

City of Derby WPCA
Engineering Services
Monthly Engineering Report
June 17, 2026

ENG20-0334 I/I Removal

- Phase 6: Project includes manhole repairs, lateral liner, and other defects.
- Final inspection completed and punch list generated and forwarded to Contractor.
- Phase 7: Ashwood Terrace Sewer Replacement Project. Submitted proposal to provide design, bid, and construction phase services.

ENG23-3287 NPDES Permit Renewal

- Prepared CTDEEP NPDES Permit renewal application for the discharged from the WWTP. Application submitted to DEEP on 2/29/24. Approval process underway.

ENG24-1371 WWTP Aeration Blower

- Three (3) blowers installed and operational.
- Submitted grant application to the Connecticut Energy Efficiency Fund Energy Conscious Blueprint program for replacement of blowers.
- Received 3rd party review comments of the application, addressed all comments.
- Awaiting grant approval from UI.

ENG24-1372 Naugatuck River Siphon Area Restoration

- Design and permitting assistance to address exposed inverted siphon piping system.
- Working with FEMA to investigate sources of project funding.
- Funding making its way through the FEMA approval process. Responded to questions.
- Will need easement agreement to cross tracks and occupy land in parking lot.
- Soil scientist completed wetland report which will be submitted to DEEP and Local IWWC.
- Scheduling meeting with property owner.
- Working with attorney to develop access agreement

ENG24-1491 Wastewater Treatment Plant Upgrade

- 30% Design Preliminary Design drawings complete
- Basis of Design Report completed
- Finalizing documents for review by Value Engineering Consultant
- Meeting held on 4/20/2026 with DEEP to discuss permitting and flood design requirements.
 - Confirmed that we can take credit for flood protection provided by the levee.
- Value Engineering Consultant selected. Contract is scheduled to be presented to the Board of Aldermen on 6/11 for approval.

General

- Assisted with the repairs to the Seymore Ave siphon damaged during CTDOT work.

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By Marc J Garofalo MPA, MMC, MCTC at 8:44 am, Jun 11, 2026

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City of Derby WPCA Wastewater Treatment Plant Upgrades	
Date	6/10/2026
Consultant:	Weston & Sampson
Project Number	ENG24-1491
Period	May-26
Invoice Amount:	\$53,000.00

Progress this Period:
 Developed 30% Preliminary Design Drawings
 Confirmed CTDEEP Flood Protection Requirements
 Developing Construction Sequencing of Plant Upgrades
 Developing Value Engineering Technical Memo
 Updating Wastewater Treatment Design Computations
 Preparations for Value Engineering Session

Cash Flow:					Cumulative	
Work Period	Inv. No.	Amount	Projected	Status	Actual	Projected
Nov 2024	12240167	\$44,500.00	\$44,500.00	Paid	\$44,500	\$44,500
Dec 2024	1250260	\$62,300.00	\$62,300.00	Paid	\$106,800	\$106,800
Jan 2025	2250243	\$71,200.00	\$71,200.00	Paid	\$178,000	\$178,000
Feb 2025	3250166	\$62,300.00	\$62,300.00	Paid	\$240,300	\$240,300
Mar 2025	4250150	\$166,700.00	\$166,700.00	Paid	\$407,000	\$407,000
Apr 2025	5250178	\$87,800.00	\$110,000.00	Paid	\$494,800	\$517,000
May 2025	6250567	\$87,800.00	\$110,000.00	Paid	\$582,600	\$627,000
June 2025	7250260	\$96,700.00	\$110,000.00	Paid	\$679,300	\$737,000
July 2025	8250632	\$96,100.00	\$150,000.00	Paid	\$775,400	\$887,000
Aug 2025	9250463	\$97,300.00	\$170,000.00	Paid	\$872,700	\$1,057,000
Sept 2025	10250483	\$149,000.00	\$110,000.00	Paid	\$1,021,700	\$1,167,000
Oct 2025	11250410	\$137,800.00	\$110,000.00	Paid	\$1,159,500	\$1,277,000
Nov 2025	12250741	\$145,900.00	\$110,000.00	Paid	\$1,305,400	\$1,387,000
Dec 2025	1260924	\$58,600.00	\$93,000.00	Paid	\$1,364,000	\$1,480,000
Jan 2026	2260550	\$21,200.00	\$120,000.00	Paid	\$1,385,200	\$1,600,000
Feb 2026	3260724	\$64,900.00	\$150,000.00	Paid	\$1,450,100	\$1,750,000
Mar 2026	N/A	\$0.00	\$150,000.00	N/A	\$1,450,100	\$1,900,000
Apr 2026	5260870	\$81,700.00	\$80,000.00	Paid	\$1,531,800	\$1,980,000
May 2026	26060790	\$53,000.00	\$50,000.00	Current	\$1,584,800	\$2,030,000
June 2026			\$50,000.00			
July 2026			\$100,000.00			
Aug 2026			\$100,000.00			
Sept 2026			\$100,000.00			
Oct 2026			\$100,000.00			
Nov 2026			\$100,000.00			
Dec 2026			\$100,000.00			
Jan 2027			\$100,000.00			
Feb 2027			\$100,000.00			
Mar 2027			\$100,000.00			
Apr 2027			\$100,000.00			
May 2027			\$100,000.00			
June 2027			\$100,000.00			
Percent Complete		Invoiced to Date		Contract Value		
Total		48%	\$1,584,800.00	\$3,280,000.00	\$3,280,000.00	

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Tax ID No: 04-2601194

INVOICE

PLEASE MAKE CHECKS PAYABLE TO:

Weston & Sampson Engineers, Inc.



