MARCH 19, 2026 SCHOOL COMMUNITY RELATIONS AND POLICY COMMITTEE

CALL TO ORDER

Mr. Foley: Called meeting to order at 6:04.

OPENING CEREMONIES

Pledge of Allegiance

ROLL CALL

Mr. Foley: Dan Foley; Ken Marcucio; and Holly Orazietti. Karla Malerba online.

We have a quorum. Ms. Kim Tovar is present as a Board member.

Also Present:

Dr. Matthew Conway, Superintendent of Schools.

PUBLIC PARTICIPATION

Mr. Foley: Anyone from the public wishes to speak. Anyone from the public wishes to speak. Anyone from the public, third time. Seeing no one. Public portion is closed.

APPROVAL OF MINUTES

Motion that the School Community Relations and Policy Committee approve the minutes from the February 3, 2026 meeting. Passed with a motion made by Ms. Holly Orazietti and a second by Ms. Karla Malerba.

Dan Foley Yes
Holly Orazietti Yes
Ken Marcucio Yes
Karla Malerba Yes
Ms. Orazietti: Making motion.

Ms. Malerba: Second.

Mr. Foley: Any corrections. Seeing no corrections, we will accept the minutes.

Minutes are approved.

REVIEW POLICY 6161.21 – Dues, Fees and Charges

Motion that the School Community Relation and Policy Committee recommend 6161.21 – Fees, Fines and Charges be reinstated in the '25/'26 school year at a prorated amount to ease the transition in 2026/2027 resume to pay the full amount of dues to the full Board of Education. Passed with a motion made by Mr. Ken Marcucio and a second by Ms. Holly Orazietti.

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By Marc J. Garofalo, MPA, MCC, MCTC at 10:06 am, Apr 15, 2026

Dan Foley Yes
Holly Orazietti Yes
Ken Marcucio Yes
Karla Malerba Yes
Mr. Marcucio: Making motion.

Ms. Orazietti: Second.

Mr. Foley: Comments. I do. Doctor, why are we dealing with this policy?

Dr. Conway: In 2021, this has always been the policy up until 2021. And then in 2021 because of all the additional ESSER funds, the Board asked and then voted to suspend the policy.

Mr. Foley: I remember that.

Dr. Conway: And initially in May of 2021 until we could look at are you going to suspend everything or some of the things. And then in October, four things were kept in the policy, everything else removed. And it was paid for with ESSER funds. And now that those funds no longer is why request was made to go back to the prior model where you have class dues each year to then pay for your senior year events.

Mr. Foley: What happens now for the seniors who are graduating.

Dr. Conway: So, what I would recommend and I did tell Principal Olson about this week is because you're more than halfway through the year, that's why she mentioned prorating, but even for your seniors this year, prorating might be difficult because there's only two and a half, three months left in the rest of the school year. And maybe you start with one of the lower classes whether its freshman coming in next year, whether it's the current freshman class, they get prorated for this year or they don't start until next year. But maybe an entry point with one of the lower grades as opposed to your current seniors.

Ms. Tovar: I have a question. So, what we're saying is now because this grant is no longer existing due to COVID and all of that being on the back burner for now, we will then start charging the children for the class dues?

Dr. Conway: That's it.

Ms. Tovar: So, with that, I know we're talking about maybe prorating, would that, are we thinking of maybe prorating for all the, starting it up for the incoming freshman or like Gabe being a senior, him having to start paying class dues for his upcoming year.

Dr. Conway: I would say no. The current seniors no. It's just too late in the year for something like that to happen in fairness to families too late in the year.

Ms. Tovar: He's a junior now as an incoming senior.

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Dr. Conway: He might, yeah.

Ms. Tovar: Possibly the $20 or?

Dr. Conway: Whatever you want to do with that. Reinstating it back to where it was fair and equitable.

Ms. Tovar: Will we keep it, if I remember correctly $20 per school year.

Dr. Conway: It was $40 per student. And this recommends keeping it at the $40 because you add up the cost, believe it or not, you know, five years later, the cost of the events at least for this year it really cost about $50, if everybody contributed $45 a year, would be almost the exact number to get to what the total cost per student for the senior year events are for this year. But she did say $40. But if you do the math, with the current cost of this year's activities it comes to about $45 a year and you would not be short with a student who is a senior. Of course it goes up every year.

