



CITY OF DERBY
BOARD OF APPORTIONMENT & TAXATION MEETING
MINUTES
FEBRUARY 18, 2020
7:00 PM
JOAN WILLIAMSON ALDERMANIC CHAMBERS

Ray Bowers
James Butler
Christopher Carloni
Brian Coppolo
Robert Forte

Michael Gray
Carlo Malerba, Jr.
Rose Pertoso
Sam Pollastro, Jr.
Judy Szewczyk, Chairperson

Ms. Szewczyk opened the meeting at 7:00 PM with the Pledge of Allegiance.

Roll Call

Present: **Mr. Bowers, Mr. Butler, Mr. Carloni, Mr. Coppolo, Mr. Forte, Mr. Gray, Ms. Pertoso, Mr. Pollastro and Ms. Szewczyk**

Absent: **Mr. Malerba**

Additions, Deletions and Corrections to the Agenda

A motion was made by Mr. Pollastro and seconded by Ms. Pertoso to add the approval of minutes of the January 20, 2020 Meeting. Motion Carried.

Approval of Minutes of January 20, 2020

A motion was made by Mr. Carloni and seconded by Mr. Gray to approve the minutes. Motion Carried.

Public Portion

No one from the public spoke.

Review of Dash Board

Mr. McLiverty presented the board with a copy of the Dashboard Monthly Report as of February 18, 2020. He explained all of the line items, Revenue and Expenditures, adding that there will be one addition in the future and that will be Police Department Expenses, and this will be shown under line item #001-3100-110-0012. The Board was pleased with the report.

Budget Procedure, Status and Advisory: Discussion of Budget Process and Format

Ms. Scewczyk said that the Budget would be sent out to all department heads by the middle of March. The Board would like everyone to hold to the "0" base line. The discussion was whether or not to have everyone come in and present their budgets, and it was decided that everyone would be allotted 10 minutes each, with the departments with larger budgets would need their own times for presentations.

Discussion and Possible Action: Payden Field House Electricity Line (4200-230-0239)

Mr. McLiverty explained to the Board, that the electricity line item is already at \$12,000.00 which was budgeted. The reason is the lights are on 24/7 for protection. They will be meeting with the electric company to see what can be done to lessen the costs. Mr. Coppola asked about money from rental of the field house and Mr. McLiverty said the Board of Alderman has not made a decision as to the cost and what else is involved in renting the field house and therefore there have been no rentals yet. They are also looking at the cost of cable. There is a shortfall of \$4,200.00 in the electricity. Mr. McLiverty proposed the following changes:

Transfer from Account (001-6000-620-6200) \$10,000 Revenue
Transfer to Account (001-4200-230-0239) Payden Field House Electricity
A motion was made by Mr. Carloni and seconded by Mr. Forte. Motion Carried.

Commission/Committee Secretary (8100)

- Transfer From Account (001-8100-110-0112) \$2,000.00
- Transfer to Account (001-8100-160-0161) \$2,000.00

A motion was made by Mr. Butler and seconded by Mr. Bowers. Motion Carried.

Senior Center (6800)

- Transfer from Account (001-6800-460-0460) \$1,000.00
- Transfer to Account (001-6800-390-0390) \$1,000.00

To fund supplies for the balance of the year. A motion was made by Mr. Butler and seconded by Ms. Pertoeo. Motion Carried.

Assessor (2900)

- Transfer From Account (001-2900-350-0350) \$1,000.00
- Transfer to Account (001-2900-480-0484) \$1,000.00

To cover shortfall in CAMA Mapping line item. A motion was made by Mr. Forte and seconded by Mr. Gray, Motion Carried.

Adjournment

A motion was made by Mr. Pollastro and seconded by Ms. Pertoso. To adjourn the meeting. The meeting was adjourned at 7:45 PM.

Respectively submitted,

Louise Pitney

Recording Secretary

***** These minutes are subject to the approval by the Board of Apportionment & Taxation at their next regular meeting.**