55 Walkers Brook Drive, Suite 100, Reading, MA 01867
westonandsampson.com Tel: 978.532.1900

June 09, 2026

Project No:

ENG24-1491

Invoice No:

26060790

Edward Abel
Superintendent
DERBY CT, CITY OF
Water Pollution Control Authority
1 Elizabeth Street
Derby, CT 06418

Project ENG24-1491 DERBY - WWTP UPGRADES DESIGN

Professional Services from April 25, 2026 through May 22, 2026

Fee

Description	Contract Amount	% Work To Date	Amount Billed To Date	Previously Billed	This Inv. Billed
SURVEY	166,000.00	100.00	166,000.00	166,000.00	0.00
30% PREL. DESIGN	890,000.00	100.00	890,000.00	890,000.00	0.00
VALUE ENGINEERING	56,000.00	50.00	28,000.00	28,000.00	0.00
75% DESIGN DEVELOPMENT	1,060,000.00	45.00	477,000.00	424,000.00	53,000.00
GRANT ASSISTANCE	84,000.00	0.00	0.00	0.00	0.00
PERMITTING	119,000.00	20.00	23,800.00	23,800.00	0.00
90% FINAL DESIGN	743,000.00	0.00	0.00	0.00	0.00
100% BID DOCUMENT	162,000.00	0.00	0.00	0.00	0.00
Total Fee	3,280,000.00		1,584,800.00	1,531,800.00	53,000.00
		Total Fee			53,000.00
			TOTAL THIS INVOICE		53,000.00

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**City of Derby Water Pollution Control Authority
Monthly Report for the June 2026 Meeting**

❖ **Collection System (May 2026)**

- Responded to a total of 52 CBYD tickets with 4 emergency tickets.
- Responded to a total of 4 emergency after hours call outs.

❖ **Waste-Water Treatment Plant (May 2026)**

- Average Flow = 1.79 million gallons per day
- Total Flow = 55.38 million gallons, Max Daily Flow = 2.78 million gallons per day
- Average Total Nitrogen = 77.5
-
- lbs./day, Permit Limit = 71 lbs./day (Annual Avg = 103/day)
- Average Effluent BOD = 4.0 mg/l (permit <30 mg/l)
- Average Suspended Solids = 2 mg/l (permit = 30 mg/l)
- Average Turbidity = 3.0

❖ **Maintenance**

- Repaired broken pipe for plant foam sprayers. Now back in service
- Replaced bearing in plant water pump. Now back in service
- Prepped plant Godwin pump to assist in RT-8 mechanical by-pass pumping
- Quarterly calibrations performed on all plant gas meters

❖ **General**

- Average % solids with new press 27.22%
- Continuing to work with FEMA, DEEP, CTDOT, and Metro North for all proper permits for East Derby Siphon repair
- Vactor truck still at Tracy's garage repairs
- RT-8 force main break has been repaired and is fully operational

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WPCA - 26-27 Preliminary Budget File

