



City Clerk
1500 Chapline Street
Wheeling, W V 26003
Phone: (304)234-6401
wheelingwv.gov

FINANCE COMMITTEE REPORT

October 17, 2023

The Finance Committee of Wheeling City Council met on the above date at 5:00 p.m. Committee Members present: Chair Palmer, Vice Chair Thorngate, and Member Thalman. Others present: Mayor Elliott, Councilors Ketchum, Sklavounakis, Seidler City Manager Robert Herron, City Clerk Jessica Zalenski, and members of the public and press.

Mr. Palmer called the meeting to order at 5:00pm the following was discussed:

September Financial Report

City Manager Herron presented the September Financial Report, first quarter is hitting at 25% revenue, B&O at 26% and expenditures at 26%. Fire Department at 23% and Police Department at 25%, general fund at 2.1 million hitting right on target for first quarter of the new fiscal year. Mr. Thalman moved, seconded by Mr. Thorngate to accept the September Financial Report. All in favor. Motion Carried.

ARPA Funds Request: Dream Centre, Temple Child Care Center

Mr. Palmer moved to table request until a representative is available to speak on matter. Mr. Thorngate seconded to table request. All in favor. Motion Carried

Discussion on Building and Planning Plans Review

Building and Planning Director Ms. Delbert presented request to begin charging for plans review, as the city currently outsources the work. Ms. Delbert explained that most all municipalities charge for the review service and would help the city to recoup some of the costs that are outsourced out, since August over \$43,000 has been spent on plans review. Ms. Delbert explained most requests are commercial buildings that require the review as well as some new construction, or remodels. Ms. Delbert presented a list of fees based off of service and size of property needing review. Some plans are reviewed and then not developed causing the city to cover costs for the reviews. Mr. Thalman moved, seconded by Mr. Thorngate to send request to council for approval. All in favor. Motion Carried.

There being no further business to come before the Committee, Mr. Thalman, seconded by Mr. Thorngate, moved to adjourn. Motion carried. Time: 5:20 p.m.