, coach, administrator and decades as the newly president. I nominate Ken Marcucio for the Office of Chairperson of the Board of Education.

Ms. O'Hara: Can you hear me?

Dr. Conway: Can you hear us?

Ms. O'Hara: Yes.

Mr. Gildea: Let the record reflect we have nine members.

Ms. Orazietti: Second.

Mr. Gildea: Any other nominations.

Ms. Tovar: Make a nomination to elect Jim Gildea. Jim has put in a lot of time. A lot of effort. He's been in this role for quite some time. He shows up all the time. He is constantly everywhere asking all the questions, all the questions we are constantly forgetting about. He cares for the kids. He has a great relationship with a lot of people. And so much more I could go on all night. So, I won't.

Mr. Gildea: A motion has been made.

Ms. Mongillo: Second.

Mr. Gildea: Any other nominations. Any other nominations. Any other nominations. Seeing none. Motion to close nominations.

Mr. Foley: Making motion.

Ms. Mongillo: Second.

Mr. Gildea: Nominations closed.

All in favor of Ken Marcucio.

Dan Foley; Holly Orazietti; Rebecca O'Hara; Karla Malerba; Ken Marcucio.

All in favor of Jim Gildea.

Kim Tovar; Erica Nuzzo; Melissa Mongillo and Jim Gildea.

Mr. Gildea: Any abstentions. Karla, are you online. Karla, you're muted. Karla, can you hear us. Karla.

Ms. Nuzzo: I'd like to make a comment while we're all sitting here. I just want to say that I've never felt so uncomfortable sitting in a room before. Maybe because I've never had to sit through one of these meetings but I feel like something is going down. It felt really shady while I was on zoom on the 6<sup>th</sup>. And it feels just as sad as it does now. I'm not really sure what's going on, but I don't like it. And I think we all need to be here for the kids and the district. I don't want to know what's going on. I don't want to know. It's just my feeling. And I can't keep quiet anymore.

Ms. Tovar: I'll second that. Sorry. And I'm going to be 100 percent with you. I'm having surgery tomorrow. And I've got things to do to do to wrap up the holiday. And I'm not going to sit here all night waiting for somebody to unmute themselves.

Ms. O'Hara: I'm not either. I'm at work right now.

Mr. Marcucio: Can we call her?

Mr. Gildea: I tried to.

Ms. Tovar: I don't understand.

**Mr. Gildea: Two nominations.**

**All in favor of Ken Marcucio say aye.**

**Ken Marcucio – Dan Foley; Holly Orazietti; Ken Marcucio; Rebecca O'Hara; Karla Malerba.**

**All in favor of Jim Gildea, say aye. All who abstain.**

**Jim Gildea – Kim Tovar; Melissa Mongillo; Erica Nuzzo and Jim Gildea.**

**All who abstain.**

**Congratulations, Mr. Marcucio.** You're Chair. It's your meeting.

Mr. Marcucio: Are you going to stay on.

Ms. Malerba: Yes.

Ms. O'Hara: I'm going to stay on but I can't talk. I'm just going to listen.

## **BIRTHDAYS**

Dr. Matthew Conway.

Dr. Conway: If you want to keep the meeting going, that's fine.

Board: Happy birthday, doc.

## **EXECUTIVE SESSION**

Mr. Marcucio: Motion for executive session.

Dr. Conway: Only one person is here for the appointment of the Middle School Baseball Coach.

Mr. Marcucio: We won't go into executive session.

## **APPOINTMENT OF NEW HIRES**

**Motion that the Board of Education approve the appointment of new hires as recommended by the Superintendent of School. Passed with a motion made by Ms. Kim Tovar and a second by Mr. Dan Foley.**

<b>Ken Marcucio</b>	<b>Yes</b>
<b>Dan Foley</b>	<b>Yes</b>
<b>Kim Tovar</b>	<b>Yes</b>
<b>Holly Oraziatti</b>	<b>Yes</b>
<b>Erica Nuzzo</b>	<b>Yes</b>
<b>Melissa Mongillo</b>	<b>Yes</b>
<b>Karla Malerba</b>	<b>Yes</b>
<b>Rebecca O'Hara</b>	<b>Yes</b>

Ms. Tovar: Making motion.

Mr. Foley: Second.

Dr. Conway: Ask Jim Hoffman to join us. Jim has been a former coach at the Middle School. We couldn't be happier to have him back. He's done great things over in Seymour with their baseball program as well. We're happy that he's back here in Derby with us.

Mr. Hoffman: I appreciate the opportunity. I look forward to it. Good group of 8<sup>th</sup> graders this year.

## **SUBCOMMITTEE REPORTS**

### **FINANCE COMMITTEE**

Mr. Marcucio: We met on the new budget. We're going to go over it tonight and make the presentation to you guys. Whether you settled that with downtown.

Dr. Conway: We presented it that it's based on the increased budget. As long as we're on the same page with the City and how they're looking at it.

Mr. Marcucio: Brian said based on the original budget.

Dr. Conway: Incorrect. It is definitely. It's based on the adjusted budget not the original budget. The last past budget.

### **NEGOTIATIONS AND PERSONNEL COMMITTEE**

Ms. Mongillo: We haven't met since our last meeting. However, we have three items on the agenda for tonight which I can review now or review until then.

Mr. Marcucio: We can wait.

Ms. Mongillo: Okay.

## **SCHOOL/COMMUNITY RELATIONS AND POLICY COMMITTEE**

Mr. Marcucio: No report.

## **PLANT AND FACILITIES COMMITTEE**

Mr. Foley: We haven't met this past month.

## **ACADEMIC AND CURRICULUM**

Mr. Marcucio: That's Rebecca also.

## **ATHLETIC COMMITTEE**

Ms. Tovar: We did meet last month in regards to another option for signs or I should say banners in the Derby High School auditorium. We are still looking into some options. We're running out of space. Banners are very expensive. We want to be able to recognize everybody who is deserving of so, in addition to other things. So, we are looking into some options on that. And we should be meeting again next month.

Mr. Marcucio: Is that presentation that was made, is that still an option?

Ms. Tovar: I would think so. It wasn't shot down. But what I'd like to do is get more information for everybody else to take a look at. I'd like to you know talk to the high school staff like Jen and Ray and if that's something they can utilize as well outside of just athletics. You know, you were online. I think that's a great option. It's very interactive which I think is very good for now versus just going into the school to look at a plaque on the wall.

Mr. Marcucio: When you get more information, you can present it to the Board.

Ms. Tovar: Absolutely.

## **STUDENT HEALTH AND SAFETY COMMITTEE**

Mr. Gildea: We did not meet.

## **SUPERINTENDENT'S REPORT**



Dr. Conway: You have my report. Had a lot of meetings this month. A number of different meetings in district as well. It's that time of year that I meet with every staff member, just to kind of sit and talk to each staff member in small groups, individually, departments or if they want they schedule it through the school and spend the day at the school meeting with them one group or individual after the other, just to learn them know about where people are what their actual individuals needs are and how we can better assist them moving forward. A number of different committee meetings. If there's any questions on those, please feel free to ask.

Mr. Marcucio: Is that it, Doc?

Dr. Rafferty: Yeah, Dr. Rafferty will be updating on a number of different highlights with regards to curriculum and other programs this past month as well.

## **ADMINISTRATORS REPORTS**

### **FACILITIES REPORT**

Mr. Hoffman: Bradley School, we had some issues in the art room with heat in the art room with the water coil overheating. They were getting about 90 degrees in that room. We're currently in about 70 degrees with the repairs they made.

Irving School, had to remove a large oak tree in the lower parking lot. The top had split during the recent windstorm. I had Public Works out. They came out. It was our tree. We're responsible. The tree was dying. While they were out we have better visibility. It had to be removed, \$2,800.

DMS the chiller. We are getting new bids. We did the RRT for replacement of the 100-ton chiller and firing up the existing chiller outside. The first two bids I got, going to save \$150,000 over that original 389,000. We need a few more bids. It does look like we're going to be saving some money.

It may be a little lower than that.

Mr. Marcucio: Do we have a date to spend that money?

Mr. Gildea: No, we're good. We take our time with that. It's probably good to push it out a little longer so we won't have to borrow all at one time.

Mr. Hoffman: Also, at DMS, rooftop failed three. That does lock out the heat in that unit. That is the b floor north end. We did that one in-house. It was \$850 for the parts. We had saved about \$1,500.

Derby High School GO2. That cabinet heater failed. We had to put original baseboard in there as well. Again, we did that in-house. That was \$4,200. That was Raise Academy.

Districtwide, we serviced the snowblowers. We are going to replace one blower. It's 11 years old. It's not worth what they want to repair it. Got ice melt delivered. Got through the first storm.

Mr. Gildea: Our Johnson Control money rolled into the City. We did some additional funding for the fire department. Curious where we are of where we're trying to finalize in the neighborhood of \$200,000 go to the City and get our share.

Mr. Hoffman: We did go over that list with Robbie.

Dr. Conway: We can bring the list up in terms of different projects. We kind of prioritized the projects in the capital plan. We moved out and then put these other ones in.

Mr. Gildea: Ken has a meeting on Monday. The point is there's money there that's budgeted for rightfully so.

Mr. Hoffman: We don't know what the total was. So, we have a few on here. The biggest changes were the \$90,000 for Derby High School for completing all the PTech Units.

Dr. Conway: PTech units in last year. It's slow moving we're doing all the work in-house on the weekends to save thousands of dollars. So, it's taking more time but certainly a way to keep it. They are doing it in-house.

Mr. Gildea: Do we have an itemized list. This would be the projects that you would want to do.

Mr. Foley: What does the City do for the stairs?

Mr. Hoffman: They won't touch them.

Mr. Gildea: This would be the projects you want to do.

Dr. Conway: Most are eligible for reimbursement. It would actually be outside of that 200,000. The City can get reimbursed from the State for that project.

Mr. Gildea: In my opinion, once the Board agrees to the list, I think this is the list we should get to Brian Hall. Same radar as public works, fire department, the police department. I think we should be on the same radar.

Dr. Conway: It comes from the State. Brian would know what the total is.

Mr. Gildea: At our last meeting, we were approximately 350,000.

Mr. Foley: What is the legality put in for capital planning for a certain amount?

Dr. Conway: Unfortunately, you can't with bonded money through the referendum. It would have to be very specific to what we put on to the voters.

Mr. Gildea: You'd have to go back to the City.

Dr. Conway: In the alternative you just don't borrow as much. There will be I was informed yesterday, there will be another round of security grants coming in the spring. Once we get the green light to submit applications on that.

Ms. Mongillo: Any report monthly saved by the Department.

## **STRATEGIC PLANNING**

Dr. Rafferty: I'm here. Everyone can hear me, right. I have five things to share with you. I know in the beginning we had subcommittee reports so I'll talk about some of the things we're going to bring to the Academic Subcommittee.

First item to share with you is we did launch the report card. It actually went off without a hitch. Report card went out to all the families, we sent it out the first time to elementary schools only. That's where the revision was. We sent a printed copy and then an email copy with a note saying we're going digital on the second trimester. I will be convening focus groups to get better feedback especially from parents. Since we built it, we can edit it and fix it pretty easily because we really want the reports cards to serve our families and our students so whatever we didn't get right, I plan on circling around and getting on top of that. I didn't put a link to there for the report cards. Because you'll see my report card. My parents are very proud. I did really well. And I'm growing nicely.

The second thing I wanted to pass along was, the month of December, rolled out initial training, seeing how people like to supersize food, we're going to supersize kindness. I gave you a link to that training that was provided by Drake University. We are really trying to systematize and trying to supersize kindness. Drake University is providing incentives for students and then materials and resources for our school. So, our initial training went very well. We got good feedback on it. We continued to meet with them virtually as we put our action plan in place.

The third thing I wanted to share is the State of Connecticut school mandated climate policies. Each school is required to turn in a draft of an initial school climate plan by December 31<sup>st</sup>. They all have initial drafts that are ready. And we're working on, I don't know if I put a link there, but we're playing with some AI platform to take their plans. So, those are under way. I think we're going to get stuck with it. And more to come on that.

The fourth one so Dr. Conway and I met today when we were discussing the report card, we realized we should have put some more things up on the website. And I had mentioned this earlier in the year where we're working on a revision policy on the Quicken documents, making them more reader friendly, more accessible. So, we're doing some revisions at the high school. So, we're meeting with some committees, bringing them drafts. They're working through it. That's just a little preview of the process that we're going through. But in January, I'll be bringing some of the initial work to the academic subcommittee. And then talk about how to continue to really work.

And then the last part as you know we were already nationally known from Texas to Iowa to Massachusetts up to Harvard. And now you know internationally known. And I know some of you saw the little newsflash that came out. I'm really proud to be part of that and making sure Derby is known for really doing high quality really important work. And we're going to follow-up in January. We're going to ask some teachers and some kids and ask them how it went, what did they like about it. And you could see our little picture below, the kids at Bradley, the kids do really like it and super fun. I was surprised how much kids knew. Just a little more Derby Pride. I'm happy to take any questions.

Dr. Conway: Make two comments. Thank you to Jim, again. I got a call last night that there was something going on with a water alert at the fieldhouse. The fire department got an alert. The fire department responded. They contacted me. I reached out to Dennis, knowing that this was reported, the water flowing in the fieldhouse and they were trying to shut it off. It was the original alarm. Not being able to get Dennis at the moment, called Jim. He got in his truck and drove straight over there. Dennis I think responded shortly after as well. But if you recall about a year ago, it had a similar alarm and it was water flooding in the lower level and through the roof. There was no water flowing but it was a trip in the alarm. They came back out today with the company that services it to try and figure out what was going on. As of earlier this evening, they still weren't determined what set that off. But just a thanks to Jim immediately on the spot that night. Just jump in his truck and go over.