Account Code	Account Title	FY 23-24 Actuals	FY 24-25 Actuals	FY 25-26 Budget	May 31 2026 YTD Actuals	FY 26-27 Budget	YOY Budget Variance
3000	Revenue						
44902	Sewer Use Interest & Lien Fees	\$ 80,782	\$ 103,409	\$ 16,000	\$ 28,047	\$ 40,000	\$ 24,000
41105	Prior Year Tax Collected	\$ 314,158	\$ 420,843	\$ 500,000	\$ 286,835	\$ 350,000	\$ (150,000)
41902	Prior Year Interest & Lien Fees	\$ 50,211	\$ 101,713	\$ 130,000	\$ 97,450	\$ 100,000	\$ (30,000)
44906	Ansonia Income	\$ 14,229	\$ 991	\$ 23,000	\$ -	\$ -	\$ (23,000)
44909	Orange Revenue	\$ 85,648	\$ 85,524	\$ 85,377	\$ 88,085	\$ 85,000	\$ (377)
44910	Residential Revenue	\$ 1,718,192	\$ 1,574,171	\$ 1,700,000	\$ 1,512,563	\$ 1,700,000	\$ -
44911	Commercial Revenue	\$ 558,921	\$ 565,619	\$ 500,000	\$ 648,124	\$ 500,000	\$ -
44912	Mixed Use Revenue	\$ 89,654	\$ 87,377	\$ 85,000	\$ 75,619	\$ 85,000	\$ -
44916	186 Derby Ave Repair Reimbursement	\$ 1,545	\$ 773	\$ -	\$ 1,545	\$ 1,545	\$ 1,545
44926	Impact Fee - New Sewer Connections	\$ 483,180	\$ 430,350	\$ 210,000	\$ 10,450	\$ 10,000	\$ (200,000)
44904	Other Revenue	\$ 62,553	\$ 9,929	\$ -	\$ 583	\$ -	\$ -
46101	Interest Earned	\$ 248,318	\$ 211,574	\$ 230,000	\$ 144,129	\$ 150,000	\$ (80,000)
Total Operating Revenues		\$ 3,707,392	\$ 3,592,271	\$ 3,479,377	\$ 2,893,428	\$ 3,021,545	\$ (457,832)
Capital Fees							
44914	Capital Fee Interest & Lien Fees	\$ 11,958	\$ 79,924	\$ 13,000	\$ 18,692	\$ 40,000	\$ 27,000
41903	Prior Year Interest & Lien Fees	\$ 66,514	\$ 77,032	\$ -	\$ 66,448	\$ 75,000	\$ 75,000
41108	Prior Year Capital Improvement Rev	\$ 214,311	\$ 297,592	\$ -	\$ 169,597	\$ 200,000	\$ 200,000
44917	Residential Capitol Improvement Rev	\$ 1,226,104	\$ 1,080,890	\$ 1,100,000	\$ 1,067,716	\$ 1,100,000	\$ -
44918	Commercial Capital Improvement Rev	\$ 261,695	\$ 369,504	\$ 270,000	\$ 415,606	\$ 270,000	\$ -
44919	Mixed Use Capital Improvements Rev	\$ 31,128	\$ 33,924	\$ 33,000	\$ 32,110	\$ 33,000	\$ -
Total Capital Fees		\$ 1,811,710	\$ 1,938,866	\$ 1,416,000	\$ 1,770,169	\$ 1,718,000	\$ 302,000
Total WPCA Revenues		\$ 5,519,101	\$ 5,531,137	\$ 4,895,377	\$ 4,663,597	\$ 4,739,545	\$ (155,832)

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By Marc J Garofalo MPA, MMC, MCTC at 8:45 am, Jun 11, 2026

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Dept. 8410	Water Pollution Control	FY 23-24 Actuals	FY 24-25 Actuals	FY 25-26 Budget	May 31 2026 YTD Actuals	FY 26-27 Budget	YOY Budget Variance
51610	Regular	\$ 673,842	\$ 935,646	\$ 961,145	\$ 920,173	\$ 993,327	\$ (32,182)
51630	Overtime	\$ 48,227	\$ 60,356	\$ 88,316	\$ 49,915	\$ 102,705	\$ (14,389)
52200	Employer Share Social Security	\$ 49,076	\$ 49,065	\$ 65,067	\$ 47,210	\$ 67,954	\$ (2,887)
52205	Medicare	\$ 11,477	\$ 11,520	\$ 15,217	\$ 11,041	\$ 15,892	\$ (675)
52300	City Pension	\$ 174,838	\$ 137,575	\$ 137,575	\$ 137,575	\$ 137,575	\$ -
52700	Workers Compensation	\$ 16,728	\$ 280,099	\$ 50,000	\$ 22,975	\$ 50,000	\$ -
52906	Employees Health Benefits	\$ 52,690	\$ 330,603	\$ 200,000	\$ 223,132	\$ 200,000	\$ -
52907	Insurance	\$ 29,891	\$ 31,553	\$ 33,000	\$ 32,678	\$ 33,000	\$ -
53020	Legal Services	\$ 28,068	\$ 780	\$ 12,000	\$ 200	\$ 12,000	\$ -
53202	Plant Instruction	\$ 1,810	\$ 3,423	\$ 5,700	\$ 2,736	\$ 6,300	\$ (600)
53310	Accounting/Bookkeepng	\$ 8,091	\$ 13,087	\$ 8,000	\$ 5,423	\$ 8,000	\$ -
53400	Engineering Services	\$ 30,620	\$ 58,134	\$ 100,000	\$ 9,200	\$ 100,000	\$ -
53480	Waste Water Facilities Plan Misc	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
53495	Pump Station - Sanitary Sewer	\$ 1,380	\$ -	\$ -	\$ -	\$ -	\$ -
53500	Computer Service	\$ 61,224	\$ 29,399	\$ 35,000	\$ 26,643	\$ 35,000	\$ -
53515	Payroll Expense	\$ 6,949	\$ 4,064	\$ 6,000	\$ 4,535	\$ 6,000	\$ -
54302	Property/Plant Maintenance	\$ 129,880	\$ 126,401	\$ 150,000	\$ 104,778	\$ 150,000	\$ -
54325	Vehicle Maintenance	\$ 11,983	\$ 18,357	\$ 20,000	\$ 24,304	\$ 20,000	\$ -
54413	Sludge Disposal	\$ 233,288	\$ 252,884	\$ 250,000	\$ 168,873	\$ 200,000	\$ 50,000
54925	Pest Control	\$ 751	\$ 201	\$ 1,000	\$ 285	\$ -	\$ 1,000
54930	Collection System Maintenance	\$ 100,623	\$ 134,914	\$ 100,000	\$ 53,197	\$ 100,000	\$ -
54945	Pump Station Maintenance	\$ 12,430	\$ 10,403	\$ 20,000	\$ 9,219	\$ 20,000	\$ -
55001	Ansonia Expense	\$ 14,728	\$ 16,537	\$ 15,000	\$ 2,635	\$ -	\$ 15,000
55003	Griffen Hospital Expense	\$ 36,199	\$ 28,431	\$ 36,200	\$ 33,003	\$ 36,200	\$ -
55004	Town Clerk Expense	\$ 2,193	\$ -	\$ -	\$ -	\$ -	\$ -
55031	DEEP Fees	\$ 3,018	\$ 2,368	\$ 6,000	\$ 4,967	\$ 6,000	\$ -
55300	Telephones	\$ 8,404	\$ 9,501	\$ 10,000	\$ 10,508	\$ 12,000	\$ (2,000)
55301	Postage	\$ 3,573	\$ 2,250	\$ 13,000	\$ -	\$ 13,000	\$ -
55991	Expense Refunds	\$ 797	\$ 1,447	\$ 3,100	\$ 16,647	\$ 15,000	\$ (11,900)
55999	Camera Truck Lease Purchase	\$ 83,193	\$ 45,778	\$ -	\$ 37,561	\$ 40,976	\$ (40,976)
56010	Office Supplies	\$ 393	\$ -	\$ 2,000	\$ 5	\$ 2,000	\$ -
56025	Plant Supplies	\$ 4,035	\$ 8,190	\$ 6,000	\$ 5,749	\$ 6,000	\$ -
56050	Rags Grit Grease	\$ 21,059	\$ 18,941	\$ 25,000	\$ -	\$ 25,000	\$ -
56210	Yankee Gas	\$ 10,677	\$ 8,871	\$ 15,000	\$ 12,022	\$ 15,000	\$ -
56220	Electricity	\$ 163,151	\$ 181,041	\$ 180,000	\$ 160,144	\$ 185,000	\$ (5,000)
56908	Chemicals	\$ 40,944	\$ 56,587	\$ 55,000	\$ 63,570	\$ 70,000	\$ (15,000)
56909	Lab Supplies	\$ 53,007	\$ 58,765	\$ 65,000	\$ 50,372	\$ 65,000	\$ -
56911	Special Clothing	\$ 8,359	\$ 8,969	\$ 9,000	\$ 6,677	\$ 9,000	\$ -
58015	RWA & Aquarion Consumption	\$ 9,465	\$ 10,514	\$ 15,000	\$ 8,235	\$ 15,000	\$ -
58355	Bad Debt Reserve	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
58350	Capital Reserves	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	\$ -
Total Expenses 8410		\$ 2,152,063	\$ 3,246,653	\$ 2,913,320	\$ 2,266,187	\$ 2,972,929	\$ (59,609)
Operating Revenues Less Operating Expenses		\$ 1,555,329	\$ 345,618	\$ 566,057	\$ 627,242	\$ 48,616	\$ 517,442

