



CITY OF DERBY

BOARD OF APPORTIONMENT & TAXATION MEETING MINUTES NOVEMBER 19, 2018 7:00 PM JOAN WILLIAMSON ALDERMATIC CHAMBERS

**Jerry Borrelli
Ray Bowers
James Butler
Christopher Carloni.
Carlo Malerba, Jr.**

**Shirley Miani
Rose Pertoso
Sam Pollastro, Jr.
Phyllis Sochrin
Judy Szewczyk, Chairperson**

Ms. Szewczyk opened the meeting at 7:18 PM with the Pledge of Allegiance.

Roll Call

Present: Mr. Borrelli, Mr. Carloni, Mr. Malerba, Ms. Pertoso, Mr. Pollastro, Ms. Sochrin and Ms. Szewczyk

Absent: Mr. Bowers, Mr. Butler and Ms. Miani

Additions, Deletions and Corrections to the Agenda.

There were no changes to the agenda.

Public Portion

No one from the public spoke.

Motion to Approve Minutes of October 15, 2018

A motion was made by Mr. Pollastro and seconded by Ms. Pertoso to place the minutes on file. Motion Carried.

Treasurer's Report

Mr. McLiverty said that as of October 15th, we had a bond sale for the second half of the WPCA Roosevelt Drive project. Our bond rating stands at AA- which is the highest rating with the lowest interest rate being at 2%. The Roosevelt Drive project is moving slowly, and with Academy Hill and Minerva Street, the money should be set until April. We are closing out on last year, and there should be a little bit of surplus. Regarding the field project, we have hit a couple of snags. When they dug for the footings, they hit a lot of ledge. Questions were asked by Mr. Pollastro and Ms. Sochrin, i.e. with winter coming and the cold, will they be able to pave the streets that already have been worked on. Mr. McLiverty said that the weather must be at least 40 degrees in order for the paving to be done.

Budget Procedure, Status and Advisory

Dr. Matthew Conway, Discussion of Security Grant and city funding obligations.

Dr. Conway addressed the group about Security upgrades needed for the schools. He said they will be applying for a grant from the state to cover 100%. 74.6% will be reimbursed by the state and the city would be responsible for the balance. He will be applying for \$400,000, the state taking care of \$300,000, and the city responsible for \$100,000. The deadline for application is December 4th, 2018. He will be going before the Board of Aldermen at their December meeting. There is \$45,000 left in the fund balance that was not used on a previous request, so we will be responsible for \$55,000. Mr. Pollastro made a motion to into Executive Session so Dr. Conway could explain what additions were going to be done for security with this additional money. Mr. Borrelli seconded the motion, however, Mr. McLiverty stated that Dr. Conway really couldn't reveal this information. After a board vote, the motion was not approved. After further discussion, Ms. Sochrin made a motion to authorize Dr. Conway to apply for the grant and the funding up to \$100,000, of which only \$55,000 would be needed. Mr. Malerba seconded the motion. Motion Carried.

Permission to transfer P&Z excess engineering cost fees from Bldg fees to P&Z Engineering

Mr. Coppola asked the board's permission to implement a new procedure, where the building department, would be collecting excess engineering costs prior to giving approvals for private projects. This request was to given the Board as a "heads up" that this would show as a revenue item for P&Z expenses. A motion was made by Mr. Pollastro and seconded by Mr. Carloni. Motion Carried.

Permission to rename a dormant Youth Services, Equipment to Mental Health Prevention

Mr. Coppola asked permission from the board to rename the Youth Services line to Mental Health Prevention. The board discussed and said they were not happy with the “prevention” on there, so it finally decided to remove the “prevention” and just call the line item Mental Health. Mr. Saccu said via email, that \$2,500.00 would be put into this line item this year and next. A motion was made by Mr. Borrelli and seconded by Ms. Sochrin to rename the line item from Equipment to Mental Health.

From Equipment to Mental Health (9200-460-0460-0000) \$2,500.00

Transfer Fire Department (3200) \$1,300.00

- From Account (001-3200-440-0440) Engine Pump Test \$1,300.00
- To Account (001-3200-330-0334) Equipment Maintenance \$1,300.00

A motion was made by Mr. Pollastro and seconded by Ms. Pertoso. Motion Carried.

Adjournment

A motion to adjourn was made by Ms. Pertoso and seconded by Mr. Carloni. The meeting was adjourned at 8:10 PM.

Respectfully Submitted,

Louise Pitney

Recording Secretary

*** These minutes are subject to the approval by the Board of Apportionment & Taxation
at their next regular meeting.