Ms. Malerba: So, this is every class. Starting as a freshman they would pay these dues up until senior year.

Dr. Conway: Yeah, so come their senior year, nobody is getting hit with, you know, $160, $180 bill. It's $40 each year over four years.

Ms. Malerba: And that's going toward their senior year events?

Dr. Conway: Yes, you got it.

Ms. Malerba: Thank you for clarifying.

Mr. Foley: That doesn't include prom?

Dr. Conway: No. So those four things, prom, yearbook are separate.

Ms. Tovar: I thought senior yearbook was gifted to the children.

Dr. Conway: During COVID it was. Otherwise, it's $50 cost.

Ms. Tovar: Okay. I have one more question, I apologize. For those students who are unable, fall into hardship, would there be?

Dr. Conway: There would be fundraiser and other charitable things.

Ms. Tovar: Okay. And we would now because of this, would we ask and try to push the Class President, I should say the staff member in charge of each class to do extra fundraising to try and help alleviate the cost.

Dr. Conway: We could. That's not a bad idea. I'd have to check if they already do that, but I think it's a good idea.

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Ms. Tovar: Thank you. I appreciate that.

Mr. Foley: Any other questions. Did we pass this with the understanding that the full Board will discuss.

Dr. Conway: This policy which may be amended by the full Board.

Motion that the School Community Relations and Policy Committee recommend to moving the policy to the full Board for consideration and/or amendment. Passed with a motion made by Mr. Ken Marcucio and a second by Ms. Holly Orazietti.

Dan Foley Yes
Holly Orazietti Yes
Ken Marcucio Yes
Karla Malerba Yes

Mr. Foley: Now what does that cover?

Dr. Conway: These items here. So, it covers yearbook, senior night, pow wow, class gifts, class trip, cap and gown, honor chords, ice cream social, and other class activities. And then what it doesn't cover is prom, senior photo, class ring and varsity jackets.

Ms. Tovar: So, that makes sense. So, the yearbook is covered for senior year.

Dr. Conway: Under this.

Ms. Tovar: Yes.

Mr. Marcucio: Making motion.

Ms. Orazietti: Second.

Mr. Foley: Motion passes.

POLICY 6141.3273/4118.53/4218.53 Generative AI (Artificial Intelligence).

Motion that the School Community Relations and Policy Committee recommend policy 6141.3273/4118.53/4218.53 Generative AI (Artificial Intelligence to the full Board of Education as a first read. Passed with a motion made by Mr. Ken Marcucio and a second by Ms. Holly Orazietti.

Dan Foley Yes
Holly Orazietti Yes
Ken Marcucio Yes
Karla Malerba Yes

Mr. Foley: Doctor, I am told that you can deal with this.

Dr. Conway: That's fine. There's a lot in it. It is brand new by CABE in terms of the majority of the language that's in it. It does cover us for the use of AI. And again, this is

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a policy because of AI, just the nature of that industry. It's a good likelihood that we'll be back here next year with revisions, if not sooner.

Mr. Foley: Now everything in red is some additions?

Dr. Conway: Yes.

Mr. Marcucio: That's a CABE recommended policy.

Dr. Conway: It is yes.

Mr. Foley: There is quite a bit in there. Now will this be a first read?

Mr. Marcucio: Yeah.

Dr. Conway: So, yeah, we'll do a first read tonight, the second read a month from now. It's an opportunity for people to really review it or ask questions.

Mr. Foley: Motion passes for first read.

POLICY 5132 DRESS AND GROOMING (Uniform Policy)

Motion that the School Community Relations and Policy Committee recommend 5132 Dress and Grooming (Uniform Policy) the changes proposed by the Student Health and Safety Committee go to the full Board of Education.

Mr. Marcucio: Making motion.

Ms. Orazietti: Second.

Mr. Foley: Discussion first.

Dr. Conway: This is the revisions that the Student Health and Safety Committee recommended to the Policy Committee for review. If you agree, then it would go to the Board for approval because we already have a uniform policy. If you're okay with just a single read, what this adds to it is what it codifies really what is currently happening. And then adds to it what was discussed in the initial roll out was elementary kids on gym days can wear store bought sweats in gray, white, red or black. And then they can order a T-shirt with the Derby logo on it off the website.