Dr. Rafferty reported on the report card, rebuilding on the elementary report card working tirelessly on a number of different stakeholders report card. But also building it in-house, in power school, while learning power school himself, with a colleague from Old Saybrook in power school who has done this type of work. And that report card from Power School now knows that inside and out with assistance of his colleague from Old Saybrook and just reaching out to somebody who knew it. And getting it done so we can launch it this school-year.

Dr. Rafferty: And I was able to figure it out. Thank you, Dr. Conway.

Dr. Conway: Nobody reaching out with any kind of constructive criticism. At this point, that I have not received any feedback in terms of what it doesn't do. As Dr. Rafferty pointed out, we're going to have survey. Whoever is acting with the elementary group. We're going to be serving all stakeholders. People had an opportunity to log in and see it.

Ms. Tovar: I think it looks great. Especially outside each area for grades. Even the behaviors area.

Dr. Conway: Dr. Rafferty are they individual handwritten or dropdown responses.

Dr. Rafferty: Right now it's for teachers to create their own. We let them personalize it. That's going to be part of the feedback. There's pros and cons to the dropdown. With survey, we're going to find out what would work best.

Mr. Marcucio: Thank you, Dr. Rafferty.

### **APPROVAL OF MINUTES**

**Motion that the Board of Education approve the minutes from November 19, 2025 Special Board of Education meeting and December 6, 2025 Special Board Meeting. Passed with a motion made by Ms. Kim Tovar and a second by Ms. Melissa Mongillo.**

<b>Ken Marcucio</b>	<b>Yes</b>
<b>Dan Foley</b>	<b>Yes</b>
<b>Kim Tovar</b>	<b>Yes</b>
<b>Jim Gildea</b>	<b>Yes</b>
<b>Rebecca O'Hara</b>	<b>Yes</b>
<b>Holly Oraziatti</b>	<b>Yes</b>
<b>Erica Nuzzo</b>	<b>Yes</b>
<b>Melissa Mongillo</b>	<b>Yes</b>
<b>Karla Malerba</b>	<b>Yes</b>

Ms. Tovar: Making motion November 19, 2025 and the December 6, 2025.

Ms. Mongillo: Second.

Mr. Marcucio: Motion carries.

### **FINANCIAL REPORT**



**Motion that the Board of Education approve the finance report for the period through November 30<sup>th</sup>, 2025 as recommended by the Superintendent of Schools. Passed with a motion made by Ms. Kim Tovar and a second by Mr. Dan Foley.**

<b>Ken Marcucio</b>	<b>Yes</b>
<b>Dan Foley</b>	<b>Yes</b>
<b>Kim Tovar</b>	<b>Yes</b>
<b>Jim Gildea</b>	<b>Yes</b>
<b>Rebecca O'Hara</b>	<b>Yes</b>
<b>Holly Orazietti</b>	<b>Yes</b>
<b>Erica Nuzzo</b>	<b>Yes</b>
<b>Melissa Mongillo</b>	<b>Yes</b>
<b>Karla Malerba</b>	<b>Yes</b>

Ms. Tovar: Making motion.

Mr. Foley: Second.

Mr. Trainor: Similar report last month. Year-end, we liquidated all encumbrances. We're looking at about a \$20,000 surplus. Not much movement. Most of our purchase orders are in the system. Supplies for facilities. Secretaries needs, pen and papers. Not putting in major stuff right now.

We're in a pretty good spot right now. We'll wait until we see February and March to see where we're trending. Are we going to fully expend what we had put into a purchase order, caught 100,000 grand. We anticipate we're going to spend 90,000. So, 10,000 goes back into our budget. So, we're in a pretty good spot right now.

Mr. Gildea: As we head into the new year, we have the 12 vacancies. The ones that come out of the general budget.

Mr. Trainor: The encumbrances, vacancies, looking at 70,000 give or take. We had positions in September that weren't included in that. And when they're posted, they get taken down. We were appointing people almost every meeting. Some fluctuation there. Right now, overall, we're looking at about 79,000 on top of.

Mr. Gildea: I get that.

Mr. Marcucio: What number was that?

Mr. Trainor: 79,000.

Mr. Gildea: Thank you, sir. It's still surplus money.

Mr. Trainor: The 209,000 is still unaudited. We've been working with the City and the new auditor. The City has submitted their documentation. It looks like it's going to be 207,000, timing on a purchase order. We're still pretty close. Hoping to have audit done by the end of January, 2026.

Mr. Gildea: Is our special ed cost down this year where we're using SEED money?

Mr. Trainor: Yes. We are using the SEED money. It is for special ed. We can't supplant. We went to the State. I got verification even though that position is new to Derby. We got confirmation Kevin Chambers all of it allocated to salaries to teachers and paras, all new positions. Meaning they're not contracted, they're in-house. The balance of SEED is \$1,000 right now. Special ed, we're in a pretty good spot. On top of page two, currently at 2,600. Kids come in district July 1<sup>st</sup> to October 31<sup>st</sup>. We had kids moving in, kids moving out. As a whole, we're very close in what we budgeted. Trying to keep kids here. We're in a pretty good position as of right now.

Mr. Marcucio: Motion carries. Thank you.

## **REVIEW DRAFT – FY27 BUDGET**

Mr. Trainor: Updating the Board. Highlight sheet that the finance committee meeting and I have gone over. Budget's rolling. We've got staff coming in, we've got Special Ed changes. Everything stayed the same, looking at a 5.69 increase. 1.2 million dollars and change.

Categories you're used to seeing. This is just some of the highlights. Biggest part is the teachers contract. Special Ed as of right now, we're looking at about 24 students, some are going to graduate from the program. Seven transitioned age students. 18 and over, they graduated high school. Average cost of a special ed student was 151,000. Looking at an average about 148,000. Very big number pre-COVID when it was about 90,000 for students.

Approved budget and adjusted budget. Our adjusted budget included insurance waiver. Brian and I spoke, please build this into your budget. That's what we've done.

Mr. Marcucio: First year putting waivers in our budget.

Dr. Conway: It used to be in your budget. We've asked the City to pay for it. This past year with the transition of both the City not budgeted for whatever reason to send that money at the end of the year. They gave it to us separately. This year asking us to build it into your budget this year.

That's my concern. I think it still should be funded by the City. Like a set aside within our budget. Not going to get an extra payment at the end of the year to cover our cost.

Mr. Trainor: Move this number from the budget. And then basically have a separate budget for that.

Dr. Conway: If they give us a zero, it's based on the lower ask. We can present it that way.

Mr. Gildea: Personally, I'm not in favor of insurance waivers being on our budget.

Dr. Conway: It's a 30,000 savings. Let's ask the auditor how it should be set up properly with the City and with the Board.

Mr. Marcucio: How much do you think that percentage is?

Dr. Conway: It's very small.

Mr. Foley: How much is the waiver?

Dr. Conway: It depends on the bargaining unit. One is 1,800, one is 1,350. There's one or two at 1,500. The City has gone up. We do get notification from Department of Labor. It's agreed upon that we won't contest. In other cases that's not it, we contest.

Mr. Gildea: I would be curious to see that.

Mr. Trainor: Depending on the step. The average for next year is 6.3 percent. Health insurance can go up 50 percent.

Dr. Conway: We have a contract. It's on the agenda tonight. It takes effect July, 2026.

Mr. Trainor: We need to have a Finance Committee we have no schedule. By February 1<sup>st</sup>.

Dr. Conway: By the Charter, we have to get them in by February 1<sup>st</sup> that's what we do. So, here's our budget proposal as of February 1<sup>st</sup> knowing this could change considerably to the Cities favor. Also, between now and April. We don't even know what the State funding is going to look like until the first week in May. So, there are going to be a lot of proposals coming out between January and May. I did get good news this past week when I continue to meet with our Legislatures and the Education Committee Chairs and the Appropriation Committee Chairs on this. But we need everybody out pitching on the same lobby for the same support. But there is no additional State budget as of now for the '27 fiscal year. For any municipality for any increase today would be only what you're getting supported by your municipality. So, the lobbying right now for that additional increase in ECS funding all districts across the State for the 2027 fiscal year.

## **CONTRACT BETWEEN THE DERBY BOARD OF EDUCATION AND THE DERBY EDUCATION ASSOCIATION**

**Motion that the Board of Education approve the Contract between the Derby Board of Education and the Derby Education Association for the period of July 1<sup>st</sup>, 2026 through June 30<sup>th</sup>, 2030 as recommended by the Negotiations Committee. Passed with a motion made by Ms. Kim Tovar and a second by Ms. Melissa Mongillo.**

<b>Ken Marcucio</b>	<b>Yes</b>
<b>Dan Foley</b>	<b>Recuses</b>
<b>Kim Tovar</b>	<b>Yes</b>
<b>Jim Gildea</b>	<b>Yes</b>
<b>Rebecca O'Hara</b>	<b>Yes</b>
<b>Holly Oraziatti</b>	<b>Yes</b>
<b>Erica Nuzzo</b>	<b>Yes</b>
<b>Melissa Mongillo</b>	<b>Yes</b>
<b>Karla Malerba</b>	<b>Yes</b>

Ms. Tovar: Making motion.

Ms. Mongillo: Second. I want to thank Kim Tovar with this one. I appreciate her assistance. Compared ourselves to our neighboring districts. Updating the Board on the negotiations.

Dr. Conway: This year what we tried to do is make sure there is equity with our employees in fairness to the City employees, so our employees will be the same as the City starting this year for those who contract and starting next year for those contracts that are renewed for next year and beyond. So, you have two other for MOUs tonight, we'll explain those as you go forward but contracts that are not renewing until a couple of years out. But we didn't want to have to wait for those employees at least treat them fairly like our City employees. What was different before is we had 11 different policies. And our 11 policies were different than what the City might have had. So, it wasn't a complete apples to apples. Now that everybody is on the exact same policy, no variation, no high deductible versus a PPO. Everybody on the State plan, it's hard to justify by charging one party more than another for their health insurance. Including the police. Yes. So, we took our percentages from all the City contracts and our employees won't be paying more than in terms of their contribution toward it than any of the others. Up to 23, 24 percent.

Mr. Gildea: I just think we did a better job of negotiating and the City never brought theirs up.

Mr. Marcucio: Copy that highlights this.

Dr. Conway: I do. I'll send it out.

Mr. Foley: I'm going to recuse myself.

Mr. Marcucio: Mr. Foley recuses himself because of family. Motion carries.

Dr. Conway: Alicia Olenoski being a president of the union as well put in a lot of hours in preparation for and in the negotiation of the contract. I want to thank them for all of their time and effort in support of the teachers on getting this contract passed.

Mr. Marcucio: Thanks Mrs. Olenoski.

#### **ITEM 14 MEMORANDUM OF UNDERSTANDING WHAT THE DERBY ADMINISTRATOR'S ASSOCIATION ON THE STATE PARTNERSHIP PLAN**

**Motion that the Board of Education approve the MOU what the Derby Administrator's Association on the State Partnership Plan. Passed with a motion made by Ms. Kim Tovar and a second by Ms. Melissa Mongillo.**

<b>Ken Marcucio</b>	<b>Yes</b>
<b>Dan Foley</b>	<b>Yes</b>
<b>Kim Tovar</b>	<b>Yes</b>
<b>Jim Gildea</b>	<b>Yes</b>
<b>Rebecca O'Hara</b>	<b>Yes</b>
<b>Holly Orazietti</b>	<b>Yes</b>
<b>Erica Nuzzo</b>	<b>Yes</b>
<b>Melissa Mongillo</b>	<b>Yes</b>
<b>Karla Malerba</b>	<b>Yes</b>

Ms. Tovar: Making motion.

Ms. Mongillo: Second.

Mr. Marcucio: Motion carries.



## **ITEM 15 MEMORANDUM OF UNDERSTANDING OF THE DERBY ADMINISTRATOR'S ASSOCIATION**

Mr. Marcucio: Doc.

Dr. Conway; It's similar to what you just passed. Identical MOU, it's to our Administrative Assistants. They would be at the same contribution rate to the end of this year and beginning July 1<sup>st</sup> of 2026, go to same percentage, 17 percent of all the Bargaining Units even though this contract isn't up for renewal for another two years after that.

**Motion that the Board of Education approve the memorandum of understanding with the Derby Administrative Assistant's Association AFSCME, Counsel number four, AFL-CIO, Local 1303-294 on the State Partnership Plan. Passed with a motion made by Ms. Kim Tovar and a second by Mr. Dan Foley.**

Ken Marcucio	Yes
Dan Foley	Yes
Kim Tovar	Yes
Jim Gildea	Yes
Rebecca O'Hara	Yes
Holly Oraziatti	Yes
Erica Nuzzo	Yes
Melissa Mongillo	Yes
Karla Malerba	Yes

Ms. Tovar: Making motion.

Mr. Foley: Second.

Mr. Marcucio: Motion carries.

Dr. Conway: Lynette and Mrs. Caggiano is here. Lynette is online tonight with us.

Mr. Marcucio: Thank you to both.

## **2026-2027 DISTRICT CALENDAR**

**Motion that the Board of Education approve the 2026 through 2027 District Calendar as recommended by the Superintendent of Schools. Passed with a motion made by Ms. Kim Tovar and a second by Ms. Erica Nuzzo.**

<b>Ken Marcucio</b>	<b>Yes</b>
<b>Dan Foley</b>	<b>Yes</b>
<b>Kim Tovar</b>	<b>Yes</b>
<b>Jim Gildea</b>	<b>Yes</b>
<b>Rebecca O'Hara</b>	<b>Yes</b>
<b>Holly Oraziatti</b>	<b>Yes</b>
<b>Erica Nuzzo</b>	<b>Yes</b>
<b>Melissa Mongillo</b>	<b>Yes</b>
<b>Karla Malerba</b>	<b>Yes</b>

Ms. Tovar: Making motion.

Mr. Marcucio: Making motion to withdraw.

Dr. Conway: We can revise the motion.

Mr. Gildea: We had previously wanted to start after Labor Day.

