



# Certificate of Appropriateness Application

Historic Landmarks Commission  
1500 Chapline Street Room 308  
Wheeling, WV 26003  
304-234-3701

## APPLICANT INFORMATION

Name: Jeramie Alvarado "Carlito's Soul Kitchen"  
Address: 753 Main St (former BSB wings/former Uncle Pete's)  
Phone: 304-281-9320 email: jeramiea3@gmail.com

## PROJECT CLASSIFICATION

- New Construction
- Exterior Alteration
- Restoration
- Structure Relocation
- Structure Demolition
- Paint (attach sample)

Project Overview: See enclosed letter for details... - exterior sign - exterior awning swap out.

## REQUIRED SUBMISSIONS

- Application for Certificate of Zoning Compliance
- Application for Certificate of Appropriateness
- Letter to Commission describing project
- Legal description of property
- Scaled elevation and/or suitable 8" x 10" photograph of the building facades which are visible from a public way
- Rendering or other visual representation of proposed changes (see attached example)
- Specification of materials, colors and construction techniques
- Other information as may be reasonable deemed necessary by the Commission to enable a determination on the application.
- \$15 fee payable to City of Wheeling
- Submitted at least 2 weeks prior to monthly meeting (1<sup>st</sup> Thursday of the month)

Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

8-18-2021

To whom it may concern,

This letter is to inform the Historic Landmarks Commission of my exterior plans for my new restaurant, Carlito's Soul Kitchen located at 753 Main Street. I have already been in the works with Aladdin Signs Inc. via Dan Holladay to create my sign several months ago before Design and Review was passed by the City Council. I also went into a contract with Window World back in May, again, before D and R was passed. Last but not least I have already received a bid from Mt. Lebanon Tent and Awning to change out material on the existing awning located over the front door of the building and again, all before design and review was passed.

Understand, I am not against Design and Review but I have been in the works of my new venture for several months and have budgeted my plans to purchase and have things done the way I want them done way before Design and Review was ever passed. It is my understanding that any plans made and decided upon before the D and R was passed will be grandfathered in.

To conclude, I am sending with this letter copies and pictures to visually show what is to be done as well as the COA application.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeramie K. Alvarado", with a long horizontal flourish extending to the right.

Jeramie K. Alvarado

APPLICATION FOR SIGN PERMIT

Street Address 753 MAIN ST.

Name of Business CARLITO'S

Phone No. 304 394 5750 Zoning District NWSD Historic District Yes

Type of Proposed Sign: (circle all that apply)

- On-Premise
- Off-Premise
- 60 day Temporary
- Wall
- Ground / Pole
- Window
- Roof
- Electric
- Non Electric
- Illuminated
- Message Center

Dimensions of Proposed Sign 61.43" x 150"  
10.36" x 108.8" Area (sq. ft.) 71.82  single  double sided

Maximum Height of Sign on bldg. Lot Frontage \_\_\_\_\_ (determines allowed size)

Wording on Sign CARLITO'S SOUL KITCHEN

Number & Size of ALL existing signs to remain 0

Materials & Details of Construction aluminum cabinet & raceway  
polycarbonate faces

Name & Address of Applicant ALADDIN SIGNS INC.  
10578 RIVER RD. WELLSBORO WV 26070