Mr. Marcucio: Okay. So, this is what we discussed at the meeting.

Dr. Conway: Yes.

Mr. Marcucio: So, we're recommending to the Board that we can change this policy. Those are the things we discussed at the full Board meeting.

Dr. Conway: And at the Student Health and Safety Committee.

Mr. Foley: Motion passes.

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BY-LAWS OF THE BOARD 9132

Motion that the School Community Relation and Policy Committee recommend By-Laws of the Board 9132 move to the full Board of Education for a first read. Passed with a motion made by Mr. Ken Marcucio and a second by Ms. Holly Orazietti.

Dan Foley Yes
Holly Orazietti Yes
Ken Marcucio Yes
Karla Malerba Yes

Mr. Marcucio: Making motion.

Ms. Orazietti: Second.

Mr. Foley: Discussion.

Mr. Marcucio: Dr. Conway made some changes the last meeting.

Mr. Foley: First one I see the Chairperson shall be the officiate.

Mr. Marcucio: Then the vice chair on each committee.

Mr. Foley: Meetings can be called by the Chairperson at any time can be taken out.

Dr. Conway: That's added in. The underline is added in. The Chairperson of each committee can set the date and time of the meeting. Meetings can be called by the Chairperson at any time.

Mr. Foley: The Superintendent is crossed out too.

Dr. Conway: Yeah, the Superintendent can never call a meeting. It would have to be called by a Board member. I can call the Chair and say, can we schedule a meeting. We need to do something. I would need the actual authority to call a board meeting to the Board Chair.

Mr. Foley: We're cutting down the committees to three.

Mr. Marcucio: Yeah, three.

Mr. Foley: I know Shelton had nine committees.

Mr. Marcucio: Yeah, they went down to four I think.

Mr. Foley: Any other discussion. All in favor of the changes. Motion passes.

Policy 3171.1 NON-LAPSING EDUCATION FUND

Motion that the School Community Relations and Policy Committee recommend Policy 3171.1 Non-Lapsing Education Fund go to the full Board for approval.

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Passed with a motion made by Mr. Ken Marcucio and a second by Ms. Holly Orazietti.

Dan Foley Yes
Holly Orazietti Yes
Ken Marcucio Yes
Karla Malerba Yes
Mr. Marcucio: Making motion.

Ms. Orazietti: Second.

Mr. Foley: Discussion on this. Start with the changes here.

Mr. Marcucio: Do you have anything to say on that Doc.

Dr. Conway: No. This is the one we brought forward with the changes Mr. Gildea recognized in the first sentence that it still reflected the old law which gave the Finance board of the City the authority to move it into the non-lapsing. So, this policy has all of the other things the same. It just changes the first sentence in the first paragraph that the Derby Board of Education may deposit funds into the non-lapsing account.

Mr. Foley: Any other discussion on that.

Dr. Conway: No, this just reflects a new law.

Mr. Foley: Motion passes.

ADJOURN

Motion that the School Community Relations and Policy Committee adjourn its meeting. Passed with a motion made by Ms. Holly Orazietti and a second by Mr. Ken Marcucio.

Dan Foley Yes
Holly Orazietti Yes
Ken Marcucio Yes
Karla Malerba Yes
Ms. Orazietti: Making motion.

Mr. Marcucio: Second.

Mr. Foley: Adjourned at 6:24.

_____
Marianne Samokar
Recording Secretary

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By Marc J. Garofalo, MPA, MCC, MCTC at 10:06 am, Apr 15, 2026

An optional policy to consider. This updated model policy incorporates the 2025 updated statutes and anticipates the need to Transition to Phone-Free Schools and stricter age verification requirements.

Instruction

Internet/Computer Networks Use

Online Social Networking

I. Philosophy and Purpose

The Internet and electronic communications have vast potential to support curriculum and student learning, and prepare students to become responsible digital citizens. The Board of Education (Board) believes that they should be used in schools as a learning resource, both to develop student skills and to provide ongoing professional development for staff.

The _____ Board of Education recognizes that while social media can enhance learning, its unregulated use contributes to social media addiction, mental health risks, and significant instructional distraction. The District shall provide access to digital resources primarily for instructional purposes – defined as activities directly aligned with curriculum, research, or career development.

