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MARCO L. BAPKIS, CLERK

**City of Derby**

**BOARD OF APPORTIONMENT AND TAXATION**

**SPECIAL TAX BOARD MINUTES**

**TUESDAY JUNE 11, 2024**

**6:00 PM**

**ZOOM MEETING**

Jenifer Desroches  
Collen Germain-Ezzo  
Kristen Mancini-Wright  
Michael Gray  
Tina Parelli-Silkoff

Bhamini Patel  
Jose Rivera  
Isa Simmons-Derby  
Ashley Simon  
Laura Wabno

**1. Call to order & Pledge of Allegiance**

The meeting was called to order by Ms. Germain-Ezzo, Chairperson, at 6:00 PM, followed by the Pledge of Allegiance.

**3. Roll Call**

**Present:** Ms. Desroches, Ms. Germain-Ezzo, Mr. Gray, Ms. Mancini-Wright, Ms. Parelli-Silkoff, Ms. Simon and Ms. Wabno

**Absent:** Ms. Patel, Mr. Rivera and Ms. Simmons-Derby

**4. Additions, Deletions, Corrections and Adoption of the Agenda**

**Meeting should be changed to a "Special" meeting, and the account for Mr. Lionetti**

City of Derby  
Board of Apportionment & Taxation  
SPECIAL BOAT Meeting 06.11.2024

Should be changed to the ROVAC account. The agenda was adopted.

#### **5. Public Portion**

No one from the public spoke.

#### **Additional Appropriations**

6. \$24,500 needed to complete the 2022-2023 Audit. A motion to accept was made by Ms. Desroches and seconded by Mr. Gray. Motion carried.

7. \$1,700 needed for mandatory certification training for Registrar of Voters Thomas Lionetti. A motion to accept was made by Mr. Gray and seconded by Ms. Parelli-Silkoff. Motion carried.

Transfers:

#### **Police Department**

Transfer from Account (4201-51610-225) to Account (4201-51630-000) \$50,000 Overtime Wages. A motion to accept was made by Ms. Desroches and seconded by Ms. Mancini-Wright. Motion carried.

#### **Parks & Recreation**

Transfer from Account (4505-56950-000) Youth Basketball to Account (4505-56030-000) Building Supplies \$1500

Transfer from Account (4505-56945-000) Girls Softball to Account (4505-56030-000) Building Supplies \$460

Transfer from Account (4505-51610-000) Lifeguards to Account (4505-56030-000) Building Supplies \$1,800.

Transfer from Account (4506-54380-000) Storage Containers Upkeep to Account (4505-56030-000) Building Supplies \$1,000.

Transfer from Account (4506-55300-000) Telephones to Account (4505-56030-000) Building Supplies \$1,200

Transfer from Account (4506-56210-000) Yankee Gas to Account (4505-46030-000) Building Supplies \$2,000

A motion to accept all the transfers was made by Ms. Desroches and seconded by Mr. Gray. Motion Carried.

### **Insurance**

Transfer from Account (4139-53010-000) Ligation to Account (4139-53020-000) Legal Services \$65,000

Transfer from Account (4139-54410-000) Land Use to Account (4139-53020-000) Legal Services \$22,500

Transfer from Account (4139-53030-000) Appraisals to Account (4214-53020-000) Legal Services \$4,500

A motion to accept all the transfers was made by Ms. Simon and seconded by Ms. Wabno. Motion carried.

### **Special Working Balance**

Transfer from Account (5020-58505-000) Special Working Balance to Account (4214-53060-000) City Audit \$24,500. A motion to accept was made by Ms. Desroches and seconded by Mr. Gray. Motion carried.

Transfer from Account (5020-58505-000) Special Working Balance to Account (4149-53205-000) ROVAC \$1,700. A motion to accept was made by Ms. Desroches and seconded by Ms. Mancini-Wright. Motion carried.

8. Restricted Funds- \$348,009 Discussion and Possible Action on lifting restriction to pay For benefit expenses not properly budgeted for.

Mr. Hall explained that these are previously approved funds to use this year for the shortfalls i.e. benefit line item which was never properly funded. A motion to accept was made by Mr. Gray and seconded by Ms. Desroches. Motion carried.

### **9. Opioid Settlement Funds- Discussion and Possible Action on the following:**

- a. Storm Ambulance Corps
- b. Derby Youth Bureau
- c. Derby Police Department

Mr. Hall said that approval was given to use these funds. Mr. Garofalo asked if this was something that should be presented to the BOA/A. Mr. Hall said that this money was given to the city with benefits. Last year we were given \$33K for Opioid purposes, he said the public should know that the money is not going into the General Fund and will be used for Opioid awareness. 3 departments in the city will benefit from this money. They are as follows: Storm Ambulance and Police Department- \$10K for Opioid Spray, Media awareness - \$15K, and Advertising Campaign \$8K. \$33K will be given to the Police

**Department for Polaris. A motion to approve the spending was made by Ms. Parelli-Silkoff and seconded by Ms. Mancini-Wright. Motion carried.**

**It was discussed that perhaps in the next regular meeting, the BOA/A will be invited for a joint meeting to discuss such things as the Opioid Funds. Mr. Hall will notify both boards.**

**10 . Adjournment**

**A motion to adjourn was made by Ms. Wabno and seconded by Ms. Desroches. The meeting was adjourned at 6:24 PM.**

**Respectfully Submitted,**

**Louise Pitney**

**Recording Secretary**

**\*These minutes are subject to approval by the Board of Apportionment & Taxation at their regular meeting.**