



# CITY OF WHEELING HISTORIC LANDMARKS COMMISSION

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## **City of Wheeling – Historic Landmarks Commission**

Regular meeting of the Wheeling Historic Landmarks Commission: February 6, 2025

Commissioners present: Assaro, Gilot, Smith, Kaiser, Sexton

Commissioners absent: Sweeny

Staff present: Brenda J. Delbert

The meeting was called to order at 3:30 p.m. by Commissioner Smith in City Council Chambers. For the record Chairman Kaiser was present, but meeting was chaired by Commissioner Smith as Kaiser was delayed.

### **APPROVAL OF MINUTES:**

Mr. Smith had a correction to the minutes. Mr. Gilot, seconded by Mr. Assaro, moved to approve November 7, 2024, minutes as corrected. Motion carried. All in favor.

### **NEW BUSINESS:**

Mr. Gilot, seconded by Mr. Assaro, moved to hear Agenda items out of order. All in favor. Motion carried.

#### *Certificate of Appropriateness- Façade- 642 Main St- Roger Edwards*

Roger Edwards presented the request to make updates and repairs to the facade, which included cornice, corbels, gutters and downspouts, painting, windows, doors, sandstone foundation repair, steps, handrail and gate. No one spoke at the public hearing. Commissioner Gilot, seconded by Commissioner Sexton, moved to approve the Certificate of Appropriateness. All in favor. Motion carried.

#### *Certificate of Appropriateness- Fence- 19 Main St Terrace- Roger Edwards*

Roger Edwards presented the request for a wooden fence surrounding three parcels of his property. Mr. Edwards also intends to install a greenhouse. The greenhouse would not be visible with the installation of the fence. The greenhouse and fence meet all other zoning regulations. No one spoke at the public hearing. Commissioner Sexton, seconded by Commissioner Gilot, moved to approve the Certificate of Appropriateness. All in favor. Motion carried.

#### *Certificate of Appropriateness- Gas Meter- 723 Main St- Matt Quinet*

Matt Quinet appears via an online video platform. Mr. Quinet indicated the gas meter was installed without a permit as an emergency. Mountaineer Gas red tagged the property for various leaks. A contractor was then contacted for replacement/repair. Mountaineer Gas stated the meter had to be placed outdoors. Maria Mckelvey, 724 Main St., spoke in opposition of gas meter being located outside citing safety and historic preservation concerns. A discussion ensues surrounding the design review guidelines. The guidelines indicate an owner should contact the utility company and discuss allowing meters to remain indoors. Mr. Quinet indicated he did speak to the gas company who stated the meter was required to be placed outdoors. Members on the commission have agreed this has been their experience as well. Mr. Kaiser, seconded by Mr. Assaro, moved to have applicant return in six months, giving him time to investigate options to allow the meter to be

relocated inside the residence or be placed below grade. Mr. Kaiser suggests Mr. Quinet reach out to State representation for approval. All in favor. Motion carried.

Mr. Kaiser would like the Historic Landmarks Commission to draft a letter to the Public Service Commission advocating for meters to remain inside in Historic Districts.

**OLD BUSINESS:**

The Commission was advised Warwood Historic District is being placed on the agenda for consideration by the West Virginia Archives and History Commission for nomination to the National Register of Historic Places.

**ADJOURNMENT:**

There being no further business the meeting adjourned at 4:12 p.m.

Respectfully Submitted,

Greg Smith, Vice Chair