II. Restriction on Personal Devices (Anticipating Adoption of Statewide Ban)

To ensure a distraction-free learning environment and curb social media addiction, the following restrictions apply during the school day:

- **Access Restriction:** Students are prohibited from accessing personal social media accounts via District-provided internet or personal "wireless communication devices" during instructional time.
- **Storage Mandate:** All personal wireless devices must be powered off and stored in a (locker/designated classroom area) during the school day, unless explicitly authorized for a specific instructional activity or required by a student's IEP or Section 504 plan.
- **Emergency Protocol:** The District shall maintain a secondary communication protocol for parents to contact students in the event of an emergency, bypassing the need for personal social media or cell phone access.

III. Privacy and Mental Health Protections

In accordance with Connecticut's 2025-26 digital safety standards, all platforms and "social" tools utilized by the District shall meet the following requirements:

- Default Privacy Standards: Any platform approved for student use must default to the highest privacy settings, specifically disabling unsolicited direct messaging from non-commercial adults.
- Prohibition of Addictive Design: The District shall not require or encourage the use of any social media platform that utilizes "addictive features" – such as infinite scrolls or engagement-based recommendation algorithms – without a prior Data Protection Assessment and explicit parental consent.

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Instruction

Internet/Computer Networks Use

Online Social Networking

III. Privacy and Mental Health Protections (continued)

- Educational LMS Exemption: Secure Learning Management Systems (e.g., Google Classroom, Canvas) are exempt from these prohibitions provided they are managed by District personnel and do not contain public-facing social networking features.

IV. Data Privacy and Third-Party Tools

Any third-party social or digital tool that captures student-generated content must be vetted through the Connecticut Educational Software Hub. Providers must sign the Connecticut Student Privacy Pledge and confirm that no student data will be used for targeted advertising or to build "behavioral profiles" for non-educational purposes.

V. Reporting and "Online Safety Centers"

The District shall provide annual training to students and staff on utilizing platform-specific Online Safety Centers to report:

- Cyberbullying and harassment
- Unauthorized disclosure of personal information
- Attempts by "unconnected" adults to initiate contact

Among the uses that are considered irresponsible, and which constitute a violation of this policy, include but are not limited to the following:

1. Uses that violate the law or encourage others to violate the law. This includes the transmittal of offensive or harassing messages; offering for sale or use any substance the possession or use of which is prohibited by District policy; viewing, transmitting, or downloading pornographic materials or materials that encourage others to violate the law; intruding into the networks or computers of others; and downloading or transmitting confidential, trade secret information, or copyrighted materials.
2. Uses that cause harm or threaten to cause harm to others or damage to their property. This includes defamation (harming another's reputation by lies); employment of another's password or some other user identifier that misleads message recipients into believing that someone else is communicating or otherwise using his/her access to the network or the Internet; uploading a worm, virus, "trojan horse," "time bomb" or other harmful form of programming or vandalism; participation in "hacking" activities or any form of unauthorized access to other computers, networks, or information systems.
3. Uses that jeopardize the security of student access and of the computer network or other networks on the Internet. For example, disclosing or sharing personal passwords with others, or impersonating another user.
4. Uses that are commercial transactions. Students and other users are not permitted to sell or buy anything over the Internet. Private information shall not be shared.

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Instruction

Internet/Computer Networks Use

Online Social Networking (continued)

The District shall not be responsible for information/comments posted by students on social media websites when the student is not engaged in District activities and not using District equipment.

The District reserves the right to monitor, inspect, copy, review, and store, at any time and without prior notice, all usage of the computer network and Internet access, as well as all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the School District, and no user shall have any expectation of privacy regarding such materials.

(cf. 6141.321 – Computer Responsible Use Policy)

