

Athletic Committee Special Meeting

Tuesday, July 30, 2024 6:00 PM

Virtual Meeting Only

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MAE

1. Call To Order

Speaker(s): Mrs. Kimberly Tovar

Opening Ceremonies

Speaker(s): Mrs. Kimberly Tovar

Roll Call

Speaker(s): Mrs. Kimberly Tovar

Mrs. Tovar, Chair Yes

Ms. Mongillo Yes

Mr. Marcucio Absent – Entered meeting after roll call

Mrs. Nuzzo Yes

Also present

Jennifer Moffat, Athletic Director

Dr. Conway, Superintendent

Robbie Trainor, Business Manager

2. Public Participation

Speaker(s): Mrs. Kimberly Tovar

Prior to the commencement of any public meeting of any board of the city, the agenda for said meeting shall be posted in the meeting room and the first order of business of said meeting shall be the entertainment of public discussion on any item on said agenda and the conduct, length, and method of terminating said public discussion shall be determined by majority vote of the members of said board of commission.

No one from the public was present.

3. Approval of Minutes

Speaker(s): Mrs. Kimberly Tovar

Motion to approve the minutes from the April 10, 2024 Athletic Committee meeting made by Ms. Mongillo, Second by Mrs. Nuzzo. All in favor. Motion carries.

Mrs. Tovar, Chair Yes

Ms. Mongillo Yes

Mr. Marcucio Absent

Mrs. Nuzzo Yes

4. Discussion Around Color Use for Coaching Shirts and Other Items

Speaker(s): Mrs. Tovar, Dr. Conway, Miss Moffat

Jennifer Moffat – The question was raised about coaching shirts and what they are wearing at athletic events. I did review the policy on uniforms and there is nothing regarding coaches uniforms.

Kim Tovar: Do we fund the shirts for the coaches

Jennifer Moffat – We do not.

Kim Tovar – not sure why this issue has been brought up but there has been question. There is nothing in the policy. They look good and we are not paying for them. But we wanted to bring forward to the committee and ask Doc how we can address.

Melissa Mongillo – There must be a back story of which I'm unaware. Our school colors are what?

Jennifer Moffat – Red and White

Dr. Conway – Red and White with no more than 20% black trim.

Ken Marcucio Joined the meeting

Melissa Mongillo – If we have a policy and it is being followed why would this come to our committee?

Ken Marcucio – Practice stuff is black and not red and white.

Jennifer Moffat – Uniforms purchased by the school follow the policy, but fundraising may have different colors. They school is not in charge of fundraising.

Ken Marcucio – Does the policy include colors for practice?

Kim Tovar – This is for athletes not for coaches.

Ken Marcucio – So if they wanted to wear all black they could?

Dr. Conway – At this time there is no policy that mentions the colors coaches wear.

Kim Tovar – Any more questions on coach's apparel or student apparel?

Dr. Conway – Fundraisers sell more black, than all red or all white.

Melissa Mongillo – Where did the 20% black come from? I like more black in the uniforms. It is more popular for fundraising and we will sell more and make more money.

Ken Marcucio – Whatever the policy is we should follow it. If you want to change it, you can change it.

Dr. Conway – The policy has not changed at all in the time I have been here. It is only for games, not practices and only addresses players/students.

Ken Marcucio – Not having a problem with having black.

Melissa Mongillo – No, it is red, white and black. Not suggesting we change all our uniforms.

Ken Marcucio – Red and White have been our colors forever. Enough has changed, but if you want to change the policy, change it. But, we have to follow it.

Jennifer Moffat – I think it is a game day thing.

Kim Tovar – The DHS cheerleaders typically purchase a warm up suit every year. We are revamping the high school cheer program. Will warm up suits be a problem?

Ken Marcucio - If they are wearing them at games it would be a problem.

Melissa Mongillo – We hired our coaches, hired our Athletic Director, and we have a Superintendent. We have a policy. If we want to change it fine. But, we hired people to take care of these issues and trust them to handle it.

Kim Tovar – I think we need to revisit. Actual majority of game gear should be red and white. Sweatshirts and sweatpants should be different because we do not buy them for the students.

Ken Marcucio – Add excluding outerwear to the policy.

Kim Tovar – We should meet separately to make an update to bring to the policy committee.

Melissa Mongillo- Does it make sense to include what is in schools stores and get some numbers on what is purchased?

Ken Marcucio – This is only about uniforms. Red and White with 20% black on the field that is fine.

Kim Tovar: Move to next topic.

5. List of Uniforms Purchased and Year of Purchase for each Sport or Club

Speaker(s): Mrs. Tovar, Miss Moffat, Dr. Conway

Jennifer Moffat – I included the spreadsheet that Mrs. Caggiano gave me when I started. I have updated it ever since I have been in that roll.

Baseball is up I am working with Robbie on MS track and Cross Country now.

Erica Nuzzo – When kids are given a uniform why do they give it back after every meet.

Jennifer Moffat – We ordered uniforms but they did not come in in time for the season. They take the uniforms back so that Coaches can wash them.