Capital Account - Dept 8411	FY 23-24 Actuals	FY 24-25 Actuals	FY 25-26 Budget	May 31 2026 YTD Actuals	FY 26-27 Budget	YOY Budget Variance	
58355	Bond Capital Debt Service (Interest and Principal)	\$ 1,493,794	\$ 1,354,442	\$ 1,252,825	\$ 1,252,825	\$ 1,419,725	\$ (166,900)
54935	Collection System Rehabilitation	\$ 114,476	\$ 29,450	\$ 275,000	\$ 161,043	\$ 275,000	\$ -
55081	Phase I Plant Improvem-Construction	\$ 582,315	\$ 2,095,553	\$ 1,853,000	\$ 1,070,173	\$ 1,500,000	\$ 353,000
Total Expenses 8411	\$ 2,190,584	\$ 3,479,445	\$ 3,380,825	\$ 2,484,041	\$ 3,194,725	\$ 186,100	
Capital Fees less Capital Expenses	\$ (378,875)	\$ (1,540,579)	\$ (1,964,825)	\$ (713,872)	\$ (1,476,725)	\$ (488,100)	

55016 Depreciation Expense \$ 1,246,077 \$ 1,277,607 \$ 1,200,000 \$ - \$ 1,200,000

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By Marc J Garofalo MPA, MMC, MCTC at 8:45 am, Jun 11, 2026

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City of Derby
 Check/Voucher Register
 10400 - Cash WPCA
 05 - Enterprise Funds (WPCA)
 APS
 From 5/13/2026 Through 6/9/2026