Legal Reference: Connecticut General Statutes
119(b)(11) Access to public records. Exempt records.
1015b Access of parent or guardians to student's records.
10-234-aa to 10-234dd Definitions. Duties re unauthorized or acquisition of student data.
11-8a Retention, destruction and transfer of documents
11-8b Transfer or disposal of public records. State Library Board to adopt regulations.
46b56 (e) Access to Records of Minors.
Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of PL 93568, codified at 20 U.S.C. 1232g.).
Dept. of Education. 34 CFR. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Education Provisions Act (20 U.S.C. 1232g)parent and student privacy and other rights with respect to educational records, as amended 11/21/96.
Children's Internet Protection Act of 2000 (HR 4577, P.L.106554)
Communications Act of 1934, as amended (47 U.S.C. 254[h],[I])
Elementary and Secondary Education Act of 1965, as amended (20 U.S.C. 6801 et seq., Part F)
Public Law 94-553, The Copyright Act of 1976, 17 U.S.C. 101 et. seq.
Reno v. ACLU, 521 U.S. 844 (1997)
Ginsberg v. New York, 390 U.S. 629, at 642, n.10 (1968)
Board of Education v. Pico, 457 U.S. 868 (1988)
Hazelwood School District v. Kuhlmeier, 484 U.S. 620, 267 (1988)
Public Act 24-141, An Act Concerning Social Media Platforms and Minors

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Policy adopted:
rev 9/25

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This model administrative regulation provides the procedural framework to implement the 2026 updated board policy 6141.326.

Instruction

Internet/Computer Networks Use

Online Social Networking

I. Instructional Purpose and Vetting: To ensure that all social media use is "primarily for instructional purposes," the following vetting process is established:

- Prior to utilizing any third-party digital tool or social platform with students, staff must verify its status on the Connecticut Educational Software Hub.
- If a tool is not on the Hub, the District Technology Coordinator must obtain a signed Connecticut Student Data Privacy Pledge from the provider, ensuring compliance with C.G.S. §§ 10-234aa to 10-234dd.
- Teachers must include the specific learning objective (e.g., "collaborative research," "digital citizenship") in their lessons when a social networking component is required.

II. Device Management and Storage: (In anticipation of HB 5035-2026's legislative session mandates, schools will implement the following personal device restriction procedures:

- **The "School Day" Window:** Defined as the period from the first bell to the final dismissal bell.
- **Storage Protocols (Middle School/High School):** Devices must be stored in lockers or (secure classroom pouches).
    - **Elementary Schools:** Devices must remain in backpacks and powered off.
- **Authorized Use Exception:** A teacher may authorize a "one-time instructional bypass" for a specific activity requiring the use of a personal electronic device. In such cases, devices are returned to storage immediately upon completion of the learning activity.
- **IEP/504 Carve Out:** Students with documented medical or educational needs (e.g., glucose monitoring, assistive communication) are exempt from storage mandates as outlined in their specific approved plan.

III. Emergency Communication Protocol: To bypass student reliance on personal devices during emergencies:

- Centralized Messaging: Parents shall be directed to use the (District Notification System, e.g., ParentSquare) for all urgent updates.
- Classroom Access: Every instructional space must maintain a functioning landline or internal VOIP system for immediate administrative contact.
- (Other considerations should be determined by the District's School Security and Safety Committees and included in the School Security and Safety Plans)

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Instruction

Internet/Computer Networks Use

Online Social Networking (continued)

IV. Digital Safety and "Addictive Feature" Compliance: Administrators or their designees shall conduct an annual audit of District-sanctioned platforms to ensure:

- Settings are verified to "Private" by default. Unsolicited direct messaging from non-connected accounts are required to be blocked.
- For any platform using a recommendation algorithm (e.g., YouTube for Schools), the District shall provide parents with a Digital Disclosure Notice at the start of the year, allowing for an "Opt-Out" of algorithmic content.
- Building administrators will ensure that "public-facing" features, such as public comments or open profile discovery, are disabled within the District's Google Classroom/Canvas environment.

V. Annual Training and Incident Reporting:

- The "Online Safety Center" training shall be integrated into the Grade 6-12 Health or Advisory curriculum.
- Violations, including but not limited to Cyberbullying and Harassment, must be reported via the District's Title IX/Bullying Reporting Portal.
- Staff are required to assist students in utilizing the "Report" function within specific social media platforms when "unconnected adults" attempt contact.

VI. Enforcement and Sanctions: Violations of this regulation, including "hacking," unauthorized device use, or bypassing district filters, will result in disciplinary action as outlined in the Student Code of Conduct, which may include:

- Temporary confiscation of the device (returned only to a parent/guardian).
- Revocation of District network privileges.
- Suspension/expulsion for severe infractions (e.g., uploading viruses or cyberbullying).