Dr. Conway: Two before, one after. Because of how late it is we have three options. We might have changed it back to after because of heat.

Mr. Gildea: A starts closest to after Labor Day.

Ms. Tovar: On option B, September 8<sup>th</sup>.

Mr. Gildea: Labor Day is the 7<sup>th</sup>.

Ms. Tovar: I think I like A better. First day of school start September 2<sup>nd</sup>. Teachers would go in September 1<sup>st</sup>.

Dr. Conway: We have training on the first. And then the convocation and students would start on Wednesday. Starting with staff on the 25<sup>th</sup>.

Ms. Nuzzo: I prefer after Labor Day.

Mr. Gildea: One is after Labor Day start on the 8<sup>th</sup>.

Mr. Foley: I always push for after.

Mr. Gildea: That appears to stay until June 21<sup>st</sup>.

Ms. Tovar: Making motion. A with slight changes.

Dr. Conway: Professional Development, August 26, Thursday the 27<sup>th</sup>, Friday the 28<sup>th</sup>. Monday the 31<sup>st</sup>. Students back the following day September 1<sup>st</sup>.

Mr. Gildea: A with a twist.

Ms. Tovar: Yes.

**Motion that the Board of Education approve the 2026-2027 District Calendar Option A with slight changes as recommended by the Superintendent of Schools, slight changes being that students would start school on September 1<sup>st</sup>, staff would return for new hire orientation on the 26<sup>th</sup>, convocation the 27<sup>th</sup>, and PD on the 28<sup>th</sup> and the 31<sup>st</sup>. Passed with a motion made by Ms. Kim Tovar and a second by Ms. Erica Nuzzo.**

Ken Marcucio	Yes
Dan Foley	Yes
Kim Tovar	Yes
Jim Gildea	Yes
Rebecca O'Hara	Yes
Holly Oraziatti	Yes
Erica Nuzzo	Yes
Melissa Mongillo	Yes
Karla Malerba	Yes

Ms. Nuzzo: Second.

Mr. Marcucio: Motion carries.

## **2026 SCHEDULE OF REGULAR BOARD OF EDUCATION MEETINGS**

**Motion the Board of Education approve its scheduled of 2026 regular Board of Education Meetings. Passed with a motion made by Ms. Kim Tovar and a second by Mr. Jim Gildea.**

Ken Marcucio	Yes
Dan Foley	Yes
Kim Tovar	Yes
Jim Gildea	Yes

<b>Rebecca O'Hara</b>	<b>Yes</b>
<b>Holly Orazietti</b>	<b>Yes</b>
<b>Erica Nuzzo</b>	<b>Yes</b>
<b>Melissa Mongillo</b>	<b>Yes</b>
<b>Karla Malerba</b>	<b>Yes</b>

Ms. Tovar: Making motion.

Mr. Gildea: Second.

Mr. Marcucio: Take into consideration the CABA conference.

Dr. Conway: We don't have a report on that yet. Last year, when we got it, we changed our schedule.

Mr. Marcucio: Motion carries.

## **ADJOURN**

**Motion that the Board of Education adjourn its meeting. Passed with a motion made by Ms. Holly Orazietti and a second by Ms. Kim Tovar.**

<b>Ken Marcucio</b>	<b>Yes</b>
<b>Dan Foley</b>	<b>Yes</b>
<b>Kim Tovar</b>	<b>Yes</b>
<b>Jim Gildea</b>	<b>Yes</b>
<b>Rebecca O'Hara</b>	<b>Yes</b>
<b>Holly Orazietti</b>	<b>Yes</b>
<b>Erica Nuzzo</b>	<b>Yes</b>
<b>Melissa Mongillo</b>	<b>Yes</b>
<b>Karla Malerba</b>	<b>Yes</b>

Ms. Orazietti: Making motion to adjourn.

Ms. Tovar: Second.

Motion carries at 8;02.

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Marianne Samokar

Recording Secretary





## Derby Public Schools Business Manager's Report December 15<sup>th</sup>, 2026

This financial detail provides the operating budget information as of January 8<sup>th</sup>, 2026 as follows:

Line Description	Budget	Estimated FY26 Costs
100 Salaries	13,305,079	13,309,517
200 Benefits	884,060	884,060
300 Professional Services	542,200	536,961
400 Property Services	656,644	649,836
500 Other Purchased Services	5,359,886	5,365,481
600 Supplies	384,018	383,561
700 Equipment	94,732	93,516
800 Dues and Fees	52,200	44,392
Excess Cost	(830,369)	(830,369)
<b>Grand Total</b>	<b>20,448,449</b>	<b>20,436,955</b>
	<b>Suplus/Deficit</b>	<b>11,494</b>

### Opportunities

The 3 items listed below will help to offset the increase of costs for the FY26 year.

- We have a new state funding source called SEED, which will be used for SPED Expenditures. The total of these funds are \$176,138. We have been working with CSDE on how these funds can be spent
- We anticipated **not** receiving Priority School Districts this year, however, we have been granted \$413,854 for FY26.
- \$209k carry over from FY25 - unaudited

### Challenges

- Grants recently made available for application, in process of submitting
  - Title 1
  - Title 2
  - Perkins
- Facilities costs are closely being monitored due to the playground, DMS Chiller, and Electricity.
- Class coverage costs have grown significantly for Paras, who get time and a half for the coverage.
- Transportation cost for Homeless students from FY25 were not received in a timely manner. Paid in FY26

## Special Education

SPED	Students	Budget	YTD
FY25	32	2,971,601	2,762,601
FY26	22	3,552,087	1,678,003
Currently	26		
Prorated	2		
Excess Cost Budget	830,369		
Actual	TBD		

**Motion:** *The Board of Education approve the financial report dated January 15<sup>th</sup>, 2026 as recommended by the Superintendent of Schools.*

Respectfully submitted,  
*Robbie Trainor*

1/08/26

**Derby Food Service**  
**Statement of Activity**  
December 2025

	Total Jul - Dec, 2025 (YTD)	Dec 2025
Revenue		
Income		
Catering Income	15,076.05	2,195.50
Intergovernmental		
Government - NSL	331,272.47	67,783.91
Government-Breakfast	138,421.78	28,689.76
Matching Funds	3,430.20	986.20
Total Intergovernmental	\$ 473,124.45	\$ 97,459.87
Revenue	10,136.19	2,372.42
Revenue-Mealpay	1,979.74	268.19
Total Income	\$ 500,316.43	\$ 102,295.98
Uncategorized Income	122.13	
Total Revenue	\$ 500,438.56	\$ 102,295.98
Cost of Goods Sold		
Cost of Goods Sold		
Beverage Purchases	22,134.25	4,983.06
Food Purchases	240,496.71	41,826.35
Paper Supplies	16,294.74	2,737.05
Purchases	722.29	133.05
Shipping	181.79	
Total Cost of Goods Sold	\$ 279,829.78	\$ 49,679.51
Total Cost of Goods Sold	\$ 279,829.78	\$ 49,679.51
Gross Profit	\$ 220,608.78	\$ 52,616.47
Expenditures		
Computer Expense	1,004.85	427.35
Interest Paid	-149.30	
Laundry and Cleaning	3,080.08	
Office Supplies	236.74	
Other Business Expenses	112,485.62	
Outside Services	5,550.00	3,850.00
Payroll		
Salaries & Wages	225,023.72	48,072.84
Total Payroll	\$ 225,023.72	\$ 48,072.84
Purchases	5,326.17	915.58
Repairs & Maintenance	11,641.36	600.48
Total Expenditures	\$ 364,209.24	\$ 53,866.25
Net Operating Revenue	\$ 143,600.46	-\$ 1,249.78
Other Expenditures		
Reconciliation Discrepancies	0.00	0.00
Total Other Expenditures	\$ 0.00	\$ 0.00
Net Other Revenue	\$ 0.00	\$ 0.00
Net Revenue	-\$ 143,600.46	-\$ 1,249.78
	-\$ 143,600.46	-\$ 1,249.79
Remodeling Bradley & Irving	\$103,995.62	
Checking Account Balance	79,090.56	
Accounts Receivable (A/R)	198,611.36	
Accounts Payable (A/P)	-20,402.24	
Estimated Cash Position	\$257,299.68	

Wednesday, Jan 07, 2026 10:53:16 AM GMT-8 - Accrual Basis

## **Grant Narratives**

### **Alliance District**

Under Connecticut General Statute Section 10-262u(d), the following focus areas for spending are defined for Alliance District funds that may include, but not be limited to the following:

1. A tiered system of interventions.
2. Foundational reading programs (Grades K-3).
3. Additional learning time, either extended day or extended year.
4. A talent strategy designed to "attract, retain, promote and bolster the performance of staff," including allowable \$500 stipends for mentor teachers in the TEAM program.
5. Training for school leaders and staff on new teacher evaluation models.
6. Coordination with early childhood education providers, including funding for Head Start.
7. Coordination with governmental and community programs for student support and Wraparound Services.
8. Implementing and furthering statewide education standards and associated activities and initiatives.
9. Minority teacher/administrator recruiting.
10. Enhancement of bilingual education programs.

### **Priority School Districts**

Connecticut General Statute Section 10-266q(b) defines that Priority School District funds shall be used for any of the following:

1. Development or expansion of scientifically-based reading research and instruction.
2. Numeracy instruction.
3. Support to chronically absent students.
4. Programs or activities related to dropout prevention.
5. Alternative and transitional programs.
6. Academic enrichment, tutorial and recreation programs or activities during non-school hours and during the summer.
7. Development or expansion of extended-day kindergarten programs.
8. Enhancement of the use of technology to support instruction or improve parent-teacher communication.

9. Initiatives to strengthen parent and community involvement in school and district programs.
10. Obtaining accreditation for elementary and middle schools from New England Association of Schools and Colleges.

### **Priority Schools District Extended School Hours**

Each PSD must submit all proposals received as part of its grant application and documentation of the review and ranking process for such proposals. Each district application shall:

1. Demonstrate that a district-wide and school building needs assessment was conducted, including an inventory of existing academic enrichment and support, and recreational opportunities available during non-school hours both within and outside of school buildings;
2. Ensure equal program access for all students and necessary accommodations and support for students with disabilities;
3. Provide a summer component, unless it is able to document that sufficient summer opportunities already exist;
4. Include a schedule and total number of hours determined to be reasonable and sufficient for individual school programs;
5. Support no less than 10 percent of the cost of the total district-wide ESH program and provide documentation of local funding or in-kind contributions, or both; and
6. Contract for the direct operation of the program, if the district is able to document that no providers are interested or able to provide a cost efficient program.

### **Priority Schools District Summer School**

Connecticut General Statute § 10-265m establishes grants for summer school programs in PSDs. C.G.S. §§ 10-265g and 10-265l, relating to summer reading programs and student promotion, require PSDs to:

1. Offer a summer reading program to children enrolled in kindergarten who are determined by their school to be substantially deficient in reading; evaluate students in Grades 1 through 3 in October, January and May using an approved assessment. For each student who is determined to be substantially deficient in reading on the January or May assessment, the district must notify the student's parent or guardian of the assessment results and the school must develop a personal reading plan for the student;
2. Develop personal reading plans that shall include additional instruction, within available appropriations, such as tutoring, an after-school program, school vacation, weekend program or summer program, as described in Section 10-265f of the C.G.S. Personal reading plans must be reviewed and revised as appropriate and shall be monitored by school literacy teams. Each evaluation or statewide examination must be discussed with the provider of additional instruction and given to the student's parent or guardian with recommendations for reading strategies that can be used at home. For the purposes of providing additional instruction, preference must be given first to elementary schools and then to middle schools with the highest number of students who are substantially deficient in reading;
3. Promote students with personal reading plans from Grades 1 through 3, based on documented progress in achieving the goals of the personal reading plan or demonstrated reading proficiency. If a decision is made to promote a student who is substantially deficient in reading, the school

principal shall provide written justification for such promotion to the superintendent of schools. A personal reading plan, that incorporates competencies required for early reading success and effective reading instruction, must be maintained for a student who is substantially deficient in reading until the student achieves a satisfactory grade level proficiency, as determined by a reading evaluation or statewide examination;

4. Require students in Grades 1 through 3 who are determined to be substantially deficient in reading based on the May administration of the approved assessment to attend summer school. The superintendent of schools may exempt an individual student from such requirement, upon the recommendation of the school principal, based on the student's progress with the personal reading plan. If a student does not receive such an exemption and has been offered the opportunity to attend summer school and fails to attend, the PSD shall not promote the student to the next grade;
5. Submit to the CSDE approved assessment data two times per year for all students using an electronic reporting system provided by CSDE to monitor student progress;
6. Submit to the CSDE the number of students who are substantially deficient in reading and are promoted from first, second or third grade to the next grade. The CSDE will prepare and publish this report annually;
7. Require within available appropriations the development and implementation of personal reading plans for each student who scores below basic level on the Grades 3 through 5 Smarter Balanced, unless the principal determines that such additional instruction is not necessary based on the recommendation of the student's teacher; and
8. May require, within available appropriations, students in Grades 4 through 6 who fail to make progress with additional instruction provided in their personal reading plans, to attend summer school. The superintendent of schools may exempt an individual student from such requirement upon the recommendation of the school principal.

### **ARP ESSER Dual Credit Expansion**

1. Our primary goal, if awarded this grant, is to expand our pathways programming to create course sequencing and trajectories specific to some of the following career cluster areas in which students have expressed interest, including: Health Science; Education and Training; STEM; Business Management and Administration; Law, Public Safety, Corrections and Security; and Arts, A/V Technology & Communication.

### **Title 1**

1. The purpose of Title I, Part A of the Elementary and Secondary Education Act of 1965, as amended by the Every Student Succeeds Act of 2015, is to provide all children significant opportunity to receive a fair, equitable, and high-quality education, and to close educational achievement gaps.
2. improve academic achievement;
3. improve English proficiency rates for Connecticut's English learners; and
4. increase 4 and 6-year Cohort Graduation rates for all students.