Check Number	Document Date	Vendor Name	Check Amount	Transaction Description
13119	5/15/2026	AIRGAS USA *	336.60	WPCA Plant Maintenance Supplies: Argon
	5/15/2026	AIRGAS USA *	66.15	WPCA Plant Maintenance: Argon at Helium
13120	5/15/2026	APG NEUROS INC	8,280.00	WPCA Plant Upgrades
13121	5/15/2026	BATTERIES PLUS BULBS #665	16.95	WPCA Plant Maintenance
13122	5/15/2026	CALVERT SAFE & LOCK LTD	598.00	WPCA Plant Maintenance
13123	5/15/2026	CINTAS CORPORATION	44.72	WPCA Uniform Service
13124	5/15/2026	JOHNSON CONTROLS FIRE PROTECTION LP	331.54	WPCA Plant Maintenance
13125	5/15/2026	KINSLEY GROUP INC	552.00	WPCA Generator Maintenance: Pur Station
	5/15/2026	KINSLEY GROUP INC	316.25	WPCA Pump Station Generator Maintenance
13126	5/15/2026	LOWES *	767.95	WPCA Plant Maintenance
13127	5/15/2026	MINUTEMAN PRESS	160.00	WPCA Plant Supplies
13128	5/15/2026	PHOENIX ENVIRONMENTAL LAB	357.00	WPCA Lab Sample Analysis
13129	5/15/2026	SYNAGRO NORTHEAST INC	18,373.69	WPCA Sludge Removal April 2026
13130	5/15/2026	TI-SALES LLC	8,556.11	WPCA Plant Maintenance
13131	5/15/2026	WESTON/SAMPSON ENGINEERS	4,600.00	WPCA Engineering Costs
13132	5/15/2026	WINSUPPLY OF SHELTON	141.13	WPCA Plant Maintenance
13133	5/18/2026	68 SEYMOUR AVE LLC	20.82	May 2026 CF Refund 2025-17-000
13134	5/18/2026	FERNANDES JOAQUIM M	15.01	May 2026 SU Refund 2025-07-000
13135	5/18/2026	GIACIOIO FRANK	195.23	May 2026 SU Refund 2022-07-000
13136	5/18/2026	NAJAFZADEH SOHEILA	112.98	May 2026 CF Refund 2025-17-000
13137	5/21/2026	AMAZON CAPITAL SERVICES	0.10	Balance Due
	5/21/2026	AMAZON CAPITAL SERVICES	9.89	WPCA Plant Maintenance: Drain Clk Remover
	5/21/2026	AMAZON CAPITAL SERVICES	122.52	WPCA Plant Supplies: Coffee
	5/21/2026	AMAZON CAPITAL SERVICES	119.32	WPCA Plant Supplies: Paper towels pens, etc
	5/21/2026	AMAZON CAPITAL SERVICES	6.83	WPCA Plant Supplies: Sticky tabs
	5/21/2026	AMAZON CAPITAL SERVICES	15.51	WPCA Plant Supplies:L Calendar
	5/21/2026	AMAZON CAPITAL SERVICES	(40.84)	WPCA REFUND Coffee
13138	5/21/2026	BLOXAM ENTERPRISES	1,708.10	WPCA Plant Maintenance: Floor Cle
13139	5/21/2026	CINTAS CORPORATION	44.72	WPCA Uniform Service
13140	5/21/2026	EDWARDS ANSWERING SEV INC	59.60	WPCA Plant Answering Service
13141	5/21/2026	EVERSOURCE	490.06	1 Caroline St (WPCA) Gas 4/13-5/1
	5/21/2026	EVERSOURCE	174.14	140 Roosevelt Dr (WPCA) Gas 4/1:
13142	5/21/2026	FRONTIER	607.23	1 Caroline St (WPCA) Internet/Pho 5/11-6/10
13143	5/21/2026	JEDONNA LLC	103.49	WPCA Plant Maintenance: Rubber Hosing & Nozzle
13144	5/21/2026	PHOENIX ENVIRONMENTAL LAB	357.00	WPCA Lab Sample Analysis
13145	5/21/2026	REGIONAL WATER AUTHORITY	72.54	1 Caroline St (WPCA) Water 4/09-5
	5/21/2026	REGIONAL WATER AUTHORITY	662.48	Roosevelt Dr (WPCA) Water 4/09-5
13146	5/21/2026	The Nutty Company	102.50	WPCA Plant Maintenance: Fastener
13147	5/21/2026	USA BLUE BOOK	145.60	WPCA Lab Supplies
13148	5/21/2026	WESTON/SAMPSON ENGINEERS	81,700.00	3/28-4/24 WWTP Upgrades
13149	6/1/2026	AMAZON CAPITAL SERVICES	18.99	WPCA Plant Maintenance: Lanyard:
	6/1/2026	AMAZON CAPITAL SERVICES	53.19	WPCA Plant Supplies: Wall-Shelvin: Units

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City of Derby
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 APS
 From 5/13/2026 Through 6/9/2026

