

Derby Commission on the Elderly  
Derby Senior Center  
293 Main Street  
April 7, 2025

**Meeting was called to Order** at 3:04 by Shirley Erickson, Chair

**The Pledge of Allegiance** was recited.

**Members present:** Shirley Erickson, Chair, Michael McFarland, Ronald Sill, Jennifer Desroches, Janet Misiewicz  
Joan Shaw

Also attending: Dawn Hebert, Director

There were no members of the public present.

**The Director's Report** for March 2025 was read and accepted on a motion by Ms Misiewicz, seconded by Ms Desroches. Motion carried.

**The Financial Report** was accepted as presented. Mr. McFarland moved to accept the report, Mr. Sill seconded. The motion carried unanimously.

**Old Business:**

Maintenance on the alarm system is billed by the contractor at \$350 per hour.

The Staff is receiving training on the new Senior Kiosk system. Members will be trained in the use of the system when it is fully operational.

Bids for the sale of the van have been received and will be opened at Derby City Hall on April 22, at 4 pm. Minimum bid is \$6000.00. The van has been professionally cleaned. It is now housed at DPW.

Replacement of the stage curtain will not be funded by the Katherine Mattheis Foundation since such a project is not within the parameters of the Foundation.

A new assistant director and a new kitchen manager have been hired for the Senior Center. Both hold college degrees.

The origin and stipulations surrounding the transportation account have not yet been clarified

**New Business:** None brought forward.

**Motion for adjournment** was made by Mr. Sill and seconded by Ms. Misiewicz. Meeting adjourned at 3:42.

Respectfully submitted,  
*Joan Shaw*  
Joan Shaw, Secretary