### **Title 2**



1. The purpose of Title II, Part A is to:
2. increase student achievement consistent with the challenging state academic standards;
3. improve the quality and effectiveness of teachers, principals and other school leaders;
4. increase the number of teachers, principals and other school leaders who are effective in improving student academic achievement in schools; and
5. provide low-income and minority students greater access to effective teachers, principals and other school leaders.

### **Title 3 – Consortium with ACES**

The allocated Title III funds will be used for:

1. EL teacher sharing her time between Irving and Bradley elementary schools (0.06 FTE to the Title III grant funds): Purpose of the position is to provide instruction in English proficiency for our elementary school students.
2. Workbooks and instructional supplies for St. Mary/St. Michael (SMSM) School to facilitate increasing English language proficiency.

### **Title 4**

1. provide all students with access to a well-rounded education, as defined in ESSA section 8101(52); 2) improve school conditions for student learning; and 3) improve the use of technology in order to improve the academic achievement and digital literacy of all students.

### **IDEA**

1. Derby Public Schools will continue its ongoing review, calibration, and enhancement of specialized programs in place within the district to ensure that all eligible students are provided a thoughtfully-designed, comprehensive, and thorough individualized educational program. The district will strive to provide each child a free and appropriate public education, maximum access to the general education curriculum and his or her peers in the least restrictive environment. Further, all eligible students will be provided specialized instruction that ensures appropriate annual progress, given each child's unique set of circumstances, which promotes independence and prepares each individual for post-secondary success. Derby Public Schools will continue its partnership with and support of special education and related service programming for students in private school settings. Specifically, the focus with these schools will remain on bolstering the scope of specialized instruction available to each child in the event that he/she has been unilaterally placed by a parent/guardian in such a program.

### **Opportunity District ESSA SIG Cohort 2**

#### **1. District Capacity and Organizational Structure**

The district has the organizational structure and leadership capacity to support turnaround efforts in its lowest-performing schools. In addition to the Superintendent, the district leadership team includes the position of Director of Teaching and Learning. The Director supports teaching & learning while ensuring academic programming is rigorous and engaging. The Director also provides coaching support to the administrators in the lowest performing schools through regular job-embedded coaching sessions, monthly administrative work sessions and supporting the implementation of new curriculum. The district also has two (2) Supervisors of Special Education to support teaching and learning and improve

outcomes for students with IEP's. The district staff also includes two (2) instructional coaches and has secured funding for staff development.

## 2. District Support for Development of School Improvement Plans

The Director of Teaching and Learning, Derby Middle School (DMS) Principal, DMS Assistant Principal, Secondary Special Education Supervisor, and a team of teachers completed the "Needs Assessment Tool" and came to a consensus to identify the school's areas of strength and weakness. The district Data Coordinator supported the development of the Improvement Plan by providing relevant demographic and achievement data. The Business Manager collaborated on the application to align the proposed funding with the improvement priorities. The Director of Teaching and Learning and DMS Principal collaborated to identify the root causes for each of the highest-leverage growth areas, develop SMART Goals aligned to the priorities, and identified strong, evidence-based Interventions. The Commissioner's Network Audit report was also used in the development of the school improvement plan.

# **DERBY PUBLIC SCHOOLS**

## **School Trip Proposal / Request Form**

### **Travel / Study Approval for Out of State and or Overnight Trips**

School: DERBY Principal: MRS OLSON  
Date(s) of Trip: 2/7/06 Trip Organizer(s): COACH SWIERA  
Destination of Trip: BRYANT UNIVERSITY 1150 DOUGLAS PIKE SMITHFIELD, RI 02917  
Grade level of student participants: 9-12 No. of Students: 17  
Educational Objectives including related classroom activities prior to / following the trip: PLEASE SEE ATTACHED LETTER

Funding Source(s): FUNDRAISING MONEY FROM 2004/2005

Complete if students are paying for all or part of the trip.

Total fees required from each student: Transportation Cost: \$96<sup>00</sup> Event Fee: 0 Meals 0  
Lodging: 0

Source(s) of funds for students who qualify for fee waiver: \_\_\_\_\_

Cost of Nurse (if applicable): N/A Funding source: \_\_\_\_\_ ☐ No students are identified with health concerns

Name of travel agent (if applicable): N/A

Name of transportation service vendor: Ve Transport

No. of buses required: 1 Cost per bus: \$96<sup>00</sup>

Date / Time of trip: Departing Derby: 12:30PM Returning to Derby: 9:30PM

Number of chaperones on trip: 3

**Completed forms should be submitted to the principal who, if the trip is approved, will forward this to the Superintendent of Schools and Board of Education for final approval.**

Include the information below when submitting this approval form. (Place a check mark by each item indicating its inclusion in the approval packet.)

- \_\_\_\_\_ Information outlining parental financial responsibility should there be an emergency cancellation
- \_\_\_\_\_ Parent / Guardian letter explaining the trip and travel itinerary
- \_\_\_\_\_ Parent / Guardian Permission and Acknowledgment of Risk for Student Travel Form
- \_\_\_\_\_ Emergency Plan (Includes arrangements for medical needs, parent / guardian contact information, access to communication devices, and procedures for general potential emergency situations)
- \_\_\_\_\_ List of Chaperone Names and Phone Numbers with MPS employees noted
- \_\_\_\_\_ Telephone Tree in the event of an emergency

Be sure the school administrator has a list of those students participating in the activity and a copy of the emergency contact numbers.

I / We certify that this trip proposal is in accordance with Derby Public Schools policies and corresponding regulations:

\_\_\_\_\_  
Signature, Trip Organizer(s)

☒ Trip approved

\_\_\_\_\_  
Signature, Principal / Assistant Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature, Superintendent or Designee

\_\_\_\_\_  
Date

☐ Trip Denied

Reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature, Superintendent or Designee

\_\_\_\_\_  
Date

#### Out-of State / Overnight Trips Checklist

- ☐ Obtained approval at least three (3) weeks prior to the trip.
- ☐ Submitted list of participating students submitted to Principal and Health Office at least two (2) weeks prior to the trip.
- ☐ Submitted an updated list of participating students to Principal and Health Office on day of trip (No students should be added to the original list on the day of the trip.)
- ☐ Arranged substitute teacher with the Principal / designee if needed
- ☐ Arranged instructional and supervisory assignments for students not participating
- ☐ Arranged appropriate number of chaperones and provided orientation
- ☐ Clearly explained expectations of students
- ☐ Received parent permission forms and emergency medical forms
- ☐ No students are identified with health concerns

**Teacher Directions:** After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents. Only those students whose parents have signed and returned the form to you will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) send a copy home for parent and student signatures.



**PARENT/GUARDIAN PERMISSION AND  
ACKNOWLEDGEMENT OF RISK FOR STUDENT TRAVEL**



**Teacher Directions:** After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents/guardians. Students will also be responsible for receiving teacher signatures. Only those students whose parents AND teachers have signed and returned the form to you ONE WEEK IN ADVANCE OF THE TRIP will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) distribute copies for parent, teacher, and student signatures.

**Parent Directions:**

Please read this form, and, if you give your child permission to attend the school trip, sign and return it to your child's teacher.

Date(s) of Trip: 2/7/26

Trip Organizer(s): COACH SWIENTS

Destination of Trip: BRYANT UNIVERSITY

Student Cost: 0

Educational Objectives: BUILD TEAM CHEMISTRY & ENCOURAGE POSITIVE RELATIONSHIPS AMONG TEAM. CONTINUE ESPRIT DE CORPS!!

**Supervision:**

Food/snacks will be provided

☒ Students will be directly supervised by adults at all times.

☐ Students will be directly supervised by adults with the following exceptions: \_\_\_\_\_

☐ A School Nurse will be present on this school trip.

Transportation Provided: ☐ School Bus ☒ Charter Bus ☐ Personal Vehicle ☐ Leased Vehicle

Related Risks: ☐ Swimming Pool ☐ Amusement / Theme Park ☐ Beach or Ocean ☐ Other ☒ None

**Student Agreement:**

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

While participating on this school trip, I will accept responsibility for maintaining conduct in accordance with the Derby High School Code of Conduct and I will follow directions of the school trip organizers / chaperones at all times.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent / Guardian Permission:**

I have read and understand the attached description of the school trip. I also understand that participation in the school trip will involve activities off school property; therefore, neither the Board of Education nor its employees and volunteers will have any responsibility for the condition or use of any nonschool property.

I give permission for \_\_\_\_\_ to participate in all aspects of this school trip.

Parent / Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Contact Number: \_\_\_\_\_

Dear Parents and Guardians,

We are excited to inform you about an upcoming team-building opportunity for our team. On 2/7/2026, we will be taking a trip to Bryant University to attend a Bryant Bulldogs basketball game against the Maine Black Bears.

The purpose of this trip is to strengthen team chemistry, encourage positive relationships among teammates, and allow our players to enjoy a shared experience outside of regular practices and competitions. Events like this help build trust, communication, and team spirit in a fun and motivating environment.

Trip Details:

- Destination: Bryant University
- Event: Bryant Basketball Game
- Date: 2/7/2026
- Departure Time: 12:30
- Return Time: 9:30pm
- Transportation: Charter Bus
- Cost: Fundraiser Funds

Students will be supervised by coaching staff at all times. All school and team behavior expectations will remain in effect during the trip. Students should wear appropriate team or school apparel and bring any spending money only if they wish to purchase concessions or souvenirs.

Please complete and return the attached permission slip by January 30, 2026 so your child may participate.

If you have any questions or concerns, feel free to contact me at 910-650-2657. Thank you for your continued support of our team.

Sincerely,  
Coach Swierb



Chaperone list Bryant Basketball Game  
2/7/2026

Coach Swierb	9106502657
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Coach Swierb	2034479002
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Mrs Swierb	2037091337
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# DERBY PUBLIC SCHOOLS

## School Trip Proposal / Request Form

### Travel / Study Approval for Out of State and or Overnight Trips

School: Derby High School Principal: Jen Olson  
Date(s) of Trip: 2/20/25 - 2/21/25 Trip Organizer(s): Wrestling Coaches - Sarah Jadach  
Destination of Trip: Killingly High School - CIAC Class S State Championships Meet  
Grade level of student participants: 9-12 No. of Students: 22

Educational Objectives including related classroom activities prior to / following the trip: \_\_\_\_\_

The Class S State Championship meet is in Killingly this year and is always Friday evening and all day Saturday. The team is asking to stay at a Comfort Inn in Danville due to the long distance to travel.

Funding Source(s): Bus will be paid out of transportation budget + Rooms + Meals by Fundraising

Complete if students are paying for all or part of the trip.

Total fees required from each student: Transportation Cost: \_\_\_\_\_ Event Fee: \_\_\_\_\_ Meals: \_\_\_\_\_

Lodging: \_\_\_\_\_

Source(s) of funds for students who qualify for fee waiver: \_\_\_\_\_

Cost of Nurse (if applicable): NA Funding source: NA ☒ No students are identified with health concerns

Name of travel agent (if applicable): NA

Name of transportation service vendor: All-Star Transportation

No. of buses required: 1 Cost per bus: \_\_\_\_\_

Date / Time of trip: Departing Derby: 2/20 @ 10:30am Returning to Derby: 2/21 @ approx. 5:00pm

Number of chaperones on trip: 7+ parents

Completed forms should be submitted to the principal who, if the trip is approved, will

forward this to the Superintendent of Schools and Board of Education for final approval.

Include the information below when submitting this approval form. (Place a check mark by each item indicating its inclusion in the approval packet.)

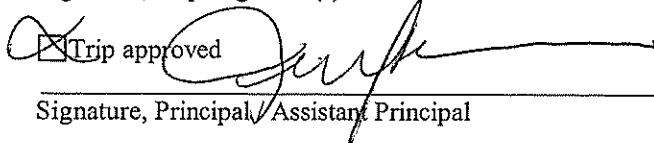
- \_\_\_\_\_ Information outlining parental financial responsibility should there be an emergency cancellation
- \_\_\_\_\_ Parent / Guardian letter explaining the trip and travel itinerary
- \_\_\_\_\_ Parent / Guardian Permission and Acknowledgment of Risk for Student Travel Form
- \_\_\_\_\_ Emergency Plan (Includes arrangements for medical needs, parent / guardian contact information, access to communication devices, and procedures for general potential emergency situations)
- \_\_\_\_\_ List of Chaperone Names and Phone Numbers with MPS employees noted
- \_\_\_\_\_ Telephone Tree in the event of an emergency

Jennifer Olson Principal  
Approved

Be sure the school administrator has a list of those students participating in the activity and a copy of the emergency contact numbers.

I / We certify that this trip proposal is in accordance with Derby Public Schools policies and corresponding regulations:

\_\_\_\_\_  
Signature, Trip Organizer(s)

☒ Trip approved 

11/9/27

\_\_\_\_\_  
Signature, Principal/Assistant Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature, Superintendent or Designee

\_\_\_\_\_  
Date

☐ Trip Denied

Reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature, Superintendent or Designee

\_\_\_\_\_  
Date

#### Out-of State / Overnight Trips Checklist

- ☐ Obtained approval at least three (3) weeks prior to the trip.
- ☐ Submitted list of participating students submitted to Principal and Health Office at least two (2) weeks prior to the trip.
- ☐ Submitted an updated list of participating students to Principal and Health Office on day of trip (No students should be added to the original list on the day of the trip.)
- ☐ Arranged substitute teacher with the Principal / designee if needed
- ☐ Arranged instructional and supervisory assignments for students not participating
- ☐ Arranged appropriate number of chaperones and provided orientation
- ☐ Clearly explained expectations of students
- ☐ Received parent permission forms and emergency medical forms
- ☐ No students are identified with health concerns

**Teacher Directions:** After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents. Only those students whose parents have signed and returned the form to you will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) send a copy home for parent and student signatures.