VII. General Expectations: The use of permitted social networking sites by students on District computers shall conform to the following guidelines:

- The search for illegal, crude, crass, and inappropriate things is not acceptable and should be avoided.
- Computers and accessing social media sites should be used for research and school projects or to connect with other students in a responsible manner.
- Social networking sites should not be used to harass other students.

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Instruction

Internet/Computer Networks Use

Online Social Networking

VII. General Expectations: The use of permitted social networking sites by students on District computers shall conform to the following guidelines: (continued)

- Be mindful of copyright infringement, plagiarism, illegal downloading, and AI-generated content.
- Utilize teachers and administrators to determine if the site to be used is appropriate.
- Leave an inappropriate site immediately and notify available staff.
- Assignments involving the use of social networking tools on the Internet are like any other school assignment, subject to the policies and procedures in the student handbook.
- Online social networking and the frequent use of Internet sites that contain personal information also increase the opportunity for unwelcome and unsolicited written material, pictures, or videos. Harassment in any form, including electronically posted comments, is unacceptable.

Regulation approved:
cps 4/26

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P6141.3291

Derby Public School District

Instruction

One-to-One Device Program

The Board of Education (Board) recognizes that an effective public education system develops students who are globally aware, civically engaged, and capable of managing their lives and careers. The Board also believes that students need to be proficient users of information, media, and technology in a digital world.

Therefore, the Derby Public School District will use electronic resources as a powerful and compelling means for students to learn core subjects and applied skills in relevant and rigorous ways. It is the District's goal to provide students with rich and ample opportunities to use technology for important purposes just as individuals in workplaces and other real-life settings. The District's technology will enable educators and students to communicate, learn, share, collaborate and create, to think and solve problems, to manage their work and to take ownership of their lives.

To help ensure student safety and citizenship in online activities, all students will be educated about appropriate behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.

The Board directs the Superintendent or designee to create strong electronic educational systems that support innovative teaching and learning, to provide appropriate staff development opportunities and to develop procedures to support this policy.

To achieve this philosophy, the Board believes the implementation and focus of a 1:1 Device Program is to provide the necessary tools and resources for a progressive learning environment characterized by flexibility, collaboration, personalization, creativity, and technology-rich learning.

Technology shall be integrated throughout the educational program in a seamless and timeless fashion. The 1:1 Device Program will empower students and teachers to use technology like adults do, accessing and using purposeful technology-based tools anytime a task calls for them.

Learning in District schools must be a continuous, dynamic interaction among students, parents, and the extended community. Implementation of a 1:1 Device Program enables anywhere, anytime learning that is not limited by the physical confines of a classroom or school building. The Board believes that purposeful technology integration liberates teachers from being deliverers of content, and instead, allows them to be facilitators of deep, individualized learning for all students.

The focus of the 1:1 Device Program in the Derby Public School District is to provide necessary tools and resources for a progressive learning environment characterized by flexibility, collaboration, personalization, creativity, and technology-rich learning. In District schools technology will be integrated throughout the educational program in a seamless and timely fashion. The 1:1 Device setting empowers students and teachers to use technology like adults do

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in the real world, accessing and using purposeful technology-based tools anytime a task calls for them.

The Board of Education believes learning is a continuous dynamic interaction among students, educators, parents, and the extended community. Implementation of a 1:1 Device initiative enables anywhere, anytime learning that is no longer limited by the four walls of a classroom or building. Purposeful technology integration liberates teachers from being deliverers of content and, instead, allows them to be facilitators of deep, individualized learning for all students.

The policy, procedures, and information within this document apply to all District-owned/leased Device used in District schools, including any other device considered by the administration to come under this policy. Individuals or teams of teachers may set additional requirements for use in their classroom.

