



CITY OF DERBY

BOARD OF APPORTIONMENT & TAXATION REGULAR MEETING JANUARY 19, 2021 7:00 PM "ZOOM MEETING"

Ray Bowers
James Butler
Christopher Carloni
Brian Coppolo
Robert Forte

Michael Gray
Carlo Malerba, Jr.
Rose Pertoso
Sam Pollastro, Jr.
Judy Szewczyk, Chairperson

Ms. Szewczyk opened the meeting at 7:01 PM with the Pledge of Allegiance.

Roll Call

Present: Mr. Bowers, Mr. Butler, Mr. Carloni, Mr. Coppolo, Mr. Forte, Mr. Malerba, Ms. Pertoso, Mr. Pollastro and Ms. Szewczyk

Absent: Mr. Gray

Additions, Deletions and Corrections and Adoption of the Agenda

Ms. Szewczyk presented the following additions to the agenda:

- **Transfer within Public Works, A motion to add to the agenda was made by Mr. Forte and seconded by Mr. Butler. Mr. Carloni recused himself. Motion Carried.**
- **Transfer from the Working Balance to TD Bank Account. A motion to add was made by Mr. Carloni and seconded by Mr. Forte. Motion Carried.**
- **Add the coming Budget preparation. A motion to add was made by Mr. Pollastro and was seconded by Mr. Bowers. Motion Carried.**

Public Portion

Mr. Andrew Baklik, Chief of Staff, introduced the Interim Finance Director, Mr. David Taylor. Mr. Taylor will be starting his position on January 20th, 2021. Ms. Swewczyk said they are still searching for an addition person to help in the selection of a new Finance Director.

Increase of Various Line Items

Increase Workers Comp Reimbursement (6000-660-6618-0000) \$313,379.56 Mr. McLiverty said that these are funds that have been returned to us.

Increase Workers Comp Insurance (2400-270-0273-0000) #275,557.42

Increase Fire Department Gear 2019 (3700-360-0369-0000) \$5,111.80

Increase TD Bank (7100-500-0510-0000) \$2,710.34 A motion was made by Ms. Pertoso and seconded by Mr. Forte to add the additional \$6,613.00 from (8400-390-0390-000) to (7100-500-5100) Motion Carried.

Increase Unemployment (2600-270-0271-0000) \$30,000.00.

A motion to approve these transfers was made by Mr. Butler and seconded by Mr. Bowers. Motion Carried.

Create a New Revenue Line Item in 6000

Mr. McLiverty explained that this money for the COVID Relief Fund is from the State, which has been extended to 2021.

Line Item in 6000 titled COVID CRF amount \$182,874.00

A motion was made by Mr. Malerba and seconded by Mr. Forte. A friendly amendment was made by Mr. Malerba and seconded by Mr. Carloni, to move this money to 8400-390-0392-0000. Motion Carried.

Create a line item in 8200 titled COVID \$182,874.00

A motion was made by Mr. Malerba and seconded by Mr. Forte. Motion Carried.

Create a New Revenue Line Item In 6000

Create a new Revenue Line Item in 6000 titled UI Com Devel \$30,000.00. A motion to accept was made by Mr. Carloni and seconded by Mr. Bowers. Motion Carried.

Create a New Revenue Line Item in 6000

Create a new Revenue Line Item in 6000 titled Energy Mgt. Pro #349,372.00. Mr. McLiverty explained that this money was from the Johnson Control to help save on Utility Bills. This was because the Solar was not done in time. We will have a payment next year, but the money will be there in the event we need it. Increase the Special Working Balance, by

\$349,372.00. A motion was made by Mr. Forte and seconded by Mr. Butler. Motion Carried.

Create a New Expenditure Line Item in 6300

Create a new Expenditure Line Item in 6300 titled City Wide Property
Increase Revenue Line Item Sale of City Property (6000-240-0242-0000) \$10,000.00
Increase Expenditure Line Item City Wide Property \$10,000.00 Expenditures recognize the use of Revenue to offset the expenses. A motion was made by Mr. Forte and seconded by Mr. Pollastro. Motion Carried.

Transfer

- Transfer From (8400-390-0390-0000) \$8,406.00
- Transfer to (8200-490-0503-0000) Dues \$8,406.00

Mr. McLiverty explained that this was for dues for the CCM (Connecticut Conference of Municipalities). A motion was made by Mr. Forte and seconded by Mr. Bowers. Motion Carried.

Transfer

- Transfer from (8400-390-0390-0000) Working Balance \$8,820.00
- Transfer to (2500-390-0392-0000) Financial Services for Interim Tax Collector \$8,820.00

A motion to accept was made by Mr. Carloni and seconded by Mr. Pollastro. Motion Carried.

Adopt Meeting Schedule for 2021

The board as a group decided that the meetings each month would begin at 6:00 p.m., and if need be would be able to change the time. The meetings will be held the 3rd Monday each month, with the exception of the first meeting in January and February and those will be held on the Tuesday. A motion was made by Mr. Butler and seconded by Mr. Carloni. Motion Carried.

Public Works Department 4100

- Transfer from (4100-440-041-0000) \$5,000.00
- Transfer to (4100-400-0474-0000) \$5,000.00

This transfer is to fix the decorative lighting on Main Street. A motion was made by Mr. Forte and seconded by Mr. Pollastro. Mr. Carloni recused himself. Motion Carried.

Mrs. Szewczyk said that the budgets are due by February 1, 2021. The mayor will have to prepare his budget and hopefully everything will be stable from last year. It is expected that there will be workshops for the Board of Education and the Police Department. The first meeting will be on February 9th, and every Tuesday after that at 6:00 p.m.

A moment of silence was held in honor of Ms. Patty Finn. Mr. McLiverty said she truly was a wonderful person, who had worked at City Hall for 25 years and you could always find her on any Saturday or Sunday working away. She will be and is missed and it will be very hard to replace her.

Mr. Coppolo told Ms. Szewczyk that he would volunteer to be on the search committee for a new Finance Director.

A motion to adjourn was made by Mr. Forte and seconded by Ms. Pertoso. The meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Louise Pitney

Recording Secretary

***** These minutes are subject to the approval by the Board of Apportionment & Taxation at their next regular meeting.**