**PARENT/GUARDIAN PERMISSION AND  
ACKNOWLEDGEMENT OF RISK FOR STUDENT TRAVEL**



**Teacher Directions:** After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents/guardians. Students will also be responsible for receiving teacher signatures. Only those students whose parents AND teachers have signed and returned the form to you ONE WEEK IN ADVANCE OF THE TRIP will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) distribute copies for parent, teacher, and student signatures.

**Parent Directions:**

Please read this form, and, if you give your child permission to attend the school trip, sign and return it to your child's teacher.

Date(s) of Trip: 2/20-2/21 Trip Organizer(s): Wrestling Coaches - Sarah Jodach  
Destination of Trip: Kilgus HS - Wrestling State Student Cost: \$0  
Educational Objectives: Compete in education based athletics at the highest level at the state championship meet.

**Supervision:**

- ☐ Students will be directly supervised by adults at all times.  
☒ Students will be directly supervised by adults with the following exceptions: Rest rooms + breaks  
☐ A School Nurse will be present on this school trip.

Transportation Provided: ☒ School Bus    ☐ Charter Bus    ☐ Personal Vehicle    ☐ Leased Vehicle

Related Risks: ☐ Swimming Pool    ☐ Amusement / Theme Park    ☐ Beach or Ocean    ☐ Other    ☒ None

**Student Agreement:**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

While participating on this school trip, I will accept responsibility for maintaining conduct in accordance with the Derby High School Code of Conduct and I will follow directions of the school trip organizers / chaperones at all times.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent / Guardian Permission:**

I have read and understand the attached description of the school trip. I also understand that participation in the school trip will involve activities off school property; therefore, neither the Board of Education nor its employees and volunteers will have any responsibility for the condition or use of any nonschool property.

I give permission for \_\_\_\_\_ to participate in all aspects of this school trip.

Parent / Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Contact Number: \_\_\_\_\_

Dear Parents and Guardians,

We are excited for the upcoming Class S State Championship Meet at Killingly High School on Feb 20th & 20st, 2026. The travel time to and from Killingly High School is over 2 hours by bus so we will be staying overnight at the Comfort Inn in Dayville CT. Attached you will find a permission slip. This permission slip is due back to Coach Sarah Jadach no later than 1/23/26. We are all excited for a fun tournament!

Jenn Moffat  
Athletic Director  
Derby Public Schools

## **2026 Wrestling Class S State Championship Meet**

Date: Friday February 20th-21st, 2026

Killingly High School - Meet

Comfort Inn, Dayville CT - Lodging

### **Potential Itinerary**

Depart DHS: 2/20 10:30am

Return to DHS: 2/21 8:00pm

### **Contact List**

Buster & Carol Jadach - 203-530-9151

Tyler Dobek - 203-751-2156

Mike Mauro - 203-583-7793

Rich Froehle - 203-231-2282

Dave Stec - 203-494-7386

Sarah Jadach - 203-231-3285

### **Students Attending**

Jonathan Briscoe

Joshua Collazo - Oxford

Benjamin Cook - Oxford

Blake Cook - Oxford

Jayden Cooper

Harrison Dorosh - Oxford

John Gil - Oxford

Horatio Glover

Joseph Torres Perez

Brandon Kecko - Oxford

Liam McGuire - Oxford

Christian Micklos - Emmett O'Brien Tech

Ja'Zaiah Moreno

Sophie Mraz

Jax Opotzner - Oxford

Nathan Pennell - Oxford

Xavier Rankine - Holy Cross

Joseph Santagata-Raslavsky - Emmett O'Brien Tech

Gabriel Tovar

Anthony Vigo

Sean Wolyniec - Oxford





Jennifer Moffat &lt;jmoffat@derbyps.org&gt;

## Wrestling States Stay Over Letter

Sarah Jadach <derbywrestlingct@gmail.com>  
To: Jennifer Moffat <jmoffat@derbyps.org>

Mon, Jan 5, 2026 at 8:12 AM

The list of coaches/Chaperones was attached to that letter I sent on page 2. Anthony is the only one that will not be coming. The baby is due about 2 weeks before lol

The permissions slip is also attached to the letter

CIAC has not done the actual schedule yet.

We will probably need to leave DHS at 10:30 am. It is a very long ride on a bus lol

This was last year's schedule. It will probably be very similar

### Class S—Killingly High School

#### Friday, February 21, 2025

**\*\*Earliest bus arrival times: Class S 12:45PM**

1PM Registration & Weight Check (some venues may need to adjust—see above)  
1:15PM Weigh-Ins by weight class—be on time!! Nails and skin will be checked—have current & proper state physician's form for any skin condition

**\*\*If bus running late, have coach call Dave Nowakowski at 860-705-2629\*\***

2PM	Scratch Meeting	
3:00PM	First Round (of 32)	Estimate approx 80 bouts
4:30PM--est	Round of 16	112 bouts
6:15PM--est	Championship Quarterfinals &	56 bouts
6:15PM--est	First Round Consi	56 bouts*
8:45PM	Estimated finish time*	

#### Saturday, February 22, 2025

9AM	School opens (weight checks until 9:45am)		
9:45AM**	Weigh-Ins by weight class—be on time		
10:30AM	Second Round Consolations	56 bouts	
12:00PM	Championship Semifinals	28 bouts	2 mats
12:00PM	Consolation Quarterfinals	28 bouts	2 mats
1:45PM	Consolation Semifinals	28 bouts	3-4 mats
3:00PM	Introductions of Finalists & National Anthem		
3:15PM	2025 Class Finals	14 bouts	1 mat
	(hold start of 1st/3rd/5th bouts for each weight until all 3 are completed)		
3:15PM	Third Place & Fifth Place Finals	28 bouts	2 mats
	Starting weight class will be determined by draw at Friday coaches meeting		
5:15PM (est)	Presentation of Awards (must be present to receive medal)		

*Please note that the start times for some rounds are estimates based on the number of matches. For purposes of fans and media, the championship semis should not start prior to 12PM, and the finals should not start before 3:15PM, unless announced well prior to all in attendance & media, or modified due to weather conditions.*

**TO: Superintendent of Schools**

**SUBJECT: State Wrestling Championship Tournament**

The Derby/Oxford/Holy Cross High School Wrestling Team has requested that the Coaches and Varsity wrestlers be allowed to stay overnight when they wrestle in the Class S State Championship tournament at Killingly High School. The tournament gets over late on a Friday night and rather than come home they stay at a hotel in the area. The Coaches and Parents supervise the athletes.

Transportation has been arranged through our bus carrier in the past. The tournament will be held at Killingly High School on Friday February 20, 2026 and all day Saturday February 21, 2026. The team would be driven by the bus from Derby High School to the hotel on Friday afternoon. The bus would then take the team to the high school from the hotel. After the tournament on that same night the bus would transport the team back to the hotel. The bus would then pick them up on early Saturday morning at the hotel and transport them to Killingly High School. After the tournament on Saturday night the bus would then transport the team home.

The State Open will be held the following weekend at the New Haven Hillhouse Fieldhouse and the team will not have to stay overnight on that weekend.

Please let us know if this will be approved for this year.

Thank You,

**The Trip is No Cost to the school besides the Bus Transportation**

**Hotel: Comfort Inn and Suites in Dayville, CT**

**Wrestling Location: Killingly High School**

**Hotel rooms are paid for by the Coaches and Parents**

**Chaperones Attending:**

**Coach Buster and Carol Jadach**

**Coach Tyler Dobek**

**Coach Mike Mauro**

**Coach Rich Froehle**

**Coach Dave Stec**

**Coach Sarah Jadach**

**Plus Parents**

**The Tournament Schedule has not been published yet.**

**Permission Slip**

\*\*\*\*\*

**2026 Class 'S' State Tournament**

\_\_\_\_\_ has my permission to attend/participate in  
the Class 'S' State Championships on Fri. + Sat. Feb. 20 and 21, at  
Killingly High School, Killingly, CT

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

\_\_\_\_\_  
PHONE # WHERE PARENTS CAN BE REACHED FRI.+ SAT.

# **DERBY PUBLIC SCHOOLS**

## **School Trip Proposal / Request Form**

### **Travel / Study Approval for Out of State and or Overnight Trips**

School: Derby High School Principal: Jen Olson  
Date(s) of Trip: March 20th-21st, 2026 Trip Organizer(s): Kim Voytek + Alex Drezek  
Destination of Trip: Worcester State University, MA - New England Regional Cheer Championship  
Grade level of student participants: 9-12 No. of Students: 11  
Educational Objectives including related classroom activities prior to / following the trip: To compete at the highest level

Funding Source(s): Fundraising

Complete if students are paying for all or part of the trip.

Total fees required from each student: Transportation Cost: \$0 Event Fee: \$0 Meals \$0  
Lodging: \$0

Source(s) of funds for students who qualify for fee waiver: —

Cost of Nurse (if applicable): N/A Funding source: N/A ☒ No students are identified with health concerns

Name of travel agent (if applicable): N/A

Name of transportation service vendor: —

No. of buses required: — Cost per bus: —

Date / Time of trip: Departing Derby: — Returning to Derby: —

Number of chaperones on trip: —

Completed forms should be submitted to the principal who, if the trip is approved, will forward this to the Superintendent of Schools and Board of Education for final approval.

Include the information below when submitting this approval form. (Place a check mark by each item indicating its inclusion in the approval packet.)

- Information outlining parental financial responsibility should there be an emergency cancellation
- Parent / Guardian letter explaining the trip and travel itinerary
- Parent / Guardian Permission and Acknowledgment of Risk for Student Travel Form
- Emergency Plan (Includes arrangements for medical needs, parent / guardian contact information, access to communication devices, and procedures for general potential emergency situations)
- List of Chaperone Names and Phone Numbers with MPS employees noted
- Telephone Tree in the event of an emergency

Hello Dina,

I am submitting the Cheerleading New England Regional Championships request and the Indoor Track New England Regional Championships request in advance so that the board is aware of the upcoming trips that we may qualify for. I will not know the details of the trips, or if we qualify, until after the State Championship (Cheer) and State Open Championship (Indoor Track). Cheer would need to sleep over, Indoor Track would not.

Cheer State Championship (Qualifier) - March 7th  
Indoor Track State Open (Qualifier) - Feb 21st

Please let me know if Dr. Conway and the board can approve that we can attend and I can send the details once we have qualified and have those details.

Thank you,

Jenn Moffat



Be sure the school administrator has a list of those students participating in the activity and a copy of the emergency contact numbers.

I / We certify that this trip proposal is in accordance with Derby Public Schools policies and corresponding regulations:

\_\_\_\_\_  
Signature, Trip Organizer(s)

☒ Trip approved

\_\_\_\_\_  
Signature, Principal / Assistant Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature, Superintendent or Designee

\_\_\_\_\_  
Date

☐ Trip Denied

Reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature, Superintendent or Designee

\_\_\_\_\_  
Date

#### Out-of State / Overnight Trips Checklist

- ☐ Obtained approval at least three (3) weeks prior to the trip.
- ☐ Submitted list of participating students submitted to Principal and Health Office at least two (2) weeks prior to the trip.
- ☐ Submitted an updated list of participating students to Principal and Health Office on day of trip (No students should be added to the original list on the day of the trip.)
- ☐ Arranged substitute teacher with the Principal / designee if needed
- ☐ Arranged instructional and supervisory assignments for students not participating
- ☐ Arranged appropriate number of chaperones and provided orientation
- ☐ Clearly explained expectations of students
- ☐ Received parent permission forms and emergency medical forms
- ☐ No students are identified with health concerns

**Teacher Directions:** After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents. Only those students whose parents have signed and returned the form to you will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) send a copy home for parent and student signatures.



**PARENT/GUARDIAN PERMISSION AND  
ACKNOWLEDGEMENT OF RISK FOR STUDENT TRAVEL**



**Teacher Directions:** After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents/guardians. Students will also be responsible for receiving teacher signatures. Only those students whose parents AND teachers have signed and returned the form to you ONE WEEK IN ADVANCE OF THE TRIP will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) distribute copies for parent, teacher, and student signatures.

**Parent Directions:**

Please read this form, and, if you give your child permission to attend the school trip, sign and return it to your child's teacher.

Date(s) of Trip: March 20th + 21st, 2026 Trip Organizer(s): Kim Voytek + Alex Drezek  
Destination of Trip: New England Cheer Regionals Student Cost: \$0  
Educational Objectives: To compete at the highest level

**Supervision:**

- ☐ Students will be directly supervised by adults at all times.  
☒ Students will be directly supervised by adults with the following exceptions: Bathroom + Snack breaks  
☐ A School Nurse will be present on this school trip.

Transportation Provided: ☐ School Bus ☐ Charter Bus ☐ Personal Vehicle ☐ Leased Vehicle

Related Risks: ☐ Swimming Pool ☐ Amusement / Theme Park ☐ Beach or Ocean ☐ Other ☒ None

**Student Agreement:**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

While participating on this school trip, I will accept responsibility for maintaining conduct in accordance with the Derby High School Code of Conduct and I will follow directions of the school trip organizers / chaperones at all times.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent / Guardian Permission:**

I have read and understand the attached description of the school trip. I also understand that participation in the school trip will involve activities off school property; therefore, neither the Board of Education nor its employees and volunteers will have any responsibility for the condition or use of any nonschool property.

I give permission for \_\_\_\_\_ to participate in all aspects of this school trip.

Parent / Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Contact Number: \_\_\_\_\_

## **DERBY PUBLIC SCHOOLS**

### **School Trip Proposal / Request Form**

#### **Travel / Study Approval for Out of State and or Overnight Trips**

School: Derby High School Principal: Sen Olson  
Date(s) of Trip: Feb 25<sup>th</sup>, 2026 Trip Organizer(s): Matt Nicolari + Ryan Adams  
Destination of Trip: Reggie Lewis Center, Boston MA - The New England Indoor Track Regional Championships  
Grade level of student participants: 9-12 No. of Students: Unknown  
Educational Objectives including related classroom activities prior to / following the trip: To compete at the highest level

Funding Source(s): Fundraising

Complete if students are paying for all or part of the trip.

