



**City of Derby**

**BOARD OF APPORTIONMENT AND TAXATION**

**TAX BOARD MINUTES**

**TUESDAY MAY 27, 2025**

**6:00 PM**

**ZOOM MEETING**

**Jennifer Desroches  
Colleen Germain-Ezzo  
Michael Gray  
Kristen Mancini-Wright  
Tina Parelli-Silkoff**

**Bhamini Patel  
Jose Rivera  
Vacancy  
Ashley Simon  
Laura Wabno**

**1 & 2.Call to order & Pledge of Allegiance**

**The meeting was called to order by Chairperson Germain-Ezzo at 6:04 P.M.  
followed by the Pledge of Allegiance**

**Roll Call:**

**Present:** Ms. Germain-Ezzo, Chairperson, Ms. Patel, Mr. Gray, Ms. Mancini-Wright, Ms. Parelli-Silkoff, Mr. Rivera, Ms. Simon and Ms. Wabno.

**Absent:** Ms. Desroches

**4. Additions, Deletions, Corrections and Adoption of the Agenda**

**Ms. Ezzo asked that we add one addition to the agenda, Move \$50,000 from the working balance to City Wide Agencies. A motion was made by Ms. Parelli-Silkoff and seconded by Ms. Simon. Motion Carried.**

**5. Public Portion**

**No one from the public spoke.**

**6. Approval of minutes from 4.22.25**

**A motion was made by Mr. Rivera and seconded by Ms. Patel to approve the minutes. Motion Carried.**

**Transfer Requests**

**Ms. Germain-Ezzo asked Mr. Hall to explain the transfers.**

- **Parks & Rec-They've been hit with some higher-than-expected repairs & maintenance costs. They have got to replace their CO Detectors. The fitness equipment was breaking down and the cost is almost \$5000. There also a lot**

of pool repairs. So, we are at a point where they've run out of money. We were able to go through a few of these other departments and pull back some of the money from the wages side. I know Dennis does a lot of work himself to cover some of the hourly employees, so he was able to free up quite a bit of money in order to cover this 1<sup>st</sup> set of requests.

- **Police Department-** They've got some more training and physicals they need to take care of, most of which is coming out of the overtime bucket. They fund the overtime budget typically not only with what the budget has but also with the seized funds account, which they did this year, or some grant money they've gotten, so now they are able to redistribute it back out where they need it.
- **Fire Department-** The fire department has been hit with repairs on the fire trucks. Particularly Truck #15 had to replace the rear tires due to damage there really had to dig deep to find the money, so we didn't have to go outside of the department. The vast majority of these requests are going to be repairs and maintenance for those two big items. Lastly there's also the Comcast bill. We were able to negotiate that bill and bring it down. However at this point in the year, they had already blown through most of the budget. So we just need to finish up this year.
- **Tax Collector-** She is getting up to speed and she needs and is looking for money to purchase supplies. She needs what she is looking for which we will move out of the temporary label labor account which we did not use.
- **350<sup>th</sup> Derby Celebration-** We have City wide property account. It's about \$200,000 and we have used hardly any of this money, because typically if we did need something, we would probably pull it from the Blight fund that was established this year, where there is well over \$1000. I don't anticipate any need for the citywide property of \$200,000. If we don't spend it, it reverts back to the general fund. So that is where we find the \$50,000 for the Celebrate Derby 350.

**Ms. Germain-Ezzo, asked if anyone from the Boat team had any questions, Ms. Parelli-Silkoff asked on July 1<sup>st</sup>, does the money go back because we have not assigned it and the answer was Yes, it would go back. In Parks & Rec, the wages, no, on that one, it is available because of the work done by Dennis, which freed up the \$5,000. Therefore, he got this money to redistribute. She then asked about the \$8000 for the Fire Department and is it correct that this is to be used for repairs and maintenance. Mr. Hall said there a total of \$8000 specifically for repairs and maintenance, and there is a little bit of that account to cover the difference roughly oa \$1,500 that will be needed to cover the last two repairs. I also want to clarify the transfer for the 350<sup>th</sup>. The paper we received identifies 2 different transfers, but in reality, we are only transferring one. Mr. Hall said it was \$150,000. It's just moving from 2 different buckets. We have mostly exhausted the working balance at this point.**

### **TRANSFER REQUESTS**

#### **Parks & Raec 4505**

- 1. Transfer from Account (4505-56950) \$1000.00 Youth Basketball  
Transfer to Account (4505-54300) \$1000.00 Repairs & maintenance**

**A motion to accept by Ms. Simon and seconded by Mr. Rivera. Motion Carried.**

- 2. Transfer from Account (4505-57300) \$1000.00 Equipment  
Transfer to Account (4505-54300) \$1000.00 Repairs & Maintenance**