(cf. 5131.81 - Use of Electronic Devices)
(cf. 5131.911 - Bullying)
(cf. 5131.913 - Cyberbullying)
(cf. 6141.321 - Acceptable Computer Use Policy)
(cf. 6141.323 - Filtering Access to Electronic Networks)
(cf. 6141.324 - Posting of Student work/Photographs)
(cf. 6141.325 - Blogging/Podcasting)
(cf. 6141.326 - Online Social Networking)
(cf. 6141.327 - Electronic Resources)
(cf. 6141.328 - Bring Your Own Device)
(cf. 6141.329 - Electronic Reading (e-reader) Devices)

Legal Reference: Connecticut General Statutes

10-221 Boards of education to prescribe rules

18 U.S.C. §§ 2510-2522, Electronic Communication Privacy Act

P.L. No 110-385, Protecting Children in the 21st Century Act

Policy Adopted: June 21, 2018
Revised: September 15, 2022

DERBY PUBLIC SCHOOLS
Derby, Connecticut

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By Marc J. Garofalo, MPA, MCC, MCTC at 10:07 am, Apr 15, 2026

Derby Public Schools

Instruction - Administrative regulation

One-to-One Device Program

Agreement for Use of Derby Public School District Student Devices

The device you will be renting for $10.00 a year is the property of the Derby Public School District and is made available to you as a tool for learning. The $10.00 renting fee covers the repair cost of one incident for the year. Any costs of Subsequent repairs to damaged devices are to be paid by the parent/guardian

This Agreement defines device usage standards for using the device.

Like textbooks and other school property, a device is assigned to the student and MUST be returned to the District at the end of the school year or upon withdrawal/ transfer.

This agreement, signed by both student and parent/guardian, is required before a device will be issued to a student.

The use of a device is a privilege that can be revoked. Inappropriate use or neglect of a device can result in limits to or loss of use of the device. Consequences for inappropriate use will vary according to infraction, but may include any or all of the following:

- School discipline code consequences for minor infractions

- Loss of privileges or increased daytime controls

- Loss of device for a period of time

Violations are subject to applicable district policies pertaining to discipline.

All use standards for the school network under Policy and Procedures # 6141.321"Acceptable Use Policy" applies to use of the device.

Students have no reasonable expectation of privacy in the use of district electronic devices or resources including school-owned computers and tablets, district networks, and school email and other electronic accounts.

Students will bring the device to school each day with a full battery charge unless otherwise instructed by District personnel.

Students are not permitted to synchronize the device with a personal computer, or to change or otherwise "hack" the device to alter the configuration or functionality that has been established by the District.

Students must not leave the device unattended at any time while at school unless otherwise instructed by District personnel. If a student needs to store his/her device during the school day, he/she must follow all school procedures for securing an unattended device when necessary

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(athletic events, etc.). The cost of a loss/theft of a device due to negligence of the student will be charged to the parent/student and recovered as authorized under Policy 6161.21 (Fees, Fines, Charges)

All the device software that students will need for classes will be made available by the District. Students are not allowed to uninstall or modify any application or the operating system in any way. Installation of applications by students is permitted with the expectation that these devices are primarily for educational purposes rather than entertainment and/or amusement. The District reserves the right to remove or disable any student-installed applications that are determined to be inappropriate or that interfere with the learning process. All downloading of applications or online costs incurred by the student for authorized or unauthorized personal use of the device is the sole responsibility of the parents/guardians/students.

File-sharing, including downloading music or any other activity that violates copyright laws is not permitted. Any music or other commercial files installed on the device must be legally owned by the student user.

Student and parent/guardian will be charged for any damage resulting from intentional abuse or mishandling, or non-accidental loss or damage to a device due to negligence. A police report is required for any stolen device. The following are not considered to be accidental damage and repair costs will be assessed.

Excessive scratches/wear to device exterior.

Intentional marking, defacing, and/or abusing the device for student amusement, anger, frustration, etc.

Damage caused by tampering with hardware components or operating systems (i.e. jailbreaking) to alter district configuration.

General Handling and Required Care of the Device

Any loss or theft of a device must be reported to the technology support office immediately, so that recovery efforts can be initiated. Failure to immediately report a lost device can result in the student being assessed the full replacement value of the device.

Do not mark the device in any way with markers, stickers, scratches, engraving, etc. Each device is labeled with district-identified label(s). Do not remove them.

Unauthorized personalization of the device will be subject to the cost of the repair of part that was defaced. Parent/Guardian may purchase cases or device protection. Do not insert foreign objects (paper clips, pens, etc.) into the ports (openings) of the device.

Do not eat or drink near the device. There should never be any food or drink around the device.

Protect your device from other sources of moisture such as rain when outdoors and bathrooms or kitchens near toilets or sinks.