Total fees required from each student: Transportation Cost: \$0 Event Fee: \$0 Meals \$0

Lodging: \$0

Source(s) of funds for students who qualify for fee waiver: N/A

Cost of Nurse (if applicable): N/A Funding source: N/A ☒ No students are identified with health concerns

Name of travel agent (if applicable): N/A

Name of transportation service vendor: \_\_\_\_\_

No. of buses required: \_\_\_\_\_ Cost per bus: \_\_\_\_\_

Date / Time of trip: Departing Derby: \_\_\_\_\_ Returning to Derby: \_\_\_\_\_

Number of chaperones on trip: \_\_\_\_\_

**Completed forms should be submitted to the principal who, if the trip is approved, will forward this to the Superintendent of Schools and Board of Education for final approval.**

**Include the information below when submitting this approval form. (Place a check mark by each item indicating its inclusion in the approval packet.)**

- \_\_\_\_\_ Information outlining parental financial responsibility should there be an emergency cancellation
- \_\_\_\_\_ Parent / Guardian letter explaining the trip and travel itinerary
- \_\_\_\_\_ Parent / Guardian Permission and Acknowledgment of Risk for Student Travel Form
- \_\_\_\_\_ Emergency Plan (Includes arrangements for medical needs, parent / guardian contact information, access to communication devices, and procedures for general potential emergency situations)
- \_\_\_\_\_ List of Chaperone Names and Phone Numbers with MPS employees noted
- \_\_\_\_\_ Telephone Tree in the event of an emergency

Be sure the school administrator has a list of those students participating in the activity and a copy of the emergency contact numbers.

I / We certify that this trip proposal is in accordance with Derby Public Schools policies and corresponding regulations:

\_\_\_\_\_  
Signature, Trip Organizer(s)

☒ Trip approved

\_\_\_\_\_  
Signature, Principal / Assistant Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature, Superintendent or Designee

\_\_\_\_\_  
Date

☐ Trip Denied

Reason: \_\_\_\_\_

\_\_\_\_\_  
Signature, Superintendent or Designee

\_\_\_\_\_  
Date

#### Out-of State / Overnight Trips Checklist

- ☐ Obtained approval at least three (3) weeks prior to the trip.
- ☐ Submitted list of participating students submitted to Principal and Health Office at least two (2) weeks prior to the trip.
- ☐ Submitted an updated list of participating students to Principal and Health Office on day of trip (No students should be added to the original list on the day of the trip.)
- ☐ Arranged substitute teacher with the Principal / designee if needed
- ☐ Arranged instructional and supervisory assignments for students not participating
- ☐ Arranged appropriate number of chaperones and provided orientation
- ☐ Clearly explained expectations of students
- ☐ Received parent permission forms and emergency medical forms
- ☐ No students are identified with health concerns

**Teacher Directions:** After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents. Only those students whose parents have signed and returned the form to you will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) send a copy home for parent and student signatures.



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**Teacher Directions:** After your *School Trip Proposal / Request Form* has been approved, you are required to complete this form, and send it home to parents/guardians. Students will also be responsible for receiving teacher signatures. Only those students whose parents AND teachers have signed and returned the form to you ONE WEEK IN ADVANCE OF THE TRIP will be permitted to go on the school trip. You should follow these directions: 1) Use one form per trip; 2) complete the school portion (top half) of form; 3) duplicate one form per student; and 4) distribute copies for parent, teacher, and student signatures.

**Parent Directions:**

Please read this form, and, if you give your child permission to attend the school trip, sign and return it to your child's teacher.

Date(s) of Trip: Feb 28<sup>th</sup>, 2026 Trip Organizer(s): Matt Nicodari Ryan Adams  
Destination of Trip: New England Track Championships Student Cost: \$0  
Educational Objectives: To compete at the highest level

**Supervision:**

- ☐ Students will be directly supervised by adults at all times.  
☒ Students will be directly supervised by adults with the following exceptions: Ballroom + snack breaks  
☐ A School Nurse will be present on this school trip.

Transportation Provided: ☐ School Bus ☐ Charter Bus ☒ Personal Vehicle ☐ Leased Vehicle

Related Risks: ☐ Swimming Pool ☐ Amusement / Theme Park ☐ Beach or Ocean ☐ Other ☒ None

**Student Agreement:**

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

While participating on this school trip, I will accept responsibility for maintaining conduct in accordance with the Derby High School Code of Conduct and I will follow directions of the school trip organizers / chaperones at all times.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Parent / Guardian Permission:**

I have read and understand the attached description of the school trip. I also understand that participation in the school trip will involve activities off school property; therefore, neither the Board of Education nor its employees and volunteers will have any responsibility for the condition or use of any nonschool property.

I give permission for \_\_\_\_\_ to participate in all aspects of this school trip.

Parent / Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Contact Number: \_\_\_\_\_



# Derby Public Schools

## Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account:

From Date: 12/01/2025

To Date: 01/08/2026

From Check:

To Check:

From Voucher:

To Voucher:

Fund:	1000	General Fund							
Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
812	12/03/2025	KELLY SERVICES INC.	\$0.00	1084	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
817	12/10/2025	KELLY SERVICES INC.	\$0.00	1087	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
823	12/18/2025	KELLY SERVICES INC.	\$0.00	1092	Printed	Expense	<input type="checkbox"/>		
831	12/29/2025	KELLY SERVICES INC.	\$0.00	1097	Printed	Expense	<input type="checkbox"/>		
835	01/08/2026	ACES	\$0.00	1103	Printed	Expense	<input type="checkbox"/>		
839	01/08/2026	KELLY SERVICES INC.	\$0.00	1103	Printed	Expense	<input type="checkbox"/>		
10863	12/05/2025	Barclay, Tamoy	\$382.91	17	Printed	Payroll	<input checked="" type="checkbox"/>	12/31/2025	
10864	12/05/2025	Vitola, Kristine	\$2,091.55	17	Printed	Payroll	<input checked="" type="checkbox"/>	12/31/2025	
10865	12/05/2025	Marinko, Serena	\$848.87	17	Printed	Payroll	<input checked="" type="checkbox"/>	12/31/2025	
10867	12/05/2025	AFSCME LOCAL 1303	\$479.70	1081	Printed	Payroll Ded	<input type="checkbox"/>		
10868	12/05/2025	AFSCME PEOPLE, AFL-CIO	\$12.00	1081	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10869	12/05/2025	CHARLES SCHWAB	\$2,451.35	1081	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10870	12/05/2025	CITY OF DERBY	\$48,039.89	1081	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10871	12/05/2025	CONNECTICUT HEALTHCARE ASSOCIATES	\$291.65	1081	Printed	Payroll Ded	<input type="checkbox"/>		
10872	12/05/2025	GRIFFIN HOSPITAL GYM MEMBERSHIP	\$282.00	1081	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10873	12/05/2025	LINCOLN FINANCIAL GROUP	\$431.58	1081	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10874	12/05/2025	NEW YORK LIFE	\$12.90	1081	Printed	Payroll Ded	<input type="checkbox"/>		
10875	12/05/2025	STANDARD INSURANCE COMPANY	\$172.71	1081	Printed	Payroll Ded	<input type="checkbox"/>		
10876	12/05/2025	STATE MARSHAL BRIAN MEZICK	\$615.10	1081	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10877	12/05/2025	STATE OF CONNECTICUT CS	\$808.00	1081	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10878	12/05/2025	UPSEU	\$1,066.04	1081	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10879	12/19/2025	Marinko, Serena	\$998.63	18	Printed	Payroll	<input checked="" type="checkbox"/>	12/31/2025	
10880	12/19/2025	Waldron, Alyson	\$939.24	18	Printed	Payroll	<input checked="" type="checkbox"/>	12/31/2025	



# Derby Public Schools

## Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account:

From Date: 12/01/2025

To Date: 01/08/2026

From Check:

To Check:

From Voucher:

To Voucher:

Fund: 1000 General Fund

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10881	12/19/2025	Poma, Alicia S	\$247.92	18	Printed	Payroll	<input checked="" type="checkbox"/>	12/31/2025	
10882	12/19/2025	AFSCME LOCAL 1303	\$479.70	1088	Printed	Payroll Ded	<input type="checkbox"/>		
10883	12/19/2025	AFSCME PEOPLE, AFL-CIO	\$12.00	1088	Printed	Payroll Ded	<input type="checkbox"/>		
10884	12/19/2025	CHARLES SCHWAB	\$2,521.76	1088	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10885	12/19/2025	CITY OF DERBY	\$48,858.26	1088	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10886	12/19/2025	CONNECTICUT HEALTHCARE ASSOCIATES	\$291.65	1088	Printed	Payroll Ded	<input type="checkbox"/>		
10887	12/19/2025	GRIFFIN HOSPITAL GYM MEMBERSHIP	\$282.00	1088	Printed	Payroll Ded	<input type="checkbox"/>		
10888	12/19/2025	LINCOLN FINANCIAL GROUP	\$431.58	1088	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10889	12/19/2025	NEW YORK LIFE	\$12.90	1088	Printed	Payroll Ded	<input type="checkbox"/>		
10890	12/19/2025	STANDARD INSURANCE COMPANY	\$172.71	1088	Printed	Payroll Ded	<input type="checkbox"/>		
10891	12/19/2025	STATE MARSHAL BRIAN MEZICK	\$615.10	1088	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10892	12/19/2025	STATE OF CONNECTICUT CS	\$808.00	1088	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10893	12/19/2025	UPSEU	\$1,047.66	1088	Printed	Payroll Ded	<input checked="" type="checkbox"/>	12/31/2025	
10894	01/02/2026	Swierbitowicz, Shane R	\$1,902.71	20	Printed	Payroll	<input type="checkbox"/>		
10895	01/02/2026	Murowsky, Kevin D II	\$1,676.54	21	Printed	Payroll	<input type="checkbox"/>		
10897	01/02/2026	Marinko, Serena	\$720.85	21	Printed	Payroll	<input type="checkbox"/>		
10898	01/02/2026	AFSCME LOCAL 1303	\$496.80	1099	Printed	Payroll Ded	<input type="checkbox"/>		
10899	01/02/2026	AFSCME PEOPLE, AFL-CIO	\$12.00	1099	Printed	Payroll Ded	<input type="checkbox"/>		
10900	01/02/2026	CHARLES SCHWAB	\$2,047.35	1099	Printed	Payroll Ded	<input type="checkbox"/>		
10901	01/02/2026	CITY OF DERBY	\$37,194.65	1099	Printed	Payroll Ded	<input type="checkbox"/>		
10902	01/02/2026	COMMISSIONER OF REVENUE SERVICES	\$598.32	1099	Printed	Payroll Ded	<input type="checkbox"/>		
10903	01/02/2026	CONNECTICUT HEALTHCARE ASSOCIATES	\$291.65	1099	Printed	Payroll Ded	<input type="checkbox"/>		

# Derby Public Schools

## Reprint Check Listing

Fiscal Year: 2025-2026

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From Check:

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From Voucher:

To Voucher:

Fund:	1000	General Fund							
Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10904	01/02/2026	GRIFFIN HOSPITAL GYM MEMBERSHIP	\$282.00	1099	Printed	Payroll Ded	<input type="checkbox"/>		
10905	01/02/2026	LINCOLN FINANCIAL GROUP	\$431.58	1099	Printed	Payroll Ded	<input type="checkbox"/>		
10906	01/02/2026	NEW YORK LIFE	\$12.90	1099	Printed	Payroll Ded	<input type="checkbox"/>		
10907	01/02/2026	STANDARD INSURANCE COMPANY	\$172.71	1099	Printed	Payroll Ded	<input type="checkbox"/>		
10908	01/02/2026	STATE MARSHAL BRIAN MEZICK	\$300.68	1099	Printed	Payroll Ded	<input type="checkbox"/>		
10909	01/02/2026	STATE OF CONNECTICUT CS	\$808.00	1099	Printed	Payroll Ded	<input type="checkbox"/>		
10910	01/02/2026	UPSEU	\$1,047.66	1099	Printed	Payroll Ded	<input type="checkbox"/>		
52522	12/04/2025	ALL STAR TRANSPORTATION	\$82,383.51	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52523	12/04/2025	ANDREW CORTEZ	\$88.20	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52524	12/04/2025	AUCTANE, INC.	\$539.76	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52525	12/04/2025	AUTOMATED BUILDING SYSTEMS INC.	\$9,835.70	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52526	12/04/2025	BRIDGEPORT PUBLIC SCHOOLS (BOE)	\$4,000.00	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52527	12/04/2025	CARL DAVID GROSS	\$3,670.08	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52528	12/04/2025	CHIMENET INC.	\$4,638.00	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52529	12/04/2025	CINTAS CORPORATION NO. 2	\$623.70	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52530	12/04/2025	CITY OF DERBY	\$288.53	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52531	12/04/2025	CT-TSG LLC	\$3,759.50	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52532	12/04/2025	GRACE ANDRADE	\$81.06	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52533	12/04/2025	GRAINGER INC.	\$545.28	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52534	12/04/2025	JC MUSIC	\$115.00	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52535	12/04/2025	REGIONAL WATER AUTHORITY	\$329.68	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52536	12/04/2025	RELAY HUB, LLC	\$1,541.67	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	

# Derby Public Schools

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From Voucher:

To Voucher:

