Capital Planning Commission Special Meeting
Special Meeting Minutes
Monday, November 24, 2025, at 5:30 p.m.

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1. Call to Order
The special meeting was called to order on November 24, 2025, at 5:30 p.m.

2. Pledge of Allegiance
The Pledge of Allegiance was recited.

3. Roll Call and Quorum
Roll call was taken. Present were Mayor Joseph D. Martino, Mr. Hyder, Mr. Kurtyka, Ms. Widomski, Ms. Ezzo, and Mr. Gildea, Ms Wabno. Six members were present, and a quorum was established.

4. Additions, Deletions, and Adoption of the Agenda
It was noted that the meeting was a special meeting and that no additions or deletions to the agenda could be made.

5. Public Portion
The public portion was opened. Members of the public were invited to speak three times. Hearing none, the public portion was closed.

6. Presentation of NextGen Software
Chief Brian Grogan and Jamie Scatina of NextGen Public Safety Solutions presented information regarding the proposed adoption of the NextGen computer-aided dispatch and public safety software system. Chief Grogan stated that the system would integrate computer-aided dispatch, scheduling, evidence management, records management, mobile functionality, officer location tracking, e-ticketing, and direct court integration into one platform. He explained that the current systems require duplicative data entry and that the proposed system would improve efficiency, reduce errors, and enhance officer safety.

7. Review, Approval, and Recommendation of 2025-2026 LoCIP Allocations and Capital Expenditure Line Items
The Commission reviewed the 2025-2026 LoCIP allocations and capital expenditure line items as recommended by Mayor Joseph D. Martino. Discussion included the recommended capital project amount of $494,467 and the source of funding. It was explained that, in addition to LoCIP and capital budget funds, the City received a reimbursement of slightly more than $400,000 following the closeout of the Johnson Controls school project due to a prior billing issue. Those funds were returned to the City and are available for capital purposes, including the NextGen project and other items.

Motion: A motion was made to recommend the Mayor's capital project recommendation for the 2025-2026 fiscal year in the amount of $494,467 to the Board of Aldermen/Alderwomen.
Second: The motion was made by Jim Gildea, seconded by George Kurtyka.

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Vote: All were in favor. The motion carried.

8. Adjournment
Motion: A motion to adjourn was made by Jim Gildea and seconded by George Kurtyka.

Vote: All were in favor. The motion carried.

The meeting adjourned at 5:44 p.m.

Respectfully submitted,
Jennifer Desroches

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