

**City of Derby**  
**BOARD OF APPORTIONMENT AND TAXATION**  
**TAX BOARD MINUTES**  
**REGULAR MEETING**  
**TUESDAY, JANUARY 27, 2026**  
**ZOOM MEETING**

**Jerry Borelli**  
**Jennifer Desroches**  
**Collen Germain-Ezzo**  
**Kristen Mancini-Wright**  
**Michael Gray**

**Tina Parelli-Silkoff**  
**Bhamini Patel**  
**Ashley Simon**  
**Jimmy Silkoff**  
**Laura Wabno**

**1.Call to order & Pledge of Allegiance**

The meeting was called to order by Ms. Germain-Ezzo at 6:06 PM, followed by the Pledge of Allegiance.

**3. Roll Call**

**Present:** Ms. Desroches, Ms. Germain-Ezzo, Mr. Gray, Ms. Mancini-Wright, Ms. Parelli-Silkoff, Ms. Patel, Ms. Simon, Mr. Silkoff. And Ms. Wabno.

**Absent:** Mr. Borelli

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#### **4. Additions, Deletions, Corrections and Adoption of the Agenda**

**There were no changes, and a motion to adopt the agenda was made by Ms. Desroches and seconded by Ms. Parelli-Silkoff.**

#### **5. Public Portion**

**No one from the public spoke. Ms Germain-Ezzo closed the public portion.**

#### **6. Approval of Minutes**

**There were 2 sets of minutes to be approved. A motion was made by Ms. Simon to approve the minutes of 11.25.2025 and was seconded by Ms. Patel. Ms. Desroches made a motion to approve the minutes of 12.6.2026 and this was seconded by Ms. Patel. Motion was carried on both.**

#### **7. Financial update- Finance Director**

**Ms. Germain-Ezzo asked Mr. Hall to make his presentation.**

**Mr. Hall said the budget process had changed, and he had sat down with a couple of the Department Heads to be sure that their budgets that were submitted were flat.**

**Ms. Germain-Ezzo reminded the group that the Mayor did send a notice to all the Department Heads that the budgets must be flat.**

**Mr. Hall said he sat with Mr. Parker of the Fire Department regarding the breathing Equipment which is a large item, and we should put this under the Capital Planning, and perhaps buy some from this budget. He also discussed the fact that he needs money during the budget year for other expenses, and I told him that we were looking at combining some of the line items, i.e., utilities, electricity with other departments, creating less line items, however, the other departments would continue to track their expenses. By doing this it would simplify the coding. Ms. Germain-Ezzo said that by consolidating the line items, wouldn't this create a problem with the Police Department, Mr, Hall said he would follow through with both the Fire Department and the Police Department. Mr. Hall went on to say the Fire department would not be getting the fire trucks this year and he will be looking for money for repairs.**

**Not all departments have spent all of their monies, and we will continue to track this against their actuals.**

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**The Mayor and I will look at both of the budgets of the Fire and Police Departments to see where we can keep them flat.**

**The Fire Marshall is keeping the budget flat, and we will combine some of the line items with other departments also. We will look at geography and see where we can combine.**

**The Police are looking to add a new position, and they are also looking for money for software, we will look to see if we can combine this function, as the salaries are down a bit.**

**The Board of Education have some sort of increase, and we should be receiving their budget soon, Fire Marshall is flat, Senior Center is flat, saving on the salaries for the instructors. The Highway Department sent a letter to get there, they are up \$94K, an increase in town aid, grant money from the state will up the revenue, and if the state gives us more money, it will be a wash, and hopefully we will get the same money from the state next year. Ms. Germain-Ezzo asked if the governor declares a State of Emergency, they will give us more money, with all the snowstorms we may need it. Mr. Hall said he wasn't sure, and asked Mr. Garofalo, who said if it were a Hurricane, and the city had water damage, they might.**

**Mr. Hall went on to the Parks & Recreation Budget. Mr. Hall said the Dennis wants to phase himself out from the Ryan Complex as it is over his head with the work that has to be done, the field has to be updated every 6/7 years and this is not his expertise. He is willing to take a cut in salary, and is waiting for the BOA/A to approve the additional position.**

**Mr. Hall spoke on the Library, and that they were going to their board, which controls their endowment money to ask them for some money so they can keep their budget flat.**

**The Board of Education said their budget is done, and I will try to set a date for their presentation.**

**Benefits, since the city is under the State health plan, we will not know the cost until April, however, we are better off than being self-insured.**

**The last piece we have to be concerned with is the re-evaluation, and hoping to bring down the mill rate, If the grand list goes up, the mill rate will come down. The Motor Vehicle Tax is at 32.46.**

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**Ms, Germain-Ezzo, stated the charter said we were supposed to have the budget done by February 1st. Mr, Hall said that we still have questions before we can file our final submission. Public Works still needs to be approved, and we still have to meet with the Board of Education. Ms. Germain-Ezzo asked if there were any questions ,and hearing none, thanked Mr. Hall for his presentation.**

### **8. Transfer Requests**

**Mr. Hall explained the maintenance for the Ryan and Peyton Fields crept up on Dennis and these cannot be put through as a Capital expense, so we have to transfer monies from the working balance. The transfer will be for \$8900.00.**

**Transfer from Account (4900-57503) \$8900.00 Ryan Field Complex  
Transfer to Account (5020-58500) \$8900.00 Budget Working Balance**

**A motion to accept was made by Ms. Simon and seconded by Ms. Desroches. Motion Carried,**

**Transfer from Account (5020-58500) \$8900.00 Working Balance  
Transfer to Account (4506-54303) \$8900.00 Ryan Complex**

**A motion to accept was made by Ms. Desroches and seconded by Ms. Parelli-Silkoff. Motion Carried.**

### **9. Adoption of 2026 Meeting Calander**

**A motion to accept was made by Ms, Desroches and seconded by Ms. Patel. Motion Carried,**

### **0, Adjournment**

**A motion to accept was made by Ms. Patel and seconded by Mr. Silkoff. Motion Carried,**

**The meeting was adjourned at 6:51 PM.**

**Respectfully Submitted,**

**Louise Pitney**

**Recording Secretary**

**\*These minutes are subject to approval by the Board of Apportionment & Taxation at their next regular meeting,**

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