

City of Derby
Water Pollution Control Authority
September 19, 2024
Special Meeting Minutes

WPCA

Jack Walsh, Chairman
Robert Miani
Kelly Curtis
Charlie Sampson

Chairman Walsh called the public hearing meeting to order at 6:30 p.m.

Roll Call:

Present: Jack Walsh, Kelly Curtis, Charlie Sampson

Also Present: Ed Abel

Absent: Robert Miani

Public Portion

Chun Chen - 101 Marshall Lane Manor- Apex International

Mr. Sampson made a motion to bring this agenda item under New Business; Apex International Rate Change Request to the beginning of the agenda. Mr. Curtis seconded the motion. Motion passes unanimously.

Approval of Minutes- August 21, 2024

Mr. Sampson made a motion to approve the August 21, 2024 meeting minutes. Mr. Curtis seconded the motion. Motion passes unanimously.

New Business

a. Apex International Rate Change Request

Ms. Chen put together calculations and findings for the water usage. This would be a request that Brian Hall and the committee members agree with and this would be based on a case by case request to change the water usage.

Mr. Curtis made a motion supporting Brian Hall's calculations as to what was found at 101 Marshall Lane Manor. Mr. Sampson seconded the motion. Motion passes unanimously.

Engineer's Report – Project Updates

Mr. Tedeschi read his report into the record.

The Engineer's report was received, reviewed and discussed with the board.

There was a lengthy discussion about the blower with the board, Ed Abel and Rob Tedeschi.

Mr. Sampson made a motion to approve the grant services of Sampson & Weston to go out to bid for the blower grant assistance. Mr. Curtis seconded the motion. Motion passes unanimously.

Mr. Sampson made a motion to hire Weston & Sampson to work on the exposed piping emergency for the WPCA and to seek any grant support received. Mr. Curtis seconded the motion. Motion passes unanimously.

Mr. Curtis made a motion to go out to bid for the WWTP Dewatering System. Mr. Sampson seconded the motion. Motion passes unanimously.

Finance Reports

a. P&L Report Review

Brian Hall updated the board members on collectible fees and backlog for FY23-24. Chair Walsh added that the current year seems to be getting added into the report consistently. There was discussion with Brian on the finance report and some of the items in question.

Approval of Bills

Mr. Curtis made a motion to table the long list of bills received until next month.

Mr. Sampson made a motion to pay the invoice from Weston & Sampson in the amount of \$880. Mr. Curtis seconded the motion. Motion passes unanimously.

Mr. Curtis made a motion to pay the invoice from Weston & Sampson in the amount of \$13,680 for the dewatering system upgrades with the understanding that it has to go before the Infrastructure Committee. Mr. Sampson seconded the motion. Motion passes unanimously.

Superintendent's Report

Edd Abel read the reports into record. The Superintendent's Report was received, reviewed and discussed with the board.

A. Request Bid Waiver Neuros Blower

Mr. Sampson made a motion to approve the request for the bid waiver for the Neuros Blower. Mr. Curtis seconded the motion. Motion passes unanimously.

- B. Request for Bid Waiver Aaron Associates 9-10-24 (previously addressed)
- C. Burtville Avenue Sub Pump Evaluation Form

Mr. Curtis made a motion to repair the Burtville Avenue pump quoted at \$12,723.48. Mr. Sampson seconded the motion. Motion passes unanimously.

- D. Siphon Repair Issue

Old Business

a. Superintendent's Review

Chair Walsh said the members received a copy of the review and he requested the salary increase of 2% going back to July 1, 2024.

Mr. Curtis made a motion to approve the Superintendent's review and increase of 2% retroactive to July 1, 2024 and added gratitude for all of the hard work Ed does. Mr. Sampson seconded the motion and also added that he has every confidence in Ed and his capabilities. Motion passes unanimously.

Adjournment

Mr. Curtis made a motion to adjourn the meeting at 7:31 PM. Mr. Sampson seconded the motion. Motion passes unanimously.

Respectfully Submitted,

Meg Martins

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Recording Secretary