



City of Derby

BOARD OF APPORTIONMENT AND TAXATION

TAX BOARD MINUTES

TUESDAY JUNE 25, 2025

6:00 PM

ZOOM MEETING

**Jennifer Desroches
Colleen Germain-Ezzo
Michael Gray
Kristen Mancini-Wright
Tina Parelli-Silkoff**

**Bhamini Patel
Jose Rivera
Vacancy
Ashley Simon
Laura Wabno**

1 & 2. Call to order & Pledge of Allegiance

The meeting was called to order by Chairperson Germain-Ezzo at 6:03 P.M. followed by the Pledge of Allegiance

ROLL CALL

Present: Ms. Desroches, Ms. Germain-Ezzo (Chairperson), Mr. Gray, Ms. Mancini-Wright, Ms. Parelli-Silkoff, Ms. Patel, Ms. Simon and Ms. Wabno.

Absent: Mr. Rivera

4. Additions, Deletions, Corrections and Adoption of the Agenda

There were no changes. A motion to accept was made by Ms. Desroches and seconded by Ms. Parelli-Silkoff. Motion carried.

5. Public Portion

No one from the public spoke.

6. Approval of minutes from 05.27.2025

A motion to accept was made by Ms. Patel and seconded by Ms. Simon. Motion carried.

7. Transfer Requests

Ms. Germain-Ezzo asked Mr. Hall to explain the transfers. Mr. Hall noted the following:

- **Parks & Rec- Moving monies within the department, within 4505 and 4506 to cover expenses.**
- **Police- Needed more overtime money, moved from regular wages to overtime.**
- **Budget Working Balance- needed money to cover costs because of expenses with the contracts.**
- **Fire- Discount on Hose, so shifted money to cover the expenses.**
- **Legal Services- there was not enough money to cover the rest of year, Lawyers do a lot for the City, Union contracts and other various things they do for the city.**
- **Other Transfers- wanted to adjust the budget, so there would be no large transfers in the future, plus along with the way the revenue is going.**

Mr. Garofalo said that the other transfers were more of “wash”, and not a transfer.

Mr. Hall said both sides would be offsetting. Just needs to be approved.

Ms. German-Ezzo asked if we were where we are supposed to be. Mr. Hall said we are close to the end of the 23/24 audit. We had to do some reconciliation with the Board of Education. I thought it could produce a \$1.4M back to the general fund, but now it may be closer to \$2.2M back to the general fund where it should be. This should be closed by June. The 24/25 budget will close, and it will not be like last year. Ms. Germain-Ezzo asked if anyone had questions. The answer was No.

TRANSFER REQUESTS

Parks & Rec 4505

- 1. Transfer from Account (4506-56210) \$2,000.00 Yankee Gas
Transfer to Account (4505-54300) \$2,000.00 Repairs & Maintenance**

A motion to accept was made by Ms. Desroches and seconded by Mr. Gray. Motion Carried.

- 2. Transfer from Account (4506-54380) \$1,500.00 Telephones
Transfer to Account (4505-54300) \$1,500.00 Repairs & Maintenance**

A motion to accept was made by Ms. Parelli-Silkoff and seconded by Ms. Patel. Motion Carried.

- 3. Transfer from Account (4506-54305) \$2,000 Air Heat Maintenance Contract
Transfer to Account (4505-54300) \$2,000 Repairs & Maintenance**

A motion to accept was made by Ms. Wabno and seconded by Ms. Mancini-Wright. Motion Carried.

- 4. Transfer from Account (4506-54375) \$1,500 Boiler Hvac/Plumbing
Transfer to Account (4505-56030) \$1,500 Building Supplies**

A motion to accept was made by Ms. Desroches and seconded by Mr. Gray. Motion Carried.

- 5. Transfer from Account (4506-54380) \$1,000.00 Storage Cont Upkeep
Transfer to Account (4505-56030) \$1,000.00 Building Supplies**

A motion to accept was made by Ms. Parelli-Silkoff and seconded by Ms. Wabno. Motion Carried.

- 6. Transfer from Account (4505-51610) \$1,000.00 Regular Salaries
Transfer to Account (4505-56030) \$1,000.00 Building Supplies**

A motion to accept was made by Mr. Gray and seconded by Ms. Mancini-Wright. Motion Carried.

POLICE DEPARTMENT

- 7. Transfer from Account (4201-51610) \$25,000.00 Police Wages
Transfer to Account (4201-51630) \$25,000.00 Police Overtime**

**A motion to accept was made by Ms. Wabno and seconded by Ms. Mancini-Wright.
Motion Carried.**

- 8. Transfer from Account (5020-58505) \$22,218.56 Special Working Balance
Transfer to Account (4201-51610) \$22,218.56 Police Wages**

**A motion to accept was made by Ms. Desroches and seconded by Ms. Patel. Motion
Carried.**

FIRE DEPARTMENT

- 9. Transfer from Account (4203-57394) \$4,000.00 Breathing Equipment
Transfer to Account (4203-57393) \$4,000.00 Hose**

A motion to accept was made by Mr. Gray and seconded by Ms. Wabno. Motion Carried.

BUDGET WORKING BALANCE

- 10. Transfer from Account (5020-58500) \$19,000.00 Working Balance
Transfer to Account (4139-53010) \$19,000.00 Legal Services**

**A motion to accept was made by Ms. Desroches and seconded by Ms. Parelli-Silkoff.
Motion Carried.**

- 11. Transfer from Account (5020-58505) \$16,000.00 Special Working Balance
Transfer to Account (54139-53010) \$16,000.00 Legal Service**

**A motion to accept was made by Ms. Desroches and seconded by Mr. Gray. Motion
Carried.**

OTHER UPDATES

Highway Department

- 10. Town Aid Increase Amount to Account (4203-54309) \$269,772 Debit to Increase
Expenses**

**A motion to accept was made by Ms. Desroches and seconded by Ms. Wabno. Motion
Carried.**

11. Misc. Revenue Amount to Account (3000-48990) \$269,772 Credit to Increase Revenues

**A motion to accept was made by Ms. Parelli-Silkoff and seconded by Ms. Desroches.
Motion Carried.**

Adjournment

**A motion to adjourn was made by Ms. Desroches and seconded by Ms. Patel. Motion
Carried The meeting was adjourned at 6:29 PM.**

Louise Pitney

Recording Secretary

***These minutes are subject to approval by the Board of Apportionment & Taxation at
their regular meeting.**