Fund: 1000 General Fund

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
52537	12/04/2025	ROBERT HALF INC.	\$913.14	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52538	12/04/2025	SANTA BUCKLEY ENERGY, INC.	\$3,796.67	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52539	12/04/2025	SCHOOL NURSE SUPPLY INC.	\$218.50	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52540	12/04/2025	SHANNON BOYD	\$216.30	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52541	12/04/2025	STANDARD INSURANCE COMPANY	\$1,508.42	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52542	12/04/2025	THE EAGLE LEASING COMPANY	\$159.00	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52543	12/04/2025	TIMOTHY LYDON	\$8,910.00	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52544	12/04/2025	ULINE, INC.	\$1,491.00	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52545	12/04/2025	UNITED ILLUMINATING	\$69,261.69	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52546	12/04/2025	UNIVERSITY SCHOOL J.P.E., LLC	\$7,500.00	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52547	12/04/2025	VERIZON WIRELESS	\$485.24	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52548	12/04/2025	WINSUPPLY OF SHELTON CO.	\$638.34	1085	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52549	12/10/2025	AIRGAS INC,	\$47.20	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52550	12/10/2025	ALL STAR TRANSPORTATION	\$9,453.08	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52551	12/10/2025	ASPIRE LIVING & LEARNING	\$13,000.00	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52552	12/10/2025	CITY OF DERBY_759	\$744.80	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52553	12/10/2025	EVERSOURCE	\$7,877.86	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52554	12/10/2025	GRAINGER INC.	\$2,152.19	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52555	12/10/2025	HILLYARD NEW ENGLAND	\$3,096.65	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52556	12/10/2025	HORACE MANN	\$18.00	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52557	12/10/2025	KONE INC.	\$795.08	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52558	12/10/2025	LANGUAGERS INC.	\$171.22	1086	Printed	Expense	<input type="checkbox"/>		
52559	12/10/2025	NUTMEG TIME INC.	\$305.00	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52560	12/10/2025	REGIONAL SCHOOL DISTRICT #14	\$3,957.22	1086	Printed	Expense	<input type="checkbox"/>		

# Derby Public Schools

## Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account:

From Date: 12/01/2025

To Date: 01/08/2026

From Check:

To Check:

From Voucher:

To Voucher:

Fund: 1000 General Fund

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
52561	12/10/2025	REGIONAL WATER AUTHORITY	\$140.96	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52562	12/10/2025	ROBERT HALF INC.	\$1,433.12	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52563	12/10/2025	SCHOOL NURSE SUPPLY INC.	\$425.89	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52564	12/10/2025	SETON	\$35.44	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52565	12/10/2025	SPARK ENERGY GAS, LLC	\$10,910.37	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52566	12/10/2025	ST VINCENT'S SPECIAL NEEDS CENTER INC.	\$10,661.00	1086	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52567	12/18/2025	ACES	\$160.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52568	12/18/2025	ALL STAR TRANSPORTATION	\$2,062.72	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52569	12/18/2025	CABE	\$205.00	1091	Printed	Expense	<input type="checkbox"/>		
52570	12/18/2025	CARLOS SCHWEITZER, M.D.	\$1,100.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52571	12/18/2025	COLLEGE BOARD	\$902.88	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52572	12/18/2025	COMCAST	\$546.71	1091	Printed	Expense	<input type="checkbox"/>		
52573	12/18/2025	DERBY FOOD SERVICES	\$1,227.86	1091	Printed	Expense	<input type="checkbox"/>		
52574	12/18/2025	GENERAL MUFFLER & AUTO SUPPLY INC	\$127.36	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52575	12/18/2025	GRAINGER INC.	\$2,140.44	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52576	12/18/2025	HILLYARD NEW ENGLAND	\$1,547.37	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52577	12/18/2025	JAMES HOFFMAN	\$79.04	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52578	12/18/2025	MFATHLETIC	\$534.95	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52579	12/18/2025	MGL FORMS-SYSTEMS LLC	\$1,375.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52580	12/18/2025	RICHARD ABELLI	\$150.78	1091	Printed	Expense	<input type="checkbox"/>		
52581	12/18/2025	ROBERT HALF INC.	\$1,698.95	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52582	12/18/2025	SPECIALIZED EDUCATION OF CT, INC.	\$11,412.12	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	

# Derby Public Schools

## Reprint Check Listing

Fiscal Year: 2025-2026

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From Voucher:

To Voucher:

Fund: 1000 General Fund

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
52583	12/18/2025	THE EAGLE LEASING COMPANY	\$240.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52584	12/18/2025	TRANSITIONCT LLC	\$24,150.00	1091	Printed	Expense	<input type="checkbox"/>		
52585	12/18/2025	ULINE, INC.	\$2,974.76	1091	Printed	Expense	<input type="checkbox"/>		
52586	12/18/2025	UNITED RENTALS(NORTH AMERICA), INC.	\$41.43	1091	Printed	Expense	<input type="checkbox"/>		
52587	12/18/2025	XEROX CORPORATION	\$5,675.25	1091	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
52588	12/29/2025	ACES	\$49,819.00	1096	Printed	Expense	<input type="checkbox"/>		
52589	12/29/2025	BRANFORD HIGH SCHOOL WRESTLING	\$350.00	1096	Printed	Expense	<input type="checkbox"/>		
52590	12/29/2025	BROOKFIELD HIGH SCHOOL WRESTLING	\$325.00	1096	Printed	Expense	<input type="checkbox"/>		
52591	12/29/2025	BUNNELL ATHLETICS	\$325.00	1096	Printed	Expense	<input type="checkbox"/>		
52592	12/29/2025	CABE	\$3,171.00	1096	Printed	Expense	<input type="checkbox"/>		
52593	12/29/2025	CANTON HIGH SCHOOL	\$325.00	1096	Printed	Expense	<input type="checkbox"/>		
52594	12/29/2025	CITY OF DERBY	\$288.29	1096	Printed	Expense	<input type="checkbox"/>		
52595	12/29/2025	FESTIVAL FUN PARKS LLC	\$1,000.00	1096	Printed	Expense	<input type="checkbox"/>		
52596	12/29/2025	FORAN HIGH SCHOOL ATHLETICS	\$30.00	1096	Printed	Expense	<input type="checkbox"/>		
52597	12/29/2025	FRONTIER COMMUNICATIONS	\$389.82	1096	Printed	Expense	<input type="checkbox"/>		
52598	12/29/2025	HOME DEPOT	\$1,648.64	1096	Printed	Expense	<input type="checkbox"/>		
52599	12/29/2025	IDEAL ENGINE AND MOWER SERVICE, LLC	\$310.65	1096	Printed	Expense	<input type="checkbox"/>		
52600	12/29/2025	JONATHAN LAW ATHLETICS	\$30.00	1096	Printed	Expense	<input type="checkbox"/>		
52601	12/29/2025	KIDDIE KABZ, LLC	\$1,680.00	1096	Printed	Expense	<input type="checkbox"/>		
52602	12/29/2025	OHS BOOSTER CLUB	\$150.00	1096	Printed	Expense	<input type="checkbox"/>		
52603	12/29/2025	PATRICK SHERIDAN	\$100.00	1096	Printed	Expense	<input type="checkbox"/>		
52604	12/29/2025	REGIONAL WATER AUTHORITY	\$1,226.00	1096	Printed	Expense	<input type="checkbox"/>		

# Derby Public Schools

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From Voucher:

To Voucher:

Fund: 1000 General Fund

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
52605	12/29/2025	RIVERSIDE ASSESSMENTS, LLC	\$5,153.03	1096	Printed	Expense	<input type="checkbox"/>		
52606	12/29/2025	ROBERT HALF INC.	\$3,019.85	1096	Printed	Expense	<input type="checkbox"/>		
52607	12/29/2025	ROCKY HILL HIGH SCHOOL	\$35.00	1096	Printed	Expense	<input type="checkbox"/>		
52608	12/29/2025	STAFFORD HIGH SCHOOL	\$325.00	1096	Printed	Expense	<input type="checkbox"/>		
52609	12/29/2025	UNITED ILLUMINATING	\$1,383.85	1096	Printed	Expense	<input type="checkbox"/>		
52610	12/29/2025	UNITED RENTALS(NORTH AMERICA), INC.	\$12,148.13	1096	Printed	Expense	<input type="checkbox"/>		
52611	01/08/2026	ALL STAR TRANSPORTATION	\$82,009.51	1102	Printed	Expense	<input type="checkbox"/>		
52612	01/08/2026	AUCTANE, INC.	\$134.94	1102	Printed	Expense	<input type="checkbox"/>		
52613	01/08/2026	CAROLINA BIOLOGICAL SUPPLY COMPANY	\$479.78	1102	Printed	Expense	<input type="checkbox"/>		
52614	01/08/2026	CHIMENET INC.	\$4,638.00	1102	Printed	Expense	<input type="checkbox"/>		
52615	01/08/2026	CINTAS CORPORATION NO. 2	\$623.70	1102	Printed	Expense	<input type="checkbox"/>		
52616	01/08/2026	CITY STITCHERS	\$300.00	1102	Printed	Expense	<input type="checkbox"/>		
52617	01/08/2026	COOPERATIVE EDUCATION. SERVICES	\$211,354.00	1102	Printed	Expense	<input type="checkbox"/>		
52618	01/08/2026	CT-TSG LLC	\$3,775.75	1102	Printed	Expense	<input type="checkbox"/>		
52619	01/08/2026	DERBY FOOD SERVICES	\$87.50	1102	Printed	Expense	<input type="checkbox"/>		
52620	01/08/2026	DIGITAL BACKOFFICE	\$9,420.00	1102	Printed	Expense	<input type="checkbox"/>		
52621	01/08/2026	GRACE ANDRADE	\$81.06	1102	Printed	Expense	<input type="checkbox"/>		
52622	01/08/2026	GRAINGER INC.	\$800.59	1102	Printed	Expense	<input type="checkbox"/>		
52623	01/08/2026	HORACE MANN	\$18.00	1102	Printed	Expense	<input type="checkbox"/>		
52624	01/08/2026	INFOSHRED, LLC	\$26.86	1102	Printed	Expense	<input type="checkbox"/>		
52625	01/08/2026	JAMES HILLHOUSE HIGH SCHOOL	\$1,156.00	1102	Printed	Expense	<input type="checkbox"/>		
52626	01/08/2026	KATHLEEN BIGA	\$1,164.80	1102	Printed	Expense	<input type="checkbox"/>		

# Derby Public Schools

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To Voucher:

Fund: 1000 General Fund

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
52627	01/08/2026	MILESTONES BEHAVIORAL SERVICES	\$80,000.00	1102	Printed	Expense	<input type="checkbox"/>		
52628	01/08/2026	RELAY HUB, LLC	\$1,541.67	1102	Printed	Expense	<input type="checkbox"/>		
52629	01/08/2026	ROBERT HALF INC.	\$2,239.30	1102	Printed	Expense	<input type="checkbox"/>		
52630	01/08/2026	SALVATORE A. BUCCI	\$13,800.00	1102	Printed	Expense	<input type="checkbox"/>		
52631	01/08/2026	SANTA BUCKLEY ENERGY, INC.	\$3,549.44	1102	Printed	Expense	<input type="checkbox"/>		
52632	01/08/2026	SCHOOL SPECIALTY	\$34.80	1102	Printed	Expense	<input type="checkbox"/>		
52633	01/08/2026	SHANNON BOYD	\$216.30	1102	Printed	Expense	<input type="checkbox"/>		
52634	01/08/2026	SPARK ENERGY GAS, LLC	\$18,933.92	1102	Printed	Expense	<input type="checkbox"/>		
52635	01/08/2026	THE EAGLE LEASING COMPANY	\$399.00	1102	Printed	Expense	<input type="checkbox"/>		
52636	01/08/2026	TROY INDUSTRIAL SOLUTIONS	\$4,276.98	1102	Printed	Expense	<input type="checkbox"/>		
52637	01/08/2026	UNITED ILLUMINATING	\$84,253.26	1102	Printed	Expense	<input type="checkbox"/>		
52638	01/08/2026	UNITED RENTALS(NORTH AMERICA), INC.	\$1,000.00	1102	Printed	Expense	<input type="checkbox"/>		
52639	01/08/2026	VERIZON WIRELESS	\$485.24	1102	Printed	Expense	<input type="checkbox"/>		

Total Checks for Fund: 170 Total Amount: \$1,104,851.09

Fund: 2025 FY25

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
816	12/10/2025	CT COUNCIL OF AMIN OF SPED	\$250.00	1087	Printed	Expense	<input type="checkbox"/>		
818	12/10/2025	MCGRAW HILL	\$2,395.00	1087	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
820	12/10/2025	ST MARY-ST MICHAEL SCHOOL	\$2,812.50	1087	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
824	12/18/2025	LEXIA VOYAGER SOPRIS INC.	\$3,772.00	1092	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
825	12/18/2025	NORCOM	\$776.02	1092	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
828	12/18/2025	SCHOOL SPECIALTY	\$432.06	1092	Printed	Expense	<input type="checkbox"/>		



# Derby Public Schools

## Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account:

From Date: 12/01/2025

To Date: 01/08/2026

From Check:

To Check:

From Voucher:

To Voucher:

Fund: 2025 FY25

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
829	12/18/2025	SHELTON PRINTING LLC	\$375.00	1092	Printed	Expense	<input type="checkbox"/>		

Total Checks for Fund: 7 Total Amount: \$10,812.58

Fund: 2026 FY26

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
811	12/03/2025	CONNECTICUT BAR ASSOCIATION, INC.	\$350.00	1084	Printed	Expense	<input type="checkbox"/>		
813	12/03/2025	KIDDIE KABZ, LLC	\$1,275.00	1084	Printed	Expense	<input type="checkbox"/>		
822	12/18/2025	ALL STAR TRANSPORTATION	\$572.00	1092	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
826	12/18/2025	ONLINE JOURNALISM PROJECT, INC	\$99.00	1092	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
832	12/29/2025	MANSON WESTERN LLC DBA (WPS)	\$283.80	1097	Printed	Expense	<input type="checkbox"/>		
833	12/29/2025	RIVERSIDE ASSESSMENTS, LLC	\$371.62	1097	Printed	Expense	<input type="checkbox"/>		
835	01/08/2026	ACES	\$2,035.00	1103	Printed	Expense	<input type="checkbox"/>		
836	01/08/2026	ALL STAR TRANSPORTATION	\$1,342.00	1103	Printed	Expense	<input type="checkbox"/>		
837	01/08/2026	CONSTELLATION SCHOOL BASED THERAPY LLC	\$22,195.75	1103	Printed	Expense	<input type="checkbox"/>		
838	01/08/2026	GCS COMPUTER LLC	\$99.00	1103	Printed	Expense	<input type="checkbox"/>		

