



**Public Health**  
Prevent. Promote. Protect.

**Naugatuck Valley  
Health District**

**NAUGATUCK VALLEY HEALTH DISTRICT**

**98 Bank Street, Seymour, CT**

**BOARD OF DIRECTORS MEETING**

**Tuesday, February 11, 2025**

**MINUTES**

**BOARD MEMBERS PRESENT:** John Zikaras, Chairman, Thomas Carney, Barbara Dlugos, Jan Mizeski, Adam Bronko, Rosalie Averill, Marietta Sabetta, Jean Jones, Barbara Lombardi, and Rita Pelaggi.

**BOARD MEMBERS ABSENT:** Tom Clifford, and Justin Rompre.

**STAFF PRESENT:** Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services.

**GUEST:** George Sinnamon, CPA

**BOARD RECORDING SECRETARY:** Betty King

**I. Call to Order and Pledge of Allegiance**

John Zikaras, Chairman, called the meeting to order at 7:03 p.m. The Pledge of Allegiance was recited.

**II. Fiscal Year 2023 -2024 Audit, presented by George Sinnamon, CPA**

**2025-39 ACTION TAKEN:** Motion made by Adam Bronko, to accept Fiscal Year 2023 - 2024 Audit with corrections as presented by George Sinnamon, CPA, seconded by Rita Pelaggi. All Ayes.

**III. Acceptance of Minutes of the Board Meeting on January 14, 2025**

**2025-40 ACTION TAKEN:** Motion made by Rosalie Averill, to accept the Minutes of the Board Meeting on January 14, 2025, seconded by Adam Bronko. All Ayes.

**IV. Correspondence**

Jess reviewed two memos from the U.S. Department of Health and Human Services related to grants funded through the Centers for Disease Control and

Prevention (CDC) in response to President Trump's Executive Orders entitled *Ending Radical and Wasteful Government DEI Programs and Preferencing and Initial Rescissions of Harmful Executive Orders and Action and Defending Women From Gender Ideology Extremism And Restoring Biological Truth To The Federal Government*.

Jess also shared an email from the Public Health Accreditation Board (PHAB) regarding their decision to pause the required for Required Documentation (RD) for Measure 10.2.1a in Standards & Measures for Version 2022: 1. RD2 Adopted definition of equity terms and 2. RD3: Department-wide policy, declaration, or initiative that reflects a specific intention focused on inclusion, diversity, equity, or anti-racism.

**V. Financial Report – Jess Kristy**

Jess discussed the Financial Report for the month of January.

**VI. Chairman's Report - John Zikaras**

None at this time

**VII. Director's Public Health Report – Jess**

The monthly Public Health Report for January 2025 was reviewed and discussed.

**VIII. Committee Reports**

**a. Facilities Committee - Rosalie Averill**

Rosalie read aloud a report provided to her by Jess summarizing updates related to planning meetings between NVHD (Director and Assistant Directors) and ID3A, LLC. Their next meeting will be February 24, 2025.

Three invoices have been paid so far.

**b. Budget Committee Reminder:**

**1. FY 2025-2026 Workshop: Wednesday, February 19, 2025 at 5:30pm**

**IX. Old Business**

**RECEIVED**

By Marc J. Garofalo, MPA, MCC, MCTC at 4:56 pm, Jul 10, 2025

None at this time.

**X. New Business**

None at this time.

**XI. Adjournment**

**2025-41** **ACTION TAKEN:** Motion made by Rosalie Averill, to adjourn at 8:53 p.m., seconded by Adam Bronko. All Ayes.

Minutes respectfully prepared by Betty King, Recording Secretary and submitted by Jessica Kristy, Director of Health. Subject to revisions at the next full Board of Director Meeting.

