

Derby Public Library  
Board of Director's Meeting  
Wednesday May 23, 2018

1. Ms. Gleason, Board President, called the meeting to order at 6:40pm. All stood for the Pledge of Allegiance.
2. Roll Call: Present- Ms. Gleason, Ms. Barry, Ms. Cecarelli, Mr. Foley, Ms. Doherty, Ms. Stankye and Ms. Cignoli, Library Director. Absent with notice – Ms. Fallon and Ms. Monaco.
3. Ms. Doherty moved to accept the Agenda as written and Ms. Cecarelli seconded. All were in favor.
4. Public Portion closed.
5. Ms. Cecarelli moved to approve the minutes from the April 18, 2018 meeting. Ms. Doherty seconded. All were in favor.
6. Old Business
  - a. Ms. Cignoli has received some Scholarship applications. A packet will be compiled for each Board member after May 24, 2018. These may be picked up after that date at the circulation desk. The Scholarship will be announced at the DHS graduation on June 19, 2018 and presented at the June 20, 2018 Board meeting.
  - b. The United Way Kick-Off was a lovely event. Check Facebook for pictures and visit the plot in the side yard.
  - c. Ms. Gleason will reconnect with the company in Florida for the brick walk after not hearing from the Bridgeport company. This project will be held until the Fall.
  - d. Ms. Cignoli is waiting to hear from the city about CIPA (Children's Internet Protection Act) policy. Hopefully, this policy will be finalized in June.
7. New Business
  - a. Director's Report

Ms. Cignoli shared statistics, account balances, computer usage, reports from the staff and meetings attended. The Library raised \$1,476 from 20 donors during the

"Great Give". Ms. Cignoli wrote a proposal for the Connecticut Neighborhood Assistance Program. The proposal is for a grant to repair or replace the existing windows in the Library to Energy Efficient windows. Under the energy conservation portion of the program, we hope for 100% funding. The Board of Aldermen approved the application. With money from the Construction grant, the porch and 2 columns have been fixed. Also, masons have sealed the portico, steps and sidewalk.

Ms. Cecarelli moved to approve vacation time for Ms. Cignoli. Ms. Doherty seconded. All were in favor. Ms. Doherty moved to suspend July and August meetings unless found to be necessary. Mr. Foley seconded. All were in favor.

#### 8. Executive Session

Ms. Doherty moved to go into Executive session at 7:20pm. Mr. Foley seconded and all were in favor. Mr. Foley moved to leave Executive session at 7:28pm. Ms. Stankye seconded and all were in favor.

#### 9. Adjournment

Ms. Stankye moved to adjourn at 7:30pm. Mr. Foley seconded and all were in favor.

Minutes are not official until approved at the next meeting.

Respectfully submitted by Ms. Barry, Secretary