Total Checks for Fund: 10 Total Amount: \$28,623.17

Fund: 3026 FY26

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
812	12/03/2025	KELLY SERVICES INC.	\$3,400.87	1084	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
814	12/03/2025	SOLANT HEALTH, LLC	\$1,690.70	1084	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
815	12/10/2025	ALL STAR TRANSPORTATION	\$638.00	1087	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
817	12/10/2025	KELLY SERVICES INC.	\$2,421.35	1087	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	

# Derby Public Schools

## Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account:

From Date: 12/01/2025

To Date: 01/08/2026

From Check:

To Check:

From Voucher:

To Voucher:

Fund: 3026 FY26

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
819	12/10/2025	SOLANT HEALTH, LLC	\$1,055.76	1087	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
821	12/10/2025	XEROX CORPORATION	\$336.61	1087	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
823	12/18/2025	KELLY SERVICES INC.	\$3,527.72	1092	Printed	Expense	<input type="checkbox"/>		
827	12/18/2025	OUTDOOR CLASSROOM LLC	\$882.00	1092	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
828	12/18/2025	SCHOOL SPECIALTY	\$230.91	1092	Printed	Expense	<input type="checkbox"/>		
830	12/18/2025	SOLANT HEALTH, LLC	\$1,414.04	1092	Printed	Expense	<input checked="" type="checkbox"/>	12/31/2025	
831	12/29/2025	KELLY SERVICES INC.	\$8,612.76	1097	Printed	Expense	<input type="checkbox"/>		
834	12/29/2025	SOLANT HEALTH, LLC	\$1,431.00	1097	Printed	Expense	<input type="checkbox"/>		
835	01/08/2026	ACES	\$18,056.25	1103	Printed	Expense	<input type="checkbox"/>		
837	01/08/2026	CONSTELLATION SCHOOL BASED THERAPY LLC	\$0.00	1103	Printed	Expense	<input type="checkbox"/>		
839	01/08/2026	KELLY SERVICES INC.	\$576.01	1103	Printed	Expense	<input type="checkbox"/>		
840	01/08/2026	MARCIA BRENNER	\$1,350.00	1103	Printed	Expense	<input type="checkbox"/>		
841	01/08/2026	SOLANT HEALTH, LLC	\$2,035.73	1103	Printed	Expense	<input type="checkbox"/>		
842	01/08/2026	XEROX CORPORATION	\$336.61	1103	Printed	Expense	<input type="checkbox"/>		
10865	12/05/2025	Marinko, Serena	\$106.73	17	Printed	Payroll	<input checked="" type="checkbox"/>	12/31/2025	
10866	12/05/2025	Milewski, Angela	\$2,909.52	17	Printed	Payroll	<input checked="" type="checkbox"/>	12/31/2025	
10879	12/19/2025	Marinko, Serena	\$129.34	18	Printed	Payroll	<input checked="" type="checkbox"/>	12/31/2025	
10880	12/19/2025	Waldron, Alyson	\$7.77	18	Printed	Payroll	<input checked="" type="checkbox"/>	12/31/2025	
10881	12/19/2025	Poma, Alicia S	\$886.44	18	Printed	Payroll	<input checked="" type="checkbox"/>	12/31/2025	
10897	01/02/2026	Marinko, Serena	\$102.80	21	Printed	Payroll	<input type="checkbox"/>		

Total Checks for Fund: 24 Total Amount: \$52,138.92

Fund: 5000 Food Service Fund

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
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# Derby Public Schools

## Reprint Check Listing

Fiscal Year: 2025-2026

Criteria:

Bank Account:

From Date: 12/01/2025

To Date: 01/08/2026

From Check:

To Check:

From Voucher:

To Voucher:

Fund: 5000 Food Service Fund

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
10896	01/02/2026	Shell, Amirah K	\$52.24	21	Printed	Payroll	<input type="checkbox"/>		

Total Checks for Fund: 1 Total Amount: \$52.24

Fund: 9001 Enterprise Fund

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
23776	12/03/2025	BLANCHETTE SPORTING GOODS	\$24.00	1083	Printed	Expense	<input type="checkbox"/>		
23777	12/03/2025	CITY STITCHERS	\$2,590.00	1083	Printed	Expense	<input type="checkbox"/>		
23778	12/03/2025	SCHOOL SPECIALTY	\$179.64	1083	Printed	Expense	<input type="checkbox"/>		
23779	12/29/2025	CITY STITCHERS	\$7,172.00	1098	Printed	Expense	<input type="checkbox"/>		
23780	12/29/2025	SCHOLASTIC C/O SCHOLASTIC TEACHER STORE	\$92.84	1098	Printed	Expense	<input type="checkbox"/>		
23781	12/29/2025	VICTORIA PECIREP	\$500.00	1098	Printed	Expense	<input type="checkbox"/>		
23782	01/08/2026	DERBY FOOD SERVICES	\$216.00	1104	Printed	Expense	<input type="checkbox"/>		
23783	01/08/2026	LOUISIANA STATE UNIVERSITY	\$3,000.00	1104	Printed	Expense	<input type="checkbox"/>		
23784	01/08/2026	NIXON COMPANY INC	\$69.60	1104	Printed	Expense	<input type="checkbox"/>		
23785	01/08/2026	STADIUM SYSTEMS, INC.	\$279.00	1104	Printed	Expense	<input type="checkbox"/>		

Total Checks for Fund: 10 Total Amount: \$14,123.08

Fund: 9002 Field House Fund

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
24	12/17/2025	VALLEY COMMUNITY FOUNDATION	\$1,510.00	1090	Printed	Expense	<input type="checkbox"/>		

Total Checks for Fund: 1 Total Amount: \$1,510.00

Total Amount: \$1,212,111.08

End of Report

# Bradley School Discipline Report

[illegible]

# Irving School Discipline Report

ID	Grade	Inc Date	Inc Type	Action
31176	2	12/11/25	Disruptive Behavior	Office Detention
31931	4	12/17/25	Inappropriate behavior	Lunch Detention
42437	3	12/17/25	Disrespectful behavior	Student Conference
42684	2	12/18/25	Insubordination/Disrespect	Loss of privileges
25973	5	12/22/25	Throwing an object	ISS
48064	0	12/22/25	Disruptive Behavior	Removal from class
21372	3	01/06/26	Inappropriate behavior	Behavior Intervention

# Derby Middle School Discipline Report

ID	Grade	Inc Date	Inc Type	Action
14515	8	12/09/25	Cell phone	Warning Only
42881	8	12/09/25	Cell phone	Warning Only
12654	8	12/09/25	Tardiness	Lunch Detention
42645	8	12/09/25	Physical Altercation	OSS
46533	6	12/09/25	Disruptive Behavior	ISS
15674	7	12/09/25	Inappropriate behavior	Parent Conference
21775	6	12/09/25	Disruptive Behavior	ISS
42881	8	12/10/25	Cell phone	ISS
22322	6	12/11/25	Disruptive Behavior	Lunch Detention
46472	6	12/11/25	Disruptive Behavior	Lunch Detention
44134	8	12/12/25	Eating in unauthorized area	ISS
47952	8	12/12/25	Disruptive Behavior	Lunch Detention
37877	8	12/15/25	Attendance Policy	ISS
17323	7	12/15/25	Disruptive Behavior	Lunch Detention
37476	7	12/15/25	Disruptive Behavior	Lunch Detention
48094	8	12/16/25	Tardiness	Lunch Detention
22322	6	12/16/25	Insubordination/Disrespect	ISS
14970	6	12/16/25	Disruptive Behavior	ISS
42881	8	12/17/25	Attendance Policy	ISS
12654	8	12/17/25	Attendance Policy	ISS
44284	8	12/17/25	Insubordination/Disrespect	ISS
22374	8	12/17/25	Attendance Policy	ISS
18324	8	12/17/25	Attendance Policy	ISS
37877	8	12/18/25	Inappropriate behavior	OSS
28522	8	12/18/25	Tardiness	Lunch Detention
48094	8	12/18/25	Inappropriate behavior	ISS
17974	8	12/18/25	Insubordination/Disrespect	OSS
46533	6	12/18/25	Disruptive Behavior	OSS
28522	8	01/06/26	Tardiness	Lunch Detention
12654	8	01/06/26	Tardiness	Lunch Detention
44134	8	01/06/26	Tardiness	Lunch Detention
48094	8	01/06/26	Tardiness	Lunch Detention
44284	8	01/06/26	Tardiness	Lunch Detention
47952	8	01/06/26	Tardiness	Lunch Detention
14613	8	01/06/26	Tardiness	Lunch Detention
15084	8	01/06/26	Tardiness	Lunch Detention

# Derby High School Discipline Report

ID	Grade	Inc Date	Inc Type	Action
10971	11	12/08/25	Dress Code Violation	ISS
48202	9	12/08/25	Cell phone	ISS
31332	10	12/08/25	Cell phone	ISS
46509	11	12/08/25	Cell phone	ISS
31372	9	12/08/25	Cell phone	ISS
15169	9	12/09/25	Disorderly Conduct	OSS
15172	11	12/09/25	Disorderly Conduct	OSS
9563	12	12/09/25	Cell phone	ISS
47548	9	12/09/25	Disorderly Conduct	OSS
10973	11	12/09/25	Disorderly Conduct	OSS
33072	10	12/09/25	Disorderly Conduct	OSS
17917	9	12/09/25	Disorderly Conduct	OSS
48203	9	12/09/25	Dress Code Violation	ISS
46500	9	12/09/25	Unprepared for class	Teacher Conference
32026	9	12/09/25	Disorderly Conduct	OSS
31983	11	12/09/25	Disorderly Conduct	OSS
46522	11	12/09/25	Disorderly Conduct	OSS
41727	11	12/09/25	Cell phone	ISS
12617	11	12/10/25	Cell phone	Student Conference
10971	11	12/10/25	Cell phone	Student Conference
47494	10	12/10/25	Behavioral referrals	OSS
44084	12	12/10/25	Unauthorized use of computers	ISS
46535	9	12/10/25	Unauthorized use of computers	ISS
11274	9	12/10/25	Cell phone	Student Conference
36177	10	12/10/25	Cell phone	Student Conference
12214	10	12/10/25	Behavioral referrals	OSS
12314	10	12/10/25	False information/Lying	ISS
39879	11	12/10/25	Cell phone	Student Conference
48202	9	12/10/25	Cell phone	ISS
48203	9	12/10/25	Cell phone	OSS
42938	12	12/10/25	Cell phone	ISS
46500	9	12/10/25	Behavioral referrals	OSS
46345	10	12/10/25	Behavioral referrals	OSS
31374	10	12/10/25	Cell phone	Student Conference
34973	12	12/10/25	Cell phone	ISS
22329	9	12/11/25	Disorderly Conduct	OSS
46535	9	12/11/25	Behavioral referrals	OSS
36728	9	12/11/25	Behavioral referrals	OSS
36728	9	12/11/25	Behavioral referrals	OSS
32026	9	12/11/25	Behavioral referrals	OSS
37935	9	12/11/25	Throwing objects	OSS
44084	12	12/12/25	Cell phone	ISS
31774	11	12/12/25	Cell phone	Student Conference
12912	10	12/12/25	Cell phone	ISS
9862	12	12/12/25	Cell phone	ISS



# Derby High School Discipline Report

ID	Grade	Inc Date	Inc Type	Action
10973	11	12/12/25	Cell phone	Student Conference
33073	11	12/12/25	Cell phone	Student Conference
11274	9	12/12/25	Cell phone	Parent Conference
39977	11	12/12/25	Dress Code Violation	Parent Contacted
13730	9	12/12/25	Cell phone	Student Conference
24473	12	12/12/25	Cell phone	Student Conference
13821	12	12/12/25	Cell phone	ISS
39879	11	12/12/25	Cell phone	ISS
42938	12	12/12/25	Cell phone	ISS
46547	10	12/12/25	Cell phone	ISS
39977	11	12/15/25	Insubordination/Disrespect	OSS
44034	10	12/16/25	Sleeping in class	Office Referral
48401	10	12/16/25	Sleeping in class	Office Referral
34075	9	12/17/25	Behavioral referrals	ISS
28073	9	12/17/25	Behavioral referrals	ISS
13821	12	12/17/25	Insubordination/Disrespect	OSS
46338	9	12/17/25	Behavioral referrals	ISS
46339	9	12/17/25	Behavioral referrals	ISS
34322	11	12/18/25	Verbal Altercation	OSS
46482	10	12/18/25	Tardiness	Student Conference
32872	10	12/18/25	Tardiness	Student Conference
39977	11	12/18/25	Dress Code Violation	OSS
44084	12	12/19/25	Behavioral referrals	OSS
9563	12	12/19/25	Drugs/Alcohol/Tobacco	OSS
46772	10	01/07/26	Electronic music device	Student Conference
31574	10	01/07/26	Tardiness	Parent Conference
12214	10	01/07/26	Cell phone	Parent Conference
38026	11	01/07/26	Cell phone	Loss of privileges
37078	11	01/07/26	Cell phone	Loss of privileges
34623	10	01/07/26	Cell phone	Loss of privileges
34623	10	01/07/26	Tardiness	Student Conference
39928	11	01/07/26	Cell phone	Loss of privileges
39928	11	01/07/26	Tardiness	Parent Conference

**RECEIVED**

By Marc J. Garofalo, MPA, MCC, MCTC at 4:38 pm, Jan 14, 2026

Current Date: 01/09/2026