

JULY 17, 2025 PLANTS AND FACILITIES COMMITTEE

CALL TO ORDER

Mr. Foley: Call this Plants and Facilities Committee to order at 6:02.

OPENING CEREMONIES

Pledge of Allegiance

ROLL CALL

Mr. Foley: Karla Malerba, present. Dan Foley, present. Melissa Mongillo, absent.

Mr. Foley: We have a quorum.

Also Present:

Dr. Matthew Conway, Superintendent of Schools

PUBLIC PORTION

Mr. Foley: Anyone from the public wish to speak? Anyone from the public wish to speak?
Third time, anyone from the public wishes to speak? Hearing no one, I close the public portion.

APPROVAL OF MINUTES

Motion that the Plants and Facilities Committee approve the minutes from the July 1, 2025 meeting. Passed with a motion made by Ms. Karla Malerba and a second by Mr. Dan Foley.

Dan Foley	Yes
Karla Malerba	Yes
Melissa Mongillo	Absent

Ms. Malerba: Making motion.

Mr. Foley: Motion passes.

BRADLEY SCHOOL PLAYGROUND

Dr. Conway: I'm going to ask Jim for an update on the playground.

Mr. Foley: Karla.

Ms. Malerba: I'm good Dan.

Mr. Hoffman: Derby High School, PTAC units were installed in some rooms. Hoping to have all completed by August.

Solar at Irving. Vanguard did trouble shoot the converter. They replaced the control door. It is also communicating with the system now. Also at Irving, that has a mini split unit in there. It was not replaced when they did the upgrade in 2019. They want to go ahead and change it out. She has no AC. We can do it in-house. It's going to cost us around \$3,200.

District-wide, our license and safety inspection are ongoing. Fire extinguishers were just done. Fire panel inspection is, I got three of them scheduled for August. The middle school is on a separate schedule. They will get done on December break. And we have our ongoing summer projects.

Mr. Foley: Jim, you all set?

Mr. Hoffman: Yes.

FACILITIES MANAGEMENT SOFTWARE

Mr. Foley: How about the Facilities Management Software. You are going to have to explain that to me.

Mr. Hoffman: Currently our facility software, all we have is a software system to Scion, which is the IT Department. It's very limited on what facilities can do. I propose going to FMX. They did come out and do a demo for us. But FMX is a true facilities management software. Not only work orders. It can upload school maps. It maps out the school so that we can have all our fire extinguishers, electrical stations so we can have all mapped out on platform so anybody can go in and see it. It also does QR Codes for all our systems. That's a big selling point for me. Currently, with all our systems, we have paper logs and files, nothing that predates 2019.

With this system, every piece of equipment would have a QR Code. Any admin or tech could go up and scan the code and tell us the year it was put in. The year it was manufactured. How much labor we put in. End of life-cycle reports. We can really track what we're putting in the rooftop units. And also have a capital plan going forward.

The other thing it also does and I like this is facilities usage request. We can upload this right to our website. Also does invoicing. Once the rental is complete, it sends us a bill. It's about a 4 to 6 week implementation time. Total price to get it set up is \$11,212. That is for everything. That's the initial cost. They're giving us about \$10,000 a year in savings. Each

ADJOURN

Motion that the Plants and Facilities Committee adjourn its meeting. Passed with a motion made by Ms. Karla Malerba and a second by Mr. Dan Foley.

Dan Foley	Yes
Karla Malerba	Yes
Melissa Mongillo	Absent

Ms. Malerba: Making motion.

Mr. Foley: Motion passes. Adjourned at 6:16.

Marianne Samokar

Recording Secretary