

February 2, 2021

Council of the City of Wheeling met virtually, on the above date, at 12:00 pm, with Mayor Elliott presiding.

On roll call, the following were present:

Present: Elliott, Thalman, Seidler, Ketchum, Sklavounakis, Thorngate, and Palmer - 7
Absent: -0

Mr. Thalman moved, seconded by Mr. Thorngate, that the minutes of January 19, 2021 meeting be approved as received. Motion carried.

MAYOR'S REPORT

Mayor Elliott appointments the following members to Municipal Tree Board: Karen Cox, Chad Thalman, Ryan Wilson, Steve Johnston, Kevin W Stingle, Chris Helminski, Karen Jaunsen, Mary Suhler, Br. John Byrd, Andrew Coleman. Mr. Thalman, seconded by Mr. Palmer, to approve appointments. All in favor. Motion carried.

UNFINISHED BUSINESS

Cast and Baker- 37th St. Storm Sewer- CDBG, WPCD, RCIP

The following was then read:

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS IN THE AMOUNT OF \$519,965 WITH CAST AND BAKER CORPORATION, OF CANONSBURG, PA FOR 37TH ST STORM SEWER, PORTIONS TO BE CHARGED TO RCIP, CDBG, AND WPCD

The ordinance was read a second time by title. Ms. Ketchum, seconded by Mr. Thalman, moved that the ordinance be adopted.

The vote on the motion resulted as follows:

AYES: Elliott, Thalman, Seidler, Ketchum, Sklavounakis, Thorngate, Palmer - 7
NOES: - 0

Mills Group- Proposed Parking Structure 11th and Market- RCIP

The following was then read:

AN ORDINANCE AUTHORIZING AN AGREEMENT WITH MILLS GROUP TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES FOR PROPOSED PARKING STRUCTURE AT 11TH AND MARKET ST AND FURTHER AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS IN AN AMOUNT OF \$194,800 TO BE CHARGED TO SALES TAX RCIP

The ordinance was read a second time by title. Mr. Seidler, seconded by Mr. Thalman, moved that the ordinance be adopted.

The vote on the motion resulted as follows:

AYES: Elliott, Thalman, Seidler, Ketchum, Sklavounakis, Thorngate, Palmer - 7
NOES: - 0

Omni- Hardware Upgrades and Enhanced Security- Water

The following was then read:

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS IN THE AMOUNT OF \$28,233.90 WITH OMNI STRATEGIC TECHNOLOGIES OF WHEELING, WV, FOR THE PURPOSE OF HARDWARE UPGRADE, SUPPORT, AND ENHANCED SECURITY FOR WATER DEPARTMENT TO BE CHARGED TO CONTRACTOR ACCOUNT 400.4014.07.0636.01

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The ordinance was read a second time by title. Mr. Thalman, seconded by Mr. Thorngate, moved that the ordinance be adopted.

The vote on the motion resulted as follows:

AYES: Elliott, Thalman, Seidler, Ketchum, Sklavounakis, Thorngate, Palmer - 7
NOES: - 0

Mr. Sklavounakis, seconded by Ms. Ketchum, that the Planning Commission Minutes 12/14/20, Hall of Fame 11/10/20, Wheeling Housing Authority Minutes 12/9/20, Financial Statement December 2020 which were held over, be accepted as received. Motion carried. All in favor.

REMARKS FROM MEMBERS OF COUNCIL

Mr. Thorngate thanks Operations and Sanitation workers. Mr. Seidler and Ms. Ketchum thank code enforcement and the demolition improvements in their wards.

REPORT OF COMMITTEES

Palmer moved, seconded by Mr. Thorngate, to accept as received Finance Committee Report 1/19/21 and Development Committee Report 1/19/21. Motion carried. All in favor. For the record they are as follows:

FINANCE COMMITTEE REPORT January 19, 2021

The Finance Committee of Wheeling City Council met virtually on the above date at 5:05 p.m. Committee Members present: Chair Palmer, Vice-Chair Thorngate, and Member Thalman. Others present: Mayor Glenn Elliott, Councilor Seidler, Councilor Ketchum, Councilor Sklavounakis, City Manager Robert Herron, City Clerk Brenda J. Delbert, City Solicitor Rose Humway-Warmuth, Finance Director Seth McIntyre.

The following matters were discussed:
Financial Statement December 2020:

Mr. Herron reviewed the December 2020 financial statement. Mr. Herron states we are 50% through the fiscal year. Expenditures are up from the transfers of revenue and CARES Act. Most departments are at or below the 50% of their individual budgets. Mr. Herron reviews the Revenue line items that are directly lowered due to COVID-19. Mr. Thalman, seconded by Mr. Thorngate, to accept the December Financial Statement as presented and forward it to Council. All in favor. Motion carried.

Budget Revision 2020-2021:

Mr. Herron explains most of the budget revision (attached as proposed) pertains to the three percent increase to employee salary, that was discussed at the prior Council meeting. In addition, as we receive CARES act funds they are deposited into the General Fund. There is a corresponding expense when transferred to other funds. Mr. Thalman, seconded by Mr. Thorngate, to accept the Budget Revision as presented and forward it to Council. All in favor. Motion carried.