Check Number	Document Date	Vendor Name	Check Amount	Transaction Description
	6/1/2026	AMAZON CAPITAL SERVICES	122.19	WPCA Plant Supplies: Whiteboards
	6/1/2026	AMAZON CAPITAL SERVICES	37.99	WPCA Supplies: 3-Ring Binders
	6/1/2026	AMAZON CAPITAL SERVICES	103.36	WPCA Supplies: Copy Paper
13150	6/1/2026	CINTAS CORPORATION	44.72	WPCA Uniform Service
13151	6/1/2026	CONSTELLATION NEWENERGY	180.04	24 Division St (WPCA) Electricity 4/16-5/17
13152	6/1/2026	DEEP	2,367.50	Permit # CT0100161 WPC Permit Schedule B
13153	6/1/2026	FRONTIER	202.48	14 Patty Ann Terr Phones 5/21-6/2
13154	6/1/2026	JEDONNA LLC	505.50	WPCA Plant Maintenance Supplies
13155	6/1/2026	JOHN BOYLE COMPANY	108.77	WPCA Plant Maintenance Supplies
13156	6/1/2026	PHOENIX ENVIRONMENTAL LAB	306.00	WPCA Lab Sample Analysis
13157	6/1/2026	UNITED ILLUMINATING	4,844.72	1 Caroline St Pump Water (WPCA) Electricity 4/17-5/19
	6/1/2026	UNITED ILLUMINATING	1,236.68	145 Roosevelt Dr (WPCA) Electricit 4/16-5/17
	6/1/2026	UNITED ILLUMINATING	231.23	24 Division St Pump 2 (WPCA) Electricity 4/16-5/17
	6/1/2026	UNITED ILLUMINATING	245.22	25 Burtville Ave (WPCA) Electricity 4/16-5/17
13158	6/4/2026	AARON ASSOCIATES OF CT	1,285.00	WPCA RTU-30 Control Panel Upgra
13159	6/4/2026	CINTAS CORPORATION	46.02	WPCA Uniform Service
13160	6/4/2026	CONSTELLATION NEWENERGY	6,301.76	1 Caroline St (WPCA) Electricity 2/17-3/16
	6/4/2026	CONSTELLATION NEWENERGY	4,429.29	1 Caroline St (WPCA) Electricity 3/17-4/16
	6/4/2026	CONSTELLATION NEWENERGY	4,916.25	1 Caroline St (WPCA) Electricity 4/17-5/18
	6/4/2026	CONSTELLATION NEWENERGY	55.23	14 Patty Ann Terr Electricity 4/16-5/17
	6/4/2026	CONSTELLATION NEWENERGY	92.13	24 Division St (WPCA) Electricity 3/16-4/15
	6/4/2026	CONSTELLATION NEWENERGY	112.01	25 Burtville Ave (WPCA) Electricity 4/16-5/17
13161	6/4/2026	KINSLEY GROUP INC	470.00	1 Caroline St (WPCA) Generator Maintenance
13162	6/4/2026	MISSION COMMUNICATIONS	563.40	WPCA Plant Maintenance
13163	6/4/2026	PHOENIX ENVIRONMENTAL LAB	357.00	WPCA Lab Sample Analysis
13164	6/4/2026	STAMFORD WPCA REGIONAL	325.20	WPCA Lab Samples Analysis
13165	6/4/2026	VALLEY ELECTRIC SUPPLY	781.51	WPCA Plant Maintenance Supplies
		Total 05 - Enterprise Funds (WPCA)	160,646.30	
		Total 10400 - Cash WPCA	160,646.30	
		Report Total	160,646.30	

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10.2

City of Derby WPCA
Master Services Consultant Agreement
Task Order Assignment
Infiltration / Inflow Removal Project
Wastewater Collection System Rehabilitation: Phase 7
April 22, 2026

Design / Bid / Construction Phase Services

General:

The City of Derby WPCA (WPCA) has requested the services of Weston & Sampson Engineers Inc. (ENGINEER) to provide follow-up design, bid, and construction phase services to continue to implement the repairs to the collection system to reduce I/I. The city has allocated approximately \$270,000 per year to make improvements to the collection system with the specific goal of removing infiltration and inflow.

The purpose of the efforts outlined in this Task Order #7 is to design the replacement of existing gravity sewers along Ashwood Terrace. The work would include replacement of approximately 550 linear feet of collapsed 6-inch gravity sewers along Ashwood Terrace with 8-inch diameter PVC, connecting into the existing Sanitary manhole on RT 34.

The conceptual design opinion of probable construction cost budget for Phase 7 is approximately \$300,000.

Task Order Scope of Services:

ENGINEER will provide the following services:

Task 1: Topographic Survey and Mapping

Survey Subconsultant will perform the following services to develop base mapping for the project:

1. Perform research of the public records to examine Tax Assessor's plats and records, recorded deeds and other pertinent documents, recorded maps, and subdivision plats.
2. Perform a field survey of the site in accordance with the Regulations of Connecticut State Agencies Sections 20-300-b1 through 20-300-b20 and the "Recommended Standards for Surveys and Maps in the State of Connecticut".
3. Perform a T-2 topographic survey of the project area.
4. Vertical datum in NAVD88 and horizontal datum shall be Connecticut State Plane NAD83.
5. Show CTDOT R.O.W. limits on drawings if encountered.
6. Locate and identify all visible property improvements and features, such as landscaping, manholes, catch basins, driveways, fences, walls, hedges, sidewalks, etc.
7. Public and private above-ground and buried utilities, utility structures, and utility poles, including size and depth where available.
8. Provide spot grades and one-foot contours.
9. Provide sill and/or finished floor elevations at each building.
10. Set horizontal and vertical control. Provide Northing, Easting, and Elevation data for each point.
11. Set benchmarks approximately every 1,000 feet.
12. Compile utility plans and data and provide top of frames and inverts for existing drainage.
13. Process field raw data and prepare a map.
14. Provide the Field Survey in AutoCAD format.