Make sure hands are clean before using the device - the glass screen should be regularly wiped clean with a dry clean soft cloth - a microfiber cloth is recommended, but any soft cotton fabric will work. Do NOT use commercial liquid or spray cleaners on the device screen. Do NOT use paper towels to clean the screen.

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When the charging cable needs to be connected, be sure to line it up correctly when inserting and removing. Students are responsible for damage to the charger port or connector pin resulting from mishandling. Use only the school-approved charger assigned with the device.

If you experience issues with the device, stop using the device and contact Tech Support for assistance at DPSITSupport@derbyps.org or by calling 203-446-3963, or alternatively if you are unable to send an email or call please contact a staff member assistance you with getting in contact with IT.

Internet Rules and Expectations

Derby Public School District's Acceptable Use Agreement must be followed at all times.

Any inappropriate web or email activity can result in loss of the device privilege. The use of unapproved proxy servers is strictly forbidden and is a violation of the District's network policy.

If you unintentionally link to an inappropriate website, report it to your teacher immediately so District officials can remove access to the site.

All activity conducted on the District/School Internet/Network is monitored and can be tracked/traced. All use of the Internet/Network should be to further the student's education and enrich the student's educational resources.

Parent/Guardian Information

The device is meant for student use only. It is not meant to be a family computer or to be used by siblings in any way.

Parents/Guardians are responsible for supervising student Internet use while at home; the filtering services we implement transfer to home as well through our software if the student is using our device. . Parents/Guardians should monitor the use of the device at home to ensure that its primary function is academic and that students are completing assigned school work rather than excessive gaming, chatting, etc.

Use of Internet resources, including online curriculum content purchased by the District, will be an integral part of the learning activities in your child's classes. If you have reservations or objections about your child having access to the Internet while at school, please contact your school administration to discuss the matter.

All families will have the option to participate in a device self-insurance program to provide limited protection in the event of negligent loss or damage to the device. This is a District self-insured program managed by the District. Arrangements can be made through the building Administrators for families that require financial assistance if the parent/guardian/student desires the insurance.

The optional insurance program (self-insured, managed by the District) has the following features:

- Covered loses - We will cover direct physical loss caused by accidental damage, unavoidable theft or loss, fire, flood, natural disasters, manufacturer defects, or power surge due to lightning; occurring during the school year. There is $0 deductible for accidental damage, fire, flood, natural disasters, manufacturing defects or power surges. - Leaving the device unattended, failing to secure it per school recommendations, leaving it in an unlocked car, leaving it on the

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bus, etc. do NOT qualify as a legitimate claim for unavoidable theft or loss. These and similar situations will result in the replacement cost being assessed.

- Accidental damage includes damage resulting purely by accident despite following all guidelines for care and handling of the device. The following are not considered to be accidental damage and are not covered:

- Intentionally marking, defacing, and/or abusing the device (amusement, anger, frustration, etc.)

- Damage caused by tampering with hardware components or operating system (i.e. jailbreaking) to alter district configurations

Repair Options are as follows:

If a parent/guardian does not purchase additional insurance an arrangement can be made through the building administrators for families that require financial assistance if the parent/guardian desires the insurance.

Parent/Guardian can purchase non-refundable additional insurance options at the initial time of rental:

- $15.00 - One additional (1)non-refundable incident coverage for the year,

- $35.00 - Two additional (2) non-refundable incident coverage for the year,

Parent/Guardian will be notified of the incident by a letter from IT about the repair. If they have insurance, they will have the opportunity to pay out of pocket and not use the insurance for the repair.

Pricing for repairs will remain the same throughout the year. Pricing will be set before the first day of school. It is the intent that all repairs will be done on premises by Derby Public School technical staff. Prices are published on the Derby Public School's website.

Parent/ /Guardian/Student Duties in the event of loss or damage:

Report lost or damaged devices to the IT Department as soon as possible by Contacting IT the following ways: Email: DPSITSupport@derbyps.org or by calling 203-446-3963, or alternatively if you are unable to send an email or call please contact a staff member to assist you with getting in contact with IT.

Notify the local police immediately if the loss is due to theft or fire.

Multiple damage or theft claims, especially if lack of due diligence is evident can result in assessment of full repair costs, restriction of take-home privileges, or removal from the 1:1 Program.

A loaner device will be issued to the student. The fixed device will be returned to the student once payment has been received or payment arrangements have been made with school officials.

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