COVID-19 City of Wheeling Small Business Retail Tax Credit:

Mr. Herron presents discussions he has had with Mr. Palmer about B&O small retail business tax credit (attached chart). The anticipated financial impact is \$116,000. Mr. Palmer confirms businesses must be current in B&O taxes to qualify. Mr. McIntyre states communication to business can be performed based on current records and how many employees' business staff. Mr. Thalman, seconded by Mr. Thorngate, to accept the Small Business Retail Tax Credit as presented and forward it to Council. All in favor. Motion carried

There being no further business to come before the Committee, Mr. Thalman moved, seconded by Mr. Thorngate to adjourn. Motion carried. Time: 5:21 p.m.

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DEVELOPMENT COMMITTEE REPORT

January 19, 2021

The Development Committee of Wheeling City Council met virtually on the above date at 4:30 a.m. Committee members present: Mayor Elliott, Vice Chair Thalman, and Member Thorngate. Others present: Councilors Ketchum, Sklavounakis, Seidler, Palmer, City Manager Robert Herron, City Solicitor Rosemary Humway-Warmuth, and City Clerk Brenda J. Delbert.

Chair Elliott called the meeting to order. Mr. Thalman, seconded by Mr. Thorngate, moved to enter into executive session to discuss property sales. 4:32 p.m.

Mr. Thalman, seconded by Mr. Thorngate, moved to exit executive session. 5:05 p.m.

Mayor Elliott announced Council's support in a Memorandum of Understanding with Helping Hero's to occupy portions of the former OVMC Complex.

There being no further business to come before the Committee, Mr. Thalman moved, seconded by Mr. Thorngate, to adjourn. Time: 5:07 p.m.

REPORT OF CITY MANAGER

Mr. Herron announced the arrival of new aerial truck for the Fire Department. There will be about one month before the truck will be put into service.

REPORT OF OTHER OFFICERS

Mr. Seidler, seconded by Mr. Sklavounakis, moved to hold over: until the following meeting. Motion carried all in favor.

ORIGINAL PROPOSITIONS

DROP- Fire Department Pension

The following was then read:

AN ORDINANCE AUTHORIZING THE CITY OF WHEELING FIRE DEPARTMENTS PARTICIPATION IN THE DEFERRED RETIREMENT OPTION PROGRAM ("DROP") AS PROPOSED BY THE CITY AND AS ADMINISTERED BY THE STATE OF WEST VIRGINIA PENSION OVERSIGHT BOARD

Omni- IT Upgrades- Finance Department- Project Fund

The following was then read:

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS IN THE AMOUNT OF \$40,996.57 WITH OMNI STRATEGIC TECHNOLOGIES OF WHEELING, WV, FOR THE PURPOSE OF IT UPGRADES AND SERVICES FOR FINANCE DEPARTMENT TO BE CHARGED TO PROJECT FUND

Safeware- Air Filtration Systems Police Department- BJA Grant

The following was then read:

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS IN THE AMOUNT OF \$41,710.90 WITH SAFEWARE INC OF SANDSTON, VA, FOR THE PURPOSE OF AIR FILTRATION SYSTEMS FOR POLICE DEPARTMENT TO BE CHARGED TO CESF GRANT BJA-2020-18553

Environmental Standards- Site Assessment Activities- Project Fund

The following was then read:

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS IN THE AMOUNT OF \$80,000 WITH ENVIRONMENTAL STANDARDS OF WHEELING, WV, FOR

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THE PURPOSE OF SITE ASSESSMENT ACTIVITIES TO BE CHARGED TO PROJECT FUND

CT Consultants- Change Order Additional Services- Water

The following was then read:

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS IN THE AMOUNT OF \$270,000 WITH CT CONSULTANTS FOR AMENDMENT TO AGREEMENT PERTAINING TO REPLACEMENT OF WATER MAINS IN DOWNTOWN WHEELING TO BE CHARGED TO WATER BOND

Wheeling Park High School- Water Line Relocation Project- RCIP and Water

The following was then read:

AN ORDINANCE AUTHORIZING UP TO 50% OF THE COST OF THE WHEELING PARK WATER LINE RELOCATION PROJECT IN AN AMOUNT NOT TO EXCEED \$140,000 TO BE CHARGED TO THE WATER DEPARTMENT AND REGULAR RCIP AND FURTHER AUTHORIZING THE CITY MANAGER TO ENTER INTO A JOINT USE AGREEMENT WITH THE OHIO COUNTY SCHOOL DISTRICT FOR THE USE OF OUTDOOR RECREATIONAL FACILITIES CONSTRUCTED ON THE AREA GENERALLY NORTHWEST OF WHEELING PARK HIGH SCHOOL ALONG PARK VIEW ROAD

Creating a COVID-19 Small Retail Business B&O Tax Credit

The following was then read:

AN ORDINANCE TO AMEND AND REENACT PART SEVEN ENTITLED BUSINESS REGULATIONS AND TAXATION CODE OF THE CODIFIED ORDINANCE OF THE CITY OF WHEELING BY CREATING A NEW SECTION IN ARTICLE 787 ENTITLED "PRIVILEGE TAX" DESIGNATED AS SECTION 787.57 ENTITLED "COVID 19 SMALL RETAIL BUSINESS B&O TAX CREDIT."

THOSE WISHING TO BE HEARD

No one signed up to speak.

There being no further business, Mr. Thalman moved, seconded by Mr. Thorngate, to adjourn. Motion carried. Time 12:21 p.m.

City Clerk

Mayor