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Task 2: Design Phase:

The ENGINEER will provide project administration services throughout the duration of the project, consisting of management of project schedule, invoices, and coordination of progress of the PROJECT with the OWNER, including up to four (4) project meetings, as necessary. Attend a kick-off meeting with OWNER to review the project limits and scope of work. Perform a site visit to the project area.

1. Perform the services described herein in accordance with the guidelines of the document entitled, "Guides for the Design of Wastewater Treatment Works, TR-16," latest Edition.
2. Develop gravity sewer plan and profile drawings of the proposed replacement sewers. Approximately 550 linear feet of 8-inch PVC gravity sewer as required to direct flows from the homes along Ashwood Terrace to the existing manhole at the intersection with RT 34.
3. Confirm approximate location of service laterals. Coordinate location of replacement laterals with property owners.
4. Design details showing trench construction, sewer manholes, pavement repair, erosion and sedimentation controls, and maintenance and protection of traffic plan;
5. Submit plans to the CTDOT for review and approval for work within the CTDOT ROW, in preparation of the Contractor obtaining an Encroachment Permit.
6. Prepare complete Contract Documents, consisting of construction drawings, technical specifications conforming to Construction Specification Institute (CSI) format (with all materials specified therein to be subject to the prior written approval of the City) and bidding forms for one (1) construction project to be publicly bid by the City.
7. Submit to the City draft Contract Documents and Opinions of Probable Construction Costs for review and comment at the 75%, 90% and 100% design stages. Provide Contract Documents for each submittal in electronic form acceptable to the City.
8. Concurrent with City's review and approval of the 100% design documents, conduct in-house technical and quality review, consisting of constructability and biddability reviews. Our technical and quality review shall be completed prior to releasing the Contract Documents for bidding.

Deliverables:

75% Design plans

90% Design plans and specifications

100% Design plans, specifications, and bidding documents

Task 3: Bid Phase Services

Bid Advertisement

Following OWNER's approval to proceed to project bidding, ENGINEER shall draft and submit to the OWNER for review, approval, and publication, a public bid advertisement for the construction project. ENGINEER will provide and issue a complete electronic set of Contract Documents for bidding by the City.

Pre-bid Conference

ENGINEER will attend one (1) pre-bid conference to discuss the project with bidders and conduct a site walk with interested parties. Record minutes of the meeting, attendees, and agenda, and distribute to prospective bidders following the meeting.

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Addendum

ENGINEER will prepare addenda, if necessary, to address bidder questions, bidder requests for information, and/or supplement information from the Contract Documents.

Bid Evaluation

ENGINEER will review bidder submittals, evaluate bidders' references, and recommend contract award.

Task 4: Construction Phase Services:**CONSTRUCTION ENGINEERING OFFICE SERVICES:**

Engineer shall perform the following services during construction:

- Attend pre-construction conference with the Contractor, OWNER, and other interested parties.
- Meet periodically with OWNER, Contractor, and interested officials and stakeholders throughout the construction phase of the PROJECT to discuss construction issues, progress of the PROJECT, and to coordinate the work as needed. Monthly meetings will be coordinated to occur along with the monthly construction meetings.
- Review and, as appropriate, approve or reject shop drawings submitted by the Contractor for general compliance with contract documents. ENGINEER's budget includes the review of up to ten (10) individual shop drawing submittals.
- Consider, prepare, and process change orders or requests for information that arise.
- Prepare supplementary drawings/sketches as required to clarify/resolve field construction problems associated with the bidding documents that may occur. Supplementary drawings / sketches provided hereunder do not include supplementary drawings / sketches which are associated with items that were not included in the bidding documents or items which the OWNER would like to add to the PROJECT after the PROJECT has been bid.
- Conduct periodic visits to the construction site by the project manager or the project engineer to observe construction progress.
- Review Contractor's monthly applications for payment request based on quantities and work completed and prepare a recommendation to OWNER for payment to the Contractor.
- Prepare and submit recommendation of substantial completion to OWNER.

CONSTRUCTION ENGINEERING INSPECTION SERVICES:

Engineer shall perform the following services during construction:

- Provide the services of a resident inspection to monitor the installation of the proposed work.

Task 5: Record Drawings:

- ENGINEER shall utilize the Resident Representative's field notes, drawings, and sketches in conjunction with the record drawing information provided by the Contractor to prepare a set of draft Record Contract Drawings for review by the OWNER. Record Site Drawings for underground utilities and location of new facilities / structures shall be generated.
- Upon completion of the PROJECT, the ENGINEER shall submit ONE (1) paper copy of the record drawings to OWNER for review and comment.

- Upon receipt of the OWNER'S review comments, ENGINEER shall update the Record Contract Drawings if and as necessary and shall submit PDF copies and two paper copies of the record drawings to OWNER.