Name of Owner (if different) CARLITO'S / JERAMIE ALVARDO

Electric Sign Fee: \$1.00 per sq. ft. Permit Fee \$71.82

Non Electric Sign Fee: \$15.00/flat fee Permit Fee \_\_\_\_\_

60 day Temporary: \$5.00 Permit Fee \_\_\_\_\_

Signature of Applicant: Darrett Holladay

Approved Denied \_\_\_\_\_



*Carbita's*

**SOUL KITCHEN**

150.01 in

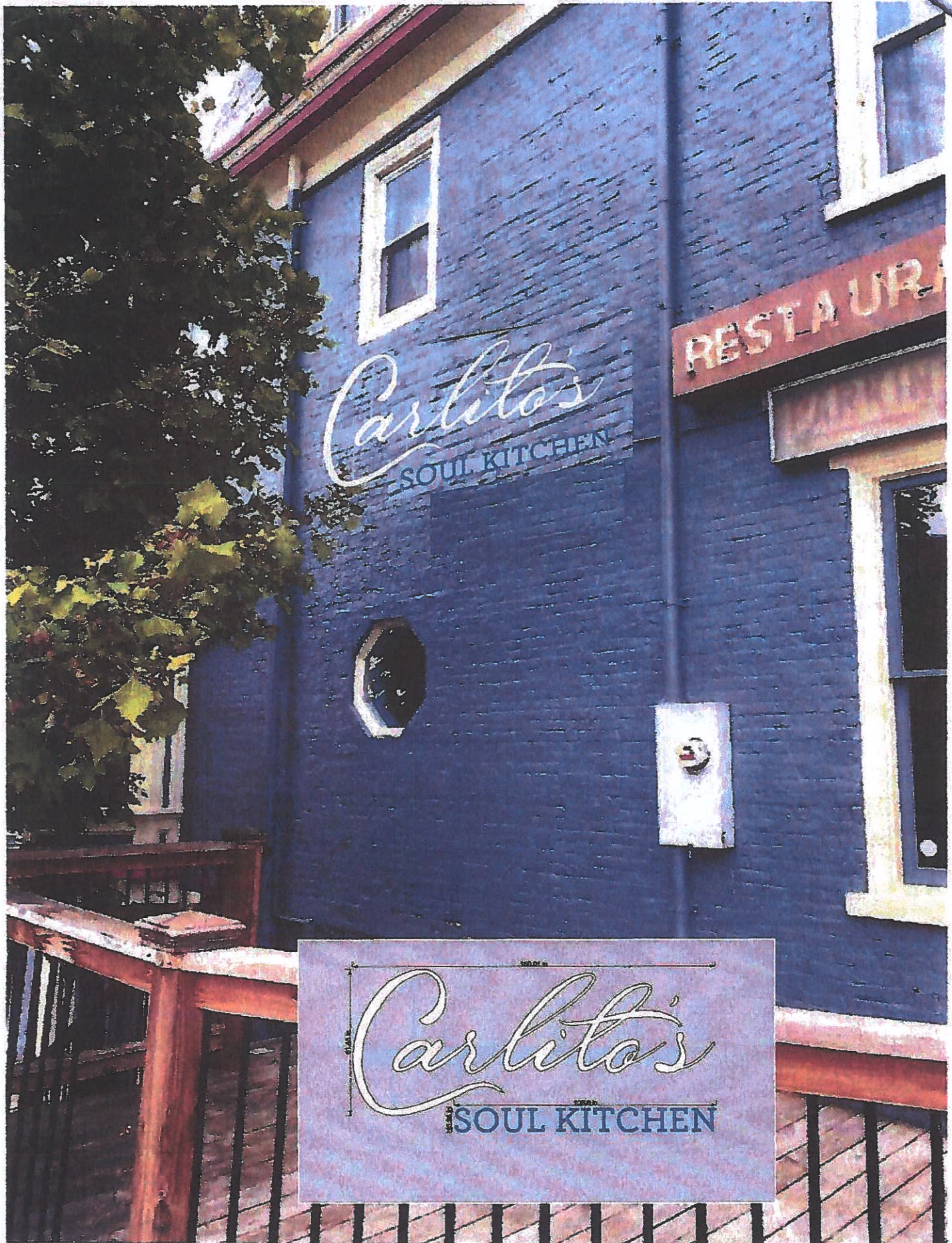
