

Derby Public Library
Board of Director's Meeting
Wednesday April 17, 2019

1. Ms. Gleason, Board President, called the meeting to order at 6:25pm. All stood for the Pledge of Allegiance. Ms. Gleason welcomed the new members, Norm Middendorf and Carol Sarmiento, to the Board.
2. Roll Call: Present- Ms. Gleason, Ms. Barry, Ms. Cecarelli, Mr. Middendorf, Ms. Doherty, Ms. Stankye, Ms. Fallon, Ms. Sarmiento and Ms. Cignoli, Library Director. Absent with notice – Mr. Foley
3. Ms. Doherty moved to accept the Agenda as written and Ms. Fallon seconded. All were in favor.
4. Public Portion closed.
5. Ms. Cecarelli moved to approve the minutes from the March 20, 2019 meeting with corrections. Ms. Fallon seconded. All were in favor.
6. Old Business
 - a. Ms. Cignoli received 5 CPU's from the Derby Public Schools. They have been reconfigured. There are 4 more to be reconfigured. Leaks seem to be under control so the carpet can now be addressed. Carpet tiles will be installed once the carpeting is removed. A company will be hired to move books, etc. The Library will be closed during this process. Ms. Stankye moved to accept the Capital Planning for 2019-2020 with date corrections. Ms. Cecarelli seconded and all were in favor.
 - b. Ms. Doherty moved to open a Webster checking account and new email for the Brick Project. Ms. Fallon seconded. All were in favor.
 - c. The Scholarship winner was Makayla Naranjo, who is attending Sacred Heart Academy. Ms. Cignoli or Mr. Foley will contact Makayla and Sacred Heart Academy so the scholarship can be announced at graduation.
 - d. The Great Give 2019 is on May 1st and 2nd . Please donate online and encourage others to do the same.

7. New Business

a. Director's Report

Congratulations to Ms. Cignoli on her appointment to the Naugatuck Valley Council of Government Regional Planning Committee. Ms. Cignoli shared statistics, account balances, computer usage, reports from the staff and meetings attended. May 14th is the date for the Annual Reception of the Valley Community Foundation. If interested, please let Ms. Cognoli know. The State Construction Grant is being used to repaint the building and the repainting is almost complete. The next grant cycle begins in June. Ms. Cignoli will try to get funding again. Ms. Cecarelli moved to pay Ms. Boulay \$777.00 to complete her Historical Project. The money will come out of the Yudkin fund. Ms. Fallon seconded and all were in favor. Ms. Doherty moved to allow Ms. Cignoli to take \$500.00 from the checking account for Staff training on June 11th and July 24th. Ms. Cecarelli seconded the motion. All were in favor. Board Members will review the new Job Descriptions for posting after the Budget is set. Discussions will be at the next meeting.

*move purchase
gained
& staple
supplies*

Ms. Gleason asked members of the Board to help with the Derby Historical Society fund raiser at Panera on April 24th from 4-8pm by stopping in and having something to eat.

8. Executive Session was not needed.

9. Adjournment

Ms. Doherty moved to adjourn at 7:50pm. Ms. Stankye seconded and all were in favor.

Minutes are not official until approved at the next meeting.

Respectfully submitted by Ms. Barry, Secretary