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**City of Derby
BOARD OF APPORTIONMENT AND TAXATION
SPECIAL MEETING MINUTES
TUESDAY APRIL 12, 2022**

Marc J. Garofalo
MARC J. GAROFALO, MBA

6:00 PM

ZOOM MEETING

Christopher Carloni
Jennifer Desroches
Michael Gray
Kristen Mancini-Wright
Holly Oraziotti

Bhamini Patel
Rose Pertoso
Jeff Polis, Chairperson
Roberto Santos

1. Call to order & Pledge of Allegiance

Mr. Polis called the meeting to order at 6:04 PM, followed by the Pledge of Allegiance.

3. Roll Call

Present: Mr. Carloni, Ms. Desroches, Mr. Gray, Ms. Oraziotti, Ms Pertoso, Mr. Polis,
Mr. Sanatos

Absent: Ms. Mancini-Wright (Excused), Ms. Patel

4. Public Portion

No one from the public spoke.

5. Discuss and Review 2022-2023 Budget Requests

Parks and Rec, Account 5200-390-0014 Peyton Fire & Burglar system. Budget is at \$15,800, reduce by \$10,000 to \$5,800. They are going to forgo the maintenance contract, and we will give it to them on a need basis. Mr. Santos asked if this \$10,000 will be put into the fund balance. Mr. Carloni asked if the repairs to the building, as there are 2 fields.

6. Possible Adoption of Preliminary 2022-2023 Budget – Income and Expenses

Mr. Polis asked the board how they wanted to review, and the board agreed to go line by line, and make note of any questions they might have.

Mr. Polis said the total Revenue dollars is \$48,385,128.

The following are the line items the board want to have reviewed.

610-6120	Prior Year Tax Collected	200,000
640-6408	Education Block Grant	6,865,690
680-6810	WPCA Bonds	1,382,300
680-6812	Retirees' Health Ins Portion	95,000
690-6905	Housing Auth Health Ins Prem	42,206
690-6918	Appropriate from Fund Balance	947,592
690-7015	Parking Garage Daily Receipts	60,000

These questions will be sent to Mr. Mayhew, so the board can have answers before the preliminary budget is presented to the public.

Mr. Polis then began the review of all the department budgets that had been presented and the following questions will also be presented to Mr. Mayhew.

2500-110-0113 Finance Director Wages- there is \$3300 being removed from the Salary, and the board wants to know if this should be put into the Special Working Balance, in the event there is a new financial director hired.

3100 Police Department The board needs confirmation on the dollars for Police Cruisers and money to pay for the body cameras.

4100 Public Works, The board wants to reduce the request by \$63,000 for the Maintainer II and put this into the Special Working Balance.

4300- Reduce the budget by \$1500 new budget will be \$1,305,646

5100 Parks & Recreation – reduce the budget by the Director wage increase and put this money in the special working balance.

5200- Peyton Fieldhouse decrease the budget by \$10,000 making the total budget \$69,310 (this was already discussed and finalized)

5400-270-0002-0000- Reduce the budget by \$100,000 making the total budget for the 5400 Department \$269,752.

Mr. Polis and the board decided to stop here and start on Tuesday 4.18.2022 with the library and continue to the end. The next meeting will be on Tuesday 4.18.22, and possibly meet again on Wednesday 4.19.22. Mr. Polis asked Mr. Garofalo to send out a memo, and he said that Tuesday is already scheduled.

8. Adjournment

Mr. Polis asked for a motion to adjourn. A motion to adjourn was made by Ms. Pertoso and seconded by Mr. Carloni. The meeting was adjourned at 8:09PM.

Respectively Submitted

Louise Pitney

***** These minutes are subject to the approval by the Board of Apportionment & Taxation at their next regular meeting.**

2022 APR 13 AM 10:55