61.43 in

*Carlita's*

108.8 in

10.36 in

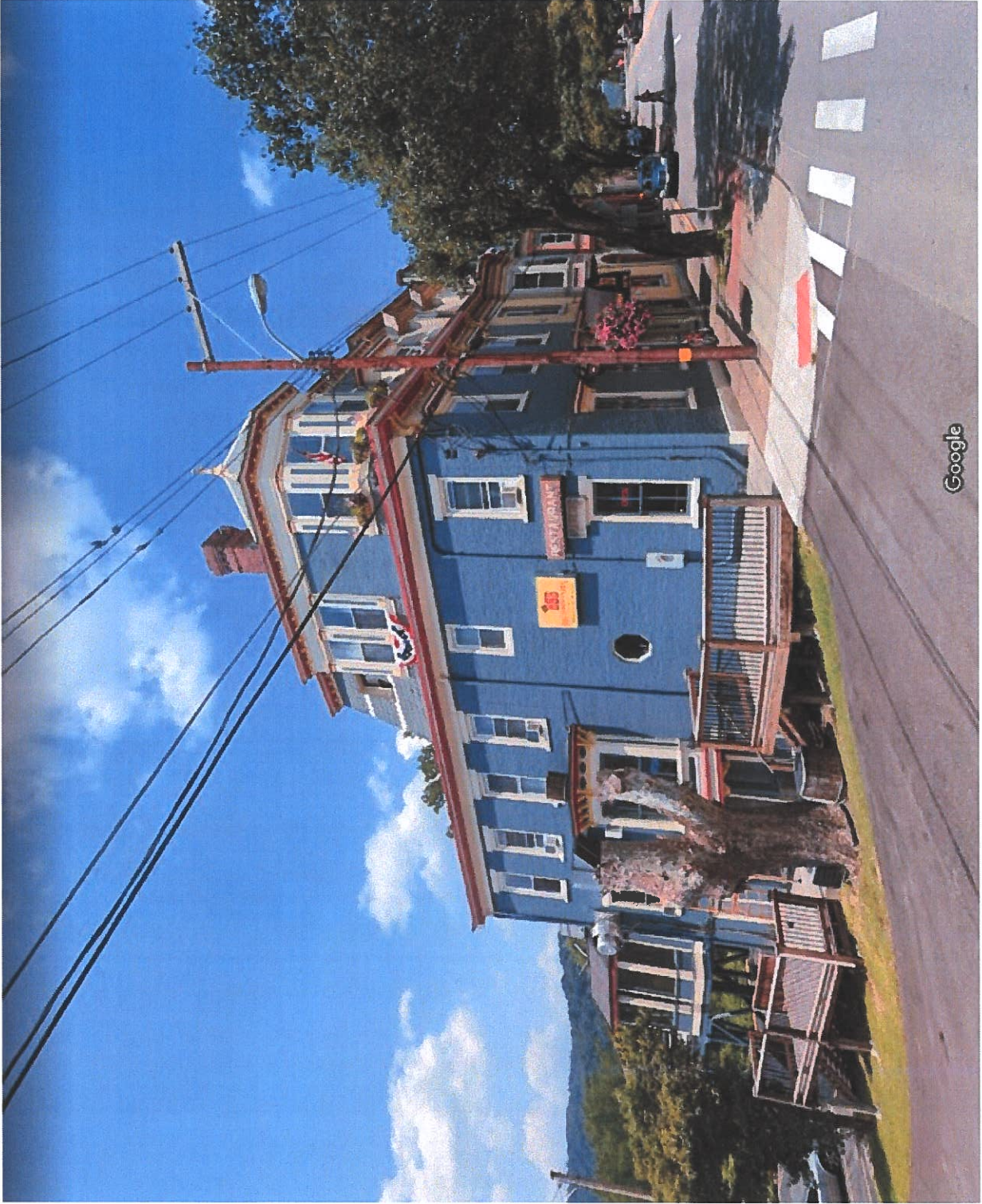
**SOUL KITCHEN**



*Carlito's*  
SOUL KITCHEN

RESTAURANT

*Carlito's*  
SOUL KITCHEN





**BSB**  
**BIG SHOT BOB'S**  
House of Wings

**BIG SHOT BOB'S**



 **BSB**

**HOUSE OF WINGS**

  
Historic Landmarks Commission  
Alfred Caldwell House  
**C.1874**