Melissa Mongillo – Are there laundry bags that could be provided to each player and they are handed in after the game to be washed and given back?

Ken Marcucio – Is it going to stop now with new uniforms?

Jennifer Moffat - We did it with outdoor track. Coach has been collecting them and washing them.

Ken Marcucio - I would suggest letting the kids parents do them.

Jennifer Moffat - The fear in the last couple of years is that kids will show up and we will not have a uniform for them.

Erica Nuzzo – Vinny never once got the same uniform back. Sometimes they were too small, sometimes it was a girls uniform.

Jennifer Moffat – We have now we ordered full sets.

Erica Nuzzo –Just for the high school?

Ken Marcucio - Are they using the washing machine in the clubhouse?

Jennifer Moffat - Yes

Dr. Conway – Robbie suggested using number so that kids would get the same uniform back.

Jennifer Moffat – Really only track uniforms because they do not have numbers. I will work with Robbie.

Sarah Jadach– For wrestling I use a permanent marker and find a spot where it will not bleed through and number each singlet. They are collected in a bag at the end of each meet and they are washed and brought back.

Ken Marcucio – If we do what Doc said it would solve the problem.

Erica Nuzzo – Baseball uniforms are on list for new ones. There is a home uniform, an away uniform and then a JV uniform, but they are not numbered consecutively. We had 3 different numbers. Why don't we have the same numbers for away and home games?

Jennifer Moffat – Uniforms were ordered this year will be all set.

6. Total Receipts for all Sports from Last Year by Sport and Game Expenditures

Speaker(s): Mrs. Tovar, Miss Moffat, Dr. Conway, Mr. Trainor

Jennifer Moffat – Angela is provided the cash collected from the game. She makes a deposit and has a sheet for all monies received.

This year we have electronic ticketing through Go Fan and there will be options for people.

Ken Marcucio - Do they mail us a check?

Jennifer Moffat - We get a check 7 days after game.

Ken Marcucio – Do we still split with Ansonia for football?

Jennifer Moffat - We do not.

Ken Marcucio - All money is in the account?

Jennifer Moffat – Yes.

7. 2023-2024 Athletic Financial Reports

Speaker(s): Mrs. Tovar, Mr. Trainor

Robbie Trainor reviewed the Athletic report attached through 7/9/24. Overview below:

- Salary for Strength and conditioning coach was not budgeted for from FY21 – 24. Currently budgeted for in FY25
- Additional Assistant Coach for Football was added to roster after budget approved by City
- Volleyball Assistant Coach was added to roster after budget approved by City
- Game Workers Salary line was underfunded in past years and did not include middle school sports
- Athletic Trainer contract was terminated in August 23 with 30 days' notice. We contracted with Griffin Medical to provide services. We hired a trainer for FY25.
- Transportation Girls Volleyball was only funded for salary, not transportation
- Supplies Indoor Track – deficit because uniforms were purchased without budgeting
- Supplies Girls Volleyball – deficit due to first year startup of program costs

Total Over Budget: (\$61,241)

8. 2024-2025 Athletic Budget

Speaker(s): Mrs. Tovar, Mr. Trainor

Robbie Trainor - We have a \$70,000 increase from the FY 24 budget due to the increase in contracted salaries, transportation and supplies. We have many encumbrances against the budget. Orders will be coming in shortly and we will be processing invoices and drawing down.

9. Update on Donated Funds from Mike Lombardi

Speaker(s): Mrs. Tovar, Mr. Trainor

Kim Tovar – We discussed this item during our April 10, 2024 Athletic Committee meeting.

Jennifer Moffat – We thought Lombardi funds were going to be \$30,000, but it is a total of \$20,000.00. Baseball received \$10,000.00 and the Football Club received \$10,000.00. Football club monies went into their account and they use as they see fit. We use the Baseball funds to go to Dunkin Park annually and when monies are exhausted will supplement with fundraising.

Melissa Mongillo – The emails attached were dated last year.

Jennifer Moffat – Yes. We used monies for Dunkin Park and football for Albarella Banquet, or whatever they choose to use if for.

Erica Nuzzo – We split the cost of Dunkin Park?

Jennifer Moffat – We do split \$1,800 between Derby and Naugatuck for Dunkin Park.

Ken Marcucio- Did you approve the minutes because it reads \$20 rather than \$20,000?

Kim Tovar – Yes. It does show up reading \$20,000 further in the minutes.

Erica Nuzzo – Why don't we use our facility to host events? We have a beautiful facility with a kitchen and could bring in money.

Jennifer Moffat – Parks and Recreation handles the building and City runs the field.

10. Adjourn

Speaker(s): Mrs. Kimberly Tovar

Motion to adjourn the Athletic Committee made by Melissa Mongillo, second by Erica Nuzzo.

All in favor. Motion carried.

Mrs. Tovar, Chair	Yes
Ms. Mongillo	Yes
Mr. Marcucio	Yes
Mrs. Nuzzo	Yes

Adjourned at 7:01 p.m.

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