**A motion to accept was made by Mr. Rivera and seconded by Ms. Wabno. Motion Carried.**

- 3. Transfer from Account (4505-51610) \$5000.00 Wages  
Transfer to Account (4505-54300) Repairs & Maintenance**

**A motion to accept was made by Ms. Simon and seconded by Ms. Wabno. Motion Carried.**

## **POLICE DEPARTMENT**

- 4. Transfer from Account (4201-51630) \$9,500.00 Overtime  
Transfer to Account (4201-51942 )\$9,500.00 Training Wages**

**A motion to accept was made by Ms. Parelli-Silkoff and seconded by Mr. Rivera.  
Motion Carried.**

- 5. Transfer from Account (4201-51945) \$2,511.60 Community Outreach Wages  
Transfer to Account (4201-51946) \$2,511.60 Sick Time Cashout**

**A motion to accept was made by Ms. Simon and seconded by Ms. Parelli-Silkoff. Motion  
Carried.**

- 6. Transfer from Account (4201-51610-215) \$11,400.00 Detective Sergeant wages  
Transfer to Account (4201-51610-220) \$11,400.00 Sergeant Wages**

**A motion to accept was made by Ms. Parelli-Silkoff and seconded by Mr. Rivera. Motion  
Carried.**

- 7. Transfer from Account (4201-51630) \$4,000.00 Overtime  
Transfer to Account (4201-53255) \$4,000.00 Physicals/Pre-Employment Screening**

**A motion to accept was made by Ms. Wabno and seconded by Ms. Parelli-Silkoff. Motion  
Carried.**

## **FIRE DEPARTMENT**

- 8. Transfer from Account (4203-56210) \$2,000.00 Yankee Gas  
Transfer to Account (4203-55310) \$2,000.00 Comcast**

**A motion to accept was made by Mr. Rivera and seconded by Ms. Simon. Motion Carried.**

- 9. Transfer from Account (4203-51975) \$1,500.00 Outside Demo Watch  
Transfer to Account (4203-54300) \$1,500.00 Repairs & Maintenance**

**A motion to accept was made by Ms. Parelli-Silkoff and seconded by Ms. Wabno. Motion Carried.**

- 10. Transfer from Account (4203-54301) \$1,000.00 Building Maintenance  
Transfer to Account (4203-54300) \$1,000.00 Repairs & Maintenance**

**A motion to accept was made by Ms. Simon and seconded by Mr. Rivera. Motion Carried.**

- 11. Transfer from Account (4203-54395) \$2,000.00 Annual Service Contracts  
Transfer to Account (4203-54300) \$ 2,000.00 ) Repairs & Maintenance**

**A motion to accept was made by Ms. Parelli-Silkoff and seconded by Ms. Patel, Motion Carried.**

- 12. Transfer from Account (4203-57390) \$2,000.00 Personal Fire Alert System  
Transfer to Account (4203-54300) \$2,000.00 Repairs & Maintenance**

**A motion to accept was made by Ms. Simon and seconded by Ms. Wabno. Motion Carried.**

- 13. Transfer from Account (4203-56902) \$1,000.00 Extinguishers  
Transfer to Account ( 4203-54300) \$1,000.00 Repairs & Maintenance**

**A motion to accept was made by Ms. Parelli-Silkoff and seconded by Ms. Wabno. Motion Carried.**

- 14. Transfer from Account (4203-51610) \$500.00 Salary  
Transfer to Account (4203-54300) \$500.00 Repairs & Maintenance**

**A motion to accept was made by Ms. Simon and seconded by Ms. Parelli-Silkoff. Motion Carried.**

## **TAX COLLECTOR**

- 15. Transfer from Account (4135-51625) \$2,000 Temporary  
Transfer to Account (4135--56100) \$2,000.00 General Supplies**

**A motion to accept was made by Ms. Parelli-Silkoff and seconded by Mr. Rivera. Motion Carried.**

## **CITY WIDE AGENCIES**

- 16. Transfer from Account (4430-54325) \$50,000.00 City Wide Agencies  
Transfer to Account( (5020-58500) \$50,000.00 Working Balance**

**A motion to accept was made by Ms. Parelli-Silkoff and seconded by Ms. Simon. Motion Carried.**

- Transfer from Account (5020-58505) \$50,000.00 Working Balance  
Transfer to Account 5000-55790 \$50,000.00 Derby 350<sup>th</sup>**

**A motion to accept was made by Ms. Parelli-Silkoff and seconded by Ms. Wabno. Motion Carried.**

## **Adjournment**

**A Motion to adjourn was made by Ms. Wabno and seconded by Ms. Simon. . Motion Carried.**

**The meeting was adjourned at 6:33 PM.**

**Louise Pitney**

**Recording Secretary**

**\*These minutes are subject to approval by the Board of Apportionment & Taxation at their regular meeting.**