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Task Order Fee:

The above-described engineering services will be provided for the following Total Lump Sum Fee:

TASK	DESCRIPTION	LUMP SUM FEE
1	TOPOGRAPHIC SURVEY AND MAPPING	\$7,500
2	DESIGN PHASE	\$25,000
3	BID PHASE	\$6,000
4a	CONSTRUCTION ADMINISTRATION	\$9,000
4b	INSPECTION (160 manhours @ \$130/hr)	\$22,000
5	RECORD DRAWINGS	\$4,500
TOTAL LUMP SUM FEE:		\$74,000.00

It is anticipated that Weston & Sampson will provide up to 160 man-hours of part-time construction inspection services at a rate of \$130/hour.

The above-described engineering services will be billed to the WPCA monthly as charges accrue, based on our On-Call Engineering Services Agreement.

Task Order Schedule:

Design Phase ENGINEER'S services shall commence within seven (7) calendar days following OWNER'S acceptance of the services and fees indicated herein and shall be completed within sixty (60) calendar days thereafter. Bid Phase services will follow immediately after final design phase. Construction Phase Services schedule will follow the schedule of the selected general contractor.

Task Order Acceptance:

Signature by both parties below signifies mutual acceptance of the proposed Scope of Service, Fee, and Schedule presented in this Task Order Assignment. All services will be provided in accordance with the On-call Agreement dated 5/6/19 between the City of Derby, WPCA, and Weston & Sampson Engineers, Inc.

ACCEPTED FOR:

CITY OF DERBY, WPCA.

WESTON & SAMPSON ENGINEERS, INC.

Authorized Signature



Authorized Signature

Printed Name & Title

Robert G. Tedeschi, P.E. Senior Team Leader

Printed Name & Title

Date

April 22, 2026

RIDER TO
MASTER SERVICES CONSULTANT AGREEMENT
TASK ORDER ASSIGNMENT
INFILTRATION/INFLOW REMOVAL PROJECT
WASTEWATER COLLECTION SYSTEM REHABILITATION: PHASE 7
(“Agreement”)

MADE BY AND BETWEEN

WESTON & SAMPSON ENGINEERS, INC. (“Engineer”)

AND

CITY OF DERBY, acting herein by and through its
WATER POLLUTION CONTROL AUTHORITY (“WPCA”)

DATED APRIL 22, 2026

DESIGN/BID/CONSTRUCTION PHASE SERVICES
(the “Engineering Consultant Services”)

The following provisions are incorporated into the Agreement. Except as specifically indicated below, all capitalized words and phrases shall have the meanings ascribed to them in the Agreement. **This Rider shall be incorporated into and shall be deemed to be an integral part of the Agreement. In the event of a conflict between the provisions of the Agreement and the provisions of this Rider, those of the Rider shall prevail.**

1. *The following new paragraph is added to Section entitled Task Order Acceptance. This Agreement shall be governed by and construed in accordance with the laws of the State of Connecticut without regard to principles of conflict of laws. Each party hereby consents that the exclusive venue for any dispute of claim relating to this Agreement shall be in the Connecticut Superior Court for the Judicial District of Ansonia/Milford at Milford. Each party hereby consents to the personal jurisdiction of such courts and waives any right to a jury trial.*
2. *The following new paragraph is added to Section entitled Task Order Acceptance.*

Termination. If the Engineer is adjudged bankrupt or insolvent, or if it makes a general assignment for the benefit of its creditors, or if a trustee or receiver is appointed for the Engineer or for any of its property, or if its files a petition to take advantage of any debtor’s act, or to recognize under the bankruptcy or applicable law, or if it disregards laws, ordinances, rules, regulations or orders of any public body having jurisdiction over the Engineering Consultant Services and its construction, or if otherwise violates any material provision of the Agreement, then the WPCA may, without prejudice to any other right or

remedy and after giving the Engineer and its surety (if any) a minimum of ten (10) days from delivery of a written notice, terminate the services of the Engineer. In the event of termination by the WPCA, in addition to any other right or remedy available to the WPCA, if the direct and indirect costs of completing the construction of the Engineering Consulting Services, including compensation for additional professional services, exceed the unpaid balance of the Agreement price, then the excess shall be paid by the Engineer. The WPCA may also, at any time, elect to cancel this Agreement, without cause and without prejudice to any other right or remedy. If the WPCA cancels this Agreement, then the Engineer shall be paid for expenses incurred up to the date of such cancellation.

3. *The following new paragraph is added to Section entitled Task Order Acceptance.*


Counterparts and Electronic Signatures. The Agreement and this Rider may be executed in one or more counterparts, each of which will be deemed to be an original and all of which, when taken together, will be deemed to constitute one and the same Contract. The exchange of copies of this Agreement and the Rider and of signature pages by facsimile transmission, Portable Document Format (i.e., PDF), or by other electronic means shall constitute effective execution and delivery of the Agreement and this Rider as to the parties and may be used in lieu of the original Agreement and Rider for all purposes.

**WPCA
CITY OF DERBY
acting by and through its
WATER POLLUTION
CONTROL AUTHORITY**

(Signature)

(Printed Name and Title)

**ENGINEER
WESTON & SAMPSON ENGINEERS,
INC.**



(Signature)

Robert G. Tedeschi, P.E.
Senior Team Leader

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